

**APPLICATION FOR RENEWAL OF MANAGER'S CERTIFICATE**

**Section 123, Sale of Liquor Act 1989**

Application Number

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To: The Secretary  
The District Licensing Agency  
Timaru District Council  
P O Box 522  
**Timaru**

Application for the renewal of a Manager's Certificate is made in accordance with the details set out below:

**1 DETAILS OF APPLICANT**

(a) Full name, address, occupation and date of birth:

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(b) Postal address for service of documents:

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(c) Daytime contact name and telephone number:

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(d) Premises/Club where employed: .....

(e) Has the applicant been convicted of any offence since the certificate was issued or last renewed? YES / NO

If YES, what are the details of each offence?

Date of Offence	Date of Conviction	Penalty Suffered
.....	.....	.....
.....	.....	.....

(f) What steps has the applicant taken to manage the sale and supply of liquor pursuant to the licence with the aim of contributing to the reduction of liquor abuse?

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**2 DETAILS OF CERTIFICATE**

(a) Type of certificate (*tick appropriate box*):

General Manager's  Club Manager's

(b) Number: .....

(c) Date of expiry: .....

Dated at ..... this .....day of ..... / .....

.....  
Applicant

**NOTES:**

- 1 This application must be filed with the District Licensing Agency before the Certificate expires. Where the applicant is presently employed as a manager, it should be filed with the District Licensing Agency for the district in which the applicant is employed. In all other cases, it should be filed with the District Licensing Agency for the district in which the applicant is residing.
- 2 For the matters that are to accompany this application, see Regulation 21(2) of the Sale of Liquor Regulations 1990.