

## **POLICY ON THE NAMING OF STREETS, ROADS AND PRIVATE WAYS**

Council has the authority under section 319(j) and 319A of the Local Government Act 1974 to name roads. New names are usually needed for new roads in subdivisions, or when a previously unformed road is constructed.

### **New Roads**

The subdivider is invited to submit three names (in order of preference) with reasons for the suggestions, along with details of any consultation undertaken. The Resource Planning and Regulation Committee will consider the submission and recommend to Council a ranked list of new road names with reference to the Approval Criteria and Style Guide.

### **Private Ways**

It is the Council policy not to directly name private ways, however if names are to be allocated to private ways then the names shall be in accordance with the Approval Criteria and Style Guide.

### **Renaming Roads and Naming of Existing Legal but Previously Unformed Roads**

The request to alter existing road names or to name existing but previously unformed legal roads will be forwarded to the Regulatory Services Manager to determine whether the request is appropriate. If agreed then it will be recommended to the Resource Planning and Regulation Committee to decide on the road name. The Resource Planning and Regulation Committee may decide that the Council should undertake the Special Consultative Procedures as outlined in the Local Government Act 2002. The Local Government Act 1974 does not require that special consultation procedures have to be undertaken for the naming roads.

Note that the where a road is requested to be renamed, a minimum of 85% of residents/property owners must approve of the change.

### **Approval Criteria**

The following factors shall be taken into account when selecting street and road names:

- a Historical or geographical significance.
- b Well known, or previously well known, names of farms or properties.
- c Maori names of local significance. Appropriate consultation and advice from Arowhenua may be required.
- d Names of local residents who have achieved prominence in their chosen fields such as arts, sport, commerce, politics, local government, military, etc. Naming after persons living is generally avoided. Permission of surviving relatives should be obtained where appropriate.
- e Continuing an established theme in a neighbourhood.

- f Where more than one road is being created in a subdivision, a common theme is recommended for the names.
- g A significant feature in the area (for example, geographical feature, landscape, flora, fauna). Naming after features which do not exist in the area should be avoided (for example, naming after native trees or plants that are not evident in the area, or views that can not be identified).
- h Where an existing street is being extended, the street extension will be the same as that of the existing street.
- i Names cannot be offensive, insensitive or commercially based.
- j All road signs for private ways shall be annotated "Private" at the applicants expense.
- k The Council may not necessarily accept the marketing name for a development as a road name for any road within a development.
- l A new road shall not be named the same, or similar to a road already in existence within the District.

Note that the proposed road names will be checked against Council's RAMMS database to avoid duplication.

### Style Guide for Names

To ensure a consistent standard of road naming, the following style guide should be applied:

- a In general the "road type" of a road/private way will reflect the public/private nature of a road, or the geography of the area and in accordance with the naming guide below:

Type of Road	Road Name
Relatively short, dead-end Roads, Cul-de-sacs	Place, Court, Close, Grove, Way, Courtyard, Rise
Loop Road to same Street	Crescent, Loop, Circle
Rural Road	Road
Long cul-de-sacs, Through Roads	Road, Street, Drive, Ridge, Terrace
Narrow Road, Service Lane	Lane
Wide spacious roads	Avenue, Boulevard, Parade
Street in Commercial areas	Arcade, Mall, Plaza, Square, Street, Road
Short Road leading to water	Landing
Rural State Highway	Highway

The above is a guide only and people are welcome to make other suggestions. However, it is Council's prerogative to name streets and the Council may refuse to approve names considered unsuitable for any reason.

- b Individuals full names will only be used where the name is of reasonable length and the first name needs to be used to correctly identify the individual being commemorated. Full names longer than 15 letters will not usually be

considered. In these instances, consideration will be given to using only the surname.

- c Short names for short streets are suggested for practical reasons.
- d Diacritical marks such as macrons should not be used, to ensure the clarity of signs is maximised.

### **Additional Notes**

When the new name is confirmed, the standard format Council name sign shall be erected. For new roads in subdivisions the developer shall pay Council for the required sign(s) and installation. For existing legal but previously unformed roads and roads being renamed the Council shall meet the cost of sign(s) and installation.

If a developer erects its own ornamental name sign(s) and/or post, in addition to the Council name sign, and that ornamental name sign is damaged or stolen, then the Council shall not be responsible for the repair or replacement of that name sign.

These sign types should ordinarily be positioned on private property (or the property boundary).

If a developer requires a sign to be positioned within the road reserve, an application must be submitted to Council's Land Transport Unit for consideration. The same Council Unit may, or may not approve the application.

In accordance with section 319A of the Local Government Act 1974, if the Council names any road for the first time, or alters the name of a road, the Council will as soon as practicable send a copy of the relevant resolution to the Registrar-General of Land and the Surveyor-General.

**Note:** Reference is also made to the Timaru District Council "Road Name Signs Specification" document (#102907) which details the design and installation of road name signs.