



MINUTES

Ordinary Council Meeting Thursday, 31 October 2019

Ref: 1292998

**Minutes of Timaru District Council
Ordinary Council Meeting
Held in the Council Chamber, District Council Building, King George Place, Timaru
on Thursday, 31 October 2019 at 3pm**

Present: Mayor Nigel Bowen (Chairperson), Clr Richard Lyon, Clr Peter Burt, Clr Steve Wills, Clr Paddy O'Reilly, Clr Sally Parker, Clr Barbara Gilchrist, Clr Allan Booth, Clr Gavin Oliver

In Attendance: **Public Forum**
Denise Fitzgerald
Jock Anderson

Community Board Members

Anne Lemmens and Ross Munro – Pleasant Point Community Board
Natasha Rankin and McGregor Simpson – Geraldine Community Board
Lloyd McMillan – Temuka Community Board

Council Officers

Chief Executive (Bede Carran), Group Manager Commercial and Strategy (Donna Cross), Group Manager Infrastructure (Ashley Harper), Group Manager Community Services (Sharon Taylor), Group Manager Environmental Services (Tracy Tierney), Group Manager People and Digital (Symon Leggett), District Planning Manager (Mark Geddes), Governance Advisor (Jo Doyle), Governance Support Officer (Joanne Brownie)

1.1 Opening Prayer and Waiata

The meeting opened with the Timaru District Council waiata.

Mark Pavelka of the Gleniti Baptist Church offered a prayer for the work of the Council.

Swearing In Ceremony

Declaration by the Mayor

Nigel William Bowen who as a result of the Elections held during the period commencing on Friday 20 September 2019, and ending on Saturday 12 October 2019, was duly elected to be Mayor of the Timaru District, made and signed a declaration as required by the provisions of Clause 14, Schedule 7 of the Local Government Act 2002.

Declaration by Councillors

Allan Peter Booth, Peter John Burt, Barbara Jane Gilchrist, Richard Leslie Lyon, Gavin Peter Oliver, Patrick Anthony O'Reilly, Sally Belinda Parker and Stephen Albert Wills who as a result of the elections held during the period commencing on Friday 20 September 2019 and ending on Saturday 12 October 2019, were duly elected as Councillors of the Timaru District, made and signed

declarations as required by the provisions of Clause 14, Schedule 7 of the Local Government Act 2002.

Elected Members' Opening Remarks

Each councillor and the Mayor briefly spoke of their vision for how they wish to serve the District and their approach to the next three years as an elected member and as part of the Council as a whole.

2 Apologies

The apology from Clr Stu Piddington, who was overseas, was noted.

3 Public Forum

3.1 Denise Fitzgerald

Ms Fitzgerald acknowledged the newly elected Council and extended congratulations to the new Mayor and to the new and returning councillors.

She wished to bring to the Council's attention her concerns regarding mobility challenges for wheelchair users in Timaru's central business district, tabling photographs to illustrate the issues of difficult access to the footpath for wheelchairs. She requested Council reviews the CBD in respect of access for wheelchair users.

Ms Fitzgerald was thanked for bringing the issue to Council's attention and was informed that Council is already aware of these difficulties and has reviewed some footpaths and rectified some problem areas. It is the Council's intention to make the District age-friendly.

3.2 Jock Anderson

Mr Anderson congratulated the new Council on its election. His request is for Council to be more 'open door' and for Council to limit the business conducted with the public excluded. He also requested that Council releases the unredacted Alpine Energy Ltd valuation report prepared by EY, as the report made available to the public had little value due to the amount of redaction.

In response, the Mayor advised that he plans to discuss the intention for an open meeting process and how that will be carried through in this term of Council, beginning with appointing an independent chairperson to the Audit and Risk Committee. It is his intention to foster a close relationship with the media and to keep the public well informed.

In regard to the Alpine Energy valuation report, Mr Anderson was advised that it was always Council's position to release the report in full, however Alpine Energy did not want the report released. The Ombudsman has made his decision and Council does not intend to go against that decision. It was suggested to Mr Anderson that if he wished to further pursue the matter he should take it up with Alpine Energy or request a review of the Ombudsman's decision.

4 Mana Whenua Address

Tewera King, representing the Arowhenua Marae addressed the Council, congratulating the new Mayor, and both new and returning Councillors.

He talked of collaboration and the path undertaken towards all living together - elected members, Council staff and the community. He extended an invitation to the Council to visit the marae whenever it is convenient, and he noted that over most things Council will have his support.

Tewera then sang a waiata acknowledging everyone, the families present and the work that Council does. He wished the new Council all the best.

Mayor Bowen thanked Tewera and said Council looks forward to a valuable and constructive partnership with Iwi.

5 Identification of Urgent Business and Matters of a Minor Nature

There were no urgent business or minor nature matters identified.

6 Declaration of Conflicts of Interest

There were no conflicts of interest declared.

7 Reports

7.3 General Explanation by the Chief Executive

The Council considered a report by the Chief Executive, providing an overview of key legislation applying to members of the Council, its Committees and Community Boards.

As required by Clause 21 (5)(c) to Schedule 7 of the Local Government Act 2002, the Chief Executive provided an explanation of the following Acts:

- The Local Government Official Information and Meetings Act 1987 (LGOIMA); and
- Other laws affecting members, including:
 - The appropriate provisions of the Local Authorities (Members Interests) Act 1968; and
 - Sections 99, 105 and 105A of the Crimes Act 1961; and
 - The Secret Commissions Act 1910; and
 - Financial Markets Conduct Act 2013
 - Health and Safety at Work Act.

Committee Resolution 2019/43

Moved: Clr Steve Wills

Seconded: Clr Peter Burt

That the Council notes the advice of the Chief Executive regarding key legislation that applies to members of the Council, its Committees and Community Boards.

Carried

7.4 Community Board, Committee and Council Meeting Dates

The Council noted the Community Board, Committee and Council meetings for the period to 31 December 2019. The draft 2020 Council meeting planner will be presented to the 10 December Council meeting.

Committee Resolution 2019/44

Moved: Clr Peter Burt

Seconded: Clr Sally Parker

That for the period to 31 December 2019 Community Board, Committee and Council meetings be held as follows:-

Community Boards

Temuka	Monday 11 November	5.00pm
Pleasant Point	Tuesday 12 November	7.30pm
Geraldine	Wednesday 13 November	6.30pm

Safer Communities Committee	Wednesday 14 November	3.00pm
------------------------------------	-----------------------	--------

Committee Meetings

Environmental Services <i>followed by</i>	Tuesday 26 November	9.30am
---	---------------------	--------

Infrastructure *followed by*

Community Services *followed by*

Commercial and Strategy

Audit and Risk Committee	Tuesday 3 December	11am
---------------------------------	--------------------	------

Local Arts Assessment Subcommittee	Thursday 5 December	12.30pm
---	---------------------	---------

Council Meetings	Tuesday 26 November	9.00am
	Tuesday 10 December	3.00pm

Carried

7.5 Appointment of Deputy Mayor

The Council considered a report by the Mayor on the appointment of the Deputy Mayor.

Committee Resolution 2019/45

Moved: Clr Paddy O'Reilly

Seconded: Clr Allan Booth

That Council resolves that voting system B under clause 25(4) of Schedule 7 of the Local Government Act 2002) be used to elect or appoint the deputy mayor.

Carried

Committee Recommendation

Moved: Mayor Nigel Bowen

Seconded: Clr Richard Lyon

That Clr Steve Wills be nominated for the position of Deputy Mayor of the Timaru District Council.

There being no further nominations, Clr Wills was duly DECLARED Deputy Mayor.

The Mayor acknowledged Clr Lyon’s previous long service as Deputy Mayor of the District.

7.6 Council Committees

The Council considered a report by the Mayor on the establishment of Committees of Council, and the membership of and delegations for those Committees, pursuant to clauses 30, 31 and 32 of Schedule 7 of the Local Government Act 2002 (LGA).

Committee Resolution 2019/46

Moved: Clr Richard Lyon

Seconded: Clr Barbara Gilchrist

1. That Council establishes the following Committees –

Standing Committees of Council with membership comprising the Mayor and all Councillors:

- (a) Environmental Services Committee
- (b) Community Services Committee (previously the Community Development Committee)
- (c) Infrastructure Committee
- (d) Commercial and Strategy Committee (previously the Policy and Development Committee)

Other Committees:

- (a) Hearings Committee
- (b) People and Performance Committee (previously the Industrial Relations Committee)
- (c) Audit and Risk Committee (previously a Subcommittee)
- (d) Tenders and Procurement Committee (previously Tenders Committee)
- (e) Director and Trustee Appointment Committee
- (f) Safer Communities Committee.

b. Approves the delegations for each of the Committee, as set out in Annexure A.

c. Resolves that the Council’s Delegations Manual be updated to include these Committees and delegations.

d. Approves that the quorum for the Community Services Committee, Environmental Services Committee, Infrastructure Committee and Commercial and Strategy Committee be 6 members.

Environmental Services Committee

Type of Committee	Council Committee
Subordinate to	Council
Subordinate Committees	
Legislative basis	Committee established pursuant to clause 30 and 31 of Schedule 7 of the Local Government Act 2002

	Committee delegated powers by Council pursuant to clause 32 of Schedule 7 of the Local Government Act 2002
Membership	Mayor, all Councillors, and a representative of Tangata Whenua
Quorum	Six
Functions	<ul style="list-style-type: none"> • Animal and Pest Control • Building Control • Civil Defence • Dangerous Goods • District Planning • Environmental Health • Forest and Rural Fire Control • General Bylaws • Liquor Licensing • Litter Control • Parking Enforcement • Road Naming
Delegations	<ol style="list-style-type: none"> 1. That subject to the following limitations the Environmental Services Committee shall have power to act in all matters concerning the functions granted by Council provided they do not conflict with the stated policy of the Council. 2. That in respect of matters requiring financial input: <ol style="list-style-type: none"> (a) The Committee has the power to approve expenditure where provision has been made in the annual Budget. (b) In respect of matters for which no provision or insufficient provision has been made in the annual Budget, the Committee has the power to approve funding for that activity or other matter provided that in doing so consideration must be given to the impact on and objectives of Timaru District Council. (c) That recommendations be made to Council in respect of any proposals for which it is desirable, that provision be made in the Budget for the following financial year. 3. That the Committee has delegated power to appoint subcommittees, and to give those subcommittees power to act. 4. That the Committee has delegated power to delegate its power to officers of the Council. 5. That the Committee makes recommendations to Council in respect of any matters within the scope of the Committee being matters contained in Clause 32 (1), Schedule 7 of the Local Government Act 2002. 6. That minutes of Committee meetings contain details of committee decisions made under delegated authority.

	7. That Councillors in attendance at subcommittee meetings and working parties, have the opportunity to contribute to the debate.
--	---

Community Services Committee (previously the Community Development Committee)

Type of Committee	Council Committee
Subordinate to	Council
Subordinate Committees	Local Arts Scheme Subcommittee Others to be confirmed
Legislative basis	Committee established pursuant to clause 30 and 31 of Schedule 7 of the Local Government Act 2002 Committee delegated powers by Council pursuant to clause 32 of Schedule 7 of the Local Government Act 2002
Membership	Mayor, all Councillors
Quorum	Six
Functions	<ul style="list-style-type: none"> • Art Gallery • Cemeteries • Community Awards • Community Liaison and Events • Community Grants and Loans (including Creative Communities [Local Arts] and Youth Initiatives) • Employment Initiatives • Forestry • International Relationships (Sister Cities) • Libraries • Monitoring and oversight matters related to the Safer Communities Committee • Museum • Parks and Reserves • Recreation and Sport • Swimming Pools • Tourism • Youth Engagement
Delegations	<p>The Council delegates to the Community Services Committee the following general powers, duties and responsibilities:</p> <ol style="list-style-type: none"> 1. That subject to the following limitations the Community Development Committee shall have power to act in all matters concerning the functions granted by Council provided they do not conflict with the stated policy of the Council. 2. That in respect of matters requiring financial input: <ol style="list-style-type: none"> (a) The Committee has the power to approve expenditure where provision has been made in the annual Budget.

	<p>(b) In respect of matters for which no provision or insufficient provision has been made in the annual Budget, the Committee has the power to approve funding for that activity or other matter provided that in doing so consideration must be given to the impact on and objectives of Timaru District Council.</p> <p>(c) That recommendations be made to Council in respect of any proposals for which it is desirable, that provision be made in the Budget for the following financial year.</p> <p>3. That the Committee has delegated power to appoint subcommittees, and to give those subcommittees power to act.</p> <p>4. That the Committee has delegated power to delegate its power to officers of the Council.</p> <p>5. That the Committee makes recommendations to Council in respect of any matters within the scope of the Committee being matters contained in Clause 32 (1), Schedule 7 of the Local Government Act 2002.</p> <p>6. That minutes of Committee meetings contain details of committee decisions made under delegated authority.</p> <p>7. That Councillors in attendance at subcommittee meetings and working parties, have the opportunity to contribute to the debate.</p>
--	---

Infrastructure Committee

Type of Committee	Council Committee
Subordinate to	Council
Subordinate Committees	Joint Standing Committee for Governance of the Downlands Water Supply Scheme
Legislative basis	<p>Committee established pursuant to clause 30 and 31 of Schedule 7 of the Local Government Act 2002</p> <p>Committee delegated powers by Council pursuant to clause 32 of Schedule 7 of the Local Government Act 2002</p>
Membership	Mayor, all Councillors
Quorum	Six
Functions	<ul style="list-style-type: none"> • Airport • Monitoring of Passenger Transport • Parking Areas / Buildings (provision) • Roads, Bridges, Footpaths, Street lighting • Sewerage • Stormwater • Waste Minimisation • Water Supply

Delegations	<p>The Council delegates to the Infrastructure Committee the following general powers, duties and responsibilities:</p> <ol style="list-style-type: none"> 1. That subject to the following limitations the Infrastructure Committee shall have power to act in all matters concerning the functions granted by Council provided they do not conflict with the stated policy of the Council. 2. That in respect of matters requiring financial input: <ol style="list-style-type: none"> (a) The Committee has the power to approve expenditure where provision has been made in the annual Budget. (b) In respect of matters for which no provision or insufficient provision has been made in the annual Budget, the Committee has the power to approve funding for that activity or other matter provided that in doing so consideration must be given to the impact on and objectives of Timaru District Council. (c) That recommendations be made to Council in respect of any proposals for which it is desirable, that provision be made in the Budget for the following financial year. 3. That the Committee has delegated power to appoint subcommittees, and to give those subcommittees power to act. 4. That the Committee has delegated power to delegate its power to officers of the Council. 5. That the Committee makes recommendations to Council in respect of any matters within the scope of the Committee being matters contained in Clause 32 (1), Schedule 7 of the Local Government Act 2002. 6. That minutes of Committee meetings contain details of committee decisions made under delegated authority. 7. That Councillors in attendance at subcommittee meetings and working parties, have the opportunity to contribute to the debate.
--------------------	---

Commercial and Strategy Committee (previously the Policy and Development Committee)

Type of Committee	Council Committee
Subordinate to	Council
Subordinate Committees	None
Legislative basis	<p>Committee established pursuant to clause 30 and 31 of Schedule 7 of the Local Government Act 2002</p> <p>Committee delegated powers by Council pursuant to clause 32 of Schedule 7 of the Local Government Act 2002</p>

Membership	Mayor, all Councillors
Quorum	Six
Functions	<ul style="list-style-type: none"> • Accounting (excluding the oversight of compliance with statutory obligations relating to financial responsibilities, which sits with the Audit and Risk Committee) • Budget, Annual Plan and Long Term Plan (LTP) • Economic Development • Electoral Matters • District Promotion • Finance, Investment and Debt • Halls • Housing • Information Systems • Insurance (referrals and recommendations from the Audit and Risk Committee) • Legal (excluding the oversight of legal risks, claims or proceedings to the extent this sits with the Audit and Risk Committee) • Motor Camps • Policy Co-ordination and Alignment • Property Management • Rating • Strategic Planning – Co-ordination, goals and achievement • Theatre Royal • Timaru District Holdings Limited (<i>excluding appointments</i>)
Delegations	<p>The Council delegates to the Commercial and Strategy Committee the following general powers, duties and responsibilities:</p> <ol style="list-style-type: none"> 1. That subject to the following limitations the Commercial and Strategy Committee shall have power to act in all matters concerning the functions granted by Council provided they do not conflict with the stated policy of the Council. 2. That in respect of matters requiring financial input: <ol style="list-style-type: none"> (a) The Committee has the power to approve funding where provision has been made in the annual Budget. (b) In respect of matters for which no provision or insufficient provision has been made in the annual Budget, the Committee has the power to approve funding for that activity or other matter provided that in doing so consideration must be given to the impact on and objectives of Timaru District Council. (c) That recommendations be made to Council in respect of any proposals for which it is desirable, that provision be made in the Budget for the following financial year.

	<ol style="list-style-type: none"> 3. That the Committee has delegated power to appoint subcommittees, and to give those subcommittees power to act. 4. That the Committee has delegated power to delegate its power to officers of the Council. 5. That the Committee makes recommendations to Council in respect of any matters within the scope of the Committee being matters contained in Clause 32 (1), Schedule 7 of the Local Government Act 2002. 6. That minutes of Committee meetings contain details of committee decisions made under delegated authority. 7. That Councillors in attendance at subcommittee meetings and working parties, have the opportunity to contribute to the debate.
--	--

Audit and Risk Committee

Type of Committee	Council Committee
Subordinate to	Council
Subordinate Committees	Nil
Legislative basis	Committee established pursuant to clause 30 and 31 of Schedule 7 of the Local Government Act 2002
Membership	<p>The Mayor, Chairperson of the Commercial and Strategy Committee, Deputy Chairperson of the Commercial and Strategy Committee, another Councillor and at least one and up to two External Appointees (one of whom will be the Chairperson).</p> <p>With other Councillors able to attend as observers (including during any public excluded items).</p>
Functions	<ul style="list-style-type: none"> • liaise with external auditors, including review of the audit plan, and review of audit findings • review the Accounting Policies, Annual Report, the Audit Report, and be involved in any special audits or discussions with the appointed auditor on technical matters, and • review the internal audit programme and any internal audit findings; and • review Council’s insurance programme and make recommendations to Council and/or the Commercial and Strategy Committee in relation to renewals; • provide oversight of legal risks, claims or proceedings provided (excluding the approval of any legal settlements). • recommend the Annual Report to the Council for adoption, and • provide oversight of compliance with statutory responsibilities relating to financial responsibilities; and

	<ul style="list-style-type: none"> • review risk including technical insurance matters and participation in national risk management practices, health and safety risk management and implementation of risk management processes, and • monitoring of corporate risk assessment and the internal controls instituted; and • note any strategic risk be referred to the Policy and Development Committee.
Delegations	The Audit and Risk Committee provides oversight on behalf of Council, and provides advice and makes recommendations to Council (and/or other Committees) but is not authorised to make decisions on behalf of Council.

Hearings Committee

Type of Committee	Council Committee
Subordinate to	Council
Subordinate Committees	
Legislative basis	<p>Committee established pursuant to clause 30 and 31 of Schedule 7 of the Local Government Act 2002</p> <p>Committee delegated powers by Council pursuant to clause 32 of Schedule 7 of the Local Government Act 2002</p>
Membership	<p>Chairperson Environmental Services Committee or Deputy Chairperson Environmental Services Committee; and</p> <p>The Mayor or an alternate Councillor; and</p> <p>One other available Councillor.</p> <p>(All Elected Members on this Committee must have completed and passed the appropriate Resource Management Act training).</p>
Quorum	Two
Delegations	<p>Council delegates to the Hearing Committee all of the duties and decision-making powers within the following areas of responsibility:</p> <p>Resource Management Act 1991</p> <ol style="list-style-type: none"> 1. Matters relating to hearing and making of decisions on resource consent applications, including joint hearings. 2. The making of recommendations on requirements for a designation or heritage order. <p>Other</p> <ol style="list-style-type: none"> 3. Consideration of any matter relating to applications or enforcement action referred to the Committee by the Group Manager Environmental Services. 4. Matters relating to hearings under the provisions of the Dog Control Act 1996.

	<p>5. To review any objections to existing or proposed road encroachments and authority to make a final decision.</p> <p>6. Any other matter that requires Council to hold a hearing that the Mayor refers to the Hearings Committee.</p>
--	---

People and Performance Committee

Type of Committee	Council Committee
Subordinate to	Council
Subordinate Committees	None
Legislative basis	<p>Committee established pursuant to clause 30 and 31 of Schedule 7 of the Local Government Act 2002</p> <p>Committee delegated powers by Council pursuant to clause 32 of Schedule 7 of the Local Government Act 2002</p>
Membership	The Mayor, Deputy Mayor, and the Chairpersons of the Community Services Committee, the Infrastructure Committee, the Commercial and Strategy Committee and the Environmental Services Committee, with other Councillors and the Chair of the Audit and Risk Committee able to attend as observers (including during any public excluded items).
Quorum	Three
Delegations	<p>Council delegates to the People and Performance Committee all of the duties and decision-making powers within the following areas of responsibility:</p> <p>Delegated authority to provide a means of communication between Council and the Chief Executive on industrial/staff issues, and deal with contractual matters between Council and the Chief Executive.</p>

Tenders and Procurement Committee

Type of Committee	Council Committee
Subordinate to	Council
Subordinate Committees	None
Legislative basis	<p>Committee established pursuant to clause 30 and 31 of Schedule 7 of the Local Government Act 2002</p> <p>Committee delegated powers by Council pursuant to clause 32 of Schedule 7 of the Local Government Act 2002</p>
Membership	The Mayor, Chairperson Commercial and Strategy Committee, Chairperson of the appropriate Standing Committee whose work is being tendered or the Deputy Chairperson of the Commercial and Strategy Committee if work is in this area, Chairperson of the Environmental Services Committee (or their respective deputies).

Quorum	Three
Delegations	Council delegates to the Tenders Subcommittee all of the duties and decision-making powers within the following areas of responsibility: Delegated Authority to accept tenders in conjunction with the Chief Executive for items approved in the Council’s Budget exceeding \$750,000.

Director and Trustee Appointment Committee

Type of Committee	Council Committee
Subordinate to	Council
Subordinate Committees	None
Legislative basis	Committee established pursuant to s41A or clause 30 of Schedule 7 of the Local Government Act 2002 Committee delegated powers by Council pursuant to clause 32 of Schedule 7 of the Local Government Act 2002
Membership	The Mayor, Deputy Mayor, Chairperson Commercial and Strategy Committee.
Quorum	Two
Delegations	Council delegates to the Director and Trustee Appointment Subcommittee all of the duties and decision-making powers within the following areas of responsibility: Delegated authority to conduct the process for new director and trustee appointments in accordance with the Council Director Appointment and Remuneration Policy, and provide a recommendation to Council.

Safer Communities Committee

Type of Committee	Council Committee
Subordinate to	Council
Subordinate Committees	None
Legislative basis	Committee established pursuant to clause 30 and 31 of Schedule 7 of the Local Government Act 2002 Committee delegated powers by Council pursuant to clause 32 of Schedule 7 of the Local Government Act 2002
Membership	The Mayor and an additional Councillor, plus a representative from the New Zealand Police, CCS Disability Action, Primary Schools Principals’ Association, Secondary School Principals’ Association, Work and Income New Zealand, Community Probation Service, National Council of Women, Timaru Christian Ministers’ Association, Greypower, Community Watch, Te Aitarakihi Trust, Child Youth and Family, Chamber of Commerce, Arowhenua Runanga, Public Health

	Nursing, NZ Fire Services, YMCA South and Mid Canterbury, YMCA South and Mid Canterbury Youth Workers, Aoraki Migrant Centre, and Neighbourhood Support South Canterbury. Deputy Chairperson to be determined by the Committee.
Quorum	Six including a minimum of one Councillor
Delegations	Council delegates to the Safer Communities Committee all of the duties and decision-making powers within the following areas of responsibility: Delegated authority to deal with policy issues and budgetary matters associated with Crime Prevention, Youth Workers and Project Turnaround.

Carried

7.7 Appointments

The Council considered a report by the Mayor on the appointment of the Chairpersons and Deputy Chairpersons of Committees of Council.

Committee Resolution 2019/47

Moved: Mayor Nigel Bowen

Seconded: Cllr Steve Wills

That Council

1. Notes the appointments made by the Mayor, of the Chairpersons to Committees of Council as set out in the report; and
2. Approves the other appointments as set out in the report.

Amendment

The Mover of the motion proposed an amendment to add the appointment of the Chairperson of the Hearings Committee and the appointment of a Deputy Chairperson to the Audit and Risk Committee to the motion.

The mover and seconder of the original motion then agreed to the withdrawal of the original motion (in accordance with clause 3.9.3 of Standing Orders), to be replaced by the amendment as the substituted motion, as follows –

That Council

1. Notes the appointments, made by the Mayor, of the Chairpersons to Committees of Council as set out below; and
2. Approves the other appointments as set out below –

Environmental Services Committee	
Chairperson*	Clr Barbara Gilchrist
Deputy Chairperson (Mayor's recommendation)**	Clr Gavin Oliver
Community Services Committee	
Chairperson*	Clr Richard Lyon
Deputy Chairperson (Mayor's recommendation)**	Clr Stuart (Stu) Piddington
Infrastructure Committee	
Chairperson*	Clr Sally Parker
Deputy Chairperson (Mayor's recommendation)**	Clr Patrick (Paddy) O'Reilly
Commercial and Strategy Committee	
Chairperson*	Clr Peter Burt
Deputy Chairperson (Mayor's recommendation)**	Clr Allan Booth
People and Performance Committee	
Chairperson*	Mayor
Audit and Risk Committee	
Chairperson*	Keiran Horne (external appointment)
Deputy Chairperson	Clr Peter Burt
Safer Communities Committee	
Chairperson*	Mayor
Deputy Chairperson (Mayor's recommendation)**	Clr Steve Wills
Tenders and Procurement Committee	
Chairperson*	Mayor
Director and Trustees Appointment Committee	
Chairperson*	Mayor
Hearings Committee	
Chairperson**	Chairperson of Environmental Services Committee

The substituted motion was then put and **Carried**.

7.8 Appointments to Council Organisations and Joint Committees

The Council considered a report by the Mayor on appointments to the Council Organisations and Joint Committees.

Council made the following appointments to the Council Organisations and Joint Committees.

Committee Resolution 2019/48

Moved: Clr Steve Wills

Seconded: Clr Barbara Gilchrist

Canterbury Civil Defence Emergency Management Group (CDEM)

That the Mayor be appointed to the Canterbury Civil Defence Emergency Management Group (CDEM), in accordance with Clause 31, Schedule 7 of the Local Government Act 2002.

Carried

Committee Resolution 2019/49

Moved: Mayor Nigel Bowen

Seconded: Clr Barbara Gilchrist

Canterbury Regional Transport Committee (Committee of the Canterbury Regional Council)

That the Chairperson of the Infrastructure Committee be appointed to the Canterbury Regional Transport Committee, in accordance with Clause 31, Schedule 7 of the Local Government Act 2002.

Carried

Committee Resolution 2019/50

Moved: Clr Sally Parker

Seconded: Clr Peter Burt

Canterbury Water Management Strategy Orari-Temuka-Opihi-Pareora Zone Joint Committee (OTOP)

That the Chairperson of the Environmental Services Committee be appointed to the Canterbury Water Management Strategy Orari-Temuka-Opihi-Pareora Zone Joint Committee in accordance with Clause 31 of Schedule 7 of the Local Government Act 2002;

and that the long service of Clr Lyon, as former representative of Council on this Committee, be acknowledged.

Carried

Committee Resolution 2019/51

Moved: Clr Sally Parker

Seconded: Clr Gavin Oliver

Canterbury Joint Waste Committee

That the Deputy Chairperson of the Infrastructure Committee be appointed to the Canterbury Joint Waste Committee in accordance with Clause 31, Schedule 7 of the Local Government Act 2002.

Carried

Committee Resolution 2019/52

Moved: Clr Richard Lyon

Seconded: Clr Barbara Gilchrist

Joint Standing Committee for Governance of Downlands Water Supply Scheme (reports through the Infrastructure Committee)

- (a) That Council, in accordance with the Agreement in relation to Joint Committee for the Downlands Water Supply Scheme (the Agreement), reconstitutes the Joint Standing Committee for Governance of the Downlands Water Supply Scheme with the same delegated functions, powers, duties and voting rights that existed immediately prior to its discharge on the 2019 triennial general election of members, and in accordance with the Committee's Terms of Reference; appoints Clr Richard Lyon as the elected member for the purpose of a quorum of the Downlands Committee; and
- (b) That Council appoints the Mayor, the Chairperson of the Infrastructure Committee (Clr Sally Parker), Deputy Chairperson of the Infrastructure Committee (Clr Paddy O'Reilly) and John McDonald as additional members to the Downlands Committee in accordance with the Agreement.

Carried

It was noted that the Mackenzie and Waimate District Councils will each appoint an elected member and one member jointly to the Downlands Committee. This gives the Downlands Committee a total of 8 members.

Committee Resolution 2019/53

Moved: Clr Gavin Oliver

Seconded: Clr Steve Wills

AD Hally Trust Committee

That the Mayor and Clr O'Reilly (representing the Temuka community as required by the Trust Deed) be appointed to the AD Hally Trust.

Carried

Committee Resolution 2019/54

Moved: Clr Steve Wills

Seconded: Clr Peter Burt

District Licensing Committee

That Clr Burt and Mr David Jack will continue as District Licensing Committee members for the remainder of their 5 year tenure, which expires on 8 August 2021, and that it be noted that Sharyn Cain was appointed for a 5 year period as Commissioner for the District Licensing Committee until 8 August 2024. (These roles are a requirement of the Sale and Supply of Alcohol Act 2012).

Carried

Aoraki Development

The Chief Executive explained that while Aoraki Development is an independent company, Council owns all the shares in the company and although the AD's Constitution does not require a Council representative, it has been the practice for Council to have a representative on the Aoraki Development Board.

Committee Resolution 2019/55

Moved: Mayor Nigel Bowen

Seconded: Clr Peter Burt

That Council resolves to appoint Clr Allan Booth as a director of Aoraki Development and Promotions Limited subject to Allan Booth consenting in writing to be a director and certifying that he is not disqualified from being appointed or holding office as a director of the company.

Carried

Committee Resolution 2019/56

Moved: Mayor Nigel Bowen

Seconded: Clr Barbara Gilchrist

That Council authorises the Chief Executive to sign, on behalf of Timaru District Council, a shareholders resolution appointing Clr Allan Booth as a director of Aoraki Development.

Carried

Committee Resolution 2019/57

Moved: Clr Richard Lyon

Seconded: Clr Allan Booth

Timaru District Holdings Limited (TDHL)

That Council addresses the circumstance of having 1 elected member director only, on the Board of Timaru District Holdings Ltd, by appointing Mayor Nigel Bowen as an additional elected member as a director on the Board of TDHL on an interim basis.

Carried

Committee Resolution 2019/58

Moved: Clr Peter Burt

Seconded: Clr Paddy O'Reilly

- a That Council resolves to appoint Mayor Nigel Bowen as a director of Timaru District Holdings Limited (TDHL), subject to Nigel Bowen consenting in writing to be a director and certifying that he is not disqualified from being appointed or holding office as a director of the company.

- b That Council confirms that it is satisfied with the appointment process followed.
- c That Council authorises the Chief Executive to sign, on behalf of Timaru District Council, a shareholders resolution appointing Nigel Bowen as a director of TDHL.

Carried

7.9 Council Appointments and Delegations to Community Boards

The Council considered a report by the Mayor on the appointment of Council members to the Council's three Community Boards, and to approve delegations to those Community Boards.

Committee Resolution 2019/59

Moved: Clr Sally Parker

Seconded: Clr Gavin Oliver

1. That pursuant to Section 19F of the Local Electoral Act 2001, the following appointments be made:

Geraldine Community Board	Clr Gavin Oliver
Pleasant Point Community Board	Clrs Richard Lyon and Paddy O'Reilly
Temuka Community Board	Clrs Richard Lyon and Paddy O'Reilly
2. That pursuant to clause 32(6) of Schedule 7 of the Local Government Act 2002, the following delegations are approved:
 - Where a community rate has been established, to determine how the monies so collected and provided for in the annual budget will be spent, in accordance with legislation; and
 - In the case of the Temuka and Geraldine Community Boards, to make recommendations to the Public Trustee on Thomas Hobson Trust grant applications.

Carried

7.10 District Plan Review - Drafting Process and Appointments

The Council considered a report by the District Planning Manager seeking approval for a revised drafting process for the District Plan Review; seeking approval for an additional cultural advisor from Aoraki Environmental Consultancy Limited to sit on the Tangata Whenua Steering Group; requesting the appointment of an elected member to the Tangata Whenua Steering Group; and seeking approval for former Councillor Kerry Stevens to continue as Chair of the Heritage Steering Group.

Committee Resolution 2019/60

Moved: Clr Barbara Gilchrist

Seconded: Clr Peter Burt

That the proposed plan drafting process for the District Plan Review illustrated as Figure 2 in the report be adopted.

Carried

Committee Resolution 2019/61

Moved: Clr Peter Burt

Seconded: Mayor Nigel Bowen

That Council appoints Clr Barbara Gilchrist to sit on the District Plan Review's Tangata Whenua Steering Group.

Carried

Committee Resolution 2019/62

Moved: Mayor Nigel Bowen

Seconded: Clr Peter Burt

That Council amends the Terms of Reference for the Tangata Whenua Steering Group to include one additional cultural advisor from Aoraki Environmental Consultancy Limited.

Carried

Committee Resolution 2019/63

Moved: Clr Richard Lyon

Seconded: Clr Steve Wills

That Council approves former Councillor Kerry Stevens to continue as the Chairman of the Heritage Steering Group.

Carried

8 Consideration of Urgent Business Items

There was no urgent business.

9 Consideration of Minor Nature Matters

There were no minor nature matters.

10 Public Forum Items Requiring Consideration

The public forum issues were dealt with earlier in the meeting.

11 Public Excluded Reports

There were no public excluded matters.

The meeting closed at 4.50pm.

Minutes Confirmed 10 December 2019

**Mayor Nigel Bowen
Chairperson**