

 <p>TIMARU TDC DISTRICT COUNCIL</p>	<p>EXISTING USE CERTIFICATE APPLICATION FORM (S. 10)</p> <p>Application for Existing Use Certificate Pursuant to section 139A of the Resource Management Act 1991</p>	<p>Resource Consent No</p>
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Completing this form:

This form provides us with your contact details and details about the use that you are seeking an Existing Use Certificate for. Please note that all the information provided in your application is available to the public. We recommend that you talk your situation through with Council staff before you fill in this form. You should also contact us if you are unsure what forms you should be using, or if you have any questions. We can be contacted on 03-6877271.

It is important that you answer all questions fully. When seeking an Existing Use Certificate, the applicant must satisfy the Council by demonstrating or providing clear evidence that all the tests under section 10 of the RMA have been met.

Contact Details

Name and Address of Applicant:

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Service Name and Address for Contact During the Application Process (if different from above):

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Property Owner's Name and Address (if different from above):

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Location of the Use

Location of the existing use and/or property address *(please include a scaled site plan with your application):*

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Legal Description *(please include your Certificate of Title):*

Include the name of any relevant stream, river or other waterbody to which the application may relate and proximity to any well known landmark(s) if this helps identify the site.

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Description of the Use

Please describe in detail the use for which you are seeking an existing use certificate:

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Please attach additional sheets as required

Lawful Establishment of the Use

Describe how and when the use was lawfully established. Attach evidence that would prove the lawful establishment of the use, for example extracts from past Council plans, building permits consents/Council approvals, correspondence, photos, or any type of record:

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Please attach additional sheets as required

Character, Intensity and Scale of the Use

Describe in detail the character, intensity and scale of the effects of the use at present. If the use would now require resource consent, describe in detail how the character, intensity and scale of the effects of the use are the same or similar in character, integrity and scale to those which were apparent before the use required consent:

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Please attach additional sheets as required

Continuity of the Use

If the use would require resource consent to establish please confirm whether or not the use has been continuous since it required consent. Provide evidence of continuity of use where available, for example company records, photos, or phone bills. If the activity has ceased during this time, state the period for which it ceased:

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Please attach additional sheets as required

Reconstruction, Alterations or Extensions to a Building

If considering reconstruction, alteration or extension to a building, does the proposed work increase the degree to which the building fails to comply with any rule?

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Please attach additional sheets as required

Not applicable – no alterations, extensions or construction proposed

Signature

I hereby certify that, to the best of my knowledge and belief, the information given in this application is true and correct *(signature of the applicant or person authorised to sign on their behalf):*

Signature: **Date:**

Note to submitter:

- Existing use situations arising under sections 10A (surface of water), 10B (certain building works) and 20A (rules in regional plans) are not covered in this application form.
- The required minimum lodgement fee must be paid before processing of the application will commence.
- The Council may send an invoice for the actual and reasonable costs incurred in processing this application as identified in section 36 of the Resource Management Act and the Council's current schedule of fees.
- Further charges will be invoiced if there is additional time spent processing requests or for expenses incurred. Additional fees may be charged once a decision on your application is made or during processing. Additional fees will only be charged or amounts over \$50. Likewise, refunds will only be made for unused amounts over \$50.