

# SOUTH ISLAND IQP REGISTRATION PANEL

(Independent Qualified Persons)

PO Box 522

Timaru 7940

Phone: 03 687 7200

Fax 03 687 7209

## South Island IQP Panel October 2020 Newsletter

### Chair Persons Blog

Thank you to the Council representatives who made the trip to attend the panel meeting, I know significant time and resources are required to make this panel effective and helpful in the assessment of the IQP applicants.

The last meeting has confirmed to me the value of face to face meetings and the significant knowledge base that exists as a collective.

Advice and shared experiences assist Panel members in make informed and educated decisions, and it helps with endeavouring to provide IQP's with consistency.

ABC and MBIE are working together to update the Compliance Schedule handbook ,however MBIE are not attending meetings in person and utilising zoom which is not the collaborative approach that Councils appear to be looking for.

Changes to the Building Act and Forms Regulation are now years overdue, however there is no appetite for change from MBIE.

We need to realise that the South Island IQP panel only exists in recent years because MBIE refused to create a national register, along the same lines as the LBP register.

This is a timely reminder for Councils that utilise the SIIQP panel register yet contribute nothing to the running of it, to start contributing or be named in the next AGM agenda in November where I will be putting forward a discussion paper on charging for the service.

The Panel may consider trialling a Zoom meeting in the New Year but it's still in its infancy at this stage.

Just a friendly reminder that Mary spends a considerable amount of time requesting further information from applicants, so please take the time and effort to actually read what is required.

Some applications are appalling.

The AGM and Panel meeting has been set for November the 26th so please book this date in now.

Regards

Greig

Chair Person

[Greig.wilson@wmk.govt.nz](mailto:Greig.wilson@wmk.govt.nz)

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***\*Next Panel Meeting – 26 November – cut-off date for applications FRIDAY 13 November\****

***\*A plea from the secretary – if you leave a job, change postal address or are planning to retire, please notify me. I am wasting a lot of time trying to track people down, dealing with returned mail, and crediting invoices.\****

**Also if your accounts team require a PURCHASE ORDER number for your invoices – PLEASE advise me of this, so I can get this sorted PRIOR to an invoice being sent out.**

Up-coming events of interest –

Upcoming TrainUP Sessions and Workshops – ABC Group

Keep an eye on the ABC website for up-coming events and dates

<http://www.abciqp.org.nz/home>

## **ABC 2020 Conference and Exhibition**

The ABC 2020 Conference and Exhibition has been postponed from October 2020 to April 2021. It is still being held in Christchurch is now on **21 and 22 April 2021**. Save the Dates! The venue is the Chateau on the Park which, for those coming from outside of Christchurch has accommodation on-site and across the road at the Towers on the Park.

For further information regarding ABC events and membership – contact Irma Klein – [admin@abciqp.org.nz](mailto:admin@abciqp.org.nz) or phone 021 165 0223 <http://www.abciqp.org.nz/home>

## **BOINZ**

<https://www.boinz.org.nz/tools/events/details.aspx?SECT=education&ID=18454>

## **OPUS – Back Flow Courses**

<https://opusetc.co.nz/water-treatment-training>

## **Building Networks – various forums and training – nationwide -**

<https://www.eventbrite.co.nz/o/building-networks-nz-ltd-1505392496>

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## Reminders for new applicants or those applying for additional systems.

- Supply references that are **relevant** to the specified systems being applied for.
- The page five questions are being poorly answered – refer to the relevant links and legislation – these are on the application form and in this newsletter.
- Your work history needs to be **descriptive** and **complete** – remember you are selling your **skills** and **experience** to the Panel.

## Application form

Please make sure you are applying on the **correct version** of the application form – all IQP forms are available on the Timaru District Council Website.

<https://www.timaru.govt.nz/services/building/independent-qualified-persons>

If you need a word version of the application form please email Mary -

[mary.gazzard@timdc.govt.nz](mailto:mary.gazzard@timdc.govt.nz)



The questions on page five are also proving to be a stumbling point, when answering these please refer to the Building Act 2004 sections **100-112**.

<http://legislation.govt.nz/act/public/2004/0072/latest/DLM306036.html> and the

**Compliance schedule handbook** available here <https://www.building.govt.nz/building-code-compliance/building-code-and-handbooks/compliance-schedule-handbook/>

## Building (Forms) Regulations 2004 -

<http://www.legislation.govt.nz/regulation/public/2004/0385/latest/whole.html#contents>

**References:** When completing a reference to support an application for SI IQP registration, **please** ensure that it is relevant to the specified system that the person is applying for.

Provide actual detail on what and how much you have supervised or worked together.

**Vagueness is not doing the applicant any favours and has resulted in either requests for further information or declined applications.**

**Applications to become IQP registered:** Please take care when completing applications and remember the more **relevant** information the better, therefore facts and supporting documentation is important.

**You can provide photographic evidence to support your knowledge, this will clearly demonstrate that you can identify what complies and what doesn't. This information will the reviewer plenty of confidence in an applicant, making the approval decision an easy one.**

## Applications are declined for:

- Lack of detail regarding Work Experience
- References (Quality of) and Lack of
- Not meeting the set criteria

## Annual Renewal Letter

This gets sent with your annual renewal invoice – **PLEASE** - fill it out and return it to Mary. Scanning and emailing it is fine, just send it in!

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## **IQP TIPS**

### **Signatures**

When a form 12 or Form 12A is signed by the IQP, a signature is required. It cannot be a “typed signature” in a fancy script/font. The implications of a typed signature being fraudulently used is massive and exposes the IQP.

It is acceptable that the signature has been electronically stored and inserted.

### **Current Compliance Schedule on site**

Some Councils are noticing as a result of recent BWoF audits, that the current compliance schedule is not being held on site as required.

IQP’s – a reminder to you that you should have the current Compliance Schedule with you (in your hot little hand) when you are undertaking inspections.

If the Compliance Schedule differs from what you are seeing on-site don’t just ignore it or sign it off anyway.

Councils will be interested, especially if Specified Systems have been added, added to or removed.

Likewise if the Councils Compliance Schedule is incorrect it gives them the opportunity to make corrections.

### **Reminders:-**

- IQP’s **MUST** work within their competency and registration.
- 12a’s are not issued in the interest of the building owner, they should be issued if appropriate. I.e. The required Inspection, Maintenance and Reporting regime is complete.
- A report in lieu is NOT a right or get out of jail card. It has no legal standing and some Councils will file them as a record that the specified system is, on the day of inspection working as required, however during the year, missed inspections or a defect that has been repaired.
- A report in lieu should never be issued if the specified system remains defective – Please discuss with the Territorial Authority when a clean 12a cannot be issued.

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## **Specified System Matrix – Southland District Council**

There are some un-fortunate cases of specified systems not performing as intended after issue of the Code Compliance Certificate.

Where this relates to fire safety systems this can have a drastic effect on the building and all involved.

In preventing this happening, clear documentation of the compliance path from design to commissioning is critical.

Specified systems compliance path assistance can be found in Southland District Council website under “specified system matrix” - [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz) - or at this link <http://yvesbroers.com/sdc/index.html>

None of us involved in Building Industry wish to be in the position of being involved in considering a Building “Dangerous” in event of a fire due to failure of a specified system.

Clear documentation of the compliance path of specified systems takes the guess work out of decision of compliance.

## **Useful website links**

**MBIE COVID-19 Guidance** - <https://www.building.govt.nz/covid-19/inspection-and-maintenance-of-specified-systems/>

**Association of Building Compliance** - <http://www.abciqp.org.nz/>

**Back Flow Training info –**

<https://training.opuseducation.co.nz/courses/194-backflow-prevention-2019?xdr=eyJDT09LSUUiOmsid2dzdGF0czMiOiI1YzdiYmEzZjA2MwQ4NjEwYzkyYWRkNGYifX0%3D>

**Fire Protection Association of NZ** - <http://www.fireprotection.org.nz/>

**Fire Protection Association Newsletters and FIRENZ Magazines -**

<http://www.fireprotection.org.nz/online-resources/articles-and-publications>

**Building Officials Institute of New Zealand** - <https://www.boinz.org.nz/>

**Fire Stop Centre** - <http://www.firestopcentre.co.nz>

**Building Networks** - <https://www.buildingnetworks.co.nz/>

**South Island IQP** - <https://www.timaru.govt.nz/services/building/independent-qualified-persons>

**Building Act 2004 sections 100-112.**

<http://legislation.govt.nz/act/public/2004/0072/latest/DLM306036.html> and the

**Compliance schedule handbook** <https://www.building.govt.nz/building-code-compliance/building-code-and-handbooks/compliance-schedule-handbook/>

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<http://www.legislation.govt.nz/regulation/public/2004/0385/latest/whole.html#contents>

**Building (Specified Systems, Change the Use, and Earthquake-prone Buildings) Regulations 2005**

<http://www.legislation.govt.nz/regulation/public/2005/0032/latest/DLM313977.html>

**Southland District Council – Specified System Matrix -**

<http://yvesbroers.com/sdc/index.html>

**Sponsored NZ standards -** <https://www.standards.govt.nz/sponsored-standards/building-standards/>

**Link to Dunedin City Council's Compliance Schedule and BWOFF page: -**

<https://www.dunedin.govt.nz/services/building-services/compliance-schedule-and-specified-system-information>

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