



COUNCIL MEETING

Commencing at 3pm

on

Tuesday 9 May 2017

**Council Chamber
District Council Building
King George Place
Timaru**

TIMARU DISTRICT COUNCIL

Notice is hereby given that a meeting of the Timaru District Council will be held in the Council Chamber, District Council Building, King George Place, Timaru on Tuesday 9 May 2017, at 3pm.

LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968

Councillors are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Bede Carran
CHIEF EXECUTIVE

TIMARU DISTRICT COUNCIL MEETING

9 MAY 2017

AGENDA

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1		Opening Prayer – Alistair Pike, Church Street Gospel Chapel
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4		Identification of Urgent Business
5		Identification of Matters of a Minor Nature
6		Declaration of Conflicts of Interest
7	4	Confirmation of Minutes – Council Meeting – 21 February 2017
8	11	Schedule of Functions Attended by the Mayor and Deputy Mayor and Councillors
9	12	Schedule of Functions Attended by the Chief Executive
10	13	Affixing of the Common Seal
11	14	Financial and Work Programme Report for Nine Months ended 31 March 2017
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13		Consideration of Urgent Business Items
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TIMARU DISTRICT COUNCIL
FOR THE MEETING OF 9 MAY 2017

Report for Agenda Item No 3

Prepared by **Katie Jahnke (Community & Public Health)**
 Alex Govan (Cancer Society)
 Marthy Cloake (Heart Foundation)

Public Forum - Smokefree Community Spaces

Purpose

To reignite discussion within Timaru District Council regarding options for building upon the success of its current smokefree policy; and incorporating these into the Council's LTP.

Summary

Smokefree community spaces are now an established part of most local authority policies covering green space, with many extending them to include additional areas such as cycle ways, beaches, outdoor dining areas, and council supported events (see attached map).

The case for developing a more comprehensive smokefree policy is strong with high levels of public support. Increasing smokefree public outdoor areas would show progressive leadership towards the promotion of healthy, active lifestyles.

Background

In March 2011 the NZ Government committed to a goal of New Zealand becoming smokefree by 2025. This is not a ban on smoking but a commitment to reducing smoking to very low levels (less than 5% of the population) by 2025. Smoking prevalence in South Canterbury is decreasing but is still slightly higher than the national average at 16.2% (15.1% nationally).

In order to achieve the Government's goal of a Smokefree Aotearoa by 2025, it is imperative that health agencies, community organisations, local government and business work together to ensure the next generation grow up in a country where smoking is rarely seen and perceived as "unusual". Support is required for those who want to quit smoking, and greater effort is required to reduce smoking initiation and protect children from exposure to tobacco.

Timaru District Council has made positive steps towards the Smokefree 2025 goal with the adoption of a Smokefree Public Outdoor Areas Policy covering playgrounds (December 2011) and sports grounds (June 2012). Increasing the number of public outdoor spaces in which smoking is discouraged will support the goal by reducing the visibility and normality of smoking. We welcome the Council's willingness to "work collaboratively with all stakeholders towards a Smokefree New Zealand" (LTP 2015-25).

Smokefree policies are non-regulatory in that they encourage people to refrain from smoking in certain public spaces and at certain events. Evidence indicates that voluntary policies do work in an educative way and with well-planned media releases, smokefree community spaces can be presented positively and not be portrayed incorrectly as 'smoking bans'.

Community Support (presented previously)

Local research¹ found strong support for smokefree outdoor spaces:

- 94% of respondents supported smokefree playgrounds;
- the majority thought that the entrances of buildings and outdoor eating places should be smokefree (86% and 81% respectively); and
- 75% of respondents thought bus stops, train stations and outdoor music or sporting events should be smokefree.

Recommendations

1. **That Council formally endorse the goal of a Smokefree Aotearoa by 2025 (SF2025).**
The goal reflects the steps already taken by TDC and provides a strong framework to support the Long Term Planning process.
2. **Incorporate provision for smokefree in the LTP process.**
Community & Public Health, the Cancer Society and Heart Foundation are keen to work with council to develop a comprehensive approach to implementing more smokefree public places and events.
3. **Council extend the Smokefree Public Outdoor Areas policy to include:**
 - a. all of Caroline Bay
 - b. bus stops/shelters.
4. **Council add an additional criterion in the application form for funding so all Council run, funded or supported events are smokefree.**

¹ A telephone survey of 445 randomly selected residents conducted in 2014 by the Canterbury-West Coast Division of the Cancer Society and Canterbury District Health Board.



MAPPING NEW ZEALAND COUNCILS



SMOKEFREE OUTDOOR POLICIES AND SPACES



Playgrounds



Parks



Additional Areas



Sport Grounds



Beaches



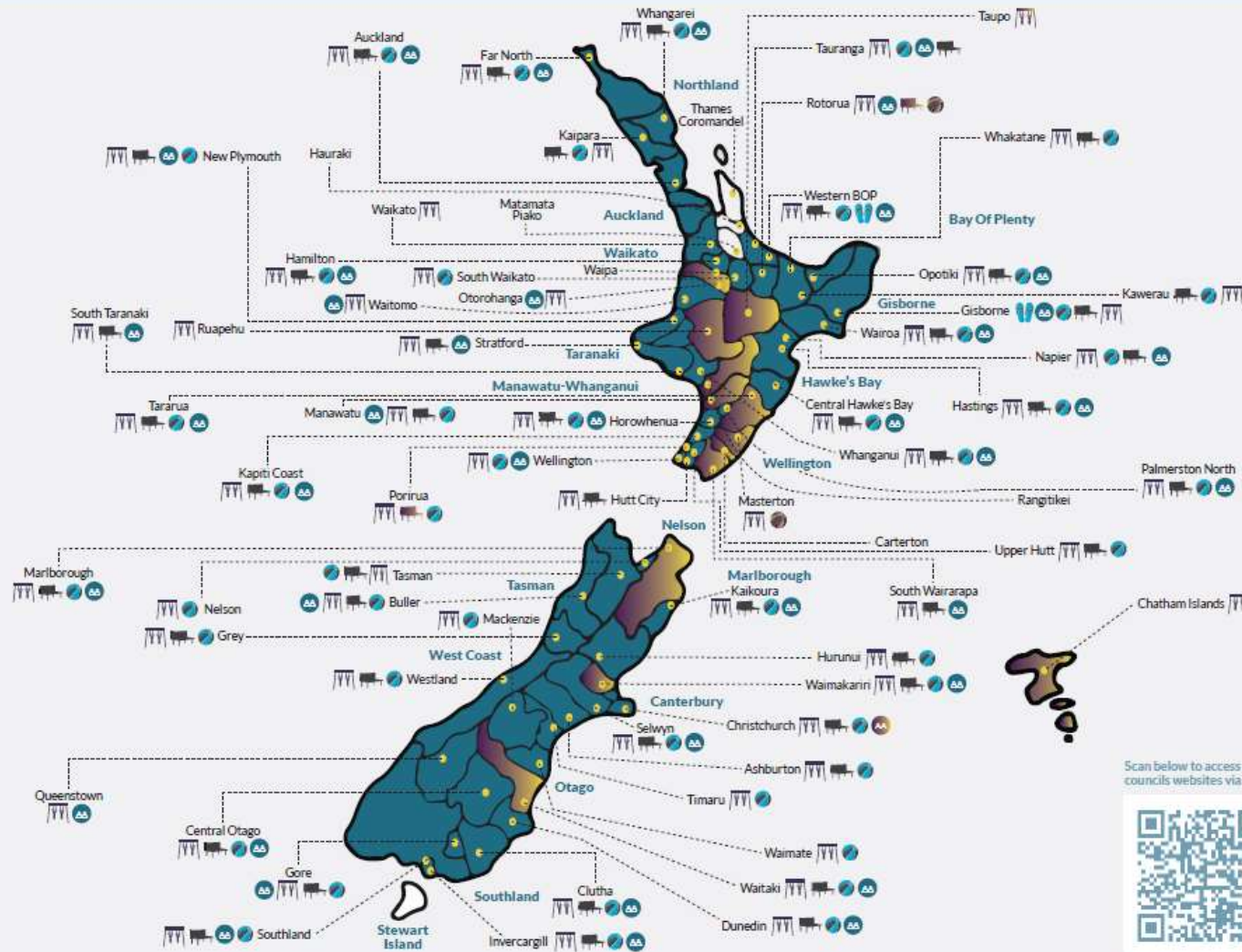
Partly Adopted



Adopted



No Policy (see database for further information)



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**TIMARU DISTRICT COUNCIL
FOR THE MEETING OF 9 MAY 2017**

Report for Agenda Item No 7

**Prepared by Bede Carran
 Chief Executive**

Confirmation of Minutes –Council Meeting 4 April 2017

Minutes of the April Council meeting.

Recommendation

That the minutes of the Council meeting held on 4 April 2017, excluding the public excluded items, be confirmed as a true and correct record.

TIMARU DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TIMARU DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, DISTRICT COUNCIL BUILDING, KING GEORGE PLACE, TIMARU ON TUESDAY 4 APRIL 2017 AT 3PM

PRESENT Mayor Damon Odey, Cirs Peter Burt, Dave Jack, Andrea Leslie, Paddy O'Reilly, Sally Parker, Kerry Stevens, Tracy Tierney and Steve Wills

APOLOGIES Clr Richard Lyon
Wayne O'Donnell – Geraldine Community Board
Karalyn Reid – Pleasant Point Community Board

IN ATTENDANCE Environment Canterbury – Cirs Peter Scott and Steve Lowndes, Strategy Advisor Monique Eade, Principal Strategy Advisor Cat White, Director Communications (Katherine Trought) - (for item 1)

Charles Scarsbrook – Temuka Community Board (for public part of meeting)

Chief Executive (Bede Carran), Group Manager Infrastructure (Ashley Harper), Group Manager Environmental Services (Chris English), Group Manager Corporate Services (Tina Rogers), Group Manager Community Services (Sharon Taylor), Corporate Planning Manager (Mark Low)(for public part of meeting), Communications Manager (Stephen Doran)(for public part of meeting), Land Transport Manager (Andrew Dixon))(for public part of meeting), Council Secretary (Joanne Brownie)

OPENING PRAYER Gordon Rosewall of Life Church, offered a prayer for the work of the Council.

1 ENVIRONMENT CANTERBURY WINTER AIR PLAN

Environment Canterbury representatives gave a presentation on this years Environment Canterbury Winter Air Plan for the Timaru District, which implements the new rules that no longer permit open fires or burners older than 15 years. While Geraldine is currently meeting the standard and Washdyke is on the way to becoming an unpolluted airshed, Timaru has a long way to go (there were 27 exceedances last year despite only 3 being allowed under the standard). Home heating is the main source of air pollution in the Timaru airshed and it is hoped that the education campaign and encouragement will result in a significant reduction in the number and level of exceedances for the year, through the replacement of old burners with ultra low emission burners and more efficient burning practices.

The meeting was advised that financial assistance from a total pool of \$200,000 is available for those on low incomes to replace their burners, up to a maximum of \$5,000 per household. In addition to this fund, a programme is being developed whereby replacement of old style log burners with ultra low emission burners will be undertaken free of charge, sourced from a separate fund (of around \$200,000). This programme is yet to be fully developed and Timaru District Council's input into the system is welcome.

Councillors asked a number of questions, including whether the measurement site was fair, given that it is in an area closest to the greatest source of pollution, whether Timaru's reading is skewed by other particulate matter such as wind borne sea salt, what means testing is used for qualifying for financial assistance and suggesting a simple document go out to the community in order to increase understanding of the rules and explain the financial assistance available.

The Mayor thanked the ECan representatives for their presentation and taking the time to come to Timaru to explain the Winter Air Plan.

2 CONFIRMATION OF MINUTES – COUNCIL MEETING 21 FEBRUARY 2017

Proposed Clr Burt
Seconded Clr Stevens

“That the minutes of the Council meeting held on 21 February 2017, excluding the public excluded items, be confirmed as a true and correct record.”

MOTION CARRIED

3 CONFIRMATION OF MINUTES - COUNCIL BUDGET MEETING 14 MARCH 2017

Proposed Clr Wills
Seconded Clr Leslie

“That the minutes of the Council Budget meeting held on 14 March 2017 be confirmed as a true and correct record.”

MOTION CARRIED

4 SCHEDULE OF FUNCTIONS ATTENDED BY THE MAYOR, DEPUTY MAYOR AND COUNCILLORS

Proposed Clr Jack
Seconded Paddy O'Reilly

“That the schedule of duties and functions attended by the Mayor, Deputy Mayor and Councillors be received and noted.”

MOTION CARRIED

5 SCHEDULE OF FUNCTIONS ATTENDED BY THE CHIEF EXECUTIVE

Proposed Clr Wills
Seconded Clr Leslie

“That the schedule of duties and functions attended by the Chief Executive be received and noted.”

MOTION CARRIED

6 AFFIXING OF THE COMMON SEAL

Proposed Clr Tierney
Seconded Clr Parker

“That the affixing of the Common Seal to the following documents be noted:

Date	Document
22 February 2017	Warrant of Appointment Hazardous Substances and New Organisms Act 1996 – Enforcement Officer – Rick Catchpowle
23 February 2017	Mortgage Discharge Instrument – SC Car Club Inc.”

MOTION CARRIED

7 2017/18 ANNUAL PLAN – NEXT STEPS

The Council considered a report outlining the next steps relating to the Annual Plan 2017/18.

Proposed Clr Jack
Seconded Clr Leslie

- (a) “That the report be received and noted.
- (b) That the Group Manager Corporate Services be delegated authority to make changes to the Annual Plan 2017/18 Information brochure based on Council’s consideration.
- (c) That the Annual Plan 2017/18 Information brochure be approved for public release.”

MOTION CARRIED

8 CODE OF CONDUCT OF ELECTED MEMBERS POLICY

The Council considered a report by the Group Manager Corporate Services presenting the Code of Conduct of Elected Members policy for approval. It was noted that the policy includes all elected members, including Community Board members, therefore it would be in order for the report to be considered by the three Community Boards before the policy is approved.

Proposed Clr Stevens
Seconded Clr Wills

“That the Code of Conduct for Elected Members Policy be referred to the Community Boards for feedback/approval prior to further consideration by the Council.”

MOTION CARRIED

9 CANTERBURY ECONOMIC DEVELOPMENT COMPANY LIMITED – WINDING UP

The Council considered a report by the Group Manager Corporate Services on the winding up of the Canterbury Economic Development Company Limited (CED Co).

Proposed Clr Burt
Seconded Clr Jack

“That the Council approves for the Canterbury Economic Development Company Limited to be wound up and the Shareholders’ Resolution to be signed.”

MOTION CARRIED

10 TEMPORARY CLOSURE OF TALBOT STREET, GERALDINE FOR THE ANZAC DAY PARADE ON 25 APRIL 2017

The Council considered a report by the Road Corridor Technician and Land Transport Manager seeking approval for a temporary road closure of Talbot Street, Geraldine for an Anzac Day parade.

Councillors suggested that Council officers compile a register of regular road closures required and be proactive by approaching organisations that hold regular street parades (eg Christmas parades, Anzac parades) well in advance of the events to ensure the necessary deadlines are met and formal approval at a Council meeting is not required.

Proposed Clr Wills
Seconded Clr Stevens

“That the Council approves the temporary closure of Talbot Street, Geraldine (from Hislop Street to Cox Street) to ordinary vehicular traffic between 8.30am until 10.00am on Thursday 25 April 2017 for the purposes of an Anzac Day Parade.”

MOTION CARRIED

11 SAFER COMMUNITIES COMMITTEE – APPOINTMENT OF CCS DISABILITY ACTION REPRESENTATIVE

The Council considered a recommendation to appoint a representative of CCS Disability Action to the Safer Communities Committee. The Mayor noted that the Safer Communities Committee is an effective network for multiple agencies to work together for the benefit of our community.

Proposed Clr Burt
Seconded Clr Jack

“That a representative from CCS Disability Action be appointed to the Safer Communities Committee.”

MOTION CARRIED

12 RECEIPT OF COMMUNITY BOARD AND COMMITTEE MINUTES

Proposed the Mayor
Seconded Cllr Stevens

“That the minutes of the following meetings, excluding the public excluded sections, be received:

Temuka Community Board	6 March 2017
Pleasant Point Community Board	7 March 2017
Geraldine Community Board	8 March 2017
Environmental Services Committee	21 March 2017
Community Development Committee	21 March 2017
Infrastructure Committee	21 March 2017
Policy and Development Committee	21 March 2017.”

MOTION CARRIED

13 EXCLUSION OF THE PUBLIC

Proposed Cllr Jack
Seconded the Mayor

“That the Council resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

Confirmation of Minutes

Tenders minutes	Subcommittee
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Section 7(2)(b)(ii)

The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

District Growth Strategy	
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Section 7(2)(j)

The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.”

MOTION CARRIED

14 READMITTANCE OF THE PUBLIC

Proposed the Mayor
Seconded Cllr O'Reilly

“That the public be readmitted to the meeting.”

MOTION CARRIED

The meeting concluded at 4pm.

Chairperson

**ITEMS CONSIDERED WITH THE PUBLIC EXCLUDED COUNCIL MEETING
4 APRIL 2017**

1 CONFIRMATION OF MINUTES – COUNCIL MEETING 21 FEBRUARY 2017

Proposed Clr Wills
Seconded Clr Parker

“That the public excluded items of the minutes of the Council meeting, held on 21 February 2017, be confirmed as a true and correct record.”

MOTION CARRIED

2 RECEIPT OF COMMUNITY BOARD AND COMMITTEE MINUTES

Proposed Clr Jack
Seconded Clr O’Reilly

“That the public excluded section of the minutes of the following meetings be received:

Temuka Community Board	6 March 2017
Pleasant Point Community Board	7 March 2017
Geraldine Community Board	8 March 2017
Environmental Services Committee	21 March 2017
Community Development Committee	21 March 2017
Policy and Development Committee	21 March 2017.”

MOTION CARRIED

TIMARU DISTRICT COUNCIL
FOR THE MEETING OF 9 MAY 2017

Report for Agenda Item No 8

Schedule of Functions Attended by the Mayor, Deputy Mayor and Councillors

Functions Attended by the Mayor

- 4 April 2017* Chaired Industrial Relations Subcommittee meeting
Chaired Council meeting
- 5 April* Attended Donations and Loans Committee workshop
Spoke to Year 7-8 students at St Josephs school
Attended South Canterbury Deputy Principal's meeting
Hosted reception for Eniwa exchange students
- 6 April* Met with Air New Zealand representatives
Spoke at Timaru Girls High School
- 11 April* Attended Audit and Risk Subcommittee meeting
Attended Long Term Plan workshop
- 12 April* Opened SC Museum exhibition
- 13 April* Attended District Plan workshop
- 25 April* Layed a wreath at the Geraldine ANZAC service
Attended Woodbury ANZAC service
Attended Peel Forest ANZAC service
Attended ANZAC service at Rangitata Airfield
- 26 April* Radio interview
Met with representatives of Aorangi Golf
- 27 April* Chaired Timaru District Holdings Ltd Board meeting
- 28 April* Attended Timaru Corrections Service function
- 29 April* Attended Amazing Race in Geraldine

In addition to these duties I met with 4 members of the public on issues of concern to them.

Functions Attended by Councillors on Behalf of the Mayor

- 16 April 2017* Cllr Sally Parker attended the Southern Alps country Music Awards
- 25 April* Cllr Steve Wills attended the ANZAC service at the Caroline Bay Soundshell

Recommendation

That the report be received and noted.

TIMARU DISTRICT COUNCIL
FOR THE MEETING OF 9 MAY 2017

Report for Agenda Item No 9

Schedule of Functions Attended by the Chief Executive

Functions Attended by the Chief Executive

<i>4 April 2017</i>	Attended Industrial Relations Subcommittee meeting Attended Council meeting
<i>5 April</i>	Attended Innovate Conference
<i>6 April</i>	Met with Air New Zealand representatives Met with PrimePort Timaru Ltd Chief Executive
<i>10 April</i>	Met with Alpine Energy Ltd Chief Executive
<i>11 April</i>	Attended Audit and Risk Subcommittee meeting Attended Long Term Plan workshop
<i>12 April</i>	Attended South Canterbury Museum exhibition opening
<i>13 April</i>	Attended hui at Arowhenua marae Attended District Plan workshop
<i>24 April</i>	Met with SC District Health Board Chief Executive
<i>27 April</i>	Attended Timaru District Holdings Ltd Board meeting
<i>28 April</i>	Attended Community Corrections function

Recommendation

That the report be received and noted.

**TIMARU DISTRICT COUNCIL
FOR THE MEETING OF 9 MAY 2017**

Report for Agenda Item No 10

Affixing of the Common Seal

Recommendation

That the affixing of the Common Seal to the following document be noted:

Date	Document
3 April 2017	Warrant of Appointment – Parking Warden Robyn Marie Dowling

TIMARU DISTRICT COUNCIL
FOR THE MEETING OF 9 MAY 2017

Report for Agenda Item No 11

Prepared by **Adrian Hodgett**
 Finance Manager

Mark Low
 Corporate Planning Manager

Ann Fitzgerald
 Corporate Planner

Financial and Work Programme Report for Nine Months ended 31 March 2017

Introduction

This report outlines progress against Council's 2016/17 Annual Plan. It includes financial results, and progress towards achieving the key performance measures and work programme for the period ended 31 March 2017. A brief overview of the legislative and policy environment as it relates to Council is also provided.

Financial Results

This section includes:

- Overview of financial results, including operating income and expenditure
- Income Statement for the period ended 31 March 2017
- Details of Capital Expenditure for the period ended 31 March 2017
- Statement of Financial Position as at 31 March 2017.

Legislative and Policy Environment Update

This section provides a summary of key legislative and policy developments with implications or relevance to local government.

Key Performance Measures and Work Programme Update

This section outlines progress against the 2016/17 performance measures and work programme and an update on highlights and any issues. The report is organised by Council's nine Groups of Activities.

Financial Results

The summarised financial results for the nine months to 31 March 2017, along with commentary on performance, are attached for consideration. The financial results are for the Timaru District Council parent, including the Downlands Water Supply joint venture. All amounts are GST exclusive.

Recommendation

That this report be received and noted.

Timaru District Council						
Income Statement for the nine months ended 31 March 2017						
	March 2017 YTD	Full year budget (incl. carried forwards)	Full Year Projected Actual	% Full Year Projected Actual	March 2016 YTD	
<u>Income</u>						
Rates	34,418,902	45,636,951	45,902,907	75.0%	33,701,467	
Community Support	1,458,704	2,043,700	2,074,400	70.3%	1,482,957	
District Planning and Regulatory Services	2,535,261	3,500,400	3,283,000	77.2%	2,456,083	
Democracy	-	2,500	2,500	0.0%	43	
Recreation and Leisure	3,141,212	3,249,600	3,273,400	96.0%	2,659,540	
Transport	5,547,693	8,630,600	8,646,200	64.2%	6,258,058	
Waste Minimisation	2,558,941	2,552,000	3,405,400	75.1%	2,170,800	
Sewer	2,044,870	2,690,000	2,690,000	76.0%	2,109,109	
Stormwater	107,504	75,000	70,000	153.6%	68,859	
Water Supply	1,187,207	1,729,094	1,713,490	69.3%	1,245,406	
Corporate Support	4,604,647	6,702,200	6,706,500	68.7%	4,811,672	
Total Income	57,604,941	76,812,045	77,767,797	74.1%	56,963,995	
<u>Operating Expenditure</u>						
Community Support	3,531,838	4,769,900	4,849,900	72.8%	3,653,773	
District Planning and Regulatory Services	3,498,333	5,114,700	4,942,600	70.8%	3,439,130	
Democracy	2,399,728	3,343,600	3,359,600	71.4%	2,250,162	
Recreation and Leisure	10,470,837	15,083,500	14,858,700	70.5%	10,386,776	
Transport	9,807,955	13,875,100	13,974,700	70.2%	9,533,201	
Waste Minimisation	5,662,039	7,976,000	8,096,600	69.9%	5,436,155	
Sewer	6,670,421	10,427,600	10,227,100	65.2%	6,824,150	
Stormwater	1,076,650	1,578,500	1,543,300	69.8%	992,758	
Water Supply	5,094,133	7,772,608	7,433,254	68.5%	4,992,682	
Corporate Support	1,961,115	2,904,700	2,746,800	71.4%	1,821,568	
Total Operating Expenditure	50,173,049	72,846,208	72,032,554	69.7%	49,330,355	
Operating Surplus/(Deficit)	7,431,893	3,965,837	5,735,243	129.6%	7,633,640	
Timaru District Council						
Capital expenditure for the nine months ended 31 March 2017						
	March 2017 YTD	Full year budget (incl. carried forwards)	Full Year Projected Actual	% Full Year Projected Actual		
<u>Capital Expenditure</u>						
Community Support	726,247	1,966,200	1,892,200	38.4%		
District Planning and Regulatory Services	-	5,000	5,000	0.0%		
Democracy	-	-	-			
Recreation and Leisure	975,923	4,851,100	3,687,100	26.5%		
Transport	6,212,746	12,132,300	10,272,300	60.5%		
Waste Minimisation	272,380	1,774,500	1,289,000	21.1%		
Sewer	1,420,740	4,846,000	3,866,000	36.7%		
Stormwater	327,995	1,402,500	886,000	37.0%		
Water Supply	1,905,460	15,037,020	3,930,200	48.5%		
Corporate Support	700,936	1,407,000	1,117,500	62.7%		
Total Capital Expenditure	12,542,427	43,421,620	26,945,300	46.5%		

Timaru District Council			
Statement of Financial Position as at 31 March 2017			
	Actual	Budget	Projected Actual
	31/03/2017	30/06/2017	30/06/2017
Current Assets			
Cash and Cash equivalents	25,664,758	27,017,351	26,941,312
Trade and other receivables	3,967,991	8,403,000	8,403,000
Inventories	46,984	87,000	87,000
Other financial assets	30,817,000	11,628,000	12,528,000
Total Current assets	60,496,732	47,135,351	47,959,312
Non-current assets			
Property, plant and equipment	787,126,388	794,571,904	778,192,585
Intangible assets	1,109,446	1,557,000	1,557,000
Forestry	876,232	876,000	876,000
Investment Property	1,762,000	1,762,000	1,762,000
Investment in subsidiaries	1,000,186	1,000,000	1,000,000
Other financial assets	12,901,516	15,049,102	23,242,546
Total non-current assets	804,775,768	814,816,006	806,630,131
Total assets	865,272,500	861,951,357	854,589,443
Current liabilities			
Trade and other payables	5,151,608	11,069,100	11,069,100
Employee entitlements	1,586,019	1,970,000	1,970,000
Current portion of term debt	27,700,000	18,567,200	18,567,200
Derivative financial instruments	881,000	-	-
Total current liabilities	35,318,627	31,606,300	31,606,300
Non-current liabilities			
Provisions	6,986,890	4,260,500	4,260,500
Employee benefit liabilities	382,000	266,000	266,000
Borrowings	51,329,270	78,666,720	69,535,400
Derivative financial instruments	3,229,121	3,229,000	3,229,000
Total non-current liabilities	61,927,280	86,422,220	77,290,900
Total Liabilities	97,245,907	118,028,520	108,897,200
Net assets	768,026,593	743,922,837	745,692,243
Equity			
Retained earnings	720,419,912	723,567,735	717,143,697
Reserves	47,606,681	20,355,102	28,548,546
Total Equity	768,026,593	743,922,837	745,692,243



Financial Performance for the nine months to March 31, 2017

	Year to Date Actual 2016/17	Year to Date Projected Actual 2016/17	Year to Date Actual 2015/16	Variance v Projected Actual	Variance v 2015/16	Variance v Projected Actual (%)	Variance v 2015/16 (%)
Rates Revenue	34,419	34,427	33,701	(8)	717	-0.02%	2.13%
There are a small number of additional properties that have been charged rates for 2016/17 than were budgeted and charged rates for 2015/16.							
Other Operating Revenue	23,186	23,899	23,263	(713)	(76)	-2.98%	-0.33%
The timing of capital expenditure project for Roothing has affected the amounts received from NZTA as subsidies for this expenditure, therefore revenue in this area is down on projected actual by \$668k and 2015/16 by \$709k. We are continuing to process increased volumes at the Redruth landfill, which means that revenue is increased by \$388k on 2015/16 for the Waste Minimisation unit. Continuing low interest rates have resulted in reduced income of \$389k on projected actual and \$283k on 2015/16. An insurance claim of \$720k was received in respect of fire damage at the West End Hall in 2016/17.							
Operating Expenditure	50,173	54,024	49,330	3,851	(843)	7.13%	-1.71%
Expenditure for operating sewerage treatment were expected to increase once the upgraded waste water treatment plant was fully operational. The full effect of these increases has not yet been felt, therefore Sewer operational expenditure is less than projected actual by \$1,000k and at a similar level to last year. Depreciation costs are less than projected actual due to delay in capital projects. Interest costs are below projected actual due to reducing interest rates and delay in borrowing requirement.							
Capital Expenditure	12,542	20,209	14,720	7,667		37.94%	
Timing of expenditure and some delays with projects have resulted in a large underspend of capital expenditure against projected actual. These include Airport Terminal & Car Park upgrade, CBAY Outdoor Pool Filtration Plant, Parks Courts Resurfacing, Reseals, Temuka Domain, Washdyke Network Improvements, Various Roothing Projects, Waste Sorting Plant, Compost Site, Sewer Mains Renewals, New Sewer Reticulation, Te Moana Downs Water Reticulation and Urban Water Reticulation. As part of the 2017/18 Annual Plan process, over \$16m of capital expenditure has been identified that will not occur in 2016/17. Major projects delayed are Downlands Water Supply Trunk Main Renewal, Te Moana Downs Water Supply Network Capacity, Urban Water Plant & Equipment, Sewer Mains Renewals, Washdyke Network Roothing Improvements, CBD Renewals and Timaru Library Roof.							
Loans	79,029	97,234	93,729	18,205		18.72%	
Borrowing for 2016/17 capital expenditure is yet to occur due to strong cashflows. Borrowing will occur prior to the end of the financial year.							

Legislative and Policy Environment Update –

Legislation/policy with implications or relevance to local government is summarised below:

Legislation		
Name	Stage	Notes
Local Government Act 2002 Amendment Bill (No 2)	The Bill was introduced into Parliament on 9 June 2016 and had its first reading on 15 June 2016. It was referred to the Local Government and Environment Select Committee. Submissions closed on 28 July 2016 and we understand the reporting back has been extended until 16 June.	Dubbed the “Better Local Services Bill”, the Bill aims to implement a set of reforms to enable improved service delivery and infrastructure provision arrangements at the local government level. It includes provisions for council-controlled organisations for water, wastewater or stormwater services or transport services, with specification of the service delivery plan and infrastructure strategy requirements of such CCOs. There are also new requirements for the Local Government Commission and local government reorganisation processes. The majority of Council’s made submissions on the Bill expressing concern at a range of the provisions.
Building (Pools) Amendment Act 2016	The Bill was introduced into Parliament in September 2015. It received Royal Assent on 28 October 2016 and came into effect on 1 January 2017.	Key changes include: <ul style="list-style-type: none"> • a new requirement for mandatory three-yearly inspections of swimming pools • allowing safety covers to be used as barriers for spa pools and hot tubs • introducing additional enforcement tools for territorial authorities, including notices to fix. The Amendment Act created new Building Code Clause F9. The Schedule to the Fencing of Swimming Pools Act 1987 is the current Acceptable Solution for restricting access to residential pools. Consultation on new Acceptable Solutions for Clause F9 closed on 16 December 2016. MBIE is currently considering the feedback received for this consultation and intends to publish new Acceptable Solutions in April 2017. The Building (Pools) Regulations 2016 sets out the fees payable by independently qualified pool inspectors, and the certificate they will issue if a pool has compliant barriers. The Building (Pool Manufacturers and Retailers) notice in the New Zealand Gazette sets out the requirements for notices that manufacturers and retailers must supply with pools from 1 September 2017.
Resource Legislation Amendment Bill 2015	The Bill passed its third reading in parliament on 6	The Act encompasses changes to the RMA, Reserves Act, Conservation Act, Public Works Act and the legislation governing the Environmental Protection Authority. It aims to reduce

Legislation		
Name	Stage	Notes
	April 2017 and now awaits royal assent.	<p>bureaucracy and provide for greater national consistency, more responsive planning and simplified consenting, while also ensuring more effective environmental management. The most significant changes of the Bill for Council are:</p> <ul style="list-style-type: none"> • Increased emphasis on natural hazard management through amendment to Section 6 matters of national importance • A set of “procedural principles” are introduced, which persons exercising powers and performing duties under the RMA must follow • Regional councils and territorial authorities have new functions relating to the long-term development capacity of their region or district • Provision for a ‘National Planning Standard’ (the ‘National Planning Template’ from earlier versions of the bill) is introduced, and will apply to regional policy statements, regional plans and district plans • ‘Iwi participation arrangements’ (Mana Whakahono a Rohe Iwi participation Arrangements) are introduced, providing an opportunity for local authorities and iwi authorities to discuss, agree and record ways in which tangata whenua may participate in resource management and decision-making process under the RMA • Local authorities are now able to apply to the Minister to use a streamlined planning process, in place of the Schedule 1 process • Amendments are made to the processing of resource consent applications, including the introduction of new matters that a consent authority must and must not have regard to; a new ‘fast-track’ application process; and a new process to determine whether to publicly notify an application • Financial contributions are phased out over five years.
Te Ture Whenua Māori Bill	The Bill was introduced into Parliament in April 2016. Following the second reading on 13 December 2016. Supplementary Order papers were tabled on 31 March 2017 in anticipation of the Committee of the Whole stage.	<p>This is a bill to restate and reform the law relating to Māori land. The Bill if enacted is designed to provide local Councils with more workable and equitable tools to deal with issues around the rating of unused and unoccupied Māori land.</p> <p>The changes will provide councils with the ability to remove rates arrears on unoccupied and unused Māori land where there is a demonstrable commitment to use or occupy land or there is little prospect of the land ever being used or occupied.</p> <p>The changes to the ratings framework for Māori land will be made via Te Ture Whenua Māori Bill and in amendments to the Local Government (Rating) Act 2002, the Local Government Act 2002, and the Rating Valuation Act 1998.</p>

Legislation		
Name	Stage	Notes
Health (Fluoridation of Drinking Water) Amendment Bill	The Bill was first introduced in November 2016. The Health Select Committee is now considering submissions and is due to report back on 6 June 2017.	<p>The Bill amends Part 2A of the Health Act 1956 by inserting a power for District Health Boards (DHBs) to make decisions and give directions about the fluoridation of local government drinking water supplies in their areas. This removes decision-making from councils on adding fluoride (or not adding it) to drinking water and gives the decision to DHBs.</p> <p>The Bill does not address funding issues; if the DHB makes a decision to direct a local government drinking-water supplier to add fluoride to a water supply, it appears the relevant Council will be responsible for meeting the direct costs of fluoridation.</p> <p>Mayor Odey presented on a Canterbury wide regional submission in March.</p>
Fire and Emergency New Zealand (FENZ) Bill	The Bill was first introduced on 30 June 2016. Following a second reading on 15 February and is still being considered by the Committee of the whole House.	<p>The FENZ Bill is expected to become law, resulting in New Zealand's urban and rural fire services being unified from 1 July 2017 into Fire and Emergency New Zealand (FENZ). FENZ will provide fire prevention, response and suppression nationwide. This will mean territorial authorities will cease to be rural fire authorities under the Forest and Rural Fires Act 1977 (in their own right or members of enlarged rural fire district committees), and will no longer operate rural fire services. Relevant fire bylaws existing on 1 July 2017 will continue to apply. However, the FENZ legislation prevails over an inconsistent bylaw. Territorial authorities will then need to amend or revoke the bylaw to remove the inconsistency.</p> <p>A levy regulations discussion document was released on 13 March with submissions closing on 19 April 2017.</p> <p>Local Government will no longer levy rates for rural fire services. Cabinet approved the following new rates on 29 March 2017. These will come into effect on 1 July 2017:</p> <ul style="list-style-type: none"> • New Zealanders with house and contents insurance will see their levy increase by approximately \$0.70 per week, which is an additional \$36 per year. • The total levy on house and contents insurance will increase to \$127.20 per year. • Car insurance will increase by approximately \$0.05 per week, which is an additional \$2.37 per year. • The total levy on car insurance will now be \$8.45 per year.
Food Safety Law Reform Bill 2016	The Bill was introduced on 2 June 2016. The Primary Production Committee reported back on 19	This Bill is an omnibus Bill introduced in accordance with Standing Order 263(a). The Bill makes improvements and enhancements to three Acts governing the food safety system, improving their alignment, operation, and design so as to better protect human health, and maintain and strengthen New Zealand's reputation as a supplier of safe and suitable food both

Legislation		
Name	Stage	Notes
	December 2016. The Bill awaits its second reading.	domestically and internationally.
Regulatory Systems (Building and Housing) Amendment Bill	The Bill was introduced on 12 October 2016. The Local Government and Environment Committee are scheduled to report back on 18 April 2017.	This bill is an omnibus bill and one of a package of three omnibus bills that contain amendments to legislation administered by the Ministry of Business, Innovation, and Employment. This bill makes technical amendments in the building and housing areas.

Other Policy Documents/Reports released/for consultation		
Author	Name	Notes
Department of Internal Affairs	Bylaw Review	<p>In October 2016 the Minister of Local Government commissioned a joint working group to improve the effectiveness and reliability of the local bylaws system and specifically prioritising the freedom camping regime.</p> <p>The Working Group will focus on the regulatory performance of bylaw regimes by investigating the contribution of the following five areas:</p> <ul style="list-style-type: none"> • Role clarity: delegation of regulatory powers, roles and responsibilities to local government • Regulatory design: bylaw drafting practices, the forms of bylaws • Local authorities bylaw stewardship: practices in reviewing, maintaining and administering bylaws • Workforce capability: equipping the local government sector as a regulator to perform the delegated regulatory roles and responsibilities • Monitoring and enforcement: achieving compliance efficiently, including options to extend the enforcement powers available to councils and options to do so.
Ministry for the Environment	Emissions Trading Scheme Review	<p>The Government is reviewing the NZ ETS. This follows the announcement by the Government in July 2015 that New Zealand's post 2020 target is to reduce greenhouse gas emissions to 30 per cent below 2005 levels by 2030. The review is focusing on:</p> <ul style="list-style-type: none"> • some transitional measures introduced to moderate the impacts of the NZ ETS • what is required for the NZ ETS to evolve with changing circumstances including future targets • operational and technical improvements. <p>Submissions on Stage 1: Priority Matters closed on 19 February 2016. Submissions on Stage 2: Other Review matters closed on 30 April 2016. Policy decisions following Stage Two of the review are expected in mid-2017. If legislative changes are required to implement these decisions, we expect these changes to be made in 2018.</p>
Ministry for the Environment	Freshwater Management – Clean Water package 2017	<p>This is the latest in the Government's work programme to improve New Zealand freshwater management. Policy work is co-led by the Ministry for the Environment and the Ministry for Primary Industries. It builds on the introduction of the National Policy Statement for Freshwater Management in 2011 and its amendments in 2014 and earlier funds – Fresh Start for Fresh Water Fund, Irrigation Acceleration Fund and Te Mana o Te Wai Fund. The Clean Water package consultation document covers:</p>

Other Policy Documents/Reports released/for consultation

Author	Name	Notes
		<ul style="list-style-type: none"> • proposing a target of 90 per cent of rivers and lakes swimmable by 2040 • new maps and information on the current water quality for swimming • proposed amendments to the National Policy Statement for Freshwater Management 2014 • inviting applications for the Freshwater Improvement Fund • detail of policy proposals for excluding stock from waterways. <p>Submissions close on 28 April 2017.</p>
Ministry for Primary Industries (MPI)	Proposed National Environmental Standard for Plantation Forestry	<p>The proposed National Environmental Standard for Plantation Forestry (NES-PF) aims to improve the way New Zealand manages the environmental effects of plantation forestry across New Zealand.</p> <p>If implemented, an NES-PF would replace councils' existing district and regional plan rules for managing plantation forestry. It would provide a nationally consistent approach that is responsive to local environments.</p> <p>The timetable for next steps is:</p> <ul style="list-style-type: none"> • Development of guidance material and tools with stakeholders – Oct 2016 - May 2017 • Gazetting of regulation – mid 2017 • Commencement – late 2017 to early 2018
Attorney General	Havelock North Drinking Water Inquiry	<p>Terms of reference and members of the Havelock North Drinking Water Inquiry into the Havelock North water supply contamination were announced in August/September 2016. The Inquiry Panel was due to report back by 31 March 2017, however on 29 March 2017 the Attorney General advised that the report back will now be in two stages.</p> <p>Stage 1 will address matters relating directly to the Havelock North water contamination incident and the response to that incident. It will include findings of fact and fault. Following Cabinet approval, Stage 1 is now due to be reported back to the Attorney-General by 12 May 2017. Stage 2 will address systemic issues and provide recommendations about managing water supply across New Zealand. It will examine the existing statutory and regulatory regimes involved in delivering drinking-water to see if improvements can be made. Stage 2 of the Inquiry is now due to be reported back to the Attorney-General by 8 December 2017.</p>

Other Policy Documents/Reports released/for consultation

Author	Name	Notes
Productivity Commission	Better Urban Planning report	<p>The Productivity Commission was tasked with reviewing NZ's urban planning system. Following two rounds of submissions, a final report was submitted to the Government on 26 March 2017. The Commission's report makes 105 findings and 64 recommendations, including:</p> <ul style="list-style-type: none"> • Replacing the Resource Management Act and other statutes with a single new planning law that governs both the built and natural environment • Clearer central government stewardship of the planning system • Using statutory principles to set expectations for fair, efficient and proportionate planning decisions • Making greater use of targeted rates and alternative infrastructure funding tool <p>The Government will now review all of the recommendations and opportunities identified in the report.</p>
Ministry of Business, Innovation and Employment	Earthquake Prone Buildings Regulations and Methodology	<p>Regulations and a methodology that set the new approach for identifying and managing earthquake-prone buildings were released for consultation in September 2016. The consultation period was extended to the 10 February 2017 in December. The outcome of the consultation has not yet been released.</p>
Ministry of Business, Innovation and Employment	Urban Development Authorities – Discussion Document	<p>New legislation is being considered that will enable local and central government to:</p> <ul style="list-style-type: none"> • empower nationally or locally significant urban development projects to access more enabling development powers and land use rules; and • establish new urban development authorities to support these projects where required <p>MBIE is currently undertaking public consultation on the content and extent of this proposed legislation. Submissions close on May 19, 2017.</p>
Treasury	Government Response to Productivity Commission's Report 'Using Land for Housing'	<p>Government responded to this in August 2016. Key components of the Government's response are:</p> <ul style="list-style-type: none"> • The development of a National Policy Statement on Urban Development Capacity (NPS) which will require local councils to ensure land supply for housing keeps ahead of population and economic growth. A draft was released in June 2016. • The creation of the Housing Infrastructure Fund which will address constraints faced by high growth councils by providing access to finance for core infrastructure needed to unlock residential development. • The development of urban development legislation for designated large-scale

Other Policy Documents/Reports released/for consultation

Author	Name	Notes
		developments anywhere in New Zealand. More can be found here - http://www.treasury.govt.nz/publications/informationreleases/housing/land

Timaru District Council –Work Programme and Performance Measures Update: Report to 31 March 2017

Introduction

The following report presents progress against Council's organisational work programme and performance measures to the end of March 2017, including highlights, issues and levels of service. For capital expenditure on projects please refer to the last part of the reporting section for the particular activity.

Council Work Programme Highlights for July 2016 to March 2017

A selection of highlights in Council's work programme for July 2016 – March 2017 were:

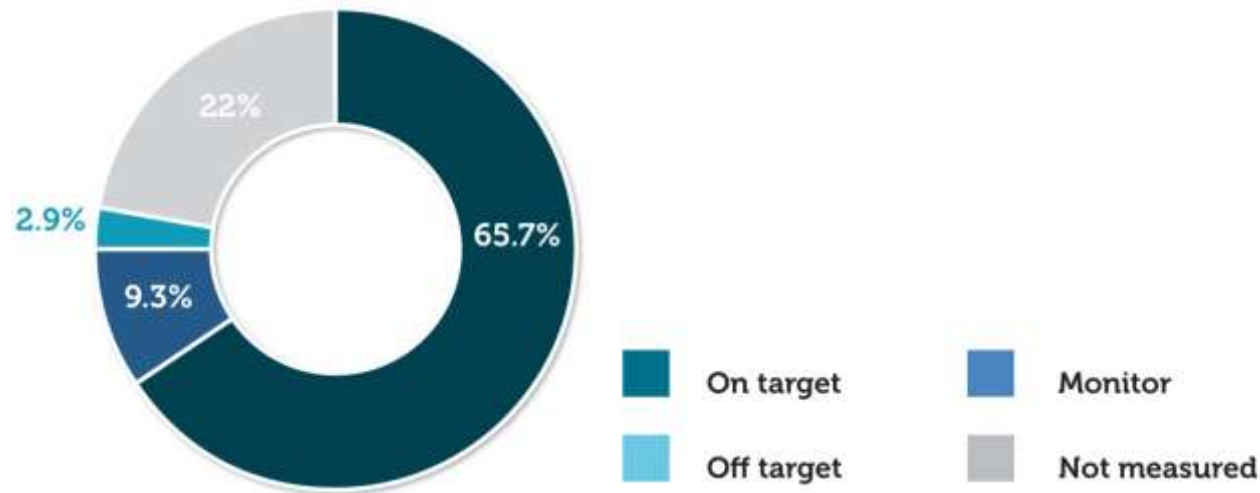
- **Airport** - Work on the carpark expansion has been completed. The Terminal Upgrade work will commence in April and will continue through to July/August 2017.
- **Art Gallery** – Hosted floor talks including Euan McLeod, Gregory O'Brien, and new exhibitions *Nigel Buxton Willow* and *A Local Focus* - exhibition of 8 contemporary photographers from the district.
- **Democracy** – Work has commenced on the 2018-28 LTP.
- **Economic Development & District Promotions** - Tourism Coordinator employed by Experience Mid Canterbury and located in the Aoraki Development office.
- **Economic Development & District Promotions** - Formation of Timaru CBD group with Aoraki Development in a strategic partner role.
- **Emergency Management** - Convened a meeting of a new Civil Defence Response Committee to develop an evacuation plan for Pareora.
- **Environmental Health** - All licensed premises moved over to Food Control Plans prior to the end of March deadline, as required by the Food Act 2014.
- **District Planning** – Growth Management Strategy endorsed by Community Boards and approved by Council for public release.
- **Halls and Theatres** - West End Hall rebuild is underway and is progressing well.
- **Libraries** – Several refurbishments completed, including Café style area and Children's library in Temuka and Children's library in Geraldine.
- **Museum** - Mezzanine floor stage 1 upgrade prepared for mid-April opening.

- **Parks** - A new shared walking and cycling track has been installed in Geraldine to create a loop track.
- **Roading & Footpaths** - Completion of the resealing programme for 2016/17.
- **Safer Communities/Project Turnaround** - Ministry of Social Development visited in February, resulting in very favourable comments. Later in year they will perform service provider audits, and plan on using Project Turnaround Timaru as an audit benchmark due to good performance.
- **Sewer** - Blair Street Sewer main Extension achieved practical completion.
- **Sewer** - Washdyke Industrial Expansion Zone sewer pressure main modelling completed.
- **Sewer** - CCTV programmed works completed for the financial year.
- **Stormwater** – Installed three Stormwater Outlet Floodgates in Washdyke Creek.
- **Stormwater** - Infiltration test and land evaluation report completed for land assessment for a retention basin in Fraser St, Temuka
- **Stormwater** - Geraldine Stormwater Management Plan progressed towards resource consent submission.
- **Waste Minimisation** – Kerbside auditing progressing.
- **Water Supply** - Pleasant Point Reservoir Design and Build Contract tender awarded to Reliant Solutions Ltd.
- **Water Supply** – Te Moana Road and McKeown Road Water mains upgrades close to completion.

Overall Performance Measures - Summary as at 31 March 2017

Council has a total of 172 performance measures in the LTP. At the nine month point to 31 March 2017, 65.7% are on target. A further 22% have not been measured. This is either because the measure is not due to be reported until the end of the year, or the measure is a question in Council's biannual community survey which is next due in 2017/2018.

There are only a small number of measures (2.9% of the total) that are considered to be off target. The tables in the next section provide detail on the individual measures and reasons behind the results to date.



GROUP: DEMOCRACY

Progress against the planned work programme to 31 March 2017 and performance measures is summarised below.

HIGHLIGHTS

- Work has commenced on the 2018 – 28 LTP including Councillor Workshops and preparation of the Activity Management Plans

DEMOCRACY – LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
<p>Of the 3 “not measured”, 2 are part of the biannual Community Survey due in June 2018, and 1 will be reported in June 2017.</p>							
Make decisions in an open, transparent manner	Proportion main items of Council Business held in open meetings ¹	90% of main items of Council Business were held in open meetings. Reasons for excluding the public were to protect people's privacy, enable negotiations to take place, to maintain legal professional privilege and to protect commercially sensitive information.	≥ 90% main business items held in open meetings	80%	82%	On target	Reasons for excluding the public were to protect people's privacy, protect commercially sensitive information, to enable Council to carry out commercial activities, to prevent use of the information for improper gain or advantage, to enable the free and frank expression of opinions.
	Resident satisfaction with influence on Council decision-making	46% of residents were satisfied with the level of influence that residents have on Council's decision making. Satisfaction was higher in the Timaru ward (50%) than in the rural wards (Temuka/Pleasant Point 47%, Geraldine 29%). A further 34% said they were “indifferent” on this matter,	No survey 2016/17			Not measured	

DEMOCRACY – LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
Advocate for the community	Formal TDC submissions on issues made to agencies	6 submissions were made to various agencies during the year including the Canterbury Pest Management Strategy, Canterbury Regional Transport Plan, Dog Control Act 1996 – expressing concern at dog attacks and effectiveness of legislation, Next Steps for Freshwater, Resource Management Legislation Amendment Bill and the National Policy statement on Urban Development Capacity. Some of these were part of Canterbury wide submissions.	10 submissions made	2	2	Monitor	Local Government Amendment Act 2002 Amendment Bill (No 2) Submission to NZ Transport Agency on Draft Investment Assessment Criteria for Road Maintenance Programmes for 2018-21 National Land Transport Agency. Number of submissions dependant on relevance of issues open for consultation.
Communicate with the community	Resident satisfaction with adequacy of Council published information	68% of residents are satisfied with how the Council keeps the public informed and involved in decision making. (Note: New survey design for 2016. Question asked was “How would you rate council for keeping the public informed and involved in its decision making?”)	No survey 2016/17			Not measured	
Monitor the Council organisation	Clear audit opinion for Council Annual Report	A clear (unmodified) audit opinion was received for the 2014/15 Annual Report and end of year audit.	Clear opinion for end of year audit and Annual Report	Achieved		On target	A clear (unmodified) audit opinion was received for the 2015/16 Annual Report and end of year audit.
Meet our statutory obligations	Compliance with LGA Planning and Accountability requirements	Statutory requirements were met including preparation and adoption of the Annual Plan 2016/17 and Annual Report 2014/15.	Statutory Government planning accountability requirements are achieved	Local Act and are	Reported annually	Not measured	This is on target to be achieved with a clear audit opinion for the Annual Report. The 2017/18 Annual Plan preparation is underway and the final plan will be adopted at the 27 June 2017 Council meeting. Work has commenced on the 2018-28 LTP.

¹ This refers to the main business topics on the full Council agenda and existing four Standing Committees

GROUP: COMMUNITY SUPPORT

Progress against the planned work programme to 31 March 2017 and performance measures is summarised below.

HIGHLIGHTS

Airport

- Work on the carpark expansion has been completed. The Terminal Upgrade work will commence in April and will continue through to July/August 2017.

Economic Development & District Promotions

- Tourism Coordinator employed by Experience Mid Canterbury and located in the Aoraki Development office
- Aoraki Tourism brand media release and stakeholders advised
- Formation of Timaru CBD group with Aoraki Development in a strategic partner role

Emergency Management

- Convened a meeting of a new Civil Defence Response Committee to develop an evacuation plan for Pareora.

Safer Communities/Project Turnaround

- Ministry of Social Development visit in February, very favourable comments. Later in year they will perform service provider audits, and plan on using Project Turnaround Timaru as an audit benchmark due to good performance.

ISSUES

- **Public Toilets** - An increase in Freedom Campers is putting pressure on rural toilet blocks, meaning additional cleaning needs to be considered.
- **Emergency Services** - Drop-off in Civil Defence Welfare Volunteers in Geraldine - insufficient new volunteers to replace those who are retiring.
- **Economic Development & District Promotions** - Tourism website further delayed due to lack of response from TripAdvisor (*went live in April*).

COMMUNITY SUPPORT - LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
<p>22 measures in total, with 14 on target.</p> <p>Of the 7 “not measured”, 3 will be reported annually at 30 June, 2 are part of the biannual survey due in 2018 and for the remaining 2, measures are yet to be developed.</p>							

ACTIVITY: AIRPORT & COMMUNITY FACILITIES

Community facilities are well maintained, clean and safe	Resident/User satisfaction levels – Airport, Toilets, Cemeteries	<p>Airport 90% of airport users completing the survey were satisfied with the overall provision of services (note: small sample size). The survey indicated that cleanliness of facilities and ease of access to the terminal scored the highest, with car parking scoring the lowest.</p> <p>Public Toilets The 2015/16 survey results were:</p> <ul style="list-style-type: none"> • 61% of residents were satisfied with public toilets • 61% of users were satisfied with public toilets • User satisfaction was highest for Geraldine public toilets at 74%, with Timaru the lowest at 55%. <p>Cemeteries The 2015/16 survey results were:</p> <ul style="list-style-type: none"> • 83% of residents were satisfied with cemeteries • 96% of visitors were satisfied 	<p>Airport - ≥80% user satisfaction</p> <p>No survey 2016/17</p> <p>No survey 2016/17</p>	Reported annually		<p>Not measured</p> <p>Not measured</p> <p>Not measured</p>	<p>This is measured by a separate annual airport survey prior to 30 June 2017.</p>
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COMMUNITY SUPPORT - LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
		with cemeteries • Visitor and residents satisfaction was particularly high in Geraldine.					
	Complaints about Public Toilet cleaning standards	There was 1 complaint received during the year.	Public Toilet complaints ¹ ≤ 3 year average	1	1	On target	
	Cemeteries contract compliance	There were no non-complying items identified during the year.	≤ 10 non-complying items	0	0	On target	
	Airport Civil Aviation Authority accreditation	The CAA audit was completed in March 2016 and the Airport has successfully retained its accreditation.	Annual CAA accreditation audit identifies no significant problems that prevent ongoing accreditation	2017 CAA Audit due in next period		Not measured	Annual accreditation audit will be completed prior to 30 June 2017.
Future provision of community facilities to meet community needs and expectations is planned for	Future Development Plan for main Timaru Cemetery	A review of potential Council land suitable for a new cemetery in Timaru has been carried out by consultants. Council will now consider options and next steps.	Commence planning for a new Timaru cemetery	Planning underway	Planning underway	On target	Consultants draft recommendation received.
Provide accessible, accurate cemetery records	Cemetery records updated	100% records updated within one month.	100% cemetery records are updated within one month	100%	100%	On target	All Records updated in required timeframe

¹ A complaint represents when a cleaning standard is not being met, not when a request for cleaning is made. Vandalism and anti-social use of toilets can occur between cleaning, the effects of which result in a request to clean.

ACTIVITY: COMMUNITY FUNDING

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
Manage and allocate community funding scheme grants and loans	Annual funding rounds	<p>Council grants and funding schemes were managed in accordance with Council policy. During the year:</p> <ul style="list-style-type: none"> • 2 TDC funding rounds were held • 2 Youth Initiative funding rounds were held • 4 Creative NZ funding rounds held • 89% of accountability forms were returned (2014/15: 89%). 	<ul style="list-style-type: none"> • TDC: General grants, Substantial grants, Community Loans: 2 • TDC Youth Initiatives: 2 • Creative Communities Fund: 4 • 90% or greater accountability forms are returned as required 	<ul style="list-style-type: none"> • TDC: 1 held • Youth Initiatives: 1 held • Creative Communities: 2 held • Reported annually 	<ul style="list-style-type: none"> • TDC: 1 held • Youth Initiatives: 2 held • Creative Communities: 3 held • Reported annually 	On target	To be reported for 30 June 2017.

ACTIVITY: ECONOMIC DEVELOPMENT

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
Contribute to the economic development of the Timaru District	CCO reporting to Council	Aoraki Development Business and Tourism have provided quarterly reports to Council.	Quarterly reports to Council	Report provided	Report provided	On target	
	Economic growth	Data is available to December 2015. This shows an increase in GDP of 1.2% in the district compared with 2.4% for all of NZ (as estimated by Infometrics).	Annual Economic growth above the national average	GDP growth less than NZ average	GDP growth less than NZ average	Off target	GDP growth in Timaru District Data to December 2016 shows 0.4% increase in Timaru district GDP compared to a year earlier, compared with 3.2% increase for all of NZ.
	Job Creation	Data on numbers of new jobs is not available. Unemployment rate remains at 3.7% as at December 2015 remains below the national average of 5.8%.	Annual job creation of 300 new jobs	Unemployment rate 3.2% below NZ average		On target	Data on numbers of new jobs is not available. National unemployment rate year to Dec2016 – 5.1%.
	Sector Collaboration		Measures to be developed			Not measured	
	Perception of living in Timaru District	Data not available Data not available 43% of residents believe Timaru is a better place to live than 3 years ago. 48% believe it is the same (2013/14: Better 42% and 52% the same). 39% of residents believe Timaru is a better place to do business than 3 years ago. 43% believe it is the same (2013/14: Better 30% and 52% the same).	<ul style="list-style-type: none"> Increase in local spend by residents, industry and travellers Increase in new families/businesses settling in Timaru District Increase in positive perceptions about Timaru District as a place to live, work and play 	No survey in 2016/17		Not measured	

ACTIVITY: EMERGENCY MANAGEMENT

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
Improve individual, community and business awareness of the risks from hazards and assist them to build resilience to emergency events	Community Response Plans (CRP)	Rangitata Huts CRP completed and Butlers Hut CRP has commenced and is due to be completed by the end of the 2016 calendar year.	Waipopo/Patterson Park CRP's completed	Underway	Underway	On target	Pareora community requested a new CRP following November tsunami alert. As a result the Waipopo and Butlers Huts CRP on hold until Pareora has been completed.
	Emergency responders and volunteers are prepared for emergencies	The 2016 Training Schedule was finalised by March 2016. The first half of the training will be delivered by the end of the 2016 calendar year. Contact was made with the Youth Council and Arowhenua Marae to increase their presence in existing community networks and invest in youth participation in event response.	Annual training volunteer schedule prepared and implemented	Completed	Completed	On target	219 volunteers trained. Number of volunteers trained was 26% more than the previous year. Training schedule currently being developed for the rest of the 2017 calendar year.
	Annual Group Exercise	The annual training exercise was delivered in the second quarter, and included a SWOT analysis and Corrective Action Plan. A national tsunami exercise programme has commenced.	Council staff and partner agencies participate in annual group exercise	Completed	Completed	On target	Successfully completed. Date for next annual training exercise is 10 August 2017.

ACTIVITY: SAFER COMMUNITIES/PROJECT TURNAROUND

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
Respond to existing and new crime trends with community sanctioned initiatives and operate Project Turnaround programme	Timely initiative when crime trends identified	Effectively maintained stakeholder relationships. Aside from the regular addressing of graffiti, South Canterbury continued to be a predominantly incident-free community.	Appropriate response identified within 3 months to existing or new crime issues where feasible	Underway	Ongoing	On target	Effectively maintained stakeholder relationships. Aside from the regular addressing of graffiti, South Canterbury continued to be a predominantly incident-free community.
	Ministry of Justice (MoJ) targets.	Note: The new Ministry of Justice contract no longer has specific targets. For the year 1 July 2015 - 30 June 2016: 302 standard pre-conferences, 159 family violence pre-conferences with 45 family violence conferences held and 83 standard conferences held.	100% of MoJ targets met	Underway	Ongoing	On target	Referrals remain steady.

ACTIVITY: SOCIAL HOUSING

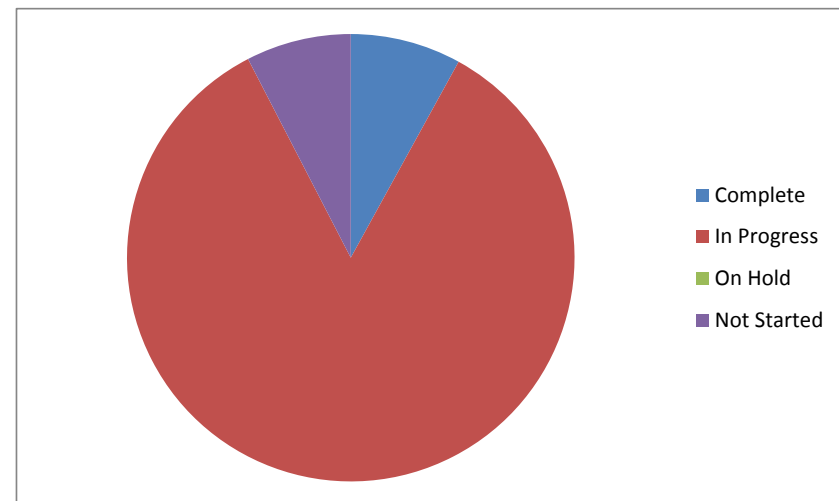
Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
Social housing units are tenanted and well managed Maintain excellent customer service	Occupancy Rate of Social Housing units	97% occupancy was maintained. An upgraded unit at Pye Court was tenanted in the 2nd quarter. This significant upgrade will be used as a template for upgrading further units at Pye Courts as finances allow. The upgrade is the quality of a new build without the cost.	≥ 98% occupancy	95%	95%	On target	This is slightly lower as we are trying to ensure that tenant mix is suitable and that all our tenants can feel safe in their flats.
	Tenant Satisfaction Levels	88% tenant satisfaction achieved through a survey of a sample of tenants.	≥ 85% satisfied with social housing units	Reported annually		Not measured	Survey will be undertaken prior to 30 June 2017.
	Social Housing Requests for urgent service	100% of urgent requests were actioned within 24 hours.	100% of urgent service requests responded to within 24 hours	100%	100%	On target	

COMMUNITY SUPPORT - CAPITAL WORKS (July 2016 – June 2017)

		\$ Budget (GST excl)	Status	Summary of Progress	Expected Completion
CSA2	Airport - Aviation Park Development Airport land has been set aside for lease to aviation enthusiasts at Timaru Airport, for those who want access to the runway and a residence with an aircraft hangar attached. The project is dependent upon interest from potential lessees. Council funding will be used for fencing and road access.	66,000	Not started	No demand so work not started.	Not Applicable
CSA5	Terminal Upgrade Upgrading of the terminal at Timaru Airport to cater for the larger aircraft that will be servicing the Timaru - Wellington route from March 2016.	695,000	In progress	Contract let January 2017. Site work to commence March 2017.	August 2017
CSA6	Car Park Upgrade Upgrading of the car park at Timaru Airport to cater for additional vehicles due to the larger aircraft that will be servicing the Timaru-Wellington route from March 2016.	555,000	In progress	Site work progressing well. Carparking equipment ordered.	April 2017
CSC2	Cemeteries - Reseal and Roothing Programme Resealing and repairing roads within the district's cemeteries. This includes provision for extending the access road to the new cemetery area at Temuka.	26,300	Not started	Programme start pending.	June 2017
CSC3	Cemeteries - Concrete Beams Concrete beams are installed in larger cemeteries to mark plot locations and provide a base for memorials.	11,700	In progress	One beam installed. Others installed as necessary.	June 2017
CSP1	Public Toilets - Renewals The renewal or upgrading of public toilets within the district. For 2016/17, this will include the toilet block behind the Bay Hall at Caroline Bay and replacing a further rural toilet.	140,000	Completed	Large toilet block behind the Caroline Bay Hall has been upgraded and the middle toilet at Te Moana has been replaced.	Complete
CSCD1	Civil Defence - Communication Equipment The purchase of radio equipment and other electronic equipment to facilitate communications between field operatives, welfare centres and Area HQs during Civil Defence emergencies.	5,000	In progress	Design finalised, equipment ordered and construction underway.	April 2017
CSCD2	Civil Defence - Sirens Installation of new warning sirens at either Washdyke, Timaru and Waipopo/Pattersons Park	43,000	Not started	Delay in starting due to November event. Plan is now for design in April, suppliers identified April, design finalised May, installation May/June.	June 2017

		\$ Budget (GST excl)	Status	Summary of Progress	Expected Completion
CSRF1	Rural Fire - Vehicles The replacement of Rural Fire vehicles to maintain operational capabilities.	105,000	In progress	Vehicles have been ordered.	May 2017
CSRF2	Rural Fire - Equipment The purchase of radio equipment and other equipment such as generators and hoses to support the response of the district's Volunteer Rural Fire teams.	8,000	Completed		Complete
CSH2	Housing - Refurbishment The ongoing refurbishment of the Council's social housing units to ensure they remain fit for purpose by replacing ovens, upgrading bathrooms and converting bedsits to units.	100,000	In progress	50% of this budget is going to be used to start another major refurbishment converting a bedsit flat at Pye Courts to as single flat in Temuka. The project will be completed early in the new year.	August 2017
CSH3	Social Housing - Heat Pumps Council has allocated funding for upgrading the heating system in some Council owned units with heat pumps.	93,000	In progress	80% Complete. This project was started as tiled skillion roofed flats are very expensive to insulate and this was seen as an acceptable alternative. These have also been installed in flats that have not been designed very well for heat retention.	June 2017
		\$1,848,000			

	\$
Completed	148,000
In Progress	1,564,700
On Hold	-
Not Started	135,300



GROUP: DISTRICT PLANNING & ENVIRONMENTAL SERVICES

Progress against the planned work programme to 31 March 2017 and performance measures is summarised below.

HIGHLIGHTS

Building Control

- Replacement Building Control Manager appointed.
- Annual internally coordinated survey results are very favourable showing that customers believe the Unit is performing very well.

District Planning

- Growth Management Strategy endorsed by community boards and approved by Council for public release.
- Town Centre Management Group formed.
- Ecosystems and indigenous biodiversity group initiated.
- Hydro Grand resource consent hearing closes.
- Broughs Gully plan change publicly notified.

Environmental Health

- All licensed premises moved over to Food Control Plans prior to the end of March deadline, as required by the Food Act 2014.
- The PayMyPark app was rolled out further, to cover all pay and display car parks, as well as standalone parking meters.

DISTRICT PLANNING & ENVIRONMENTAL SERVICES – LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
<p>26 measures in total, with 19 on target.</p> <p>6 measures are being monitored or are likely to be off target. This is mainly in the Environmental Compliance area where the major resourcing focus is on monitoring premises on Food Control Plans under the new Food Act.</p>							

DISTRICT PLANNING & ENVIRONMENTAL SERVICES – LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
ACTIVITY: BUILDING CONTROL							
Perform statutory functions as a regulator under key legislation	Retain accreditation as a Building Consent Authority	The biannual IANZ audit was carried out in February 2016 with 100% pass rate and no corrective actions identified. Accreditation has been retained until the next audit due in February 2018.	Associated audit processes ensure accreditation status is retained	Achieved	Achieved	On target	All required audits carried out and completed with no further action required. Next IANZ audit February 2018.
Deliver timely, efficient processing of consents and related requirements	Building Consent processing within statutory timeframes and average processing time	99.74% (2014/15: 98%) of the 1410 Building Consents were granted and issued within the 20 working day statutory timeframe. Reasons for consents not being processed within statutory timeframes were due to minor clerical errors. The average processing time was 10.5 days (2014/15: 12.5 days).	<ul style="list-style-type: none"> 100% Building consents granted within 20 working days 	99.5%	100%	On target	Building consent numbers have increased compared with last year.
			<ul style="list-style-type: none"> Average Building consents processing time reduces 	15.2 days	12.2 days	Monitor	
Provide useful, timely and consistent advice and education on building, planning and regulatory enquiries	Customer satisfaction levels	The Building Unit survey recorded a 78.60% customer satisfaction result through an internally conducted survey. The Council Community Survey recorded 70% customer satisfaction. Both surveys sample sizes were small. The Unit survey was sent to those who had used the service and not all surveys were returned. The Community Survey respondents are drawn from a random sample of the community, but respondents understanding of "contact with	<p>≥ 74% customers satisfied with building services</p> <p>Note: No Council Community Survey in 2016/17</p>	Reported annually	95% satisfaction	On target	Internally conducted customer survey completed. Only 42 respondents - 2 were dissatisfied with the balance either satisfied or very satisfied.

DISTRICT PLANNING & ENVIRONMENTAL SERVICES – LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
		<i>the council about building consents</i> may vary.					
Maintain an up-to-date and responsive regulatory policy environment	Maintain an up-to-date and responsive regulatory policy environment	Policies were reviewed in line with the Council Policy Review Programme. Work completed was: The Building (Earthquake-prone Buildings) Amendment Act 2016 received Royal Assent in May 2016. It is likely that this will replace the Council's own policy, and will require a new assessment and review regime for buildings deemed earthquake prone.	Review policies as dictated by Policy Review Programme and legislation	Amendments to the Building Act	No further development relating to the EPB regulations during the quarter	On target	Amendments to the Building Act re Earthquake Prone Buildings and Swimming Pools Audits place new requirements on Local Authorities. This will have staffing/resourcing implications that have been addressed in the 2017/18 Annual Plan/Budget.
	Public buildings comply with public building regulations ¹	4 of the targeted 37 buildings have been audited this financial year with 100% compliance. 2 were compliant at the time of inspection. The 2 non-compliant buildings have now had corrective action taken. The target number of buildings has not been met due to continuously high workloads processing priority building consents.	100% of non-compliant public buildings identified by the audit have had corrective action taken	2 of 12 buildings audited Both compliant	0 of the 11 targeted buildings audited	Off target	The low number of audits is due to continuously high workloads, with building consents taking priority.
	Swimming Pools comply with swimming pool regulations ²	78 of the targeted 90 swimming pools have been audited this financial year with 100% compliance. 41 were compliant at the time of inspection. The 37 non-compliant pools have now had corrective action taken. The target has not been met due to continuously high workloads processing priority building consents.	100% of non-compliant swimming pools identified by the audit have had corrective action taken	16 of 30 swimming pools audited 100% compliant	A further 8 pools audited during quarter	Monitor	With the changes to the Building Act now in force from 1 January 2017, Council is required to inspect every swimming pool every 3 years. In the Timaru District this equates to 319 per year. Additional resources will be required to ensure compliance. This has been addressed in the 2017/18 Annual Plan/Budget.

Investigate and respond to public complaints	Respond in a timely fashion to complaints ³	Routine Complaints 100% response within 10 working days	<ul style="list-style-type: none"> 100% routine complaints responded to within 10 working days 	100%	100%	On target	26 non service related complaints were received for the period to 31 December with 3 urgent and 23 routine complaints. A further 11 complaints were received in the quarter to 31 March - mainly arising from disagreements between neighbours.
		Urgent Complaints 100% response within 3 working days	<ul style="list-style-type: none"> 100% urgent complaints responded to within 3 working days 	100%	100%		
		Emergency Complaints 100% response within 2 hours	<ul style="list-style-type: none"> 100% emergency³ complaints responded to within 2 hours 	100%	100%		

Notes:

¹ Measured from an audit of 5% of public buildings conducted during the year. Buildings non-compliant are followed up by the Building Unit to ensure compliance is achieved.

² Measured from an audit of 10% of swimming pools conducted during the year. Swimming Pools non-compliant are followed up by the Building Unit to ensure compliance is achieved.

³ Response refers to contact with the complainant and not necessarily a resolution to the issue

ACTIVITY: DISTRICT PLANNING

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
Deliver timely, efficient processing of consents and related requirements	Resource Consent Processing within statutory timeframes and average processing time	<ul style="list-style-type: none"> 100% of the 266 resource consents were processed within the 20 day statutory timeframe (non-notified) and 70 working days (notified). 65% of resource consents were processed within 80% of the prescribed time. Average processing time was 14.2 days (2014/15: 15.7 days). 	<ul style="list-style-type: none"> 100% processed within 20 working days (non-notified) or 70 working days (notified) 90% of resource consents processed within 80% of the prescribed time Average processing time reduces 	<ul style="list-style-type: none"> 100% 65% 14.71 days 	<ul style="list-style-type: none"> 100% 92.59% 8.83 days 	<p>On target</p> <p>On target</p> <p>On target</p>	
	All Resource Consent decisions, reports and other written material are robust and defensible	There were a total of 3 partially successful objections for the year.	Successful objections and appeals limited to less than 3 per year	2 Objections	1 successful objection	On target	
Provide useful, timely and consistent advice and education on building, planning and regulatory enquiries	Customer satisfaction levels	<p>The District Planning Unit survey recorded a 92% customer satisfaction result through an internally conducted survey. The Council Community Survey recorded 66% customer satisfaction. Both surveys sample sizes were small. The Unit survey was sent to those who had used the service and not all surveys were returned.</p> <p>The Community Survey respondents are drawn from a random sample of the community, but respondents understanding of "contact with the council about resource consents" may vary.</p>	<p>≥ 60% customers satisfied with district planning services</p> <p>Note no Council Community Survey in 2016/17</p>	District Planning Unit customer satisfaction survey - 79% of customers were either satisfied or very satisfied.	District Planning Unit customer satisfaction survey - 89% of customers were either satisfied or very satisfied.	On target	<p>No Council survey in 2016/17.</p> <p>District Planning Unit survey sent out with all applications. Results collated quarterly.</p> <p>Note: small sample size</p>
Maintain and up to date and responsive	Maintain up to date knowledge of	Policies were reviewed in line with the Council Policy Review Programme.	Review policies as dictated by Policy Review Work	No policies scheduled for review in this	No policies scheduled for review in	On target	Policies reviewed earlier in the year.

ACTIVITY: DISTRICT PLANNING

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
regulatory policy environment	legislation and regularly review policy	Work completed was: Road Naming policy reviewed. Heritage Protection Fund policy reviewed.	programme and legislation	period	this period		
Investigate and respond to public complaints	Response ¹ to time to complaints	<p>Routine Complaints 100% response within 10 working days</p> <p>Urgent Complaints 100% response within 3 working days</p> <p>Emergency Complaints 100% response within 2 hours</p>	<ul style="list-style-type: none"> 100% routine complaints responded to within 10 working days 100% urgent complaints responded to within 3 working days 100% emergency complaints responded to within 2 hours 	100%	100%	On target	
	Compliance of Resource Consents with conditions issued	Achieved. 100% of resource consents monitored within 3 months of the consent being given effect to	100% of the consents monitored within 3 months of the consent being given effect to	50%	52%	Monitor	Insufficient resourcing to achieve this target.

¹ Response refers to contact with the complainant, not necessarily resolution of the issue

² Emergency complaints refer to situations where physical danger exists to people

ACTIVITY: ENVIRONMENTAL HEALTH

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
Perform statutory functions as a regulator under key legislation	Retain accreditation as a Food Registration Authority ¹	Accreditation is not currently a requirement of food safety legislation unless Council elects to pursue verification activities in relation to Custom Food Control Plans (accreditation to ISO/IEC 17020 Type A required as well as a Quality Management System - a system is currently being developed). Council does however perform its statutory functions under the Food Act 2014 via a contract with Food and Health Standards Ltd	Associated audit processes ensure accreditation status is retained	Accreditation is not currently a requirement of food safety legislation unless Council elects to pursue verification activities in relation to Custom Food Control Plans	No change	On target	At this early stage in the transition to the new Food Act we are taking a wait and see approach to establish the pros and cons of becoming accredited, based on the experience of other Territorial Authorities.
Provide useful, timely and consistent advice and education on building, planning and regulatory enquiries	Customer satisfaction levels	The 2015/16 Community Survey questioned respondents on specific services within Environmental Health Services. (Note: sample sizes were small for all services) <ul style="list-style-type: none"> Animal Control: 71% customer satisfaction Liquor Licensing: 88% customer satisfaction Licensing of premises: 46% customer satisfaction 	No survey in 2016/17	Not Measured	Not Measured		

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
Maintain an up-to-date and responsive regulatory policy environment	Maintain an up-to-date and responsive regulatory policy environment	Policies were reviewed in line with the Council Policy Review Programme. Work completed was: Local Alcohol Policy was adopted on 21 December 2015 following resolution of appeals. All parts of the policy were fully implemented as of 7 June 2016. Food Act Fees adopted under Food Act 2014, and became operative 1 July 2016	Review policies as dictated by Policy Review Work Programme and legislation	The Class 4 – Gambling Venue and Board Venue policy was reviewed, as required by the Department of Internal Affairs.	No policies due for review this period	On target	The Class 4 – Gambling Venue and Board Venue policy was reviewed and approved by Council with no changes. The next review will be in 2019. This will include an assessment of the need for a social impact assessment as part of the review.
Register known dogs	Percentage of known dogs in District registered	98.3% of known dogs were registered (2014/15: 98.8%). Of the 9,166 known dogs, 156 are unregistered. This good result has been achieved due to a concerted effort by staff to follow up owners who were late in registering their dogs	≥ 95% known dogs registered in registration year	98.5%	98.7%	On target	The vast majority of registrations are made during the reporting period for the dog registration year. The percentage here is indicative of the end of year results, subject to very minor change.
Ensure food and liquor premises inspected are safe and comply with rules	Carry out audits and/or inspections of registered food premises (those premises under a Food Control Plan (FCP) and those not under a FCP), bylaws premises, health premises and liquor premises	<ul style="list-style-type: none"> 85% (2014/15: 84%) of food premises in the Mackenzie, Waimate and Timaru Districts, on a Food Control Plan, were audited (137 of the 161 premises on a FCP). 	Food Premises <ul style="list-style-type: none"> ≥80% of premises on FCPs have undergone audit. 	60%	87%	On target	179 of 206 premises audited
		<ul style="list-style-type: none"> 67% (2014/15 results not available) of food premises in the Mackenzie, Waimate and Timaru districts, not on a Food Control Plan, were 	<ul style="list-style-type: none"> ≥ 80% of premises not on FCPs have been inspected. 	17%	47%	Monitor	108 of 226 premises audited. The main focus is on monitoring Food Control Plans during the transition to the new Food Act requirements.

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
		audited (200 of the 297 premises not on a FCP).					
		<ul style="list-style-type: none"> 73% of the registered health premises (including food premises) were inspected (451 of the 611 health premises). Of these 100% were found to subsequently be compliant. 	<ul style="list-style-type: none"> ≥ 80% of health regulated premises and Bylaw regulated premises have been inspected. 	18%	45%	Monitor	69 of 153 premises audited.
			<ul style="list-style-type: none"> 100% of non-compliant premises found above (food and health premises) subsequently complaint 	100%	100%	On target	
		<ul style="list-style-type: none"> 97.8% of liquor premises monitored were compliant (138 of 214 liquor premises). 	95% of liquor establishments monitored annually are compliant	100%	100%	On target	(49 of 134 inspected). No liquor premises were found to be non-compliant through monitoring.
Investigate and respond to public complaints	Response ² time to complaints	<p>Routine Complaints 100% response within 10 working days</p> <p>Urgent Complaints 100% response within 3 working days</p> <p>Emergency Complaints** 100% response within 2 hours</p>	<ul style="list-style-type: none"> 100% routine complaints responded to within 10 working days 100% urgent complaints responded to within 3 working days 100% emergency³ complaints responded to within 2 hours 	100%	100%	On target	

¹ Becoming a Food Registration Authority is a provision of the Food Bill, currently before Parliament

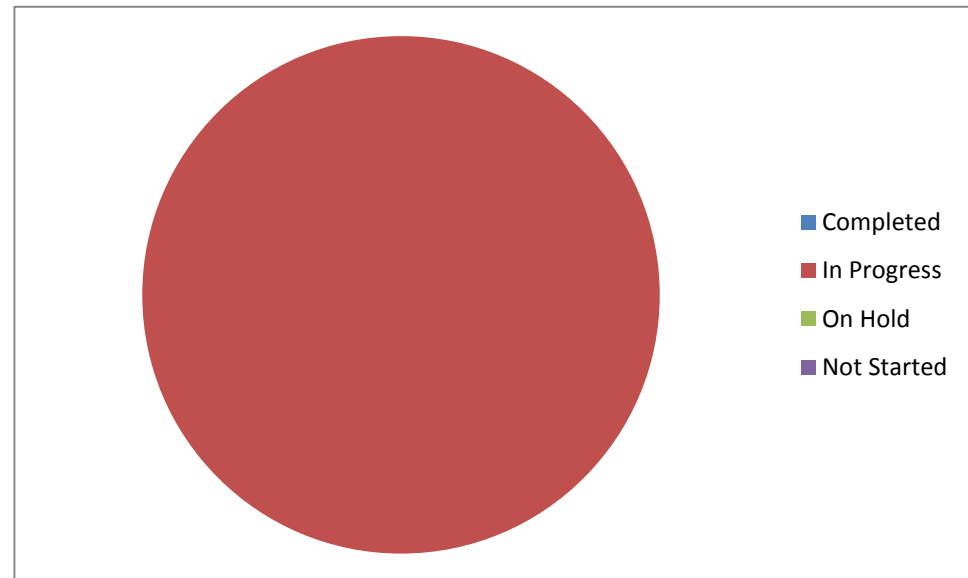
² Response refers to contact with the complainant, not necessarily resolution of the issue

³ Emergency complaints refer to situations where physical danger exists to people

DISTRICT PLANNING & ENVIRONMENTAL SERVICES - CAPITAL WORKS (July 2016 – June 2017)

		\$ Budget (GST excl)	Status	Summary of Progress	Expected Completion
DP1	District Plan Review A major overhaul and review of the Timaru District Council District Plan. The review is prescribed to take place by legislation every 10 years and will take several years to complete.	340,000	In progress	Discussion document stage, stage 2 of a 5 stage process	2022
RS1	Animal Control - Signage Replacement of dog control signage throughout the district	5000	In progress	Ongoing	June 2017
		\$345,000			

	\$
Completed	-
In Progress	345,000
On Hold	-
Not Started	-



GROUP: RECREATION & LEISURE

Progress against the planned work programme to 31 March 2017 and performance measures is summarised below.

HIGHLIGHTS

Cultural & Learning Facilities

Art Gallery

- Hosted a floor talk by Euan Macleod and Gregory O'Brien.
- Special visit from the Friends of the Christchurch Art Gallery.
- New Sculpture Hunt launched.
- New exhibitions installed Nigel Buxton *Willow* and *A Local Focus*, an exhibition of 8 contemporary photographers from the district.
- Origami workshop - Marz Miguel Lopez.

Halls and Theatres

- West End Hall rebuild is underway and is progressing well.

Libraries

- Temuka – refurbished Children's Library and Café style area in Adult Library.
- Geraldine - refurbished Children's Library.
- Jeremy Scott – author, adventurer, and international speaker presented to the community.
- Range of events hosted including Friends of Library 30th AGM, Ukulele Strumalong, Hungry Town Folk Duo; Seeds of Hope International works display, and School holiday programmes.

Museum

- Maintaining good visitor numbers in spite of mezzanine floor closure.
- Term 1 education programmes very active.
- Mezzanine floor stage 1 upgrade prepared for mid-April opening.

Parks and Recreation

- A new shared walking and cycling track has been installed in Geraldine to create a loop track.
- Surveys sent out for the South Canterbury Spaces and Places Plan.

ISSUES

Art Gallery

- On March 21, the House Gallery was closed due to an adverse Earthquake rating. Further assessments are currently being undertaken to determine the safest way forward.
- Artworks were moved to a secure offsite location over 3 days to make space in the onsite storage areas for the house gallery artworks.

Halls and Theatres

- Theatre Royal – fly tower put on hold resulting in restricted use of Theatre. Upgrade of Theatre will be considered as part of 2018 LTP.

Swimming Pools

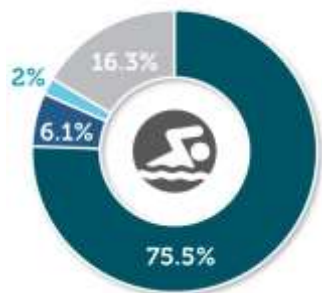
- Issues with Geraldine Pool heating resulted in burner part replacement (\$5k).

Parks and Recreation

- Wet weather has delayed some of the operational and capital parks programmes.

RECREATION & LEISURE – LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
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49 measures in total, with 38 on target.

All 8 “not measured” are part of the biannual Community survey due in June 2018.

1 measure is off target and 3 measures are being monitored as numbers are slightly lower than expected as at 31 March.

ACTIVITY: ART GALLERY

Recreation and leisure facilities, programmes and materials are accessible to district residents, schools and visitors	Visitors to the Art Gallery per year	Art Gallery - 19,674 visitors, including outreach visits.	≥21,000	13,445 Gallery visitor total : 11,595 Outreach total: 1,850	17,375 Gallery visitor total : 15,124 Outreach total: 2,251	On target	
	Online users - Art Gallery	Art Gallery - there were 3,125 users to the main Art Gallery website page (2014/15: 3,136). Of these 2,210 were new users, an increase of 6.76% (2014/15: 2,070). In addition there were 498 Facebook page likes, 38 online education requests and 12 for collection loans.	Number of online users increases annually	Facebook: • Likes: 1,139 • Shares: 94 • Reach: 51,611	Facebook: • Likes: 1,782 • Shares: 443 • Reach: 53,511	On target	

RECREATION & LEISURE – LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
	School visits to Art Gallery	There were 47 school visits to the Art Gallery, including 23 schools visiting during Artarama in August 2015.	≥50 school visits	40 school visits – 37 visits for Artarama	41 school visits	On target	
Provide high quality experience at the district recreation & leisure facilities	Overall satisfaction with facilities	96% resident satisfaction	No survey 2016/17			Not measured	
	Visitors and User satisfaction levels	98% user satisfaction was achieved.	No survey 2016/17			Not measured	
Recreation and leisure facilities provide regular and varied exhibitions and community programmes to support community wellbeing	Provide holiday programmes	Art Gallery: 4	Provide 4 holiday programmes	2 successful programmes completed	2	On target	Summer holidays counted in December. Easter Holidays started in April.
	Annual exhibitions	16 exhibitions were held during the year. In addition to this extra public programme events such as floor talks also took place.	≥16 exhibitions	18	20	On target	Target exceeded <ul style="list-style-type: none"> • 11 exhibitions in the Entrance and Main Gallery • 5 exhibitions in the house gallery • 4 public programme events
Recreation and leisure facilities are safe, fit for purpose and well maintained	Facilities meet legislative safety requirements	Art Gallery: All requirements are current	Building Warrant of Fitness (WOF), fire regulations and licence requirements are current.	All requirement are current	All requirement are current	On target	
	Annual maintenance programme	Art Gallery: Maintenance work and capital projects completed with the exception of the security upgrade which has been carried forward.	100% maintenance and work programme achieved within budget and timeframes	Progressing	Progressing	On target	

RECREATION & LEISURE – LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
Collections of local heritage and art objects, records and information preserved for and available to the community and visitors	Cataloguing and re-cataloguing of new acquisitions and existing collection works at the Art Gallery	All 19 new acquisitions have been catalogued into the collection. 1,028 existing works have been photographed and recatalogued.	All new acquisitions are catalogued, 50 collection works are re-catalogued annually	Minimal progress	Delayed	Monitor	Delayed due to house closure.
	Preservation of artworks at the art gallery	14 art works have been conserved for the collection.	≥3 art works conserved through budgeted funding and from funding from Friends of the Aigantighe annually	16 art works restored	No further works conserved	On target	Target exceeded. 16 works have been restored, 15 by the Friends of Aigantighe for our 60 years Diamond anniversary exhibition celebrating the first bequests. Further work delayed due to house closure.
ACTIVITY: HALLS & THEATRES							
Recreation and leisure facilities are safe, fit for purpose and well maintained	Facilities meet legislative safety requirements	Theatre Royal: All requirements are current.	100% maintenance and capital work programme achieved within budget and timeframe	Progressing	Minor capital items only	On target	All other work on hold pending 2018 LTP.
		Theatre Royal: All requirements are current.	Building WOF, fire regulations and licence requirements are current.	Complete	Complete	On target	Restrictions on fly floor use notified in conditions of hire and to contractors.
ACTIVITY: LIBRARIES							
Recreation and leisure facilities, programmes and materials are accessible to district residents, schools and visitors	Library visits per capita per year	Library - 11.6 visits per capita (based on population 43,929, foot traffic count all)	≥12.3 visits per capita annually	3.7	8.03	On target	
	Library issues of materials per year	There were 625,107 library issues. This is an increase on the previous year (614,158 issues).	≥690,000 issues per year	287,455	426,815	Off target	
	Aotearoa People's Network Kaharoa (APNK)	89,611 sessions (2014/15: 66,398 sessions). While the result is an increase on the previous year, it is under target	≥103,000 sessions per year	44,183	70,182	On target	

RECREATION & LEISURE – LEVELS OF SERVICE							
Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
	Wifi library sessions per year	due in a large part to the increased availability of free WiFi around the district.					
	Stock turnover at Libraries per year	A stock turnover of 4 was achieved (2014/15: 2.73).	≥4 average issues per item per year	1.9	2.96	On target	
Provide a high quality visitor or user experience at district facilities	Overall satisfaction with facilities	94% resident satisfaction	No survey 2016/17			Not measured	
	Visitor and User satisfaction	93% user satisfaction	No survey 2016/17			Not measured	
Recreation and leisure facilities provide regular and varied exhibitions and community programmes to support community wellbeing	Provide holiday programmes	Library: 6 (including the national reading challenge and a winter reading challenge). Participation has increased and all programmes were well received.	Provide 4 holiday programmes	2 holiday programmes provided	3 holiday programmes provided	On target	Term 1 School Holidays saw record numbers across the libraries.
	Online database 'hits' at district libraries	13,387 database hits (excluding Press displays – usage of this facility is increasing) 103,986 website hits	≥59,000 hits per year	10,725 Database hits 95,209 website hits	14,700 Database hits 132,985 Website hits	On target	Target exceeded Press Reader able to be accessed through website causing fewer errors for users. Hits on Press Reader for the last 3 months is over 10,000 issues read per month, up from 6,000 issues read per month.
Recreation and leisure facilities are safe, fit for purpose and well maintained	Facilities meet legislative safety requirements	All requirements are current	Building Warrant of Fitness (WOF), fire regulations and licence requirements are current.	WOF current is	WOF current is	On target	
	Annual maintenance programme at Library	Purchase of books and resources completed with the exception of those from the MacKay bequest which was under budget as purchases were delayed due to space restrictions. New furniture and	100% maintenance and capital work programme achieved within budget and timeframe	Progressing	Progressing	On target	

RECREATION & LEISURE – LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
		equipment purchases completed. Work on upgrading the security system and replacing the Timaru Library roof is underway.					

ACTIVITY: MUSEUM

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
Recreation and leisure facilities, programmes and materials are accessible to district residents, schools and visitors	Visitors per year at Museum	23,441 visitors, including school student users	≥24,000 visitors (incl school student users)	9,628	16,112	Monitor	Mezzanine floor closure, reduced temporary exhibition programme and education uncertainty over funding appear to have had some effect on overall numbers.
	School student users at Museum	There were 7,119 school student users at the museum	To be confirmed. Dependant on external funding	2,401	4,179	Monitor	
	Online users to Museum	There were 8,846 users to the main Museum website page (2014/15: 8,515). Of these 8,668 were new users, an increase of 4.28% (2014/15: 8,312). In addition there were 1,036 Facebook likes and 309 direct service users.	Number of online users increases annually	13,858 website visits 176 remote direct service users 1,164 Facebook likes	20,051 website visits 252 remote direct service users 1,250 Facebook likes	On target	
Provide a high quality visitor or user experience at district facilities	Resident satisfaction with facilities	94% resident satisfaction	No survey 2016/17			Not measured	
	Visitors and User satisfaction	96% user satisfaction was achieved.	No survey 2016/17			Not measured	
Recreation and leisure facilities provide regular and varied exhibitions and community programmes to support community wellbeing	Provide holiday programmes	4 holiday programmes provided	Provide 4 holiday programmes	2	3	On target	
	Presentations and published information	<ul style="list-style-type: none"> 7 presentations delivered 54 external articles written 389 items added to collections and webpage 90 Facebook posts 6 exhibitions held during the year 	≥5 presentations, 50 external articles, 500 items added to collections online webpage and 30 Facebook posts	3 presentations, 24 articles, 60+ Facebook posts	4 presentations, 38 articles, 90+ Facebook posts	On target	
	Annual exhibitions	6 exhibitions held during the year	3-4 exhibitions per year	2	3	On target	

ACTIVITY: MUSEUM

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
Recreation and leisure facilities are safe, fit for purpose and well maintained	Facilities meet legislative safety requirements	All requirements are current	Building Warrant of Fitness (WOF), fire regulations and licence requirements are current.	Requirements current	Requirements current	On target	
	Annual maintenance programme at Museum	New shelving, office furniture and flooring replacement completed. Work on upgrading the mezzanine exhibition areas is underway. The theatre AV system and a replacement dehumidifier has been delayed.	100% maintenance and work programme achieved within budget and timeframes	Progressing	Progressing	On target	
Collections of local heritage and art objects, records and information preserved for and available to the community and visitors	Acquisitions to museum	A total of 155 acquisitions were made, and these were in line with the requirements of the Museum Collection policy.	Targeted acquisitions are made in alignment with the Museum Collection Policy	66	98	On target	Numbers will be lower than last year as we are actively accepting less into the collection due to space constraints
	% of collection items held in acceptable conditions at Museum	At least 90% of the Museum collection items are held in acceptable conditions.	≥95% of collection held in acceptable conditions	90-95%	90-95%	On target	
	% of collection items documented to acceptable standards at the Museum	At least 85% of the Museum collection items have been documented to acceptable standards.	≥90 % of collection documented	On track	On target	On target	
Develop and maintain Recreation and Leisure facilities to meet future expectations and demand	% of long term displays modified at the Museum	At least 5% of long term displays have been modified. Following the multi-year redevelopment at the museum, 40% of displays will change.	≥40% long term displays modified	On track	On target	On target	

ACTIVITY: PARKS, RECREATION & SWIMMING POOLS

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
Provide a high quality visitor or user experience at district facilities	Resident satisfaction with facilities	<ul style="list-style-type: none"> Parks - 95% resident satisfaction Swimming Pools - 86% resident satisfaction 	No survey 2016/17			Not measured	
	Visitors and User satisfaction	<ul style="list-style-type: none"> Parks - 94% resident satisfaction Swimming Pools - 87% resident satisfaction 	No survey 2016/17			Not measured	
Recreation and leisure facilities provide regular and varied exhibitions and community programmes to support community wellbeing	Learn to Swim lessons and Aqua Fitness classes	Over 29,100 swim lessons completed	<ul style="list-style-type: none"> ≥ 20,000 Learn to Swim lessons annually 	Over 22,000 lessons	Over 33,000 lessons	On target	In addition to this there were 16,761 Swim 4 Life School programme lessons.
		Over 350 Aqua Fitness classes held	<ul style="list-style-type: none"> ≥300 aqua fitness classes annually 	Over 175 classes held to date	Over 300 classes held to date		Two classes per week being held at all District Pools except over Christmas/New Year.
Recreation and leisure facilities are safe, fit for purpose and well maintained	Facilities meet legislative safety requirements (swimming pools)	Swimming Pools: CBay and District Pools passed PoolSafe certification in March 2016. All other requirements are current.	Building Warrant of Fitness (WOF), fire regulations and licence requirements are current.	Licence requirements current	Licence requirements current	On target	
			Pool Safe certification retained – 3 yearly reviews and annual spot audits	Certification current	Certification current	On target	PoolSafe inspections held late March 2017.
	Maintenance and Capital Work programmes achieved	Additional carparks at CBay were completed. Work on a new heating plant for the Geraldine pool will be completed prior to the 2016/17 swimming season.	100% maintenance and capital work programme achieved within budget and timeframe	Progressing	Progressing	On target	
	Sportsfield grass lengths maintained with specified conditions	There was 100% compliance with contract conditions for grass lengths.	95% compliance with contract standards	100% compliance	100% compliance	On target	No non-complying items.
	Closure of	No closures of playground	No closures of	No closures	1 closure	On target	Flying Fox requiring

ACTIVITY: PARKS, RECREATION & SWIMMING POOLS

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
	playgrounds due to safety risks ¹	equipment were necessary due to safety issues.	playground equipment due to safety issues				reconfiguration
Develop & maintain facilities to meet future expectations and demand	Parks hectares per 1,000 district residents	11.6 park hectares per 1,000 residents.	12.5 hectares parks per 1,000 district residents	13.9 ha	13.9 ha	On target	Target achieved 13.9 ha/1000 based on 615 ha with population rounded to 44k based on 2013 census
	Playgrounds per 1,000 children under 15	0.98 playgrounds per 1,000 residents under 15 years of age.	0.93 playgrounds per 1,000 residents under 15 years of age	5.3 playgrounds	5.3 playgrounds	On target	Target incorrectly worded. Target for under 15 years should be 5.3 playgrounds per 1,000 residents under 15 years
	Length of off-road walking and biking tracks	There are 51km of off-road tracks as at 30/6/2016.	49km of off-road walking and biking tracks	55km	56km	On target	Target achieved. 56 km of off- road tracks with the addition of Otipua Wetlands on 1/07/2016 and Barker/Hislop on 31/03/2017
	Trevor Griffiths Rose Garden and Timaru Botanic Gardens retained as Gardens of National Significance	Trevor Griffiths Garden has been reassessed as Garden of National Significance (5 Star). Timaru Botanic Gardens is assessed as a Garden of National Significance.	1 Garden of National Significance and 1 Garden of Significance	1 Garden of National Significance and 1 Garden of Significance	1 Garden of National Significance and 1 Garden of Significance	1 Garden of National Significance and 1 Garden of Significance	On target

¹ Other than for routine maintenance, vandalism or catastrophic events

RECREATION & LEISURE - CAPITAL WORKS (July 2016- June 2017)

		\$ Budget (GST excl)	Status	Summary of Progress	Expected Completion
RLAG1	Art Gallery - Sevicke-Jones Bequest Funding used for the purchase of art works from the Sevicke-Jones bequest.	600	Completed		Completed
RLAG2	Art Gallery – Lattimore Bequest Funding used for the purchase of art works from the Lattimore bequest.	2,200	Completed		Completed
RLAG3	Art Gallery - Art Works Funding used for the purchase of art works from rates.	6,200	Completed		Completed
RLAG4	Art Gallery – Building Renewals/Extension Refurbishment of Art Gallery buildings and additions/extensions to the Art Gallery's art stores for growing collection to ensure art works are housed in suitable conditions.	40,000	On hold	On hold due to Art Gallery House closure.	On hold
RLAG6	Art Gallery - Furniture and Equipment Purchase of furniture and equipment for the art gallery.	2,000	On hold	On hold due to Art Gallery House closure.	On hold
RLHT1	Halls & Theatres – Theatre Royal Upgrades Seating replacement, curtains, battens and flying system upgrades. Upgrades dependant on future plan for the Theatre	350,000	On hold	On hold pending 2018-28 LTP decision re options for Theatre.	On hold
RLHT4	Halls & Theatres – Renewals Renewals of stage lighting at the Theatre Royal as required, with the intention to slowly convert to LED stage lighting as bulbs fail.	7,000	Completed		Completed
RLHT7	Halls & Theatres - Furniture and Equipment Replacements Replacement of furniture and equipment in any community halls in the district as required.	4,000	Not started	New fridge/freezer for the Alpine Energy Stadium and a further upgrade in the ladies bathroom at the Caroline Bay Lounge is planned.	June 2017

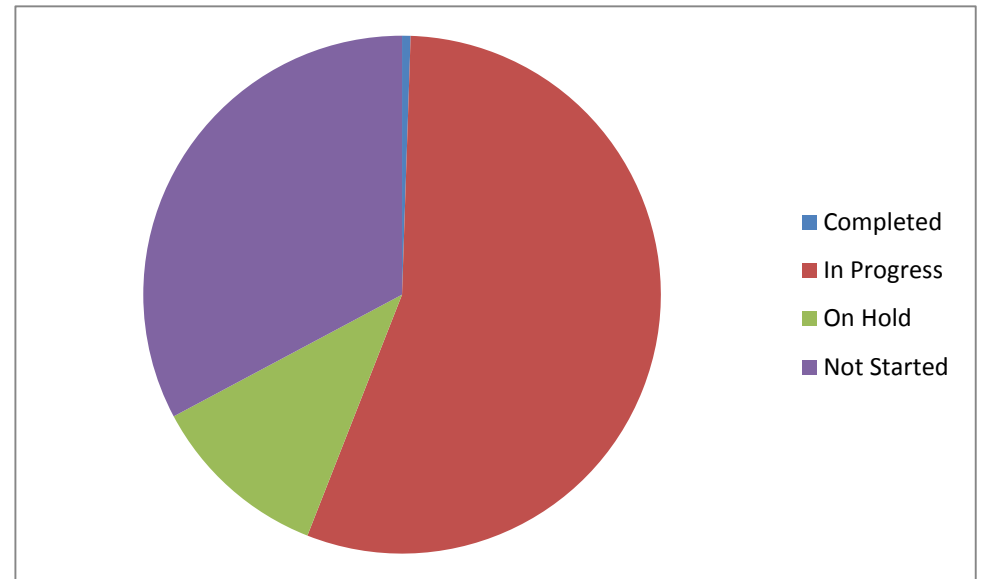
		\$ Budget (GST excl)	Status	Summary of Progress	Expected Completion
RLDL1	Libraries - Purchase Books and Resources Funding used for the purchase of books and resources to ensure the district's libraries are able to deliver a high level of service to the community.	350,000	In progress	Purchasing of books and resources is on track.	June 2017
RLDL2	Libraries - Dowling Bequest Funding provided by the Dowling bequest for the purchase of Christian books.	3,000	In progress	Purchasing of books and resources is on track.	June 2017
RLDL3	Libraries - MacKay Bequest Funding provided by the MacKay bequest for the purchase of art literature.	7,000	In progress	Purchasing of books and resources is on track.	June 2017
RLDL4	Libraries - Equipment/Furniture Purchase of equipment and furniture for the district libraries and service centres.	4,000	Not Started	Start pending. Pending RFID project, desk requirements for public area.	June 2017
RLDL6	Libraries – Self-Check Out The installation of a self-check out system at the Timaru Library	31,500	In progress	The first stage of the self-checkout equipment has been ordered. Bibliotheca has been selected as vendor. Ongoing work in progress.	June 2017 for first stage of project
RLDL7	Libraries - Replacement of Library Carpets As carpets in the district's libraries come to the end of their useful life they will be replaced	45,000	Not started	Pending completion of Roof project.	Carry forward
RLDL10	Libraries - Timaru Library Roof The roof of the Timaru Library is approaching the end of its useful life and is to be replaced.	620,000	In progress	Structex Report received April, now awaiting QS report.	Project start likely early September 2017
RLSP1	Swimming Pools - Geraldine Pool Renewals Renewals of heating plant and equipment at the Geraldine Pool.	4,700	In Progress	Starting late March 2017.	May 2017
RLSP3	Swimming Pools – Caroline Bay Trust Aoraki Centre – Renewals Refurbishment of the 50m outdoor pool is planned, with heating/ filtration plant 46 years old and in need or replacement.	1,000,000	Not started	Tenders out soon. Plan for work to start over Autumn/Winter 2017.	Completed in time for 2017/18 summer season

		\$ Budget (GST excl)	Status	Summary of Progress	Expected Completion
RLSP4	Swimming Pools – Pleasant Point-Renewals Swimming pools renewals at Pleasant Point pool	20,000	Not started	Lane ropes and covers will be replaced at the end of the season.	June 2017
RLPR1	Parks and Recreation - Courts Resurfacing Projects to resurface playing courts in the district. Projects for 2016/17 are likely to include resurfacing the southern bay of the Temuka Domain courts and completing the tennis/netball courts at Pleasant Point (former Pleasant Point High School site). Together with the Association of Pleasant Point Sports, the Council will develop these courts to provide a surface capable of supporting multiple sports.	163,100	In progress	Amended configuration agreed. In process of acquiring additional land.	November 2017
RLPR2	Parks and Recreation - Structures Replacement of retaining walls, bridges and minor structures in the district's parks.	25,700	In progress	Majority of work completed.	June 2017
RLPR3	Parks and Recreation - Reseal Programme Resurfacing of the hard surfaces in the district's parks, as they come to the end of their useful life.	189,700	In progress	Majority of work programmed for March to June period.	June 2017
RLPR4	Parks and Recreation - Replace/Install new Playground Equipment and Under-surfacing Replacement of playground equipment and under-surfacing in the district's parks and the installation of new equipment or undersurfacing in district playgrounds.	77,300	In progress	60% complete.	June 2017
RLPR5	Parks and Recreation - Furniture and Signs Replacement and installation of new park furniture and signage	20,200	In progress	90% complete.	June 2017
RLPR6	Parks and Recreation – Fences Replacement of fences in the district's parks.	15,900	In progress	Boundary fences are replaced as required by agreement with neighbours.	June 2017

		\$ Budget (GST excl)	Status	Summary of Progress	Expected Completion
RLPR7	Parks and Recreation – Services Replacement of parks services such as water mains, drains and culverts.	13,300	In progress	80% complete.	June 2017
RLPR8	Parks and Recreation – Rural Plantings Rural plantings at the district's parks.	3,400	Not started	Planned for May – June planting season.	June 2017
RLPR9	Parks and Recreation - Temuka Domain Development The continuing re-development of the Temuka Domain. Capital expenditure includes roading, carparks, relocate monuments, planting, earthworks, aviary alterations, footpaths and signage.	156,800	In progress	Base for memorial prepared in former house site. Progress slow. This is part of Stage 5 of a 10 stage programme to be completed in 2022.	November 2017
RLPR10	Parks and Recreation - Shared Urban Tracks The implementation and development of the Off-road walking and biking strategy. Planned is ongoing work on the Scarborough Coastal Track and more progress towards completing other tracks in the district.	108,700	In progress	Contractors engaged for Scarborough rail crossing. Geraldine track completed.	June 2017
RLPR11	Parks and Recreation - Walkway Esplanade Enhancement The redevelopment of walkways and planting along esplanade strips.	33,700	In progress	Further work in May – June planting season.	June 2017
RLPR12	Parks and Recreation - Pleasant Point Domain Carpark Improvement to carparking on the State Highway 8 side of the Domain for sports people and spectators using the new facilities for cricket and football.	61,500	Not started	Consulting with sports club to confirm exact location. Construction will take approximately 1 week.	June 2017
RLAM4	Museum - Shelving/Map Units Funding for further shelving and map units to allow for the growing collection of large paper items at the museum.	2,500	Completed		March 2017

		\$ Budget (GST excl)	Status	Summary of Progress	Expected Completion
RLAM6	Museum – Replace Dehumidifier/Heating/Flooring Replace the museums dehumidifiers and heating system to ensure the right environment for storing the districts heritage is maintained.	44,400	In progress	Initial RFP gone to potential suppliers.	June 2017
RLAM7	Museum - Office Furniture, Fittings and Equipment The replacement of office furniture, fittings and equipment as required.	1,500	In progress	Most items purchased.	June 2017
RLAM8	Museum - Off-Site Storage Development of an off-site storage area in a suitable building to house Museum collection items.	69,600	In progress	Plan for remaining fit out being evaluated, some purchases made.	June 2017
		\$3,484,500			

	\$
Completed	18,500
In Progress	1,936,100
On Hold	392,000
Not Started	1,137,900



GROUP: ROADING AND FOOTPATHS

Progress against the planned work programme to 31 March 2017 and performance measures is summarised below.

HIGHLIGHTS

- Completion of the resealing programme for 2016/17.

ISSUES

Nil

ROADING & FOOTPATHS – LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
<p>26 measures in total, with 16 on target.</p> <p>4 measures are being monitored as numbers are slightly below expectations as at 31 March.</p> <p>5 “not measured” are due to be reported at 30 June 2017.</p>							
Roads are designed and maintained to community expectations	Ratepayer satisfaction with value for money	Road user survey results for period July 2015 to June 2016 show 92% of those surveyed believe that they get value for money.	≥80% of ratepayers believe they get value for money	96%	Further survey results will be reported in June	On target	Survey results for period July to December 2016 show 96% of those surveyed believe that they get value for money.
	Response to customer service requests	Data not available for 2016/17. The measurement of this target is being developed within the new road maintenance contract and will be reported on this basis in the future.	≥70% of customer service requests are responded to within contract response timeframe	Reported annually	Reported annually	Not measured	Systems are being developed to report on this measure and data is expected to be available for June 2017.
Roads are fit for purpose and provide for comfortable and efficient travel	Timaru travel times on key transport routes	The measured combined morning peak time on key routes in June 2016 was 87.0 minutes (2015: 90.4). In 2005, it was 87.6.	Timaru journey times on key transport routes are maintained at 2005 +10% levels	Reported annually	Reported annually	Not measured	

ROADING & FOOTPATHS – LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
		The measured combined evening peak time on key routes in June 2016 was 90.2 minutes (2015: 92.0). In 2005, it was 87.8. The reduction in travel times is predominately due to improved optimisation of traffic signals.					
	Effect of roading maintenance and renewals work on travel times	No complaints were received.	10 or less complaints per year about traffic disruption due to maintenance and renewal works	0 complaints	0 complaints	On target	
	Road condition	The average Smooth Travel Exposure Index for local sealed roads to date is 94%.	Average quality of ride on sealed local road network: The average Smooth Travel Exposure Index on all district roads greater than 90%	94%	94%	On target	The current road network average Smooth Travel Exposure index for local sealed roads to date is 94%.
	Resident satisfaction with sealed and unsealed maintenance	Survey results for period July 2015 to June 2016 show 77% (2014/15: 77%) of sealed road residents users believe the roads are fit for purpose and well maintained. Survey results for period July 2015 to June 2016 show 63% (2014/15: 68%) of unsealed road residents users believe the roads are fit for purpose and well maintained. Road user satisfaction for sealed roads met target but unsealed roads did not meet the target. It should be noted that most people surveyed answered "don't know" for unsealed	<ul style="list-style-type: none"> 75% residents are satisfied with maintenance of sealed roads 75% residents are satisfied with maintenance of unsealed roads 	87%	Further survey results will be reported in June	On target	Road user survey results for period July to December 2016 show 87% of sealed road residents users believe the roads are fit for purpose and well maintained.
				65%	Further survey results will be reported in June	Monitor	Road user survey results for period July to December 2016 show 65% of unsealed road residents users believe the roads are fit for purpose and well maintained.

ROADING & FOOTPATHS – LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
		road maintenance therefore the data numbers were small.					
	Resurfacing of road network	6.8% (65.3km) of the 962km of sealed road network was resurfaced. Council took advantage of lower bitumen prices and was able to achieve more resurfacing with the same budget	4% of the sealed road network is resurfaced annually	5.85%	5.85%	On target	To date, 56.3km of the 962km of sealed road network has been resurfaced. Further work is planned.
Bridges are accessible to road users and are well managed	Percentage of two way bridges on all primary collector and higher hierarchy roads	Currently we have 289 bridges. There are 34 bridges on primary collector or higher hierarchy roads and 32 (94%) of these are two lane.	50% of bridges on all primary collector and higher hierarchy roads are two way	94%	94%	On target	Currently we have 280* bridges. There are 34 bridges on primary collector or higher hierarchy roads and 32 (94%) of these are two lane. *less than last year – 4 bridges removed, 2 deemed private & 3 parks bridges excluded from calculation.
	Weight Restricted bridges	A recent inspection and condition assessment report has identified 5 of the 289 bridges as weight restricted therefore 98% of bridges are not weight restricted.	95% of bridges are not weight restricted	98%	98%	On target	Currently there are 6 of the 280 bridges that are weight restricted. One weight restricted bridge was removed but two others have been deemed as requiring weight restrictions after the latest inspections.
Footpaths are safe, well designed and well maintained	Resident satisfaction with footpaths	Road user survey results for period July 2015 to June 2016 show 73% satisfaction with the smoothness and safety of footpaths.	70% residents are satisfied with the smoothness, safety and maintenance of the footpaths	79%	Further survey results will be reported in June	On target	Road user survey results for period July to December 2016 show 79% satisfaction with the smoothness and safety of footpaths.
	Change in footpath condition	Based on condition assessment undertaken 91% of footpaths are average condition or better. This is a new measure and data has been collected for the first time. The actual condition is much better than expected hence the low	75% of footpaths to be average or better condition	Reported annually		Not measured	Data will be reported by 30 June 2017.

ROADING & FOOTPATHS – LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
		target compared to the actual.					
	Kms of footpaths resurfaced	10.3km of footpaths were resurfaced. In addition, nearly 0.5km of new footpaths were constructed in Temuka and Geraldine.	9km of footpaths resurfaced annually	3.7km	6.12km	On target	In addition 0.6km of new footpath has been constructed.
Traffic signals, road signage and marking provide clear guidance	Resident satisfaction with signage and road marking	Road user survey results for period July 2015 to June 2016 show 100% satisfaction with road signage (2014/15: 98%).	95% residents are satisfied that road signage and marking is helpful and effective	100%	Further survey results will be reported in June	On target	Road user survey results for period July to December 2016 show 100% satisfaction with road signage.
Street and amenity lighting enables safe and efficient movement	Resident satisfaction with street lighting	Survey results for period July 2015 to June 2016 show 96% (2014/15 92%) of residents are satisfied with street lighting.	95% residents are satisfied that there is sufficient street lighting in urban areas	96%	Further survey results will be reported in June	On target	Road user survey results for period July to December 2016 show 96% of residents are satisfied with street lighting.
Roading works and road safety initiatives help promote district road safety and awareness	Resident satisfaction with overall safety of roads	Road user survey results for period July 2015 to June 2016 show 93% satisfaction with the overall safety of roads (2014/15: 88%).	85% residents believe the road network is safe	87%	Further survey results will be reported in June	On target	Road user survey results for period July to December 2016 show 87% satisfaction with the overall safety of roads.
	Road fatalities and serious injury crashes	The number of crashes on our roads to date is a total of 158. Of these 3 were fatal and 92 were injury crashes. This is less than the same period last year of 271crashes of which 7 were fatal and 99 injury crashes (new measure for 2015/16). <i>(Data source: combined crash list detail report run on 5/10/2016)</i>	Number of fatalities and serious injury crashes on the local road network is less than the previous financial year on an annual basis	Fatalities and serious injury crashes slightly higher than same period last year	Fatalities and serious injury crashes lower than same period last year	Monitor	Of the 55 crashes to date, 1 was fatal and 33 were injury crashes. This is lower than the same period last year of 87 crashes of which 1 was fatal and 34 were injury crashes.
	Road safety awareness	Survey results for period July 2015 to June 2016 show that 38% (2014/15: 31%) of residents were aware of road safety initiatives. An advertising strategy is being developed to improve awareness.	40% residents are aware of road safety programmes or advertisements	26%	Further survey results will be reported in June	Monitor	Road user survey results for period July to December 2016 show that 26% of residents were aware of road safety initiatives.

ROADING & FOOTPATHS – LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
Carparks are available, fit for purpose and easy to access	Resident satisfaction with access to carparking	Road user survey results for period July 2015 to June 2016 show 82% satisfaction with the access to car parking.	75% of residents are satisfied that access to Council provided carparking is adequate	83%	Further survey results will be reported in June	On target	Road user survey results for period July to December 2016 show 83% satisfaction with the access to car parking.
	Resident satisfaction with location, design and maintenance of carparking	Road user survey results for period July 2015 to June 2016 show 90% satisfaction with the location, design and maintenance of car parking.	80% of residents are satisfied with the location, design and maintenance of carparking	90%	Further survey results will be reported in June	On target	Road user survey results for period July to December 2016 show 90% satisfaction with the location, design and maintenance of car parking.
	Timaru Parking activity is self-funding	A review of the parking fees has been undertaken and recommendations for several minor fee increases in targeted carparks presented to Council as part of the Annual Plan. The activity continues to be self-funding.	Parking activity fees are reviewed annually and activity is self-funding	Reported annually	Reported annually	Not measured	The parking fees will be reviewed as part of the 2017/18 Annual Plan process.
Sustainable transport options* are facilitated and provided	User satisfaction with public transport services (ECan survey)	Recent survey results show that 97% of users are satisfied with the Timaru bus service. (Source: Environment Canterbury survey)	90% of users are satisfied with public transport services	Reported annually	Reported annually	Not measured	Data will be reported by 30 June 2017.
	School Travel plans developed	A school travel plan for Sacred Heart Primary School was completed. Presently working with Grantlea Downs Primary School. Support for the implementation and action continues.	1 school travel plan completed or reviewed annually	2 plans underway	2 plans underway	On target	Preparation of school travel plans for Grantlea Downs and Bluestone primary schools are progressing.
	Community use of active/public Transport modes	Survey results for period July 2015 to June 2016 show: 81% of residents regularly walk (2014/15: 90%) 23% of residents regularly cycle (2014/15: 25%) 7.5% of residents use public transport (2014/15: 11.5%)	1. 80% residents regularly walk 2. 30% residents regularly cycle 3. 15% residents use public transport	88% 11% 13%	Further survey results will be reported in June	On target Off target Monitor	Results are from road user survey for period July to December 2016.

ROADING & FOOTPATHS – LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
		The target for walking was met but not for cycling and public transport. Cycling declined in the last six months but public transport showed a small increase.					

*Sustainable transport options refers to walking opportunities (e.g. school travel plans), cycling opportunities (e.g. cycleways) and public transport.

ROADING AND FOOTPATHS - CAPITAL WORKS (July 2016 – June 2017)

		\$ Budget (GST excl)	Status	Summary of Progress	Expected Completion
RF1	Structural Bridge Replacements (subsidised) The replacement of bridges in the district, which are at the end of their design life. This includes additional funding from 2016/17 for strengthening of rural bridges to provide capacity for full High Productivity Motor Vehicles (HPMV's - vehicles up to 65 tonne) in conjunction with bridge renewals.	600,000	In progress	Work is progressing on programmed replacements.	June 2017
RF2	Pavement Rehabilitations (subsidised) Reconstruction of roading in the district at the end of its design life to ensure maintenance costs are reduced.	1,200,000	In progress	Projects have been programmed and underway.	June 2017
RF3	Minor Improvements Works General improvements to the roading network, such as safety improvements, upgrades or new cycle ways.	750,000	In progress	This includes many small projects that are progressing.	June 2017
RF4	Kerb and Channelling – Renewals Renewals of kerb and channelling in the district, including enhancements to create safer speed environments.	900,000	In progress	Work is progressing.	June 2017
RF5	New Kerb and Channelling New kerbing and channelling in the district's roading network.	100,000	Not started	New Kerb & Channel work is dependant progress with new developments. At this point there is no requirement for new Kerb and Channel	Likely to be carried forward
RF6	Chip Seal Renewals Renewals of chip seal road surfaces in the district.	2,420,000	Completed		Completed February 2017
RF7	Asphalt Surface Renewals Renewals of asphalt road surfaces in the district.	500,000	Completed		Completed March 2017
RF8	Unsealed Road Metalling Renewals Renewals of road metal on unsealed roads across the district.	500,000	In progress	Work is underway.	June 2017
RF9	Intersection Upgrades/Safety Improvements (subsidised) Safety improvements to intersections, which may include traffic signals, roundabouts or the upgrading of intersections to improve traffic safety and flow.	200,000	Not started	Work in Elizabeth Street is proposed in conjunction with NZ Transport Agency in 2017. Now awaiting NZTA approval.	Likely to be carried forward

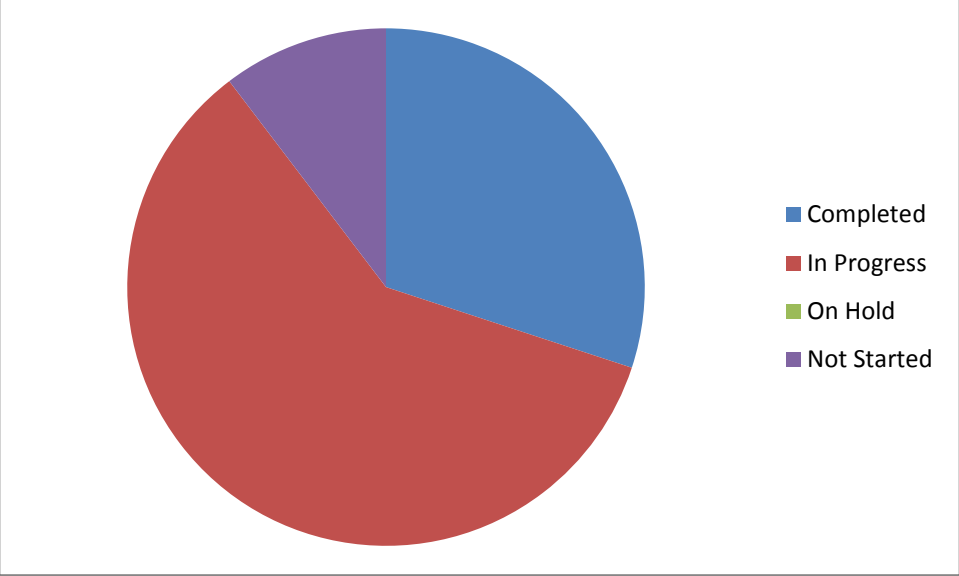
ROADING AND FOOTPATHS - CAPITAL WORKS (July 2016 – June 2017)

		\$ Budget (GST excl)	Status	Summary of Progress	Expected Completion
RF10	District Footpath Improvements/Renewals (non-subsidised) Renewals of footpaths across the district, including Geraldine, Temuka, Timaru, Pleasant Point and other rural townships.	976,000	In progress	Work is underway.	June 2017
RF11	New District Footpaths (non-subsidised) New footpaths across the district, including Geraldine, Temuka, Timaru, Pleasant Point and other rural townships.	155,000	In progress	Work is programmed for completion prior to June 2017.	June 2017
RF12	Signage Renewals Renewals of damaged, vandalised or stolen road signs and signage that has reached the end of its useful life	110,000	In progress	This is ongoing. Works associated with maintenance activities.	June 2017
RF13	New Signs Provide new signs for the Timaru District roading network.	80,000	In progress	This is ongoing. Works associated with maintenance activities.	June 2017
RF14	Traffic Light Renewals The replacement of district traffic lights at the end of their useful life or when damaged.	30,000	Completed	The renewal of traffic signal lanterns at Stafford/George and Stafford/Church to LED's has been completed.	Completed December 2016
RF15	Culvert Renewals Renewals of culverts in the districts roading network.	40,000	In progress	This is ongoing. Works associated with maintenance activities.	June 2017
RF16	New Culverts New culverts in the district's roading network.	90,000	In progress	This is ongoing. Works associated with maintenance activities.	June 2017
RF17	Street Light and Lantern Renewals Replacement of street lights, bulbs and lanterns. Also included are subdivision contributions where required to enhance lighting or services provided by the developers of new subdivisions, if the enhancement is for the public good.	44,000	In progress	This is ongoing. Works associated with maintenance activities.	June 2017
RF18	Streetlighting – LED Lantern Replacements Active replacement of streetlights with LED lanterns allowing for lower maintenance and energy costs.	130,000	Completed	Replacements planned for Temuka are complete.	Completed December 2016
RF19	Seal Extensions Seal extension of unsealed roads according to Council policy	330,000	In progress	Two minor seal extensions have been completed in Kerrytown Road and Arowhenua Street relating to resource consent requirements.	June 2017

ROADING AND FOOTPATHS - CAPITAL WORKS (July 2016 – June 2017)

		\$ Budget (GST excl)	Status	Summary of Progress	Expected Completion
RF20	Seal Widening Seal widening of roads across the district.	300,000	Completed	Projects completed are Orton Rangitata Road and Waitohi Pleasant Road.	Completed November 2016
RF21	CBD Renewals A freshen up of all the districts Central Business Districts, including the application of a new surface to the footpath tiles in the Timaru CBD.	750,000	Not started	The renewal of some Timaru CBD vehicle crossings to improve safety is planned. The remainder (\$600k) has been deferred to 2017/18 as consultation through a newly formed stakeholder group continues.	June 2018
RF22	Security Cameras Projects New security cameras to add to the current CBD surveillance systems.	36,000	Completed	New cameras in Temuka are installed and operating. Both Geraldine and Temuka also had links to transmit images to the Timaru police station.	Completed March 2017
RF23	Welcome Signage Upgrades Upgrading to signage welcoming people to Geraldine	10,000	Not started	This matter was further considered at the April 2017 Community Board meetings. It is possible that the project may not now proceed.	Dependant on Community Board decisions
RF24	District Welcome Signs Replacement Replacement of district entrance signage at sites throughout the district.	120,000	Not started	This project is likely to be deferred to 2017/18 financial year to allow further consultation.	June 2018
RF25	Bus Shelters - Relocations The relocation of district bus shelters.	10,000	In progress	Installations programmed for March/April 2017.	April 2017
RF28	Washdyke Network Improvements The project to improve the Washdyke roading network continues, to better facilitate commercial activity in the area and to provide infrastructure for future development.	1,000,000	In progress	Design is complete and tenders have been called for construction.	June 2017
RF30	Christmas Decorations Replacement Replacement Christmas decorations for Geraldine	2,500	In progress	Work is nearing completion.	January 2017
RF33	Carparking - Pay and Display Machines Replacement of pay and display machines across the district	8,000	Completed		Completed March 2017
RF34	Office Equipment The replacement of specialist engineering equipment in the Land Transport Unit.	4,000	In progress		June 2017
		\$11,395,500			

	\$
Completed	3,424,000
In Progress	6,791,500
On Hold	-
Not Started	1,180,000



GROUP: SEWER

Progress against the planned work programme to 31 March 2017 and performance measures is summarised below.

HIGHLIGHTS

- Blair Street Sewer main Extension achieved Practical Completion.
- Domain Avenue, Temuka Sewer main Upgrade in progress (25% completion).
- Glen Street Sewer main Renewal awarded to Hadlee and Brunton Ltd.
- CCTV programmed works completed for the financial year.
- Washdyke Industrial Expansion Zone sewer pressure main modelling completed.

ISSUES

- An unconsented discharge into the Temuka reticulation resulted in the disruption of the biological treatment process that occurs within ponds. This resulted in numerous odour complaints, mainly to ECan. ECan have had several discussions regarding the odour but have not issued a non-compliance letter.

SEWER – LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
<p>Of the 10 measures, 6 are on target, 3 are part of the biannual Community Survey due in 2018 and 1 will be reported at 30 June 2017.</p>							
Maintain excellent sewer network services	Number of dry weather overflows from the sewerage system	3.76 dry weather overflows per 1000 connections were recorded (61 blocked and overflow complaints were received; 16,225	1 or fewer recorded dry weather overflows per 1,000 connections	0.24	0.55	On target	16,449 connections, 32 blockage/overflow complaints at end March in which 9 overflowed due to blockages in dry weather.

SEWER – LEVELS OF SERVICE							
Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
		connections).					9/(16,449/1000) = 0.55
Deliver sewer services according to required environmental standards	Compliance with Resource Consent conditions	No abatement notices, infringement notices, enforcement orders and convictions were received.	No abatement notices, infringement notices, enforcement orders and convictions	0	0	On target	
Provide management of trade waste services	Monitoring and reporting on trade waste agreements with industry	Liaised with and monitored 13 major industries 6 times per year. Meetings occurred with two industries regarding improvements required to the quality of the effluent discharge.	Liaise with and monitor 13 major industries 6 times per year	3 liaison / monitoring with 13 industries 2 liaison / monitoring with additional 2 industries	13 industries sampled at least 4 times.	On target	
Maintain excellent customer services	Median attendance and resolution times to sewerage overflow faults in the network [#]	Median attendance time: 0.7 hours Median resolution time: 5.1 hours	Median attendance time will be less than 1 hour Median resolution time will be less than 8 hours	0.50 hour 3.3 hours	0.50 hour 2.8 hours	On target On target	
	Total complaints received about: 1 Sewage odour 2 Sewerage system faults 3 Sewerage system blockages 4 The TDC response to sewerage system issues	10.7 complaints per 1,000 connections were received (174 complaints, 16,225 connections). Of the 174 complaints, 13 were related to odour. The remainder related to the other categories of blockages and system faults.	10 or fewer complaints received per 1,000 connections	3.22 complaints	4.86 complaints	On target	<ul style="list-style-type: none"> • 12 odour complaints • 35 complaints re system faults • 32 complaints on blockages • 1 complaint on TDC response to issues. 80 complaints, 16,449 connections
	Sewer services user satisfaction levels	Community survey results for period July 2015 to June 2016 indicate 92% user satisfaction (2014/15: 94%).	No survey 2016/17			Not measured	

SEWER – LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
	Sewer services overall satisfaction levels	This measure was inadvertently omitted from the 2016 Community survey so no results are available. 2014 survey results indicated 83% resident satisfaction.	No survey 2016/17			Not measured	
Deliver affordable sewer services	Customer satisfaction with value for money of sewer services	Community survey results for period July 2015 to June 2016 indicate 85% user satisfaction (2014/15: 87%).	No survey 2016/17			Not measured	
	Operating cost of combined sewer services	Achieved. Excluding corporate overhead, depreciation and loan expenses. The revised budgeted total operating expenditure for sewer services was \$2,371,500 and the actual expenditure was \$1,858,300.	Actual operating cost of combined sewer services within budget	Reported annually	Reported annually	Not measured	

Attendance – Response time applies from the time the local authority receives notification to the time service personnel reach the site

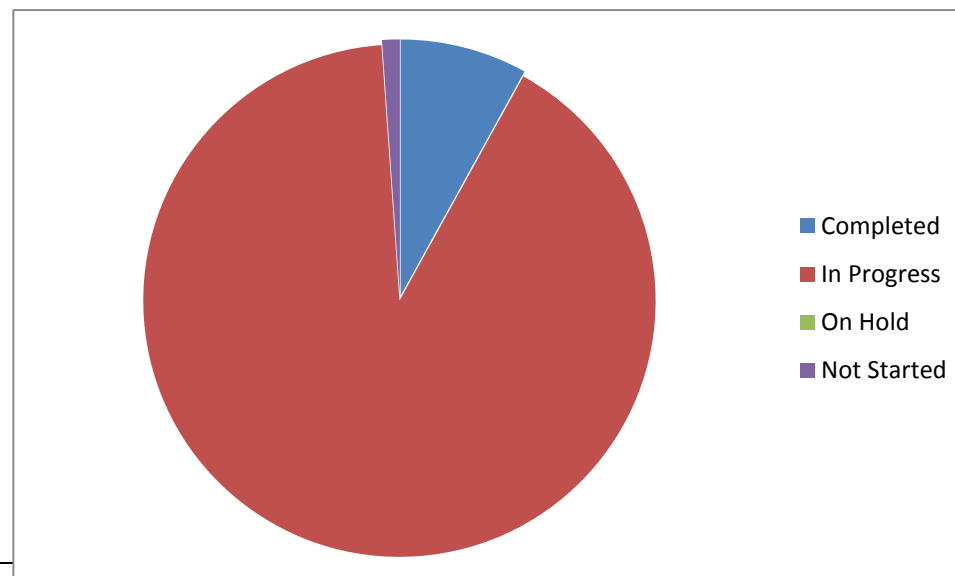
Resolution – Response time applies from the time the local authority receives notification to the time service personnel confirm resolution of the fault.

SEWER - CAPITAL WORKS (July 2016 - June 2017)

		\$ Budget <i>(GST excl)</i>	Status	Summary of Progress	Expected Completion
SEW1	Drainage/Sewer - Small Mains Renewals and Capital Upgrades Replacement of pipes and other sewer assets across the district as they reach the end of their useful life.	2,735,000	In progress	<p>Complete:</p> <ol style="list-style-type: none"> 1. Dunkirk Street, Hewling Street, and Kitchener Square Sewer main Renewal. 2. Canada Street and Ansley Street Hydrobrake Chamber Overflow Pipe installation. <p>In Progress:</p> <ol style="list-style-type: none"> 1. Domain Avenue, Temuka Sewer main Upgrade. 2. Glen Street Sewer main Renewal. 3. June to Douglas Street Sewer main Rehabilitation. 4. Gibson to Matilda Street Sewer main Renewal - design anticipated to be complete by 16/17, construction deferred to 17/18. 	June 2017
SEW2	Maintenance Generated Renewals Renewals generated as a result of planned maintenance to the sewer network.	70,000	In progress	Minor renewals carried out in Douglas St., Timaru and Wilson St., Geraldine.	June 2017
SEW3	Model Analysis and Calibration Wastewater network modelling and flow monitoring for model calibration purposes.	25,000	In progress	Temuka and Geraldine model calibration is in progress. Project over two financial years.	June 2018
SEW4	Bio Filters/Trunk Main Ventilation Investigation and implementation of strategies to ensure sewer trunk main ventilation.	22,000	Not Started	Project deferred to 2017/18.	June 2018
SEW5	Pump Renewals Renewal of pumps as they come to the end of their useful life.	128,000	In progress	Projected actual \$50,000.	June 2017
SEW6	Data Capture Equipment Repairs Repair of sewer sampling and monitoring equipment.	16,000	Completed		Completed March 2017

		\$ Budget <i>(GST excl)</i>	Status	Summary of Progress	Expected Completion
SEW7	Mechanical Plant and Equipment Renewals Replacement of plant and equipment that has reached the end of its design life, including electrical equipment, Programme Logic Controllers (PLC) and telemetry.	50,000	In progress		June 2017
SEW10	Building and Equipment Renewals Renewals at buildings and equipment associated with the sewer network	15,000	Not started	Related to modifications to walkways and handrails. Awaiting completion of design and availability of contractors, but aiming to complete within financial year.	June 2017
SEW13	Sewer Reticulation Extensions to Enable Development (Urban Zone Only) The extension of reticulation in sewer networks to enable residential development in urban areas.	250,000	Completed	<ul style="list-style-type: none"> • Connolly Street Sewer main Extension has been completed. • Blair Street Sewer main Extension has been completed. • New Broughs Gully Sewer main across State Highway in preliminary design anticipated to be completed in 2016/17. Construction defer to 17/18. • Washdyke Industrial Expansion Zone pressure main system modelling has been completed. 	June 2017
		\$3,311,000			

	\$
Completed	266,000
In Progress	3,008,000
On Hold	-
Not Started	37,000



GROUP: STORMWATER

Progress against the planned work programme to 31 March 2017 and performance measures is summarised below:

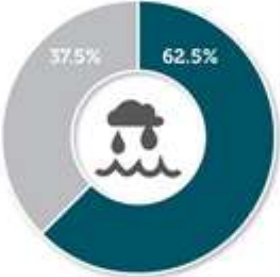
HIGHLIGHTS

- Installed three Stormwater Outlet Floodgates in Washdyke Creek.
- Infiltration test and land evaluation report completed for land assessment for a retention basin in Fraser St, Temuka.
- Geraldine Stormwater Management Plan progressed towards resource consent submission.

ISSUES

- Rhodes Street Stormwater Upgrade rejected all quotations due to prices in excess of current budget.

STORMWATER – LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
 <p>Of the 8 measures 5 are on target, and the remaining 3 will not be measured this year as they are part of the biannual Community Survey due in 2018.</p>							
Maintain excellent stormwater network services	Number of flooding events in the Timaru district*	1 flooding event was recorded in the 12 month period 1 July 2015-30 June 2016.	Zero flooding for events up to a one in 50 year return period	Zero	Zero	On target	
	Number of habitable floors affected by flooding events in the Timaru district*	0.05 habitable floors per 1,000 connections were affected during the 12 month period (1 habitable floor affected, 21,965 stormwater rated properties).	Zero habitable floors affected in events up to one in 50 year return period per 1,000 connections	Zero	Zero	On target	Number of stormwater rated properties = 16,531 as per NPR 2015/16 Number of flooded habitable floor to date = 0
Deliver stormwater services according to required environmental standards	Compliance with Resource Consent conditions for discharge from stormwater systems	There were no abatement notices, infringement notices, enforcement orders or convictions issued.	No abatement notices, infringement notices, enforcement orders and convictions	Zero	Zero	On target	
Deliver affordable stormwater services	Operating cost of Stormwater services	Achieved. Excluding corporate overhead, depreciation and loan expenses, the budgeted total operating expenditure for stormwater services was \$449,400 and the actual expenditure was \$351,900.	Actual operating cost of stormwater services within budget	Reported annually	Reported annually	Not measured	Data will be reported at 30 June 2017

STORMWATER – LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
Maintain excellent customer service	Median response times to attending a flooding event*	1 flooding event was recorded in the 12 month period 1 July 2015-30 June 2016. There was 1 complaint received, and the median response time was 26 minutes.	Median time to attend a flooding event will be less than one hour	No flooding events	No flooding events	On target	
	Total complaints received about performance of stormwater system*	1.73 complaints per 1,000 connections were received (38 complaints in total, 21,965 connections). 17 of the complaints related to 19 January 2016 rain event - a 1 in 7 years 24 hour return event.	10 or fewer per 1,000 connected properties	1.2	1.27	On target	21 complaints 21/16.531 = 1.20 < 10 per 1000 connections
	Stormwater services user satisfaction levels	Community survey results for period July 2015 to June 2016 indicate 69% user satisfaction (2014/15: 93%)	No survey 2016/17			Not measured	
	Stormwater services overall satisfaction levels	Community survey results for period July 2015 to June 2016 indicate 69% resident satisfaction (2014/15: 81%)	No survey 2016/17			Not measured	

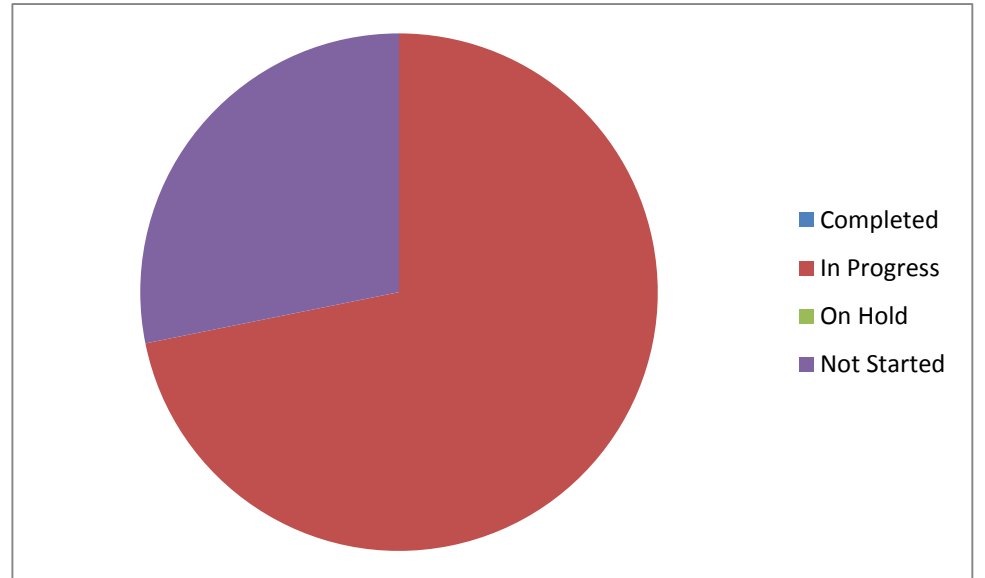
* Flooding event means an event where stormwater enters a habitable floor.

STORMWATER - CAPITAL WORKS (July 2016 - June 2017)

		\$ Budget (GST excl)	Status	Summary of Progress	Expected Completion
ST1	Geraldine Stormwater Renewals General renewal of minor culverts, sumps and soak pits in Geraldine.	5,000	In progress	Maintenance generated renewals. Work is ongoing to complete minor renewals.	June 2017
ST3	Geraldine Hislop-Domain/Huffey Street Stormwater Upgrade Upgrading the capacity of the stormwater network to improve flow and quality of discharge.	180,000	In progress	Design in progress. Construction deferred to 2017/18 (\$158,000).	June 2018
ST4	Temuka Stormwater Capital Upgrades Upgrading of the Temuka stormwater network, and other projects that will be identified in the Temuka Stormwater Management Plan.	5,500	In progress	Maintenance generated renewals. Work is ongoing to complete minor renewals.	June 2017
ST5	Temuka Stormwater Capital Upgrades Upgrading of the Temuka stormwater network, and other projects that will be identified in the Temuka Stormwater Management Plan.	50,000	In progress	Investigation work on Fraser Street pipeline and infiltration test complete = \$20,000. Design for Fraser/King Street Upgrades deferred to 17/18 = \$30,000.	June 2018
ST6	Temuka - Fraser/King Street Stormwater Upgrades Upgrading stormwater main in Fraser Street and King Street to improve stormwater flow and quality.	200,000	In progress	Land assessment and design in progress. Construction and Land acquisition deferred to 17/18 = \$200,000.	June 2018
ST8	Timaru Stormwater Network and Minor Renewals General renewals of pipes, minor culverts, sumps and soak pits in Timaru.	115,000	In progress	Work is ongoing to complete minor renewals.	June 2017
ST10	Timaru Stormwater Capital Upgrades Projects to improve stormwater network capacity and flow quality.	50,000	In progress	Rhodes Street Stormwater Upgrade work scope to be revised. Construction deferred to 17/18.	June 2018
ST11	Timaru Stormwater Modelling Development of Stormwater Network Model in Timaru to improve the accuracy of stormwater analysis.	55,000	In progress	Assessment on the model of the practical and purpose usage.	June 2017
ST12	Timaru - Number 1 Drain Upgrade Increasing the capacity of the stormwater drain to improve network flow and quality of discharge.	200,000	Not started	Budget transfer to Gleniti Bund construction. Construction in progress. Project within two financial years.	June 2018
ST13	Rural Stormwater Renewals General renewals of stormwater reticulation, minor culverts, sumps and soak pits in rural locations.	15,000	In progress	Reactive project at this stage.	June 2017

		\$ Budget (GST excl)	Status	Summary of Progress	Expected Completion
ST15	Stormwater Reticulation Extensions to Enable Development (Urban Zone Only) The extension of reticulation in Stormwater networks to enable residential development in urban areas.	65,000	Not started	Projected Actual: \$0. Subject to development and Land Transport Unit Projects.	NA
		\$940,500			

	\$
Completed	-
In Progress	675,500
On Hold	-
Not Started	265,000



GROUP: WASTE MINIMISATION

Progress against the planned work programme to 31 March 2017 and performance measures is summarised below.

HIGHLIGHTS

- Kerbside auditing restarted.

ISSUES

- Increased waste resulting in faster cell consumption.

WASTE MINIMISATION – LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
<p>13 measures in total, with 11 on target. The remaining 2 are: 1 off target due to the plant still being developed, and 1 not measured as it is part of the biannual Community survey due in 2018.</p>							
Waste Minimisation facilities are adequate and available to the community, including provision of regular kerbside collection services to enable separation of waste for recycling and compost	Overall satisfaction with waste minimisation services User satisfaction with waste minimisation services	Community survey results for period July 2015 to June 2016 indicate high levels of resident and user satisfaction that collectively exceed targets. A new survey format shows: <i>Kerbside service:</i> <ul style="list-style-type: none"> • Resident and user satisfaction - recycling 95%, managing green waste 92%, managing general waste 88% 	No survey 2016/17			Not measured	

WASTE MINIMISATION – LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
		<p><i>Transfer station:</i></p> <ul style="list-style-type: none"> Resident satisfaction – recycling 95%, managing green waste 92%, managing general waste 88% User satisfaction – recycling 100%, managing green waste 90%, managing general waste 86% 					
No adverse effects on the environment from the operation of waste minimisation services	Compliance with Resource Consent conditions	Full compliance was achieved. Liaison between Council, Waste Management New Zealand and Environment Canterbury resolved 1 large scale litter event. No minor non-compliance notice was issued.	Full compliance with resource consent conditions ¹	Complies	Complies	On target	
Waste is diverted from the landfill via Materials Recovery Facility (MRF)	Recycling nett tonnages diverted	3,230 tonnes processed. This measure is under target because of the volume of non-recyclable materials being received at the Materials Recovery Facility.	3,750 nett tonnes processed at the MRF	1,626	2,434	On target	Processing loss high
Waste is diverted from the landfill via the Compost Facility	Organic nett tonnages diverted	13,995 tonnes processed. This is 96.5% of the target.	14,500 nett tonnes processed at the Composting Facility	7,740	11,803	On target	
Waste is diverted from the landfill via resource recovery	Recycling nett tonnages diverted via recycling other than for MRF recyclables	328 tonnes diverted via recycling.	200 nett tonnes diverted via recycling other than MRF recyclables	184	285	On target	
Waste is diverted from the landfill via re-use	Number of transactions at the re-use shop	17,399 transactions (new measure for 2015/16 and is based on estimated data).	17,500 transactions at the Crow's Nest re-use shop	11,948	Data not yet available	On target	Data not yet available from Trust operating the Crow Nest for period ended March 2017.

WASTE MINIMISATION – LEVELS OF SERVICE

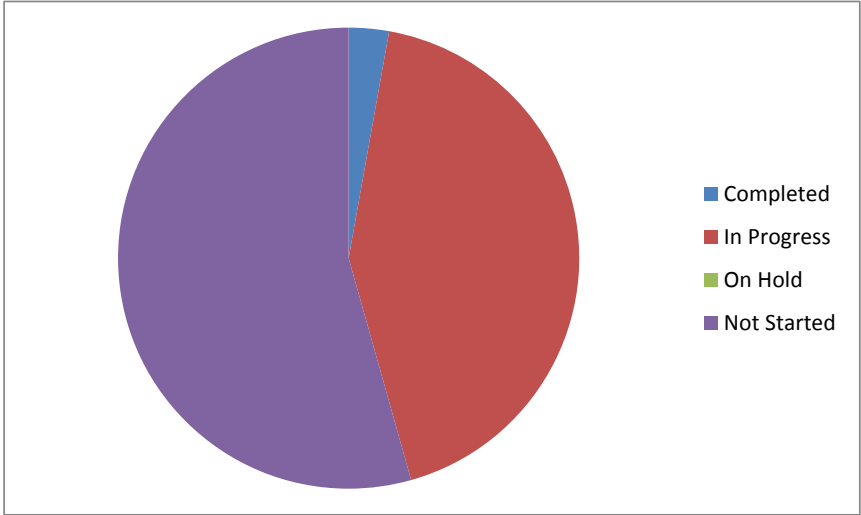
Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
Waste is diverted from the landfill via Pyrolysis Facility	Material nett tonnages diverted	189 tonnes diverted. Note the plant is still in its commissioning phase.	1,000 nett tonnes diverted at the Pyrolysis Facility	93	124	Off target	Waste sort facility not yet established. Plant development still under way.
Public information and programmes promote waste minimisation and appropriate sorting of waste	Kerbside collection and general information is provided across a range of media	<ul style="list-style-type: none"> 2,100 items of kerbside collection information were distributed over the 12 month period. 1,950 items of general waste minimisation information were distributed over the 12 month period. 	<ul style="list-style-type: none"> Distribution of 2,000 items of Kerbside Collection information per year Distribution of 1,000 items of general Waste Minimisation information per year 	1,700	2100	On target	
				1,585	1800	On target	
	Zero Waste event and business support, talks and tours	45 businesses supported (2014/15: 26).	52 or greater businesses supported	32	44	On target	
		27 events supported (2014/15: 23) during the year.	25 or greater events supported	17	23	On target	
	71 talks and tours were provided during the year.	52 talks and/or tours	42	49	On target		
	Participants in modern cloth nappy programme	56 participants over the 12 month period 1 July 2015 - 30 June 2016.	40 participants per annum	23	55	On target	Workshop well received

¹ excluding minor non-compliances as reported by ECan

WASTE MINIMISATION - CAPITAL WORKS (July 2016 – June 2017)

		\$ Budget (GST excl)	Status	Summary of Progress	Expected Completion
WM1	Stage 2 Development Capping existing landfill cells.	12,000	In progress	Report in draft form, further work subject to council officer input.	June 2017
WM2	Stage 3 Development Construction of new landfill cells, including drainage. A new cell is planned for 2021/22.	40,000	In progress	Early works drainage completed 12/2016. Separable portion of early works in planning stages.	June 2017
WM3	Drainage Drainage relating to pump replacements and leachate-system.	15,000	In progress	Pumps replaced. Pumps upgraded for safety compliance. Further work with other projects to be completed.	June 2017
WM4	Land Fill Gas Funding for gas wells and reticulation extensions.	20,000	In progress	Landfill Gas Strategy in draft form. Gas wells installation completed. Gas monitoring is weather dependent.	June 2017
WM5	Waste Sorting Facility Carrying out a second waste sorting trial, before confirming the construction of the waste sorting facility at the Redruth Resource Recovery Park facilities to reduce rubbish going to the landfill, enable recovery of material for recycling and further extend the life of the landfill.	889,000	Not started	Pending RRP design and construction, and second stage trial during 2017/18.	2018/19
WM7	Transfer Stations Upgrades Funding for the upgrade and upkeep of equipment for the district's transfer stations.	4,000	Completed		Completed March 2017
WM8	Compost Site The creation of new maturation pads for compost to meet increasing demand and new composting pads.	440,000	In progress	Design concept in place. Change in site location has caused delays. Planning for construction tender is underway.	September 2017
WM9	New Bins Funding for new wheelie bins to meet growth.	42,000	Completed		Completed
WM10	Bin Renewals Replacing wheelie bins as they come to the end of their useful life.	169,000	In progress	Bin purchasing will continue till June.	June 2017
WM12	Public Place Recycling Install public place sets.	4,000	In progress	Planning underway.	June 2017
		\$1,635,000			

	\$
Completed	46,000
In Progress	700,000
On Hold	-
Not Started	889,000



GROUP: WATER SUPPLY

Progress against the planned work programme to 31 March 2017 and performance measures is summarised below:

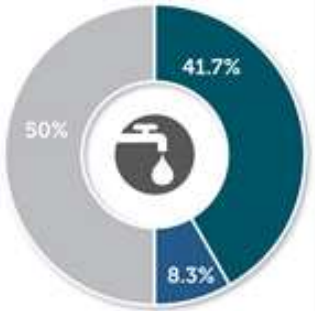
HIGHLIGHTS

- Pleasant Point Reservoir Design and Build Contract tender awarded to Reliant Solutions Ltd.
- McKeown Road Water main Upgrade is close to completion.
- Hayes Street Water main Renewal construction is 50% completed.
- Te Moana Road Water main Upgrade close to completion.

ISSUES

- Forth Street, Cornwall Street and Dunkirk Street preliminary design pending due to street trees and rider main assessment to be carried out.
- Tengawai Trunk main ground investigation pending, requiring an on-site observation presence during ground investigations.

WATER SUPPLY – LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
 <div style="display: flex; justify-content: center; gap: 20px; margin-top: 10px;"> <div style="display: flex; align-items: center;"> On target </div> <div style="display: flex; align-items: center;"> Monitor </div> <div style="display: flex; align-items: center;"> Off target </div> <div style="display: flex; align-items: center;"> Not measured </div> </div>							
Provide safe drinking water	Extent of compliance with Drinking Water Standards (Part 4) – Bacterial Compliance	<ul style="list-style-type: none"> • 13 water treatment plants were compliant with the bacterial requirements of the Drinking Water Standards New Zealand (DWSNZ). • 2 Treatment plants were non-compliant with the bacterial requirements of the DWSNZ: 		14 of the 15 treatment plants were compliant 19 of the 20 reticulation zones were compliant	14 of the 15 treatment plants were compliant 19 of the 20 reticulation zones were compliant	On target	<i>Treatment plants</i> The Pareora pipeline does not have a treatment process and therefore is non-compliant. All other treatment plants complied.

WATER SUPPLY – LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
		<ul style="list-style-type: none"> – The Temuka Treatment plant was non-compliant as water went turbid because of ground disturbance during installation of a new bore during January 2016. – The Pareora pipeline does not have a treatment process and therefore is non-compliant. • 19 reticulation zones were compliant with the DWSNZ. • 1 reticulation zone was non-compliant with the DWSNZ: <ul style="list-style-type: none"> – Pareora Pipeline - It is known that e-coli is present. A very small number of consumers are supplied from the Pareora pipeline before the water enters Claremont Water Treatment Plant. Those consumers are advised to treat their own water. 					<p><i>Reticulation</i> The Pareora pipeline was non-compliant. The consumers on this pipeline are on a permanent boil water notice.</p> <p>Geraldine water supply had e-coli detected. This may result in non-compliance but is dependent on results for the remainder of the year.</p> <p>The Water treatment plant was fully compliant with the Drinking Water standards.</p> <p>The process stated within the Drinking Water standards was followed. This included additional sampling and shock dosing the reservoir with Chlorine.</p> <p>The source of the contamination was not found.</p>

WATER SUPPLY – LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
	Extent of compliance with Drinking Water Standards (Part 5) – Protozoal Compliance	<ul style="list-style-type: none"> • Protozoal compliance was achieved in Pleasant Point, Seadown and Geraldine. • Protozoal compliance was not achieved in 3 treatment plants which have a process than can disinfect protozoa: <ul style="list-style-type: none"> – The Temuka Treatment plant which feeds Temuka and Orari was non-compliant as water went turbid during installation of a new bore and during January. – The Claremont Treatment Plant which feeds Timaru and Hadlow was non-compliant. There were a number of short term non-compliance periods following start up and for longer periods when the water was very cold. The water requires a higher contact time (Ct) when cold, however the Ct does not account for the ozone in the water after it leaves the treatment plant, which is more significant in cold water. • Pareora township – The turbidity exceeded 2 NTU for 2 hours while the Treatment Plant was running on 19 January 2016. 	Protozoal compliance: Downlands <ul style="list-style-type: none"> - Pareora - Hadlow - Orari - Pleasant Point - Seadown - Temuka - Geraldine - Timaru - Winchester - Peel Forest 	Protozoal Compliance was achieved in Pareora Seadown and Geraldine The Temuka Treatment plant which supplies Orari, Temuka and since October also Winchester is not compliant as the water went turbid for more than three minutes (less than three hours after the 14 November earthquake. The Pleasant Point Treatment plant is not compliant as the water went turbid for more than three minutes (less than three hours after the 14 November earthquake. The non-compliant Winchester Treatment Plant was decommissioned on 8 September 2016. Timaru Treatment Plant may not have been compliant for short periods on start up. This is	Protozoal Compliance achieved : <ul style="list-style-type: none"> • Pareora • Seadown • Geraldine Not achieved: Temuka Treatment plant (TP) Winchester Treatment Plant Timaru TP may not have been non-compliant for short periods on start up.	Monitor	The Temuka Treatment plant which supplies Orari, Temuka and since October. Also Winchester is not compliant as the water went turbid for more than three minutes (less than three hours) after the 14 November earthquake. There was a further 85 minutes non-compliance when the generator stopped during a planned 8 hour power outage and untreated water flowed from the reservoir. The Pleasant Point Treatment plant is not compliant as the water went turbid for more than three minutes (less than 3 hours) after the 14 November earthquake The non-compliant Winchester Treatment Plant was decommissioned on 8th September 2016. Timaru Treatment Plant may not have been non-compliant for short periods on start up. This is being further assessed. The new Peel Forest Treatment Plant has operated as designed to meet the small water supply section of the

WATER SUPPLY – LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
				being further assessed. The new Peel Forest Treatment Plant has operated as designed to meet the small water supply section of the DWSNZ. This WSP has still to be submitted for approval.			DWSNZ. The Water Safety Plan (WSP) has still to be submitted for approval.
Maintain excellent water supply network services	Percentage of real water loss from TDC's networked reticulation systems	A 23% real water loss across all schemes was recorded for the 12 month period. (Real System Losses: 2,623,172 cubic metres, Total System Input: 11,457,067 cubic metres)		Reported annually	Reported annually	Not measured	Data will be reported by 30 June 2017.
	Outages to urban and rural scheme properties	Any outages were reported to the Ministry of Health within the required 8 hours.	All outages >8 hours reported to Medical Officer of Health	No outages - >8 hours	No outages - >8 hours	On target	
Maintain excellent customer services	Median attendance and resolution times for urgent and non-urgent callouts for water supply faults or unplanned interruptions in the network**	Urgent urban callout and resolution times, and rural callout time targets were achieved. Rural resolution target was not achieved. <ul style="list-style-type: none"> Urgent callouts median attendance time: <ul style="list-style-type: none"> Urban callouts: 0.6 hours Rural callouts: 1.3 hours Urgent call out median resolution time: <ul style="list-style-type: none"> Urban resolution time: 3.3 hours Rural resolution time: 10 hours 	The median time to attend urgent: <ul style="list-style-type: none"> urban callouts - less than 1 hour rural callouts - less than 4 hours The median time to resolve urgent <ul style="list-style-type: none"> urban callouts - less than 4 hours rural callouts - 	0.7 hours 1.1 hours 4.4 hours 4.9 hours	0.7 hours 1.1 hours 3.9 hours 5.3 hours	On target	

WATER SUPPLY – LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
		The median time to attend and resolve non-urgent call outs was 69 hours.	less than 8 hours The median time to attend and resolve all non-urgent callouts will be reported.	44 hours	44 hours		
	Total complaints received about: 1) Drinking water clarity 2) Drinking water taste 3) Drinking water odour 4) Drinking water pressure or flow 5) Continuity of supply 6) The TDC response to these issues	<ul style="list-style-type: none"> 20 complaints were received per 1000 connections. (416 complaints, 20,822 connections) 34 complaints regarding clarity 7 complaints regarding taste 6 complaints regarding odour 82 complaints relating to drinking water pressure or flow 285 complaints relating to continuity of supply 2 complaints regarding the TDC response to these issues 	10 or fewer complaints received per 1000 connections	8.67	13	Monitor	<ul style="list-style-type: none"> 9 clarity complaints 3 taste complaints odour complaints 53 complaints relating to drinking water pressure 202 complaints relating to continuity of supply complaints regarding the TDC response to these issues <p>Total complaints = 278 # of connections = 20,858 278/20,858 = 13</p>
	Water Supply services user satisfaction levels	90% user satisfaction was reported in the 2016 Community survey (2013/14 91%)	No survey 2016/17			Not measured	
	Water Supply services overall satisfaction levels	As 98% of those who completed the 2016 survey indicated they were on a water supply scheme, it is reasonable to conclude that this 90% satisfaction also applies for the resident result.	No survey 2016/17			Not measured	
Provide demand management of water supply	Average consumption of drinking water per day per	318.76 litres per person per day (determined by Water Balance calculations)	To be determined	Reported annually	Reported annually	Not measured	

WATER SUPPLY – LEVELS OF SERVICE

Level of Service	Performance Measure	Result 2015/16	Target 2016/17	To Dec 31 2016	To March 31 2017	Status	Comments
services	resident within the Timaru district						
Deliver water services according to required environmental standards	Compliance with Resource Consent conditions**	Target achieved for all 16 consents to take water and 13 consents to discharge water, and 12 consents to allow works in rivers.	Compliance with all consent conditions*	100% compliance	100% compliance	On target	
Deliver affordable water supply services	Customer satisfaction with value for money of water supply services	From the 2016 Community survey 86% of users report that water services are good value for money (2013/14 86%)	No survey 2016/17			Not measured	
	Operating cost of combined water supplies	Achieved. Excluding corporate overhead, depreciation and loan expenses, the budgeted total operating expenditure for water supplies (including all (100%) of Downlands and the Rangitata Orari water race scheme) was \$3,998,600 and the actual expenditure was \$3,414,300.	Actual operating cost within budget	Reported annually	Reported annually	Not measured	Data will be reported by 30 June 2017.

* Attendance - response time applies from the time the local authority receives notification, to the time service personnel reach the site

* Resolution - response time applies from the time the local authority receives notification, to the time service personnel confirm resolution of the fault or interruption.

*An urgent callout is one that has a P1 priority rating and leads to a complete loss of supply of drinking water

** excluding minor non-compliances as reported by Environment Canterbury

WATER SUPPLY - CAPITAL WORKS (July 2016 - June 2017)

		\$ Budget (GST excl)	Status	Summary of Progress	Expected Completion
WS1	Urban Water Supplies -Reticulation and Services Renewals Renewal of pipes, valves, hydrants and other water supply assets in the urban water schemes that have reached the end of their design life, including renewals generated as a result of maintenance to the water supply network	1,568,500	In progress	<ul style="list-style-type: none"> • Complete: Coonoor Road, Spring Road, Wilson Street, Main Street (Pleasant Point) Water main Renewal. • In Progress: Hayes Street Water main Renewal under construction. Miro St, Afghan St and Kabul St in design process. • Pending/Delayed: Forth Street, Cornwall Street and Dunkirk Street Water main Renewal. Project deferred to 2017/18. 	June 2017
WS2	Urban Water Supplies -Fixed Plant and Equipment Renewals at urban water supplies, including pumps, reservoir pipeworks, plant equipment, instrumentation, electrical, controls, telemetry, intakes and treatment renewals	835,000	In Progress	Geraldine reservoir bypass completed. Projected Actual now \$677,000.	June 2017
WS3	Urban Water Supplies - Timaru Pareora Pipeline Renewal Renewal of the Timaru Pareora pipeline due to condition and performance issues	100,000	Not started	Subject to the 30yr Timaru Water Supply Strategy.	NA
WS5	Urban Water Supplies - Temuka Source Upgrade Project to improve the Temuka water source through the use of alternative ground water sources	150,000	In progress	Commission new bore by June 2017. Determine if additional bore required in 2017/18, Projected Actual now \$74,000.	June 2017
WS7	Urban Water Supplies - Pleasant Point Treated Water Storage A new treated water storage facility for Pleasant Point to increase storage capacity for the network	800,000	In progress	Design approval in progress, project completion will be within two financial years.	June 2018
WS8	Urban Water Supplies - Timaru Reservoir Cover Renewal of the Timaru Reservoir cover that has deteriorated due to age. This will occur in stages.	800,000	In progress	Analysis shows reservoir covers no longer have UV protection but still have life remaining. Renewal not needed yet.	June 2018
WS9	Urban Water Supplies – Upgrade to Supply Te Moana from Geraldine	258,000	Not started	Due to the change of Geraldine Area Wide Water Strategy, this may not be required.	NA

WATER SUPPLY - CAPITAL WORKS (July 2016 - June 2017)

		\$ Budget (GST excl)	Status	Summary of Progress	Expected Completion
WS10	Rangitata-Orari Renewals Renewal of the stock races, intake protection and fish screens.	65,000	On Hold	Resource Consent due to be issued. New contract to be negotiated in next financial year.	June 2018
WS11	Seadown Water Supply Reticulation Renewals Renewal of pipes, valves, hydrants and other reticulation assets that have reached the end of their useful lives	15,000	In progress	Programme under way.	June 2017
WS13	Seadown Water Supply Plant and Equipment renewals Renewal of plant and equipment that has reached the end of its useful life, including pump and VSD, electrical , instrumentation and controls	12,000	In progress	Programme under way.	June 2017
WS15	Seadown Water Supply Leak Detection and Network Analysis and Metering Analysis of the water supply network and leak detection to improve supply delivery in the Seadown Scheme	12,000	In progress	Programme under way.	June 2017
WS16	Seadown Water Supply Storage Upgrade Improvements to the water storage capacity for the Seadown water supply to industry standard of one days storage	40,000	On hold	Options being considered for the upgrading of the scheme.	June 2019
WS17	Te Moana Downs Water Supply Reticulation Renewals Replacement of pipes in the reticulation network that have reached the end of their useful life	300,000	In progress	Woodbury Water main Renewal has been completed. McKeown Road and Te Moana Road Water main Upgrade close to completion. Renewals in Te Moana Road, Gapes Valley and 4 x Small mains renewals, all due for completion in June 2017. Also see comments below.	June 2017
WS18	Te Moana Downs Water Supply Network Capacity Upgrade The network capacity of the Te Moana Downs supply is being increased and enhanced to accommodate being supplied from the Geraldine supply, and to improve water quality in the Te Moana network	2,123,000	In progress	Budget combined into Te Moana Downs Water Supply Reticulation Renewals above. An overall Projected Actual of \$1,000,000 is expected for 2016/17, with the residual carried forward to 2017/18. The programmed work for this financial year is expected to be completed. This is a multi-year project with final completion expected in June 2018.	June 2018

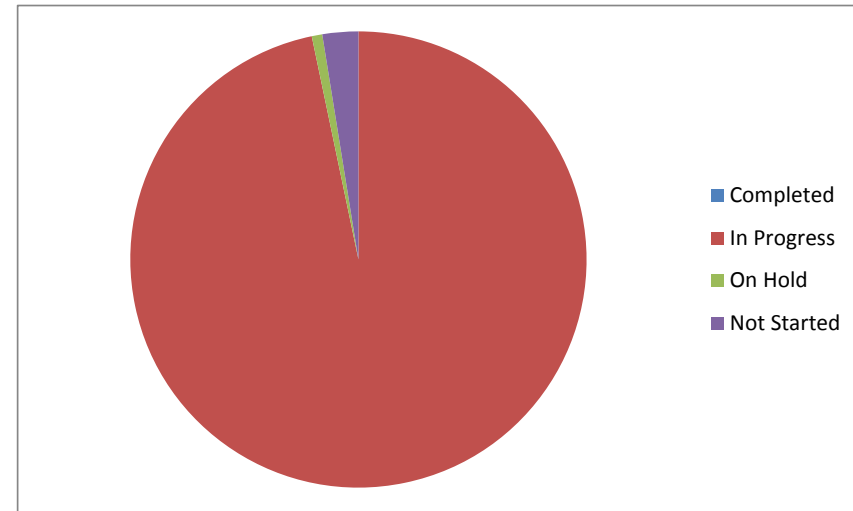
WATER SUPPLY - CAPITAL WORKS (July 2016 - June 2017)

		\$ Budget (GST excl)	Status	Summary of Progress	Expected Completion
WS19	Te Moana Downs Water Supply – Renewals Replacement of jets, tanks, pump and chlorination equipment that have reached the end of their useful life	33,000	In progress	\$5,000 chlorination delayed for one year and will be completed in conjunction with new Treatment Plant.	June 2018
WS20	Te Moana Downs Water Supply Leak Detection, Network Analysis and Metering Analysis of the network and leak detection to improve supply delivery in the scheme	10,000	In progress	Programme under way.	June 2017
<i>Downlands Water Supply (82% owned by TDC - figures for TDC portion only)</i>					

WATER SUPPLY - CAPITAL WORKS (July 2016 - June 2017)

		\$ Budget (GST excl)	Status	Summary of Progress	Expected Completion
WS21	Mains, Tanks, Intake Renewals and Leak Detection Programmed renewal of mains, intake renewals, and network leak detection and renewal of pipes, plant and other assets identified through maintenance of the network.	196,800	In progress	Optimization to check the need of modification, abandoning or renewal of current reservoir, pipe and other assets after the Tengawai trunk main and treatment upgrade project that is going to be implemented. Tengawai Trunk main Upgrade in preliminary design. Slow progress in archaeological assessment. Construction defer to 2017/18.	June 2018
WS22	Renewal of Jets and Equipment Renewal of jets, telemetry, switchboard and solar panels, pumps and chlorination equipment that have reached the end of their useful life	77,900	In progress	Jet renewals completed for the year. Some items not yet started.	June 2017
WS23	Network Analysis and Metering Water supply modelling and meters to establish water demand in particular areas of the Downlands water supply	20,500	In progress	Stage 1 of preparation for model calibration underway.	June 2018
WS24	Te Ngawai Trunk Main Renewal Renewal and upgrading of the Te Ngawai trunk main to enable future growth in the Downlands scheme from the Te Ngawai intake	6,396,000	In progress	Budget combined into Mains, Tanks, Intake Renewals and Leak Detection.	2017/18
WS26	Reservoir Cover and Pipework Re-covering, lining and pipework renewals at Downlands Scheme reservoirs	287,000	In progress	Optimisation to determine the need of small reservoirs; however Taiko Reservoir pipework can be progressed. Searching for a competent lining contractor to do the work. The Projected Actual for this in the draft 17/18 budget is \$100,000. However, due to unforeseen difficulties with relining the pipeline from the reservoir, a change in methodology is necessary, requiring redesign and delay in the project.	December 2017
		\$14,099,700			

	\$
Completed	-
In Progress	13,636,700
On Hold	105,000
Not Started	358,000



TIMARU DISTRICT COUNCIL
FOR THE MEETING OF 9 MAY 2017

Report for Agenda Item No 12

Prepared by **Bede Carran**
 Chief Executive

Receipt of Community Board and Committee Minutes

Receipt of Community Board and Committee Minutes

Recommendation

That the minutes of the following meetings, excluding the public excluded sections, be received:

Temuka Community Board	10 April 2017
Geraldine Community Board	12 April 2017
Environmental Services Committee	2 May 2017
Community Development Committee	2 May 2017
Infrastructure Committee	2 May 2017
Policy and Development Committee	2 May 2017

TIMARU DISTRICT COUNCIL
FOR THE MEETING OF 9 MAY 2017

Report for Agenda Item No 16

Prepared by **Bede Carran**
 Chief Executive

Exclusion of the Public

Recommendation

That the Council resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

Rail Crossing
Section 7(2)(j)

Section 7(2)(j)
The withholding of the information is necessary to enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations

Confirmation of Minutes

Section 7(2)(f)(i)
The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority

Urban Development Authorities Discussion Document
Section 7(2)(f)(i)

Public Art Advisory Group
Section 7(2)(b)(ii)

Grants Scheme Minutes and Decisions
Section 7(2)(a) & 7(2)(f)(i)

Section 7(2)(b)(ii)
The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Section 7(2)(a)
The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.