



# **Environmental Services Committee**

**Commencing at 9:00am**

**on**

**Tuesday 4 September 2018**

**Council Chambers  
District Council Building  
King George Place  
Timaru**

## **Timaru District Council**

**Notice is hereby given that a meeting of the Timaru District Council will be held in the Council Chamber, District Council Building, King George Place, Timaru on Tuesday 4 September 2018 at 9:00am.**

### **Committee Members**

Clrs Kerry Stevens (Chairperson), Sally Parker (Deputy Chairperson), Nigel Bowen, Peter Burt, Andrea Leslie, Paddy O'Reilly, David Jack, Richard Lyon, Steve Wills, the Mayor and a representative of Tangata Whenua.

### **Local Authorities (Members' Interests) Act 1968**

Councillors are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Bede Carran  
**Chief Executive**

## **Environmental Services Committee**

**4 September 2018**

### **Agenda**

- |           |           |  |
|-----------|-----------|--|
| <b>1</b>  |           | <b>Apologies</b>   |
| <b>2</b>  |           | <b>Identification of Urgent Business</b>                               |
| <b>3</b>  |           | <b>Identification of Matters of a Minor Nature</b>                     |
| <b>4</b>  |           | <b>Declaration of Conflicts of Interest</b>                            |
| <b>5</b>  |           | <b>Chairperson's Report</b>  |
| <b>6</b>  | <b>1</b>  | <b>Confirmation of Minutes</b>   |
| <b>7</b>  | <b>6</b>  | <b>Allocation of Significant Natural Areas Fund 2017/18</b>            |
| <b>8</b>  | <b>21</b> | <b>Annual Dog Control Report 2017/18</b>                               |
| <b>9</b>  | <b>25</b> | <b>Annual Report to the Alcohol Regulatory and Licensing Authority</b> |
| <b>10</b> |           | <b>Consideration of Urgent Business Items</b>                          |
| <b>11</b> |           | <b>Consideration of Minor Nature Matters</b>                           |
| <b>12</b> |           | <b>Public Forum Items Requiring Consideration</b>                      |
| <b>13</b> | <b>35</b> | <b>Exclusion of the Public</b>   |
| <b>14</b> | <b>37</b> | <b>Confirmation of Minutes</b>   |
| <b>15</b> | <b>39</b> | <b>Readmittance of the Public</b>                                      |

**Environmental Services Committee  
for the meeting of 4 September 2018**

**Report for Agenda Item No 6**

**Prepared by Tracy Tierney  
Group Manager Environmental Services**

**Confirmation of Minutes – Environmental Services Committee Meeting 24 July 2018**

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Minutes of a meeting of the Environmental Services Committee held on 24 July 2018.

**Recommendation**

**That the minutes of the Environmental Services Committee meeting held on 24 July 2018, be confirmed as a true and correct record.**

# Timaru District Council

## Minutes of a Meeting of the Environmental Services Committee Held in the Council Chamber, District Council Building, King George Place, Timaru on 24 July 2018 at 9am

**Present** Clrs Kerry Stevens (Chairperson), Nigel Bowen, Peter Burt, David Jack, Andrea Leslie, Richard Lyon, Paddy O'Reilly, Sally Parker, Steve Wills and the Mayor

**Apologies** Proposed Clr Burt  
Seconded Clr Jack

"That the apologies from Karalyn Reid of the Pleasant Point Community Board and Tewera King, Mana Whenua be accepted."

Motion carried

**In Attendance** Wayne O'Donnell – Geraldine Community Board, Charles Scarsbrook – Temuka Community Board, Chief Executive (Bede Carran), Group Manager Environmental Services (Tracy Tierney), District Planning Manager (Mark Geddes), Senior Planner (Alex Wakefield) and Executive Assistant Infrastructure (Kate Walkinshaw)

### 1. Declaration of Conflicts of Interest

There were no conflicts of interest declared.

### 2. Chairperson's Report

The Chairperson reported on meetings he had attended and duties he had carried out on behalf of the Committee since the last meeting including attending the annual meeting with ECan councillors, Industrial Relations Subcommittee meeting, Council meeting, Earthquake Prone Buildings workshop, Fulton Hogan innovations presentation, Geraldine Heritage drop-in sessions, LGNZ conference, BA5 event at the Timaru Airport, met with Group Manager of Environmental Services and other staff on a number of matters.

Proposed Clr Stevens  
Seconded Clr Parker

"That the Chairperson's report be received."

Motion carried

3. **Confirmation of the Minutes – Environmental Services Committee Meeting  
12 June 2018**

Proposed Clr Wills  
Seconded Clr O'Reilly

“That the minutes of the Environmental Services Committee meeting held on 12 June 2018, be confirmed as a true and correct record.”

Motion carried

4. **Review of the Naming of Streets, Roads and Private Ways Policy**

The Committee considered a report by the Planner and the District Planning Manager to review the Policy on the Naming of Streets, Roads and Private Ways. Discussion took place on reducing the land owner agreement percentage to 80%.

Proposed the Mayor  
Seconded Clr Leslie

“That the Committee resolves to adopt the revised Policy on the Naming of Roads, Private Roads and Private Ways with the reduced percentage for land owner agreement to 80% be adopted.”

Motion carried

5. **District Plan Review – Zone Selection**

The Committee considered a report by the District Planning Manager on the approach to the selection of Land Use Zones in the District Plan Review. It was re-iterated to the Committee that the report was for the selection process and not deciding on zones. The Committee noted it is satisfied with the zone selection process.

Proposed Clr Wills  
Seconded Clr Bowen

“That the selection of zones for the District Plan review as provided under the Draft National Planning Standard proceed in general accordance with the following approach:

- Zones for residential, rural, industrial, commercial and open space activities will be recommended to the Committee as part of the reports prepared under Section 32 of the Resource Management Act 1991

- An assessment of what special purpose zones to be used in conducted. This is to include consultation with relevant stakeholders. The assessment and a summary of the consultation will then be provided to the committee.
- The Committee may reconsider the selction of zones after the consultation on the Draft District Plan or in response to submissions on the Proposed District Plan.”

Motion carried

## 6. **Draft Biodiversity Policy**

The Committee considered a report by the District Planning Manager on a draft biodiversity policy. The purpose of the draft biodiversity policy is to express Council’s commitment to the protection and enhancement of indigenous biodiversity values. It was noted that no additional resources are needed.

Proposed Clr Burt  
Seconded Clr Wills

“That the draft biodiversity policy be adopted as presented.”

Motion carried

## 7. **Exclusion of the Public**

Proposed Clr Bowen  
Seconded Clr O’Reilly

“That the Committee resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

### **District Plan Review**

Section 7(2)(f)(i)

The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority.

Section 7(2)(k)

Prevent the disclosure or use of official information for improper gain or improper advantage.”

Motion carried

**8. Readmittance of the Public**

Proposed the Mayor  
Seconded Clr Bowen

“That the public be readmitted to the meeting.”

Motion carried

The meeting concluded at 9:46am.

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Chairperson



**Environmental Services Committee**  
**for the Meeting of 4 September 2018**

**Report for Agenda Item No 7**

**Prepared by**      **Megan Geng**  
                                 **Planner**

**Allocation of Significant Natural Areas Fund 2017/18**

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**Purpose of Report**

1. To advise the Committee of the expenditure from the Significant Natural Areas Fund (SNAF) for the 2017 – 2018 financial year that has been committed to by the District Planning Manager under delegated authority.

**Background**

2. The Significant Natural Area (SNA) Fund Criteria and Application Guidelines (Appendix 1) state that the aim of the SNAF is *“to assist and actively encourage landowners and members of the Timaru District community to manage, protect and enhance significant native vegetation and significant habitats of native fauna”*.
3. The SNAF is one method the Timaru District Plan uses to comply with Council’s statutory obligation under the Resource Management Act 1991, to protect significant indigenous vegetation and significant habitats of indigenous fauna.
4. The SNAF is a contestable fund, with each application assessed on its merits on a case-by-case basis. Funding is only available for projects taking place on land within the boundaries of the Timaru District Council. The maximum total grant per SNA under the scheme is \$5,000 (excl GST), which is allocated on a 50:50 basis in terms of Council/applicant contribution. There is no minimum grant amount. The fund has an annual budget of \$30,000. There was no balance from the previous year’s budget to carry forward. A budget of **\$30,000** was therefore available for the 2017/18 financial year.
5. SNAF applications are considered in the context of the criteria contained within the document titled *‘SNA Fund Criteria and application guidelines’*.
6. SNAF applications must fall into one of the following categories to be eligible for funding:
  - Preservation - Significant natural area preservation includes fencing off and permanently protecting, i.e. covenanting areas of significant native vegetation and significant habitats of native fauna.

- Management - Significant natural area management includes activities like plant and pest management in areas of significant native vegetation and significant habitats of native fauna.
7. In response to the under allocation of the fund in previous years, the Environmental Services Committee resolved on 5 September 2017 in considering the allocation of the SNA fund for the 2016/17 financial year *“That the SNA fund for the 2017/2018 financial year is allocated in accordance with paragraph 12 of the report.”* Paragraph 12 of the officer’s report outlined recommendations to the general approach of the fund allocation to be:
- a. *“..Continuing to advertise the SNAF to landowners early in the financial year;*
  - b. *If insufficient applications are received, the highest values SNAs will be identified;*
  - c. *Council will approach landowners with the highest value SNAs and offer assistance to complete a SNAF application;*
  - d. *If those landowners are unable to contribute to the protection of their SNA, Council will offer 100% funding of proposals to protect those SNAs in order to fully utilise the fund.*
  - e. *The \$5,000 limit will no longer apply.”*
8. The Significant Natural Area Fund – Fund Criteria & Application Guidelines is being reviewed to reflect current practice and to align with the recently adopted biodiversity policy. It is anticipated this will be included in a report to Council by the end of this year.

### Applications

9. A total of eight applications were received, of which three were initiated by the District Planning Unit in consultation with Mike Harding (Consultant Ecologist) and the relevant landowners. All of the total grant balance of \$30,000 is proposed to be allocated.
10. Table 1 indicates the SNAF grants approved under delegated authority.

*Table 1 – SNAF grants approved under delegated authority for 2017/18*

Location	Project	Recommended Grant
<b>Applications from Landowner</b>		
Cone Southern Wetland SNA814	Fencing	\$5,000.00
Peel Forest, SNA 660	Weed Control	\$1,850.00
Part SNA 87b and Taniwha Gully	Weed Control	\$1,356.20

<b>Location</b>	<b>Project</b>	<b>Recommended Grant</b>
Conways Bush Reserve, SNA 606a	Fencing	\$3,316.24
Upper Rangitata River	Weed Control	\$5,000.00
<b>Council Initiated Projects</b>		
Kakahu SNA	Weed Control	\$6,500.00
Waihi Bush SNA	Weed Control	\$2,500.00
Orari Gorge	Weed Control	\$4,477.56
Total		\$30,000.00

### **Identification of Relevant Legislation, Council Policy, and Plans**

Significant Natural Area Fund – Fund Criteria & Application Guidelines (Attached as Appendix 1)

Resource Management Act 1991

Timaru District Plan

### **Assessment of Significance**

14. This matter is not deemed significant under the Council's Significance and Engagement Policy.

### **Other Considerations**

15. There are no other relevant considerations.

### **Recommendations**

**That the report be received.**

# Significant Natural Areas Fund

## Fund Criteria & Application Guideline

### Significant Natural Areas Fund Criteria & Application Guidelines

***Please read the fund criteria & guidelines  
BEFORE filling in your application form.  
Reading these will save you time!***

***Please Note:*** *These guidelines specify procedures and conditions that are legally binding for successful applicants.*

## **Aim of the Significant Natural Areas Fund**

*“The Timaru District Council’s Significant Natural Areas Fund aims to assist and actively encourage landowners and members of the Timaru District community to manage, protect and enhance significant native vegetation and significant habitats of native fauna.”*

## Funding Categories

Applications must fall into one of the following categories to be eligible for funding:

- 1 Preservation - Significant natural area preservation includes fencing off and permanently protecting ie covenanting, areas of significant native vegetation and significant habitats of native fauna.
- 2 Management - Significant natural area management includes activities like plant and pest management in areas of significant native vegetation and significant habitats of native fauna.

Note:

- 1 The Significant Natural Areas Fund is a contestable fund and each application will be assessed on its merits on a case-by-case basis.
- 2 Funding is only available for projects taking place on land within the boundaries of the Timaru District Council.
- 3 Sites that meet the criteria for significant native vegetation and significant habitats of native fauna and that are subsequently listed as Significant Natural Areas.

## Preservation Projects

For a project to be eligible in this category it must meet all of the following criteria:

- a) It is for an area of significant native vegetation and significant habitats of native fauna;
- b) It shall not be planted with any exotic vegetation once protected;
- c) Significant native vegetation and significant habitats of native fauna shall not be damaged, disturbed or destroyed;
- d) Domestic stock must be excluded from the area to be protected;
- e) It must have a protective covenant registered on the title of the land (or be entered into as part of the funding application);
- f) It must meet the General Criteria listed in this document; and
- g) It must have a management plan.

Preservation is limited to those areas which require permanent retirement from forestry, farming or general landuse activities.

The General Criteria may be changed in the future following the completion of the district wide survey.

## Management Projects

For a project to be eligible in this category it must have a significant natural area management plan.

The funding for significant natural areas in this category may go towards maintenance of the significant natural area.

## General Criteria

As contained in the Timaru District Plan.

Note: The General Criteria may be changed in the future following the completion of the district wide survey.

### **ASSESSMENT PROCEDURE - AREAS OF SIGNIFICANT NATIVE VEGETATION AND SIGNIFICANT HABITATS OF NATIVE FAUNA**

*In determining whether an area is significant in terms of section 6(c) of the Resource Management Act 1991 the Council will use the following criteria:*

#### **Primary Criteria**

##### **A The ecological values of the area - the values of the place itself**

- (i) *Representativeness - Whether the area contains one of the best examples of an indigenous vegetation type, habitat or ecological process which is typical of its ecological district.*
- (ii) *Rarity - Whether the area supports or is important for the recovery of, an indigenous species, habitat or community of species which is rare or threatened within the ecological district or is threatened nationally.*
- (iii) *Diversity and Pattern - The degree of diversity exhibited by the area in:*
  - *vegetation*
  - *habitat types*
  - *ecotones*
  - *species*
  - *ecological processes*
- (iv) *Distinctiveness/Special ecological character - The type and range of unusual features of the area itself and the role of the area in relationship to other areas locally, regionally and nationally, including:*
  - *presence of indigenous species at their distribution limit*
  - *levels of endemism, (eg, the presence of endemic species)*
  - *supporting protected indigenous fauna for some part of their life cycle (eg breeding, feeding, moulting, roosting), whether on a regular or infrequent basis*
  - *playing a role in the life cycle of migratory indigenous fauna*
  - *containing one of the best examples of an intact sequence, or substantial part of an intact sequence of ecological features or gradients*
  - *supporting predominantly intact habitats with evidence of healthy natural ecosystem functioning*

#### **Other Criteria**

##### **B The ecological context of the area including its relationship with its surroundings**

- (v) *Size and Shape - The degree to which the size and shape of an existing area is conducive to it being, or becoming ecologically self-sustaining.*
- (vi) *Connectivity - The extent to which the area has ecological value due to its location and functioning in relation to its surroundings. An area may be ecologically significant because of its connections to a neighbouring area, or as part of a network of areas of fauna habitat. For example an area may act as a corridor or stepping stone for movement/migration of species between or to areas of important habitat.*

##### **C The future ecological value of the area**

- (vii) *Long Term Sustainability - The degree to which an area is likely to maintain itself, taking into consideration.*

- extent to which criteria in paragraphs A and B above are met
- degree of historic modification to the area and its surroundings which affects its future
- degree of resilience of species and habitats present
- the effects of current management on identified ecological values
- the extent to which the area has achievable potential, with management input, for restoration of ecological values which are significant in the ecological district

**Note:** the application of some ecological criteria such as representativeness, rarity and connectivity may not be able to be confirmed until a extensive number of properties have been surveyed in a particular locality and the overall pattern of remnant indigenous vegetation and habitats can be assessed.

### **Final consideration**

- D** Before deciding whether or not any identified area should be confirmed as being significant, Council will have regard to the following matters:
- existing land use and the degree of modification associated with the site;
  - economic effects on the landowner (eg, management costs, lost development potential);
  - other options for ensuring the identified values and their needs are recognised and protected;
  - presence and level of animal pests and weeds;
  - resources required to implement effective protection;
  - whether or not identified values are under threat;
  - the extent to which values are or are not protected elsewhere;
  - any other relevant factor.

### **Glossary of Terms**

**Endemic:** Refers to species of plants and animals, which are unique to an area, or animals, which may migrate but only to breed in the area.

**Ecological District:** One of the major levels used for the ecological classification of land. New Zealand has been divided up into 85 ecological regions and 269 ecological districts according to geological, topographical, climatic and biological features and processes. This reflects the small-scale variability of New Zealand's ecological patterns. An ecological district is a land where topographical, climatic, soils and biological features and broad cultural patterns produce a characteristic landscape of biological communities. An ecological region comprises adjacent ecological districts with closely related characteristics, or may only include one ecological district with very distinct features.

**Habitat:** The environment in which a particular species or group of species live. It includes the physical and biotic characteristics that are relevant to the species concerned. For example, the habitat of who/blue duck consists of swift water with an abundance of freshwater insects.

**Ecotone:** A transitional zone between two habitats, which has distinct species or ecological characteristics of its own.

**Resilience:** The ability of a community or species to recover quickly (return to its original state) from perturbation, disturbance or displacement.

**Community:** The species that occur together in the same place at the same time.

**Population:** A group of individuals of one species in an area.

**Ecosystem:** A biological system comprising a community of living organisms and its associated non-living environment (such as sunlight, air, water, minerals and nutrients), interacting as an ecological unit.

**Rare:** Species with small world populations that are not at present endangered or vulnerable but are at risk of extinction. The species are usually localised within restricted geographical areas or habitats, or thinly scattered over a more extensive range.



**Endangered:** Species in danger of extinction and whose survival is unlikely if the factors causing their decline continue to operate.

**Vulnerable:** Species likely to move into the endangered category in the near future if the factors causing their decline continue to operate.

**Threatened species:** A species or community that is vulnerable or endangered.

**Biological diversity:** The variability among living organisms from all sources, this includes diversity within species, between species and ecosystems. Components include genetic diversity, species diversity and ecosystem diversity.

<b>Representativeness</b>	<ul style="list-style-type: none"> <li>Contains an ecosystem that is underrepresented or unique in the ecological district *</li> </ul>
<b>Rarity</b>	<ul style="list-style-type: none"> <li>contains threatened ecosystems *;</li> <li>contains threatened species *;</li> <li>contains species that are endemic to the ecological district *</li> </ul>
<b>Diversity</b>	<ul style="list-style-type: none"> <li>diversity of ecosystems, species, vegetation *</li> </ul>
<b>Distinctiveness</b>	<ul style="list-style-type: none"> <li>contains large/dense population of viable species *;</li> <li>largely in its natural state or restorable *;</li> <li>uninterrupted ecological sequence *;</li> <li>contains significant land forms *</li> </ul>
<b>Continuity &amp; Linkage within Landscape</b>	<ul style="list-style-type: none"> <li>provides, or has potential to provide, corridor/buffer zone to an existing area *</li> </ul>
<b>Cultural Values</b>	<ul style="list-style-type: none"> <li>traditionally important for Maori</li> <li>recreational values</li> <li>significant landscape value</li> <li>protection of soil values</li> <li>water catchment protection</li> <li>recreation or tourism importance</li> <li>aesthetic coherence</li> </ul>
<b>Ecological Restoration</b>	<ul style="list-style-type: none"> <li>ability to be restored *</li> <li>reasonable cost and time for restoration (eg up to \$5,000)</li> </ul>
<b>Landscape Integrity</b>	<ul style="list-style-type: none"> <li>significance to the original character of the landscape</li> <li>isolated feature, does it stand out or blend in</li> <li>does it have a role in landscape protection</li> </ul>
<b>Sustainability</b>	<ul style="list-style-type: none"> <li>size and shape of area</li> <li>activities occurring on the boundaries which may affect its sustainability</li> <li>adjoins another protected area</li> <li>links</li> <li>easily managed</li> </ul>

Note:

- 1 Sites listed as a Significant Natural Area may be inspected by the Timaru District Council prior to the consideration of an application.
- 2 The Timaru District Council will inspect sites not already listed as a Significant Natural Area so as to ensure that the project is eligible for funding.

## Significant Natural Area Management Plans

Significant Natural Area Management Plans are required for any Significant Natural Areas Fund application under the categories of Preservation or Management.

The landowner must comply with the significant natural area management plan once an application has been approved for funding.

A significant natural areas management plan:

- a) Is a document which sets out the approach to works and/or maintenance of the feature/site for future years;
- b) May have conditions (as is appropriate) that the landowner will be required to meet such as fencing, weed and pest control, keeping stock/domestic animals out of the area and restoration;
- c) Will help ensure that the site is managed in a manner that protects and enhances the significant natural area;
- d) Does not have to be complex and typically involves the following:
  - A line drawing of the property/farm on a A4 aerial photograph (photo can be obtained free of charge from the GIS Unit or Planning Unit) showing the area of concern and the proposed management measures;
  - A description of the current problem/threats to the area (eg cattle grazing undergrowth of remnant forest, plant pests or animal pests like possums, goats, stoats etc which need controlling/eradicating);
  - The proposed annual work/maintenance programme to be carried out over the next 3-5 years.

Information to assist you in preparing your management plan to the standard required by Council is available from the Timaru District Council's Planning Unit.

## Timing of Applications

In each financial year, there will be one round of funding under the Significant Natural Areas Fund. Each round will be allocated a portion of the total annual funding amount set aside. It is not essential that all funding be allocated for a particular funding round. Any funding not spent can be rolled over into the next funding round.

Applications will be considered by the Resource Planning and Regulation Committee. All applications will need to be received by the Planning Unit by the end of the advertised application period.

## Financial Details

**In the application form sufficient details are required to enable the proposed project to be fully costed.**

- If you are registered for GST please **do not** include GST in your costs.
- Please attach **quotes** and any other supporting documentation to your application.

The following costs are **not** eligible:

- Project costs incurred prior to the lodging of the application;
- Any costs involved in preparing the application; and
- Debt servicing.

The purchase of equipment is generally NOT eligible for funding unless it can be demonstrated that it is essential for the project (ie it cannot be leased, rented/hired etc) and is a reasonable cost. Each item of equipment will be evaluated on its relative merit to the project.

It is recognised that labour contributions (and associated tools and machinery) are an important component of many projects. However, this scheme is not a subsidised employment programme. Labour contributions are eligible as a project cost but should ideally not form more than a third of the total project cost.

## What level of grant assistance can I get?

The maximum total grant allocated under the scheme is **\$5,000** (excl GST). There is no minimum grant amount.

A maximum grant of **\$500** (excl GST) applies to administration costs (includes photocopying, mailouts/postage etc) and the reimbursement of resource consent fees.

**All grants are allocated on the basis of a cost sharing arrangement. The maximum grant rate for all projects is a cost sharing of 50:50, ie the Council will only fund up to half of the project cost. The applicant must make a contribution to the costs.**

**Example:** Project cost \$2,000 at 50% (excl GST):

Significant Natural Areas Fund Grant	-	\$1,000
Individual share	-	\$1,000

The applicant's share of the cost can be by way of in-kind contributions (eg labour), or cash.

**GST** will be paid in addition to the grant where:

- the applicant is GST registered;
- the project is part of the applicant's taxable activity; and
- the GST number is supplied on the application form.

## How can the District Planning staff assist me?

Applicants are encouraged to complete the application form themselves. Anyone experiencing difficulty in filling in the form should contact the Planning Unit for assistance. (Note: Staff assistance does not imply success or preferential treatment in the approval process).

The Council will also assist the applicant with their applications by making freely available to them all information about the natural values of the site recorded by the Council when inspecting the Significant Natural Area.

Inspections of projects allocated funding will be undertaken by Planning Unit staff.

## How will the Council select successful applications?

As the number of projects and their total value may exceed the amount of grant money made available by Council each year, funding will be prioritised.

**Significant Natural Areas Funding will be prioritised by the following criteria:**

- 1 The significance of the site.
- 2 The natural vales that will be protected by the project.
- 3 The likely benefits/outcomes of the project.
- 4 The urgency of the project.
- 5 The sustainability of the project.

Note:

- 1 Funding will only be allocated for projects taking place on land within the boundaries of the Timaru District Council.
- 2 Only sites listed as Significant Natural Areas in the District Plan are eligible for funding.

- 3 Discussion and consultation will be undertaken with other agencies such as the Department of Conservation, Environment Canterbury and the Queen Elizabeth II National Trust, as is appropriate.

## How will applications be processed?

Applications shall be forwarded to the Planning Unit. All applications will be acknowledged within 10 working days of receipt.

Applications will be checked by staff to ensure they have been completed correctly and sufficient detail has been provided. Where applications are considered incomplete or deficient, they will be returned to the applicant for further information or clarification.

Where an application is referred back to the applicant for further clarification or information, the applicant will be given a set period to respond.

At the close of the application period, applications will be sorted into two categories:

- 1 Applications that will be given to the Resource Planning and Regulation Committee for full consideration; and
- 2 Applications that are considered to fall outside the criteria and/or contain insufficient information.

Meetings of the Resource Planning and Regulation Committee are advertised and any member of the public is welcome to attend.

The applicant will be notified in writing within 10 working days of the Resource Planning and Regulation Committee making a decision on their application.

Where an application is approved, the applicant will be sent a letter of approval specifying the grant and conditions and requesting acceptance of the offer by entering into a formal agreement.

The following conditions apply to any grants made:

1. The applicant must notify the Planning Unit of the acceptance of the grant by signing the legal agreement supplied with the letter of offer and returning it.
2. Any expenditure on a project prior to the application being lodged will not be accepted for funding.
3. All costs associated with the project are first paid by the applicant. Receipts should be forwarded to the Planning Unit for processing. The grant will only be paid for approved costs on the basis of original invoices matched to original receipts.
4. The applicant must notify the Planning Unit once the project has been completed, and at this time a final report on the project must be prepared by the applicant and forwarded to the Planning Unit. The final report shall be presented to the Resource Planning and Regulation Committee. Ten percent of each eligible claim may be withheld and only paid out after the final report is received.
5. Any grant approval is personal to the applicant and cannot be reassigned without the written approval of the Resource Planning and Regulation Committee.
6. Grants must be uplifted within the time specified in the approval. The Resource Planning and Regulation Committee may consider an extension on request.
7. Grants are made subject to the Resource Planning and Regulation Committee being satisfied that the information given is true and correct and that there has been no omission of any relevant fact or any misrepresentation given. The Resource Planning and Regulation Committee retains

the right to refuse payments to approved applicants in cases where it determines that it has been misled by the applicant or if the applicant has been placed in receivership, voluntary liquidation or declared bankrupt.

8. In all cases, the decision of the Resource Planning and Regulation Committee shall be final and there will be no rights of appeal or review.
9. The Timaru District Council reserves the right to visit any project or use it for promotional purposes where grant assistance has been given. In all cases the applicant will be notified of a visit.
10. The Timaru District Council reserves the right to suspend and to refuse further grant payments if in the opinion of the Resource Planning and Regulation Committee the grantee willfully or through neglect causes the project to fail. The decision of the Council shall be final and there shall be no rights of appeal or review and no right to compensation or damages of any nature.

Note: Additional conditions maybe imposed at the discretion of the Timaru District Council.

## Once I have an approved grant, how do I claim it?

All accounts are first paid by the applicant



Receipts are sent to the Planning Unit of the Timaru District Council for processing.

***A maximum claim value of \$5,000 applies (excluding administration/resource consent fee costs where a \$500 maximum claim value applies)***  
***10% of each grant may be withheld, at the Resource Planning and Regulation Committee's discretion, and only paid out after the final report has been received by the Committee***



Completed project is inspected by a Council Officer



Grant at the approved rate is paid as reimbursement of paid accounts on the recommendation of the Council Officer

## Can I change the contract?

Once the cost of a project and the grant rate has been approved by the Resource Planning and Regulation Committee that amount may not be increased or any new categories of expenditure be introduced.

## Progress reporting and notification of project completion

All successful applicants will be required to report back to the Resource Planning and Regulation Committee on a regular basis detailing their progress in completing the project, particularly the completion of significant milestones.

Successful applicants must notify the Planning Unit once their project has been completed. At this time a final report on the project must be prepared by the applicant and forwarded to the Planning Unit. The final report will be presented to the Resource Planning and Regulation Committee.

## Council staff who can help

### Planning Unit

**Duty Planner:**

Phone: (03) 687 7271

**District Planning Manager – Mark Geddes**

Phone: (03) 687 7454

Email: [mark.geddes@timdc.govt.nz](mailto:mark.geddes@timdc.govt.nz)

**Environmental Services Committee**  
**for the Meeting of 4 September 2018**

**Report for Agenda Item No 8**

**Prepared by**     **Paul Cooper**  
                          **Environmental Compliance Manager**

**Dog Control Annual Report 2017 / 2018**

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**Purpose of Report**

- 1     The purpose of this report is to inform the Committee of dog control activities during the period 1 July 2017 to 30 June 2018.

**Background**

- 2     Section 10A of the Dog Control Act 1996 (the Act) requires that Timaru District Council (TDC) provides specific information to the Secretary for Local Government by way of an annual report each financial year (within one month of the Council adopting this report). This report is provided to satisfy that requirement.

**Options**

- 3     It is a statutory requirement for TDC to provide an annual report each financial year which must be publicly notified and forwarded to the Secretary for Local Government.

**Identification of Relevant Legislation, Council Policy and Plans**

- Dog Control Act 1996
- Timaru District Council Bylaw Chapter 6 - Control of Dogs
- Timaru District Council Policy Document - Dog Control

**Assessment of Significance**

- 4     This matter is not deemed significant under the Council's Significance Policy.

**Consultation**

- 5     No consultation is proposed in respect of this report.



## Summary of Data Findings and Changes

- 6 The dog control data provided in this report is similar to previous years in most respects, with one notable change in the number of infringements issued for failing to register a dog. This has dropped by 101 infringements over the year, and is a reflection of work done in the previous two years by the Animal Control team. The team followed up any person on the dog register who failed to register their dog, after being given a warning, and not complying within a prescribed timeframe, would generate the infringement fine. This effort in enforcement is now bearing fruit in terms of increased levels of compliance in the district.
- 7 On 27 February 2018, Council adopted a reviewed and amended Dog Control Policy and Bylaw as part of a Bylaw review conducted under the Local Government Act 2002. Minor amendments occurred that included changes relating to dogs now being able to access cafes and restaurants under the Food Act 2014. Another change was the addition of a prohibited area at either end of Caroline Bay Beach, and measures put in place after community consultation in order to protect penguins that nest at either end of the beach.
- 8 In the format of this report, we have changed section 7.1 to include all registered dogs, including those living in the district that are classified Dangerous or Menacing. This has enabled sections 7.3 and 7.4 to reflect the number of dogs that have been classified either Dangerous or Menacing during the reporting year. The most obvious change in numbers is the addition of the dogs classified as Menacing or Dangerous to the total number of dogs registered in the district. This is a minor change to simplify reporting.
- 9 The report meets the reporting requirements of section 10A of the Act and it will be submitted to the Department of Internal Affairs (DIA) on 4 September 2018, once adopted by the Committee.
- 10 The following dog control data relates to the 12 month period ending 30 June 2018.

### 10.1. Number of Registered Dogs in the District

Class	2016/17	2017/18
Working	1,254	1,262
Rural Pet	2,267	2,359
Pet	5,092	5,567
Disability Assist	2	3
Dangerous	8	9
Menacing	62	76
<b>Total</b>	<b>8,685</b>	<b>9,276</b>

## 10.2. Total Number of Disqualified Owners in the District

Period	2016/17	2017/18
<b>Total</b>	<b>2</b>	<b>2</b>

## 10.3. Number of Dogs Classified as Dangerous during the Reporting Year

Period	2016/17	2017/18
<b>Total</b>	<b>1</b>	<b>1</b>

## 10.4. Number of Dogs Classified as Menacing during the Reporting Year

Period	2016/17	2017/18
<b>Total</b>	<b>15</b>	<b>14</b>

## 10.5. Number of Infringement Notices Issued

Infringement	2016/17	2017/18
Failure to Register Dog	227	126
Dog Not Under Control/Dog Wandering	33	24
Dog in Prohibited Area	7	0
Failure to Comply with Micro-chipping Requirements	6	5
Failure to Advise of Change of Address	4	7
Failure to Advise of Change of Ownership	4	4
Non-Compliance with Fencing Order	0	0
Obstruction	1	2
Providing False Information	2	0
Failure to Comply with Classification	13	7
Fouling	0	0
No Leash	3	0
Failure to comply with Bylaw (Excluding Prohibited Area)	3	5
<b>Total</b>	<b>303</b>	<b>180</b>

Note: The total number of infringement notices served excludes cancellations.

## 10.6. Number and Nature of Dog Related Service Requests Received

Service Request	2016/2017	2017/2018
Barking Dog	381	414
Dog Wandering	378	361
Dog Found	321	260
Dog Lost	340	297
Unregistered Dog	23	14
Microchip Appointment	67	64
Dog Attacking Animal	90	60
Dog bylaw breach (including dogs in Prohibited Area and off lead)	22	40
Dog Adoption	79	80

Dog Rushing, Attacking & Biting Person	88	99
Dog Fouling	32	17
<b>Total</b>	<b>1,821</b>	<b>1,706</b>

#### 10.7. Number of Prosecutions Undertaken

Prosecutions	2016/2017	2017/2018
<b>Total</b>	<b>0</b>	<b>0</b>

#### Recommendation

- a) That the Dog Control report be adopted.
- b) That, as required by the Act, the report be publicly notified and forwarded to the Secretary for Local Government.

**Environmental Services Committee**  
**for the Meeting of 4 September 2018**

**Report for Agenda Item No 9**

**Prepared by**     **Paul Cooper**  
                          **Environmental Compliance Manager**

**Annual Report to Alcohol Regulatory and Licensing Authority for 2017/2018**

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**Purpose of Report**

1. To inform the Committee on liquor licensing matters and to seek endorsement of the Annual Report to Alcohol Regulatory and Licensing Authority (ARLA).

**Background**

2. Section 199 of the Sale and Supply of Alcohol Act 2012 (the Act) requires that within 3 months of the end of each financial year each the territorial authority must prepare and send to ARLA, a report of the proceedings and operations of its District Licensing Committees (DLC) during the year.
3. As per previous annual reports, ARLA has specified the form and content required in the report.
4. This report is a public record for the purposes of the Act, and a copy must be made available for inspection on the Council's website for a period of not less than five years. ARLA or the DLC must, on payment of any reasonable fee it has prescribed, provide a copy of each report to any person who asks for one.

**Options**

5. The provision of an annual report is a statutory requirement.

**Identification of Relevant Legislation, Council Policy and Plans**

- Sale and Supply of Alcohol Act 2012
- Joint Local Alcohol Policy

### **Assessment of Significance**

6. This matter is not deemed significant within Council's Significance Policy.

### **Consultation**

7. No consultation with the relevant staff and outside agencies has occurred in respect to drafting this report.

### **Other Considerations**

8. There are not considered to be any other relevant issues.

### **Funding Implications**

9. There are no funding implications associated with this report.

### **Conclusion**

10. The provision of this report is a statutory responsibility provided for by the Sale and Supply of Alcohol Act 2012.

### **Recommendation**

**That the report be received and adopted.**

# Timaru District Licensing Committee

## Annual Report to the Alcohol Regulatory and Licensing Authority

For the year 2017 - 2018

**Date:** 1 September 2018

**Prepared by:** Paul Cooper  
Environmental Compliance Manager  
Timaru District Council

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### 1. Introduction

The purpose of this report is to inform the Alcohol Regulatory and Licensing Authority (the Authority) of the general activity and operation of the Timaru District Licensing Committee (DLC) for the year 2017 - 2018.

There are three DLC's operating in the South Canterbury area under a single Commissioner, this model having been adopted during the implementation of the Sale and Supply of Alcohol Act 2012 (the Act) in December of 2013. The three DLC's are that of the Timaru, Waimate and Mackenzie Districts.

This report will relate to the activities of all the DLC's in the body of the text and to the Timaru DLC alone in the Annual Return portion of the report at the rear of this document. This satisfies the requirements of the territorial authority set out in section 199 of the Act.

### 2. Overview of DLC Workload

#### DLC Structure and Personnel

The table below shows the current membership of the three DLC's under the Commissioner:

	<b>Name</b>	<b>Role</b>
<b>Commissioner</b>	Sharyn Cain	Deputy Mayor - Waimate District Council
<b>Timaru DLC Members</b>	Damon Odey	Deputy Chair, Mayor - Timaru District Council
	David Jack	Councillor - Timaru District Council
	Peter Burt	Councillor - Timaru District Council
<b>Mackenzie DLC Members</b>	Graham Smith	Mayor - Mackenzie District Council
	Chris Clarke	Councillor – Mackenzie District Council
<b>Waimate DLC Members</b>	Craig Rowley	Mayor - Waimate District Council
	Sheila Paul	Councillor – Waimate District Council

In terms of Council staff delivering licensing services to the community and the DLC, there are 1.3 Full Time Equivalent (FTE) licensing inspectors, a licensing administrator and the secretary to all three DLC's who is also the manager overseeing the activity.

Of note current staffing levels are at capacity given the number of applications processed, monitoring requirements, and enforcement functions they carry out across the three districts.

### Hearings

There was one DLC hearing during the reporting period for the Timaru DLC. Minutes from this hearing can be found on our website:

<https://www.timaru.govt.nz/services/environment/liquor-control/district-licensing-committee>

### **3. Local Alcohol Policy**

The Timaru, Mackenzie and Waimate District Councils jointly prepared and developed a Local Alcohol Policy (LAP), which came in to force on 24 March 2016.

The LAP was evaluated by the Timaru, Waimate, and Mackenzie District Councils in June 2017 and found to be performing well. The policy continues to function well and remains fit for purpose.

### **4. Statistical Information**

Statistical information about the operation of the DLC for the year 2017 - 2018 is in the prescribed form and follows overleaf.

- Annual return
- Current listing of licenced premises

### **5. Administration Error**

An administration error occurred, and some Club annual fees were not invoiced in 2017. These have now been invoiced and payments are being received.

Fees collected during this reporting year for these clubs is; 8 - Very Low and 1 - Low, which are included in the annual return overleaf.

# Timaru District Licensing Committee

## Annual Return

July 2017 – June 2018

On-licence, Off-licence and Club Licence Applications Received						
Application Type	Number Received in Fee Category – Very Low	Number Received in Fee Category – Low	Number Received in Fee Category – Medium	Number Received in Fee Category – High	Number Received in Fee Category – Very High	Total
On-licence new		2	4			
On-licence variation			1			
On-licence renewal		10	5	5		
Off-licence new		1	3			
Off-licence variation			2			
Off-licence renewal			5			
Club licence new						
Club licence variation	1		1			
Club licence renewal	12	3	2			
<b>Total number</b>	<b>13</b>	<b>16</b>	<b>23</b>	<b>5</b>	<b>0</b>	<b>57</b>
<b>Total fee paid to ARLA (GST inc)</b>	<b>\$224.25</b>	<b>\$552.00</b>	<b>\$1190.25</b>	<b>\$431.25</b>	<b>\$0</b>	<b>\$2397.75</b>

Annual Fees for Existing Licences Received						
Licence Type	Number Received in Fee Category – Very Low	Number Received in Fee Category – Low	Number Received in Fee Category – Medium	Number Received in Fee Category – High	Number Received in Fee Category – Very High	Total
On-licence	1	23	27	8	1	
Off-licence	1	1	20	2		
Club licence	27	10	3			
<b>Total number</b>	<b>29</b>	<b>34</b>	<b>50</b>	<b>10</b>	<b>1</b>	<b>124</b>
<b>Total fee paid to ARLA (GST inc)</b>	<b>\$327.75</b>	<b>\$1,552.50</b>	<b>\$3,260.25</b>	<b>\$862.50</b>	<b>\$172.50</b>	<b>\$5295.75</b>



<b>Managers' Certificate Applications Received</b>	
<b>Application Type</b>	<b>Number Received</b>
Managers' certificate new	61
Managers' certificate renewal	135
<b>Total number</b>	<b>196</b>
<b>Total fee paid to ARLA (GST inc)</b>	<b>\$5635.00</b>

<b>Special Licence Applications Received</b>			
	<b>Number Received in Category – Class 1</b>	<b>Number Received in Category – Class 2</b>	<b>Number Received in Category – Class 3</b>
Special licence	14	36	70

<b>Temporary Authority Applications Received</b>	
	<b>Number Received</b>
Temporary authority	8

<b>Permanent Club Charter Payments Received</b>	
	<b>Number Received</b>
Permanent club charter payments	0
<b>Total fee paid to ARLA (GST incl)</b>	<b>\$0</b>

<b>Total paid to ARLA</b>	<b>\$13328.50</b>
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## Number of District Licensing Committee Meetings Held

<b>Date</b>	<b>Number</b>
July 2017	4
August 2017	4
September 2017	4
October 2017	3
November 2017	4
December 2017	3
January 2018	2
February 2018	4
March 2018	5
April 2018	4
May 2018	4
June 2018	4

# Timaru District Licensing Committee

## List of Licenced Premises

As at 30 June 2018

Premise Name	Licence Type
1202 Peel Forest Road, Geraldine 7992 "The Green Man @ Peel Forest"	Temporary Authority
2 Barnard Street, Timaru "The Queens Hotel"	Temporary Authority
31 Talbot Street, Geraldine "Geraldine Heritage Hotel" (Off)	Off Licence
31 Talbot Street, Geraldine "Geraldine Heritage Hotel" (On)	On Licence
31 Talbot Street, Geraldine 7930 "Geraldine Heritage Hotel" (Off)	Temporary Authority
31 Talbot Street, Geraldine 7930 "Geraldine Heritage Hotel" (On)	Temporary Authority
93 Main Road, Pleasant Point 7903 "Pleasant Point Four Square"	Off Licence
842 Winchester-Geraldine Road, Geraldine 7930 "StoneBridge"	On Licence
45C Talbot Street, Geraldine 7930 "Cafe Verde"	On Licence
54 Halstead Road, Pleasant Point "Pleasant Point District Squash Club"	Club Licence
1-9 Strathallan Street, Timaru "Ship Hop Brewing"	Off Licence
55 Morgans Road, Glenwood, Timaru 7910 "Morgans Road Food Market"	Off Licence
53 Waikari Road, Peel Forest, RD 20, Geraldine 7990 "Rangitata Rafts"	On Licence
134 King Street, Temuka 7920 "@ustin 92 Restaurant"	On Licence
109 Sophia Street, Timaru 7910 "Bullock Restaurant and Bar"	On Licence
924 Seadown Road, Timaru "The Shearers Quarters"	On Licence
16 Royal Arcade, Timaru "Pizzeria da Francesca"	On Licence
54-56 The Bay Hill, Timaru "Bay Hill Brewery Bar"	On Licence
121 King Street, Temuka "The Jolly Potter"	On Licence
4 Peel Street, Geraldine "The Running Duck"	On Licence
1-53 Ranui Avenue, Timaru "Henry's Beer, Wine & Spirits - Northtown Mall"	Off Licence
32 Arthur Street, Timaru "Starz Restaurant"	On Licence
44 Talbot Street, Geraldine "The Central Cafe"	On Licence
22 Dee Street, Timaru "Timaru Liquorland"	Off Licence
16 George Street, Timaru "Naruwan Asian Cuisine Restaurant"	On Licence
41 Talbot Street, Geraldine "Village Inn"	Off Licence
41 Talbot Street, Geraldine "Village Inn"	On Licence
16-22 Evans Street, Timaru "Comfort Hotel Benvenue"	On Licence
161 Temuka-Orari Highway, Winchester "Mia Flora Cafe & Garden Centre @ Kavanagh House"	On Licence
64 King Street, Temuka "Crown Hotel"	Off Licence
64 King Street, Temuka "Crown Hotel"	On Licence
76F Talbot Street, Geraldine "The Country Cafe"	On Licence
6 Rothwell Street, Timaru "South Canterbury Darts Association"	Club Licence
95 Main Road, Pleasant Point "Pleasant Point Hotel"	Off Licence
95 Main Road, Pleasant Point "Pleasant Point Hotel"	On Licence
1202 Peel Forest Road, Geraldine "Peel Forest General Store"	On Licence
10 Bristol Road, Timaru "Kingsdown Manor"	On Licence
2 George Street, Timaru "Dlish Catering"	Endorsed On/Caterers Licence
2 Barnard Street, Timaru "Queens Bar & Grill"	On Licence
1 Orari Station Road, Orari "Cafe Mes Amis"	On Licence
20 Ranui Avenue, Timaru "Timaru Indoor Bowls Association Stadium and Community Centre"	Club Licence
4A Sefton Street, Timaru "Saikou Teppanyaki and Whiskey Bar"	On Licence

Premise Name	Licence Type
148-154 Stafford Street, Timaru "The Oxford"	On Licence
3-7 George Street, Timaru "Koji Teppanyaki & Bar"	On Licence
29 Stafford Street, Timaru "Super Liquor Timaru - Stafford Street"	Off Licence
185 King Street, Temuka "New World Temuka"	Off Licence
88 Evans Street, Timaru "Koji Japanese Restaurant & Sushi Bar"	On Licence
56 Main North Road, Geraldine "Geraldine Orchard Farmshop and Cafe"	On Licence
50 King Street, Temuka "Empire Hotel"	Off Licence
50 King Street, Temuka "Empire Hotel"	On Licence
99-111 Evans Street, Timaru "Super Liquor Timaru - Evans Street"	Off Licence
70 Morgans Road, Timaru "Timaru Bowling Club"	Club Licence
7-11 Peel Street, Geraldine "Fresh Choice Geraldine"	Off Licence
253 Beaconsfield Road, Timaru "Stables Cafe and Bar"	On Licence
22 Station Street, Timaru "The Station Cafe"	On Licence
3 Gualter Road, Geraldine "Brewery Cafe"	On Licence
3 Gualter Road, Geraldine "Brewery Cafe"	Off Licence
198 Hilton Highway, Washdyke, Timaru "Ascot Sportshouse & Eatery"	On Licence
Fergusson Drive, Temuka Domain, Temuka "Temuka Rugby Football Club"	Club Licence
36 Domain Avenue, Temuka "Temuka Bowling Club"	Club Licence
328 Church Street, Timaru "Speights Lounge - Alpine Energy Stadium"	Club Licence
38 Waihi Terrace, Geraldine "Mundells Cafe"	On Licence
84 Evans Street, Timaru "Golden Palace Chinese Restaurant"	On Licence
40-42 Browne Street, Timaru "Thistle Association Football Club"	Club Licence
35 Browne Street, Timaru "Warehouse Wholesale Liquor"	Off Licence
141 King Street, Temuka "Temuka Hotel"	Off Licence
141 King Street, Temuka "Temuka Hotel"	On Licence
2 Strathallan Street, Timaru "Steak@Customs House"	On Licence
26 Cains Terrace, Timaru "Grosvenor Hotel"	On Licence
418 Falvey Road, Levels , Timaru "South Canterbury Car Club"	Club Licence
61 Browne Street, Timaru "Celtic Rugby Football Club"	Club Licence
2 George Street, Timaru "The Speight's Ale House" , " Function Centre" and "Street Food Kitchen"	On Licence
68 The Bay Hill, Timaru "Little India"	On Licence
64 The Bay Hill, Timaru "Fusion Restaurant"	On Licence
190 Stafford Street, Timaru "Sopheze Coffee Lounge and Catering"	Endorsed On/Caterers Licence
44-46 Stafford Street, Timaru "Punjab Indian Tandoori Restaurant"	On Licence
132 Stafford Street, Timaru "Factory Bar & Nightclub"	On Licence
66 Stafford Street, Timaru "Carlton Hotel"	On Licence
249 King Street, Temuka "Tea Pot Inn"	On Licence
118 Le Cren Street, Timaru "Richard Pearse Tavern and Family Restaurant"	On Licence
118 Le Cren Street, Timaru "Richard Pearse Tavern and Family Restaurant"	Off Licence
The Terrace, Timaru "South Canterbury Club"	Charter Club
145 Wai-iti Road, Timaru "New World Timaru"	Off Licence
Phar Lap Raceway, State Highway One, Washdyke "Catering South Canterbury"	On Licence
145 Wai-iti Road, Timaru "Henry's Beer, Wine & Spirits - Highfield"	Off Licence
8 Shaw Street, Timaru "Tornado Rod & Custom Club"	Club Licence
136-138 Stafford Street "Royal Garden Chinese Restaurant"	On Licence
4A Elizabeth Place, Timaru "Zest Restaurant"	On Licence
Morris Lane, Pleasant Point "Pleasant Point Bowling Club"	Club Licence
30 Queen Street, Pareora "Pareora Country Club"	Club Licence
15 Afghan Street, Pleasant Point "Legends Cafe" - CURRENTLY CLOSED	On Licence

Premise Name	Licence Type
310-324 Stafford Street, Timaru "Ballantynes"	Off Licence
310-324 Stafford Street, Timaru "JB's Cafe"	On Licence
64 Wai-iti Road, Timaru "Seven Oaks Reception Centre"	On Licence
51 Sophia Street, Timaru "The Sail & Anchor Tavern"	On Licence
Caroline Bay, Timaru "Sopheze Catering on the Bay"	On Licence
21 Wai-iti Road, Timaru "Timaru RSA"	Club Licence
21 Wai-iti Road, Timaru "Timaru RSA"	Off Licence
27 Benvenue Avenue, Timaru "Trust Aoraki Tennis Centre"	Club Licence
303-305 Stafford Street, Timaru "Sukhothai Restaurant"	On Licence
9 Browne Street, Timaru "Countdown - Browne Street"	Off Licence
133-135 Temuka-Orari Highway, Winchester "Wolseley Hotel"	Off Licence
133-135 Temuka-Orari Highway, Winchester "Wolseley Hotel"	On Licence
130 King Street, Temuka "Temuka Returned Services and Citizens Club"	Club Licence
1-53 Ranui Avenue, Timaru "Pak' n Save Timaru"	Off Licence
North Mole, Timaru "Timaru Yacht and Power Boat Club"	Club Licence
57 Elizabeth Street, Cave "Cave Arms Tavern"	Off Licence
57 Elizabeth Street, Cave "Cave Arms Tavern"	On Licence
99 Douglas Street, Timaru "Timaru Town & Country Club"	Off Licence
West End Park - Wai-iti Road, Timaru "West End Amateur Football Club"	Club Licence
Wright Street, Geraldine "Geraldine Bowling Club"	Club Licence
44 Butlers Road, Pleasant Point "Pleasant Point Golf Club"	Club Licence
312-314 Otipua Road, Timaru "Benny's Again"	On Licence
Pleasant Point Domain, George Street, Pleasant Point 7903 "Pleasant Point Association Football Club"	Club Licence
34 Church Street, Timaru "Timaru Harlequins Rugby Football Club"	Club Licence
Caledonian Sports Grounds, Timaru "Timaru City AFC"	Club Licence
Sheffield Street, Timaru "DB South Island Brewery"	Off Licence
31 Talbot Street, Geraldine "Geraldine Heritage Hotel"	Off Licence
31 Talbot Street, Geraldine "Geraldine Heritage Hotel"	On Licence
40 Talbot Street, Geraldine "Papillon Chinese Restaurant"	Endorsed On/BYO Licence
124 Domain Avenue, Temuka "Temuka Golf Club"	Club Licence
88A Evans Street, Timaru "Tandoori King Restaurant"	On Licence
87 Lynch Road, Levels, Timaru "Timaru Golf Club"	Club Licence
232 Stafford Street, Timaru "Old Bank Cafe & Bar"	On Licence
44 Browne Street, Timaru "Timaru South Cosmopolitan Club"	Off Licence
66 Quarry Road, Timaru "Old Boys Rugby Football Club"	Club Licence
Orari Back Road, Geraldine "Geraldine District Golf Club"	Club Licence
45 Hassall Street, Timaru "Kia Toa Bowling Club"	Club Licence
22 Brunswick Street, Timaru "Timaru Squash Rackets Club"	Club Licence
36 Oakwood Road, Hadlow, Timaru "Gleniti Golf Club"	Club Licence
Timaru Airport, Falvey Road, Timaru "South Canterbury Aero Club"	Club Licence
Pleasant Point Domain, Main Road, Pleasant Point "Pleasant Point Rugby Football Club"	Club Licence
129 Church Street, Timaru "Countdown - Church Street"	Off Licence
Aorangi Park Pavilion, 70 Morgans Road, Timaru "Northern Hearts Association Football Club"	Club Licence
Ruakapuka Domain, George Street, Geraldine "Geraldine Rugby Football Club"	Club Licence
63 Wilson Street, Timaru "Timaru Bridge Club"	Club Licence
9A Maltby Avenue, Timaru "West End Bowling Club"	Club Licence
164 Stafford Street, Timaru "Copper Cafe and Bar"	On Licence
22 Gresham Street, Geraldine "Grande Vue Golf Club"	Club Licence

<b>Premise Name</b>	<b>Licence Type</b>
99 Douglas Street, Timaru "Timaru Town & Country Club"	Club Licence
Redruth Street, Timaru "South Canterbury Vintage Car Club"	Club Licence
44 Browne Street, Timaru "Timaru South Cosmopolitan Club"	Club Licence

**Environmental Services Committee**  
**for the meeting of 4 September 2018**

**Report for Agenda Item No 13**

**Prepared by Tracy Tierney**  
**Group Manager Environmental Services**

**Exclusion of the Public**

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**Recommendation**

That the Committee resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

**Confirmation of Minutes**

**District Plan Review**

Section 7(2)(f)(i)

The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority.

Section 7(2)(k)

Prevent the disclosure or use of official information for improper gain or improper advantage.