



Resource Management Act 1991 - Form 9
Application for Resource Consent
Section 88 of the Resource Management Act 1991

Resource Consent No

To: Timaru District Council

I .....
[Full name]

apply for Subdivision Consent / Land Use Consent (Circle one or both)

The names and addresses of any owner and occupier (other than the applicant) of the land to which the application relates are as follows:

.....
[Give names and addresses]

The location of the proposed activity is as follows:

.....
[describe the location as it is commonly known and in a way that will enable it to be easily identified (eg the street address, the legal description, the name of any relevant stream, river, or other water body to which the application relates, proximity to any well-known landmark, the grid reference (if known))]

The site is / is not (circle one) a HAIL site as described in the National Environmental Standard (NES) for Assessing and Managing Contaminants in Soil to Protect Human Health? The HAIL list is available on www.mfe.govt.nz

To establish whether the site is a HAIL site, I have:

[ ] used the most up-to-date information as described in section 6(2).

or

[ ] attached a Preliminary Site Investigation report in the application as described in section 6(3) of the NES .

Please tick one

No additional resource consents are needed for the proposed activity OR the following additional resource consents are needed for the proposed activity and have (or have not) been applied for:

.....
[Give details]

Describe the activity to which the application relates (use additional pages if necessary):

.....



## RESOURCE CONSENT APPLICATION CHECKLIST

The following checklist has been formulated as a guideline in relation to the information that is required by the Resource Management Act (RMA) and the Timaru District Plan to complete a resource consent application. If required, further copies of plans, drawings, reports and other information may be requested. The checklist is a guide only and is not intended to replace the information requirements stated by the before mentioned documents.

Where the relevant requirements have not been complied with, the Council may within 5 working days of receipt of the application determine that the application is incomplete and subsequently return the application with reasons for the determination. If the application is returned it will be treated as a new application.

Please contact the Duty Planner (03 687 7271) between 8.30am - 5.00pm on weekdays at Timaru District Council if you have any queries regarding the information to be included with a resource consent application.

CHECKLIST		✓ ✘
<b>1</b>	<b>THE APPLICATION FORM</b>	
	A completed application form that has been signed by the applicant.	
<b>2</b>	<b>APPLICATION LODGEMENT FEE</b>	
	Please check Council's "Fees and Charges" for details. Please note that additional charges will be invoiced as required.	
<b>3</b>	<b>ASSESSMENT OF EFFECTS ON THE ENVIRONMENT (AEE)</b>	
	The AEE shall be in such detail as corresponds with the scale and significance of the effects that the activity may have on the environment. The AEE should be prepared in accordance with the Fourth Schedule of the RMA and should provide sufficient information to ensure that the development and environmental effects of the activity can be clearly understood. Three copies of the AEE are required.	
<b>a.</b>	<b>PLANS</b>	
	The requirements for plans are detailed below.	
	<ul style="list-style-type: none"> <li>• Three copies of all plans shall be provided</li> </ul>	
<b>i.</b>	<b>Site Location Plan</b>	
	<ul style="list-style-type: none"> <li>• Contain sufficient details of features in the vicinity of the site so that the site's location can be easily identified</li> <li>• Be drawn at and indicate an appropriate scale *</li> <li>• Indicate the road/street name and property number</li> <li>• Included a north point</li> <li>• Illustrate the extent of the site boundary with a red line</li> </ul>	
<b>ii.</b>	<b>Site Layout Plan</b>	
	<ul style="list-style-type: none"> <li>• Be drawn at and indicate an appropriate scale (1:500 unless otherwise agreed with the Council)*</li> <li>• Illustrate a north point</li> <li>• Indicate site boundary lengths and other dimensions in metres</li> <li>• Indicate the distances to site boundaries of all existing and proposed buildings</li> <li>• Indicate the proposed and existing use of each building</li> <li>• Indicate the position, extent and purpose of any existing or proposed easement(s) over the site</li> <li>• Illustrate the location and extent of parking, loading and access areas/points, including the number of car-parks, dimensions &amp; circulation space</li> <li>• Alterations or extensions shall be highlighted to distinguish from existing</li> <li>• Illustrate the location and extent of any earthworks proposed</li> <li>• Indicate site levels and building floor levels</li> <li>• Illustrate any proposed retaining walls</li> <li>• Illustrate the location, extent and name of any existing trees and proposed landscaping</li> <li>• Indicate the location &amp; extent of any outdoor signage proposed</li> <li>• Indicate the details of any watercourses and drainage systems within and adjacent to the site</li> <li>• Indicate any existing stormwater and sanitary drainage systems</li> <li>• Indicate the location &amp; extent of any archaeological sites, scheduled buildings/places/monuments &amp; trees</li> <li>• Illustrate any kerb lines adjacent to the site and the position of any street trees</li> <li>• Subdivision plans should comply with requirements of Section 6.2.1 of the District Plan</li> </ul>	
<b>iii.</b>	<b>Floor Plans, Elevation &amp; Section Drawings</b>	
	<ul style="list-style-type: none"> <li>• Be drawn at and indicate an appropriate scale (not less than 1:200 unless otherwise agreed with the Council)*</li> <li>• Indicate the principal dimensions of the proposed structure, the proposed materials and colours of the exterior cladding, and recession line diagrams where relevant</li> <li>• Floor plans shall indicate the use of the building and each rooms</li> <li>• Alterations or extensions shall be highlighted</li> </ul>	

	<ul style="list-style-type: none"> <li>The details of any outdoor advertising, including location, type, extent, lettering and illumination</li> </ul>	
	<ul style="list-style-type: none"> <li>In respect of works to a historic building, elevations showing the main features of any buildings within in the curtilage / contiguous to the structure</li> </ul>	
<b>b.</b>	<b>AEE REPORT</b>	
	Where relevant, the written aspect of the AEE will be required to address the following-	
	<ul style="list-style-type: none"> <li>A description of the nature, location, extent, intensity and duration of the proposal, including if relevant, the construction, operation and decommissioning phases of the development</li> </ul>	
	<ul style="list-style-type: none"> <li>A description of the site and its context, including existing uses, buildings, topography, water bodies, vegetation, heritage buildings, archaeological sites and significant natural areas</li> </ul>	
	<ul style="list-style-type: none"> <li>An assessment of the actual or potential effect on the environment of the proposed activity</li> </ul>	
	<ul style="list-style-type: none"> <li>If it is likely that the activity will result in any significant adverse effect on the environment, or is likely to adversely affect a recognised customary activity, a description of any possible alternative location or methods for undertaking the activity</li> </ul>	
	<ul style="list-style-type: none"> <li>Traffic and transport details including information on the likely traffic volumes, types, frequency, length of visits, service and loading vehicles and the nature of, access to, and traffic characteristics of adjoining activities. Other matters to be addressed are effects on pedestrian traffic, estimates of parking demand, driveway location, distance from intersections, sight distances, pedestrian access and internal circulation, loading arrangements, size of vehicles and manoeuvring space, parking provision and legal access.</li> </ul>	
	<ul style="list-style-type: none"> <li>The expected nature and frequency of any proposed noise emission(s) that will be heard offsite. Include details of the type and power of any proposed machinery or equipment, its location on site or within buildings, and details of any proposed options / measures to reduce noise, including any insulating material or structures and hours of operation.</li> </ul>	
	<ul style="list-style-type: none"> <li>The type and volume of any hazardous substances to be stored or used on site, proposed methods of containment, transport and emergency procedure and an assessment of any risks to the environment (including neighbourhood and community) which may arise from the use.</li> </ul>	
	<ul style="list-style-type: none"> <li>Any physical effect on the locality, including landscape and visual effects</li> </ul>	
	<ul style="list-style-type: none"> <li>The nature, location and power of any obtrusive lighting and means of directing its spill</li> </ul>	
	<ul style="list-style-type: none"> <li>The location of any significant trees on the site or adjoining sites, and whether they are to be removed, trimmed or subject to any building or earthworks</li> </ul>	
	<ul style="list-style-type: none"> <li>The effect of the proposal on any scheduled heritage buildings, places or objects. Include existing interior or exterior plans, photographs and proposed plans</li> </ul>	
	<ul style="list-style-type: none"> <li>The effects on any natural features, including indigenous vegetation, ecosystems, fauna, the margins of waterways, coastal environment or wetlands</li> </ul>	
	<ul style="list-style-type: none"> <li>The details of any earthworks proposed (including the location, volume, depth and type of fill and excavation), and a description of the associated impacts</li> </ul>	
	<ul style="list-style-type: none"> <li>Identification and assessment of natural hazards that may affect the site (including erosion, inundation, subsidence, slippage and falling debris) and avoidance or mitigation measures, including consideration of alternative locations and offsite effects.</li> </ul>	
	<ul style="list-style-type: none"> <li>Any effect on those in the neighbourhood and, where relevant, the wider community including any socio-economic and cultural effects</li> </ul>	
	<ul style="list-style-type: none"> <li>Any effect on natural and physical resources having aesthetic, recreational, scientific, historical, spiritual, cultural, or other special value for present or future generations</li> </ul>	
	<ul style="list-style-type: none"> <li>Identification of any contaminants, including effluent, to be produced onsite, and its proposed method of disposal whether onsite or offsite</li> </ul>	
	<ul style="list-style-type: none"> <li>The means by which any solid waste generated will be removed from the site, including the destination and method of disposal, reuse or recycling</li> </ul>	
	<ul style="list-style-type: none"> <li>The result of any consultation undertaken with parties who may be affected by the proposal including Takata Whenua and local public interest groups where relevant</li> </ul>	
	<ul style="list-style-type: none"> <li>An assessment of the proposal's compliance with the provisions of the District Plan</li> </ul>	
	<ul style="list-style-type: none"> <li>Where the scale or significance of the activity's effect are such that monitoring is required, a description of how the effects will be monitored and by whom</li> </ul>	
	<ul style="list-style-type: none"> <li>A list of any other consents required</li> </ul>	
	<ul style="list-style-type: none"> <li>AEEs for subdivisions should provide the information listed under Section 6.2.2 of the District Plan</li> </ul>	
<b>4</b>	<b>CERTIFICATE TITLE</b>	
	A copy of the site(s) Certificate Title.	
<b>5</b>	<b>WRITTEN APPROVALS</b>	
	The written approval of any potentially affected person(s) that have been obtained	

\*Plans shall be submitted at the scale in which they were drawn. Photocopied reductions will not be accepted.