



APPLICATION FOR CERTIFICATE FOR PUBLIC USE (Section 363A, Building Act 2004)

BA Form 15
Version 3
November 2009

Send or deliver your application to: Building Services, Timaru District Council, 2 King George Place, P O Box 522, Timaru	Telephone: (03) 687 7200 Fax: (03) 687 7209 Email: building@timdc.govt.nz Web: www.timaru.govt.nz	Application No:
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A THE *PREMISES*/PART OF PREMISES *[description of *premises/*part of premises for which certificate is sought]*

Street or road address of building:	Building name: <i>[if applicable]</i>
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B BUILDING WORK AFFECTING*PREMISES*/PART OF PREMISES

Building Consent Number(s): <i>[insert building consent number(s)]</i>	Issued by: <i>[insert name of building consent authority that granted building consent]</i> TIMARU DISTRICT COUNCIL
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C THE APPLICANT *[person who owns, occupies, or controls premises]*

Name of applicant: <i>[include preferred form of title, eg Mr, Miss, Dr, if an individual]</i>	Contact person: <i>[only required if different from owner]</i>
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Applicant contact details:

Mailing address:

Daytime phone number: **Mobile number:**

After hours number: **Facsimile number:**

Email address:.....

Please attach one of the following as evidence of ownership to this application:

- copy of certificate of title, lease, agreement for sale and purchase, licence, property management agreement, or other (state) document showing full name of legal owner(s) of the building:.....

D AGENT *[only required if application is being made on behalf of the owner, delete if not applicable]*

Name of agent: <i>[insert agent's name]</i>	Contact person: <i>[insert contact name]</i>
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Agent's contact details:

Mailing address:

Daytime phone number: **Mobile number:**

After hours number: **Facsimile number:**

Email address:.....

Relationship to owner: *[state details of the authorisation from the owner to make the application on the owner's behalf]*

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E APPLICATION

I confirm that no code compliance certificate has been issued for the building work.

It is intended to permit members of the public to use the *premises/*part of the premises described above for the following purposes and in the following circumstances: *[describe purposes and circumstances]*

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Members of the public can use the *premises/*part of the premises described above safely because: *[state reasons for statement, and include any precautions taken to protect the public, information on any specified systems in the *premise/*part of the premises, and the management of any special risks (eg means of escape from fire) on site (provide information in attachments, if necessary)]*

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The personnel who carry out the building works are as follows:		<i>[if known, list names, addresses, phone numbers]</i>	
Trade	Name	Address	Phone
BUILDING CONTRACTOR
PLUMBER
FIRE SAFETY CONTRACTOR
OTHER
OTHER

I request that you issue, under section 363A(2) of the Building Act 204, a certificate for public use for the *premises/*part of the premises described above.

Signed by the owner, OR

Signature:

Name:

Date:

Signed by the agent *[on behalf of, or with authority from, the owner]*

Signature:

Name:

Date:

F ATTACHMENTS

The following documents are attached to this application: *[tick boxes applicable]*

Evidence of applicant's status

Plans and diagrams showing the *premises/*part of the premises described above

Documentation relevant to the safety of the **premises**/part of the premises (eg, an engineer's report, certificates concerning specified systems)

* Delete if inapplicable.