

## Timaru District Council

### Minutes of a Meeting of the Environmental Services Committee Held in the Council Chamber, District Council Building, King George Place, Timaru on 27 November 2018 at 9am

**Present** Clrs Kerry Stevens (Chairperson), Mayor Damon Odey, Nigel Bowen, Peter Burt, David Jack, Richard Lyon, Paddy O'Reilly, Sally Parker, Steve Wills

**Apologies** Proposed Clr Parker  
Seconded Clr Wills

"That the apologies from Tewera King and Clr Andrea Leslie, be accepted."

Motion carried

**In Attendance** Jennine Maguire – Geraldine Community Board (for public part of meeting)  
Bernie Wilson – Pleasant Point Community Board (for public part of meeting)  
Chief Executive (Bede Carran), Group Manager  
Environmental Services (Tracy Tierney, Environmental Services EA (Amber Foden)

1. **Declaration of Conflicts of Interest**

There were no conflicts of interest declared.

2. **Chairperson's Report**

The Chairperson reported on meetings he had attended and duties he had carried out on behalf of the Committee since the last meeting including attending Tenders Committee meetings, NZ Institute of Directors Finance Essentials training course, Industrial Relations Committee meeting, Council and Extraordinary Council meetings, opening of Mulvey Drive in Temuka Domain, various workshops and meetings, meeting with Sharon Zollner Chief Economist ANZ Bank, met with Environmental Services Group Manager and various TDC staff on a range of issues.

Proposed Clr Stevens  
Seconded Clr Bowen

"That the Chairperson's report be received."

Motion carried

3. **Confirmation of the Minutes – Environmental Services Committee Meeting 4 September 2018**

Proposed Clr Burt  
Seconded Clr Jack

“That the minutes of the Environmental Services Committee meeting held on 4 September 2018, excluding the public excluded items, be confirmed as a true and correct record.”

Motion carried

4. **Dangerous and Insanitary Building Policy**

The Building Control Manager presented a report on changes required to the current Dangerous and Insanitary Building Policy due to changes in legislation of the Building Act 2004. The policy is required to be updated within 18 months of the commencement date of the amendments from 1 July 2017, deadline then being 31 December 2018.

Proposed Clr Wills  
Seconded Clr Burt

“That the amended policy be adopted.”

Motion carried

5. **Significant Natural Area Fund Policy**

The Committee considered a report by the Intermediate Planner on amending the Significant Natural Areas Fund Guidelines after the Environmental Services Committee recognised on 5 September 2017 that existing guidelines were not enabling the effective use of the fund, and the SNA fund policy was to be reviewed over the year. There was some discussion around the flexibility of the fund and it was clarified that it would be reasonably flexible.

Proposed Clr Burt  
Seconded Mayor Odey

“That the revised policy be adopted.”

Motion carried

6. **Exclusion of the Public**

Proposed Mayor Odey  
Seconded Clr Bowen

“That the Committee resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

**District Plan Review**

Section 7(2)(f)(i)

The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or

officers or employees of any local authority.

Section 7(2)(k)

Prevent the disclosure or use of official information for improper gain or improper advantage.”

Motion carried

**7. Readmittance of the Public**

Proposed Clr O'Reilly  
Seconded Clr Parker

“That the public be readmitted to the meeting.”

Motion carried

The meeting concluded at 9:21am.

---

Chairperson