



## **COMMUNITY DEVELOPMENT COMMITTEE MEETING**

**on**

**Tuesday 18 July 2017**

**Council Chamber  
District Council Building  
King George Place  
Timaru**

## **TIMARU DISTRICT COUNCIL**

**Notice is hereby given that a meeting of the Community Development Committee will be held in the Council Chamber, District Council Building, King George Place, Timaru on Tuesday 18 July 2017, at the conclusion of the Infrastructure Committee meeting.**

### **Committee Members:**

Cllrs Steve Wills, (Chairperson), David Jack (Deputy Chairperson), Peter Burt, Andrea Leslie, Richard Lyon, Paddy O'Reilly, Sally Parker, Kerry Stevens and the Mayor.

### **LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968**

Committee members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Bede Carran  
**CHIEF EXECUTIVE**

## **COMMUNITY DEVELOPMENT COMMITTEE**

**18 JULY 2017**

### **AGENDA**

<b>Item No</b>	<b>Page No</b>	
<b>1</b>		<b>Apologies</b>
<b>2</b>		<b>Identification of Items of Urgent Business</b>
<b>3</b>		<b>Identification of Matters of a Minor Nature</b>
<b>4</b>		<b>Declaration of Conflicts of Interest</b>
<b>5</b>		<b>Chairperson's Report</b>
<b>6</b>	<b>1</b>	<b>Confirmation of Minutes</b>
<b>7</b>	<b>6</b>	<b>Receipt of Local Arts Scheme Subcommittee Minutes</b>
<b>8</b>		<b>Consideration of Urgent Business Items</b>
<b>9</b>		<b>Consideration of Minor Nature Matters</b>
<b>10</b>	<b>10</b>	<b>Exclusion of the Public</b>
<b>1</b>	<b>11</b>	<b>Receipt of Local Arts Scheme Subcommittee Minutes</b>
<b>2</b>	<b>15</b>	<b>Arowhenua Bush</b>
<b>3</b>	<b>31</b>	<b>Readmittance of the Public</b>

**COMMUNITY DEVELOPMENT COMMITTEE**

**FOR THE MEETING OF 18 JULY 2017**

**Report for Agenda Item No 6**

**Prepared by Sharon Taylor  
Group Manager Community Services**

**Confirmation of Minutes**

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Minutes of Community Development Committee.

**Recommendation**

**That the minutes of a meeting of the Community Development Committee held on 13 June 2017, be confirmed as a true and correct record.**

## **TIMARU DISTRICT COUNCIL**

### **MINUTES OF A MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE HELD IN THE COUNCIL CHAMBER, DISTRICT COUNCIL BUILDING, KING GEORGE PLACE, TIMARU ON TUESDAY 13 JUNE 2017 AT 10.10AM**

**PRESENT** Cllrs Steve Wills (Chairperson), Peter Burt, Dave Jack, Andrea Leslie, Richard Lyon, Paddy O'Reilly, Sally Parker, Kerry Stevens and the Mayor (until 10.26am)

**APOLOGIES** The Mayor (part meeting)  
Raewyn Hessel - Pleasant Point Community Board  
Gavin Oliver – Geraldine Community Board

**IN ATTENDANCE** Shaun Campbell Sport Canterbury South Canterbury Regional Manager (for item 4)  
Kevin Collier – Spaces and Places Plan Consultant (for item 4)  
Lloyd McMillan – Temuka Community Board (for public part of meeting)  
Chief Executive (Bede Carran), Group Manager Community Services (Sharon Taylor), Group Manager Corporate Services (Tina Rogers), Aigantighe Art Gallery Manager (Cara Fitzgerald), Parks and Recreation Manager (Bill Steans), Property Manager (Matt Ambler) and Council Secretary (Joanne Brownie)

#### **1 RESIGNATION OF COUNCILLOR**

The meeting noted that since the preparation of the Committee agenda, former councillor Tracy Tierney had resigned.

#### **2 DECLARATION OF CONFLICTS OF INTEREST**

Councillor Leslie declared a conflict of interest in the Pleasant Point Former High School Site Boundary Readjustment item.

#### **3 CHAIRPERSON'S REPORT**

The Chairperson reported on duties he had carried out and meetings he had attended on behalf of the Committee since the last meeting including Long Term Plan and Clean Air workshops, National Council of Women meeting, Business After 5 function and function to farewell Timaru Herald Editor.

#### **4 CONFIRMATION OF MINUTES**

Proposed the Mayor  
Seconded Cllr Stevens

"That the minutes of a meeting of the Community Development Committee held on 2 May 2017, excluding the public excluded items, be confirmed as a true and correct record."

**MOTION CARRIED**

## **5 SOUTH CANTERBURY SPACES AND PLACES PROJECT UPDATE**

Sport Canterbury and Spaces and Places project representatives gave a brief presentation to the Committee to report on progress with the Spaces and Places project.

The reference group has been established, consultants have been engaged, and surveys undertaken. Data is currently being reviewed and a stock take of facilities is underway, as well as issues and options being identified.

The next steps will involve preparing a draft plan followed by further consultation with the community. Feedback from that consultation will be analysed and the plan amended accordingly before it is finalised.

Early themes indicate provision of spaces and places in the region is good overall, with some potential oversupply in some codes and greater coordination between organisations and facilities needed in order to maximise the services available to the community. The meeting was advised that the quality of facilities will be part of the project further on in the process. Important to note is that the project is on time and on budget.

The Committee congratulated the representatives on their ongoing work.

The Mayor retired from the meeting.

## **6 AIGANTIGHE ART GALLERY ANNUAL REPORT YEAR ENDED 31 MARCH 2017**

The Committee considered the Aigantighe Art Gallery Annual Report for the year ended 31 March 2017, with the Art Gallery Manager highlighting particular items of interest in the report. The Committee congratulated the Art Gallery Manager and staff on the performance of the gallery, notably the increase in patronage achieved, and the appeal of the variety of exhibitions to a wide audience.

Proposed Cllr Burt  
Seconded Cllr Leslie

“That the report be received and noted.”

MOTION CARRIED

## **7 PLEASANT POINT COMMUNITY BOARD RECOMMENDATION – PLEASANT POINT FORMER HIGH SCHOOL SITE BOUNDARY READJUSTMENT**

Cllr Leslie declared an interest in this item and withdrew from the Committee table.

The Committee considered a recommendation from the Pleasant Point Community Board regarding a boundary readjustment to the former high school courts site in Pleasant Point to allow for a half sized hockey turf. Of particular note is the successful relocation of the ambulance which has been met with approval by all parties involved.

Proposed Cllr Lyon  
Seconded Cllr Stevens

“That the Council acquires the land, subject to terms and conditions satisfactory to Council (in all respects), and authorises the Chief Executive to negotiate the acquisition and the payment of purchase costs by the Association of Pleasant Point Sports.”

MOTION CARRIED

Clr Leslie returned to the meeting table.

## 8 RECEIPT OF SAFER COMMUNITIES COMMITTEE MINUTES

The Committee considered the minutes of the Safer Communities Committee together with relevant reports.

Proposed Clr Jack  
Seconded Clr Parker

“That the minutes of a meeting of the Safer Communities Committee held on 11 May 2017, be received.”

MOTION CARRIED

## 9 EXCLUSION OF THE PUBLIC

Proposed Clr Jack  
Seconded Clr Leslie

“That the Committee resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

Confirmation of Minutes	Section 7(2)(b)(ii)
<ul style="list-style-type: none"><li>Public Art Advisory Group Recommendation Section 7(2)(b)(ii)</li></ul>	The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
<ul style="list-style-type: none"><li>Donations and Loans Subcommittee Recommendations</li></ul>	
<ul style="list-style-type: none"><li>South Canterbury Car Club Section 7(2)(f)(i)</li></ul>	Section 7(2)(f)(i) The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty.
<ul style="list-style-type: none"><li>Receipt of Local Arts Scheme Subcommittee Minutes – Special Meeting Section 7(2)(a)</li></ul>	
<ul style="list-style-type: none"><li>Receipt of Local Arts Scheme Subcommittee Minutes</li></ul>	
<ul style="list-style-type: none"><li>Receipt of Youth Initiatives Subcommittee Minutes Sections 7(2)(f)(i) and 7(2)(a)</li></ul>	Section 7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.”

MOTION CARRIED

**10 READMITTANCE OF THE PUBLIC**

Proposed Clr O'Reilly  
Seconded Clr Stevens

"That the public be readmitted to the meeting."

MOTION CARRIED

The meeting concluded at 10.40am.

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Chairperson



**COMMUNITY DEVELOPMENT COMMITTEE**

**FOR THE MEETING OF 18 JULY 2017**

**Report for Agenda Item No 7**

**Prepared by Sharon Taylor  
Group Manager Community Services**

**Receipt of Local Arts Scheme Subcommittee Minutes**

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Minutes of a Meeting of the Local Arts Scheme Subcommittee

**Recommendation**

**That the minutes of a meeting of the Local Arts Scheme Subcommittee, excluding the public excluded items, held on 1 June 2017, be received.**

## **TIMARU DISTRICT COUNCIL**

### **MINUTES OF A MEETING OF THE LOCAL ARTS SCHEME SUBCOMMITTEE HELD IN MEETING ROOM 1, DISTRICT COUNCIL BUILDING, KING GEORGE PLACE, TIMARU ON THURSDAY 1 JUNE 2017 AT 12.30PM**

**PRESENT** Cllr Dave Jack, Marjorie Johns (Timaru Community Arts Council), Jan Finlayson (Geraldine Community Arts Council), Kera Baker, Alice Sollis and Elaine Taylor (Community Representatives)

**APOLOGIES** An apology for absence was received from Cllr Steve Wills (Chairperson)

**IN ATTENDANCE** Customer Services Manager (Jenny Ensor), and Personal Assistant (Colleen Te Au)  
Dale McKay, Glenys Whittington with supporting staff from Craighead School, and Valerie Hargraves (for Public Excluded Agenda Item 2)

#### **1 WELCOME**

The Customer Services Manager welcomed newly appointed Community Representative, Kera Baker to the meeting.

#### **2 APPOINTMENT OF ACTING CHAIRPERSON**

In the absence of the Chairperson the Customer Services Manager called for nominations for the position of Acting Chairperson for this meeting.

Proposed Cllr Jack  
Seconded Kera Baker

"That Alice Sollis be appointed Acting Chairperson of the Local Arts Scheme Subcommittee for the meeting of 1 June 2017."

There being no further nominations the motion was put and CARRIED

Alice Sollis assumed the Chair.

#### **3 DECLARATION OF CONFLICTS OF INTEREST**

There were no conflicts of interest declared.

#### **4 CONFIRMATION OF MINUTES**

Proposed Cllr Jack  
Seconded Marjorie Johns

"That the minutes of a meeting of the Local Arts Scheme Subcommittee held on 16 March 2017, excluding the public excluded items, be confirmed."

**MOTION CARRIED**

## 5 CORRESPONDENCE RECEIVED

The Subcommittee considered project reports from Wayne Doyle, Robert Fugah, InHarmony Choir and South Canterbury Indian Cultural Society, and a project update from Earthshield on the completed video 'Break in the Clouds'. The Subcommittee viewed the video prior to the meeting.

Proposed Clr Jack  
Seconded Elaine Taylor

"That the correspondence be received and noted."

MOTION CARRIED

## 6 FUNDS AVAILABLE

The Customer Services Manager explained how the funds are allocated from Creative New Zealand. The Subcommittee noted there is \$11,061.94 available for distribution to funding applications for this meeting.

Proposed Elaine Taylor  
Seconded Jan Finlayson

"That the information be received and noted."

MOTION CARRIED

## 7 EXCLUSION OF THE PUBLIC

Proposed Clr Jack  
Seconded Jan Finlayson

"That the Subcommittee resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

### Confirmation of Minutes:

- **Community Representative**  
Section 7(2)(a)
- **Funding Applications**  
Section 7(2)(f)(i)

### Section 7(2)(a)

The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.

### Section 7(2)(f)(i)

The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty, and

### Funding Applications

Section 7(2)(f)(i)

That Dale McKay, Glenys Whittington with supporting staff from Craighead School, and Valerie Hargraves remain to speak to their applications for funding, and

That after considering the applications, the decisions be made public."

MOTION CARRIED

## 8 RE-ADMITTANCE OF THE PUBLIC

Proposed Clr Jack  
Seconded Alice Sollis

“That the public be re-admitted to the meeting.”

MOTION CARRIED

## 9 APPLICATIONS FOR FUNDING

The Subcommittee resolved that the following recommendations, made with the public excluded be made public:

### **Temuka Patchwork Group - \$500.00**

Towards costs to hold a Wool Applique workshop with tutor Rachel Maw at St Johns, Temuka, Tuesday 13 June 2017.

### **Beaconsfield School - \$1,500.00**

Towards costs to stage a school musical ‘Creepytown’ at Beaconsfield School, Timaru, Wednesday 27 and Thursday 28 September 2017.

### **South Canterbury Women’s Wellness Centre - \$1,000**

Towards the art tutor’s fees and art materials for four free Art Therapy Workshops at the Women’s Wellness Centre, Timaru, from Saturday 7 October to Saturday 4 November 2017.

### **Glenys Whittington - \$1,210.00**

Towards costs to stage a musical drama ‘In Flanders Fields’ written by Glenys Whittington, at the South Canterbury Museum, Timaru, Wednesday 11 to Friday 13 October 2017.

### **Valerie Hargraves - \$1,359.00**

Towards costs to hold a pipe organ and cello concert featuring Dr Christopher Hainsworth and Julien Hainsworth at Sacred Heart Basilica, Timaru, Wednesday 18 October 2017.

### **Timaru Boy’s High School - \$1,340.00**

Towards costs to hold a song writing workshop with tutor Jed Parsons for students from Timaru Girls High School, Mountainview High School, Roncalli College and Opihi College, Wednesday 7 and Thursday 8 June 2017, followed by an evening performance from workshop students and Jed Parsons at Hogben Hall, Timaru Boys High School, Thursday 8 June 2017.

### **Geraldine District Development & Promotions Association - \$1,600.00**

Towards audio hire and sound engineer costs for the Geraldine Winterlights Festival, Saturday 15 July 2017.

### **Reuben Todd**

Towards costs to deliver an on-line writers workshop.

The meeting concluded at 1.40pm

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Chairperson

## **COMMUNITY DEVELOPMENT COMMITTEE**

**FOR THE MEETING OF 18 JULY 2017**

**Report for Agenda Item No 10**

**Prepared by Sharon Taylor**  
**Group Manager Community Services**

### **Exclusion of the Public**

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### **Recommendation**

That the Committee resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

#### **Receipt of Local Arts Scheme Subcommittee Minutes**

Section 7(2)(f)(i)

The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty.

#### **Arowhenua Bush**

Section 7(2)(b)(ii)

The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.