



MINUTES

Commercial and Strategy Committee Meeting Tuesday, 2 February 2021

Ref: 1403160

**Minutes of Timaru District Council
Commercial and Strategy Committee Meeting
Held in the Council Chamber, Timaru District Council, King George Place, Timaru
on Tuesday, 2 February 2021 at 10.03am**

Present: Cr Peter Burt (Chairperson), Allan Booth (Deputy Chairperson) Cr Richard Lyon, Cr Gavin Oliver, Cr Paddy O'Reilly, Cr Sally Parker, Cr Stu Piddington, Cr Steve Wills, Mayor Nigel Bowen,

In Attendance: Chief Executive (Bede Carran), Group Manager Commercial and Strategy (Donna Cross), Chief Financial Officer (Azoor Ali), Water Services Stimulus Package Manager (Ashley Harper), Manager of Property Services and Client Representative (Nicole Timney), Museum Director (Philip Howe), Governance Advisor (Jo Doyle)

The Chairperson welcomed the community board members to the meeting.

1 Apologies

Resolution 2021/1

Moved: Cr Peter Burt

Seconded: Mayor Nigel Bowen

That the apology received from Cr Barbara Gilchrist be accepted and leave of absence granted.

Carried

2 Identification of Items of Urgent Business

There were no items of urgent business.

3 Identification of Matters of a Minor Nature

There were no minor nature matters.

4 Declaration of Conflicts of Interest

Mayor Nigel Bowen declared a conflict of interest for item 7.5 Theatre Royal and Heritage Facility Development Return Brief.

5 Chairperson's Report

The Chairperson has attended workshops, Timaru District Holdings Limited meetings and Citizenship and Council meetings since the last meeting.

Resolution 2021/2

Moved: Cr Peter Burt
Seconded: Cr Sally Parker

That the Chairperson's report be accepted.

Carried

6 Confirmation of Minutes**6.1 Minutes of the Commercial and Strategy Committee Meeting held on 24 November 2020****Resolution 2021/3**

Moved: Cr Paddy O'Reilly
Seconded: Deputy Chairperson Allan Booth

That the Minutes of the Commercial and Strategy Committee Meeting held on 24 November 2020 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Carried

7 Reports**7.1 Investments and Borrowing Treasury Report for Quarter Ending 31 December 2020**

The Committee was updated on the status of Council treasury activities as at 31 December 2020. Bancorp are to provide information on loan renewal and a significant reduction is expected on interest rates, and an overall lower associated rate requirement as the bigger loans reach the end of term.

Resolution 2021/4

Moved: Mayor Nigel Bowen
Seconded: Cr Sally Parker

That the Committee note and receive this report.

Carried

7.2 Riskpool 2020 Annual Report

The Committee was provided a copy of the Riskpool Annual Report for the year ending 30 June 2020.

The Group Manager Commercial and Strategy advised that the entity is in run-off for prior claims or events.

Resolution 2021/5

Moved: Mayor Nigel Bowen

Seconded: Cr Richard Lyon

That the Committee note and receive this report.

Carried

7.3 Civic Financial Services Statement of Intent

The Committee was provided with the Civic Financial Services Limited Statement of Intent for the year ending 31 December 2021.

Civic Financial Services provide LAPP and the Kiwisaver scheme for staff.

Resolution 2021/6

Moved: Cr Paddy O'Reilly

Seconded: Cr Gavin Oliver

That the Committee receive and note this report.

Carried

7.4 Progress Report: Theatre Royal and Heritage Facility Development and Social Housing Ventilation Compliance projects

The Committee was provided with and update on the progress of the two key property projects: the Theatre Royal and Heritage Facility Development project and the Social Housing Ventilation Compliance project.

The Manager of Property Services and Client Representative advised that chattels are being catalogued in the Theatre Royal and a meeting has been held with Contractors, Architects and the concept design is being undertaken.

Consultants are on site this week, looking at structural works.

Resolution 2021/7

Moved: Cr Steve Wills

Seconded: Cr Gavin Oliver

That this report be received and noted.

Carried

7.5 Theatre Royal and Heritage Facility Development Return Brief

The Mayor withdrew from the table and voting for this item.

This matter was presented by the Manager of Property Services and Client Representative, Jane Rooney from Architectus and the Museum Director. The Committee was provided with the Timaru Theatre Royal & Heritage Facility Return (design) Brief prepared by Architectus following its pre-design work and stakeholder consultation. .

The Architect advised that they have worked with stakeholders and the original consultant to put this brief together. There are a number of items that have come out of stakeholder meetings but that are out of scope, and the heritage status was discussed.

It is important the stakeholders have been listened to, and now the expectations have to be quantified against the budget available.

Concern was expressed that the budget could be exceeded if all out of scope items were included, for example the front façade of the building.

The Architect explained that the Quantity Surveyor will now consider both “in scope” and “out of scope” items taking into account further issues that have been discovered with the older building.

It is expected there will be high level numbers provided to Council by end of February, and on completion of the concept design, and the final decision on any changes or requirements will be made by Council.

Resolution 2021/8

Moved: Deputy Chairperson Allan Booth

Seconded: Cr Stu Piddington

That the Commercial and Strategy Committee ratifies the Design Return Brief prepared by Architectus for the Theatre Royal & Heritage Facility project.

Carried

The Mayor resumed his seat at the table.

8 Consideration of Urgent Business Items

There were no items of urgent business.

9 Consideration of Minor Nature Matters

There were no minor nature matters.

10 Exclusion of the Public

Resolution 2021/9

Moved: Cr Sally Parker

Seconded: Cr Stu Piddington

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
11.1 - Public Excluded Minutes of the Commercial and Strategy	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural	To protect a person's privacy Commercial sensitivity

Committee Meeting held on 24 November 2020	<p>persons, including that of deceased natural persons</p> <p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - The withholding of the information is necessary to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	To enable commercial activities
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Carried

Resolution 2021/10

Moved: Mayor Nigel Bowen

Seconded: Cr Paddy O'Reilly

That the meeting moves out of Closed Meeting into Open Meeting.

Carried

11 Public Excluded Reports

11.1 Public Excluded Minutes of the Commercial and Strategy Committee Meeting held on 24 November 2020

12 Readmittance of the Public

The Meeting closed at 10.34am.

Minutes confirmed 16 March 20221.

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Cr Allan Booth
Chairperson