

# APPLICATION FOR CLUB LICENCE

## Section 55, Sale of Liquor Act 1989

To: The Secretary  
The District Licensing Agency  
Timaru District Council  
P O Box 522  
Timaru

Application for a Club Licence is made in accordance with the details set out below:

### 1 DETAILS OF CLUB

(a) Full name: .....

Address: .....

(b) Is the club incorporated? YES / NO

If YES: (i) Under what Act is the club incorporated?

.....

(ii) What is the date of the club's incorporation?

.....

(c) Postal address for service of documents:

.....

(d) Daytime contact name and information:

Name: .....

Telephone No: ..... Fax No: .....

E-mail address: .....

(e) Full name, address and date of birth of manager or managers to be employed, and certificate numbers of manager's certificate(s):

.....

.....

(f) Status of club (tick appropriate box):

Chartered Club  Sports Club  Other

(g) Predominant purpose: .....

.....

- (h) Membership ..... of whom about ..... are under the age of 18 years.
- (i) Full name, address and occupation of the secretary: .....  
.....
- (j) A schedule of the club's activities that includes the days and hours during which the premises are used for those activities.

**2 PREMISES DETAILS**

- (a) Address of club premises: .....  
.....
- (b) Is a licence sought conditional upon construction or completion of the premises?  
YES / NO
- (c) Does the club own the proposed licensed premises?  
YES / NO

If NO:

- (i) What is the full name and address of the owner?  
.....  
.....
- (ii) What form of tenure of the premises will the club have (including term of tenure)?  
.....  
.....
- (d) What part (if any) of the premises does the club intend should be designated as?
  - (i) A restricted area: .....  
.....
  - (ii) A supervised area: .....  
.....
- (e) Does the club share the premises with any other club? YES / NO  
If YES:
  - (i) What is the name of the other club?  
.....
  - (ii) What months of the year do the respective clubs use the premises?  
.....

**3 CONDITIONS**

(a) On which days and during what hours does the club intend to sell liquor under this licence?

.....  
.....

(b) What provision does the club intend to make for the sale and supply of?

(i) Food: .....

.....  
.....

(ii) Non alcoholic refreshments and low-alcohol beverages: .....

.....  
.....

(c) What steps does the applicant propose to take to provide assistance with or information about alternative forms of transport from the licensed premises?

.....  
.....

(d) What other steps does the applicant propose to take aimed at promoting the responsible consumption of liquor?

.....  
.....

(e) What steps does the club propose to take to ensure that the requirements of the act in relation to the sale of liquor to prohibited persons are observed?

.....  
.....

Dated at ..... this ..... day of..... / .....

Signed on behalf of the ..... club by

.....

.....  
Designation

**NOTES:**

- 1 For the matters that are to accompany this application, see Regulation 11(2) of the Sale of Liquor Regulations 1990.
- 2 Within 20 working days after filing this application with the District Licensing Agency, the applicant is required to give public notice of the application in form 1. The notice must be published twice in a newspaper or newspapers circulating in the district and nominated by the Secretary of the District Licensing Agency, with not less than 5 days and not more than 10 days between the two dates of publication.
- 3 Within 10 working days after filing this application with the District Licensing Agency, the applicant must ensure that notice of the application in form 1A is attached in a conspicuous place on or adjacent to the site to which the application relates (unless the Secretary of the District Licensing Agency agrees that it is impracticable or unreasonable to do so).