

Waimate District Licensing Committee

Annual Report to the Alcohol Regulatory and Licensing Authority For the year 2024-2025

Date: 28 July 2025

Prepared by: Debbie Fortuin
Environmental Compliance Manager
Timaru District Council

Introduction

The purpose of this report is to inform the Alcohol Regulatory and Licensing Authority (the Authority) of the general activity and operation of the Waimate District Licensing Committee (DLC) for the year 2024-2025.

There are three DLC's operating in the South Canterbury area under a single Commissioner, this model having been adopted during the implementation of the Sale and Supply of Alcohol Act 2012 (the Act) in December of 2013. The three DLC's are that of the Timaru, Waimate and Mackenzie Districts.

This report will relate to the activities of all the DLC's in the body of the text and to the Waimate DLC alone in the Annual Return portion of the report at the rear of this document. This satisfies the requirements of the territorial authority set out in section 199 of the Act.

Overview of DLC Workload

DLC Structure and Personnel

The table below shows the current membership of the three DLC's under the Commissioner. No changes occurred during the reporting period.

	Name	Role
Commissioner (Independent of Council Role)	Sharyn Cain	Deputy Mayor - Waimate District Council
Timaru DLC Members	Peter Burt	Deputy Chair, Councillor - Timaru District Council
	Gavin Oliver	Councillor - Timaru District Council
Mackenzie DLC Members	Anne Munro	Mayor – Mackenzie District Council
	Scott Aronsen	Councillor – Mackenzie District Council
Waimate DLC Members	Craig Rowley	Mayor - Waimate District Council
	Lisa Small	Councillor – Waimate District Council
	Sandy McAlwee	Councillor – Waimate District Council

Total costs for Waimate District Council Liquor Licensing activities for this period were calculated at \$35,000.00. This was made up of elected members allowances (DLC), travel costs, administration costs, staff costs, solicitors fees and an additional 0.5FTE liquor licensing inspector for the liquor licensing activity.

In terms of Council staff delivering licensing services to the community and the DLC, there are 2 FTE's licensing inspectors, a 0.5FTE licensing administrator and the secretary to the three DLC's, who also manages the activity, for the 3 councils.

Hearings

There was one DLC hearing held during the reporting period for Waimate DLC. This related to an objection of a renewal of an on-license due to issues with late night noise and patron behaviour. The on-license in this case was issued with additional discretionary conditions to address the concerns of the DLC and the objectors.

A new off license application attracted an influx of objections (in excess of 200), which corresponded with the inception of the community participation bill. The application did not go to hearing as it was withdrawn by the applicant, however the sheer volume of objections resulted in a significant burden on administration staff.

Monitoring Visits

Overall, compliance during the 2024/2025 year was excellent. A total of 10 premises were visited equating 48% of the total licensed premises. No issues were observed during these visits.

Local Alcohol Policy

The Timaru, Mackenzie and Waimate District Councils jointly prepared and developed a Local Alcohol Policy, which originally came in to force on 24 March 2016.

The Joint LAP was reviewed and adopted on 13 February 2024. A copy of the LAP can be viewed at the following link: https://www.timaru.govt.nz/__data/assets/pdf_file/0004/869143/Local-Alcohol-Policy-adopted-13-February-2024.pdf

Statistical Information

Statistical information about the operation of the DLC for the year 2024 - 2025 is in the prescribed form and follows overleaf.

- Annual return
- Current listing of licenced premises
- District Licensing Committee Meetings held

Waimate District Licensing Committee

Annual Return

July 2024 – June 2025

On-licence, Off-licence and Club Licence Applications Received						
Application Type	Number Received in Fee Category – Very Low	Number Received in Fee Category – Low	Number Received in Fee Category – Medium	Number Received in Fee Category – High	Number Received in Fee Category – Very High	Total
On-licence new						
On-licence variation						
On-licence renewal			2	1		3
Off-licence new			3			3
Off-licence variation						
Off-licence renewal		1	1			2
Endorsed On Renewal	1					1
Club licence new						
Club licence variation						
Club licence renewal		1				1
Total number	1	2	6	1	0	10
Total fee paid to ARLA (GST incl.)	\$17.25	\$69.00	\$310.50	\$86.25	\$-	\$483.00

Annual Fees for Existing Licences Received						
Licence Type	Number Received in Fee Category – Very Low	Number Received in Fee Category – Low	Number Received in Fee Category – Medium	Number Received in Fee Category – High	Number Received in Fee Category – Very High	Total
On-licence			6	1		6
Endorsed On	1					1
Off-licence		1	5			7
Club licence	3	2	1			6
Total number	4	3	12	1	0	20
Total fee paid to ARLA (GST incl.)	\$69.00	\$103.50	\$621.00	\$86.25	\$-	\$879.75

Managers' Certificate Applications Received	
Application Type	Number Received
Managers' certificate new	14
Managers' certificate renewal	23
Total number	37
Total fee paid to ARLA (gst incl.)	\$1063.75

Special Licence Applications Received			
	Number Received in Category – Class 1	Number Received in Category – Class 2	Number Received in Category – Class 3
Special licence	5	11	22

Temporary Authority Applications Received	
	Number Received
Temporary authority	1

Permanent Club Charter Payments Received	
	Number Received
Permanent club charter payments	0
Total fee paid to ARLA (GST incl.)	

Total paid to ARLA	\$2426.50
--------------------	-----------

Number of District Licensing Committee Meetings Held

Date	Number
July 2024	2
August 2024	5
September 2024	3
October 2024	4
November 2024	3
December 2024	3
January 2025	2
February 2025	3
March 2025	4
April 2025	4
May 2025	4
June 2025	4

Waimate District Licensing Committee

List of Licenced Premises

As at 30 June 2025 = 21

Applicant	Licence Type
Waimate Bowling Club Incorporated	Club Licence
Waimate Golf Club Incorporated	Club Licence
Waimate Town & Country Club Incorporated	Off Licence
Point Bush Estates Limited	Endorsed Off/Remote Sellers Licence
Maungati Golf Club Incorporated	Club Licence
Murray Stephen Alan David	On Licence
Glencoe Hotel Limited	On Licence
Glencoe Hotel Limited	Off Licence
Waimate Town & Country Club Incorporated	Club Licence
Waimate Rugby Football Club Incorporated	Club Licence
KSK PVT Limited	Off Licence
The Waimate Limited	On Licence
The Waimate Limited	On Licence
Waihao Forks Hotel 2022 Limited	Off Licence
Waihao Forks Hotel 2022 Limited	On Licence
Makikihi Country Hotel Limited	On Licence
Makikihi Country Hotel Limited	Off Licence
T & P Sodhi Holdings Limited	On Licence
Riddhisiddhi Investment Limited	On Licence
Riddhisiddhi Investment Limited	Off Licence
Luso Holdings Limited	Off Licence