



# APPLICATION FOR EXEMPT BUILDING WORK

(Schedule 1, Building Act 2004)

**BA Form 103**  
Version 5  
July 2011

<b>Send or deliver your application to:</b>  Building Services, Timaru District Council, 2 King George Place, PO Box 522, Timaru 7910	<b>Telephone:</b> (03) 687 7200 <b>Fax:</b> (03) 687 7209 <b>Email:</b> <a href="mailto:building@timdc.govt.nz">building@timdc.govt.nz</a> <b>Web:</b> <a href="http://www.timaru.govt.nz">www.timaru.govt.nz</a>
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<b>A THE BUILDING</b>	<b>Street or road address of building:</b> ..... ..... ..... ..... .....	<b>Legal description of land where building is located</b> <i>(state legal description as at the date of application and, if the land is proposed to be subdivided, include details of relevant lot numbers and subdivision consent)</i>  <b>Valuation number:</b> ..... <b>Zone:</b> ..... <b>Lot:</b> ..... <b>DP:</b> ..... <b>Section:</b> .....
(description of premises/part of premises for)	<b>Building name:</b> ..... .....	<b>Current, lawfully established use:</b> ..... .....

<b>B THE OWNER</b>	<b>Name of owner</b> <i>(include preferred form of title, e.g. Mr, Miss, Dr, if an individual)</i> ..... .....	<b>Contact Person</b> <i>(only if different from owner)</i> ..... .....
(person who owns, occupies or controls premises)	<b>Mailing Address</b> <i>(insert mailing address)</i> ..... ..... .....	<b>Street Address/ Registered Office</b> <i>(Insert street address/ registered office)</i> ..... ..... .....
<b>Contact Details:</b> Telephone Number: ..... Mobile Number: ..... Fax Number: ..... Email Address: .....		

<b>C THE TRADES PEOPLE</b>	<b>The Trades People Employed Are:</b> <i>(include Licensed Building Practitioner Number)</i>  <b>Builder:</b> ..... ..... <b>Plumber:</b> ..... ..... <b>Drainlayer:</b> ..... ..... <b>Owner:</b> ..... <b>Other:</b> .....
(person(s) who will do the work)	

