



# MINUTES

## Ordinary Council Meeting Tuesday, 26 October 2021

Ref: 1455965

**Minutes of Timaru District Council  
Ordinary Council Meeting  
Held in the Council Chamber, District Council Building, King George Place, Timaru  
on Tuesday, 26 October 2021 at 3pm**

**Present:** Mayor Nigel Bowen (Chairperson), Cr Allan Booth, Cr Barbara Gilchrist, Cr Richard Lyon, Cr Gavin Oliver, Cr Paddy O'Reilly, Cr Sally Parker, Cr Stu Piddington, Cr Steve Wills

**In Attendance:** Bede Carran (Chief Executive), Erik Barnes (Acting Group Manager Commercial & Strategy), Andrea McAlister (Acting Director Engagement & Culture), Symon Leggett (Group Manager Recreation & Cultural Services), Paul Cooper (Group Manager Environmental Services), Andrew Dixon (Group Manager Infrastructure), Mark Low (Strategy & Corporate Planning Manager), Nicole Timney (Manager of Property Services & Client Representative), Jason Rivett (Acting Chief Financial Officer), Ann Fitzgerald (Corporate Planner), Nigel Davenport (Chief Executive Venture Timaru)

### **1 Opening Prayer**

Reverend Josh Taylor of St. Johns Anglican Church Highfield offered a prayer for the work of the Council. This was followed by the singing of the Council waiata.

### **2 Apologies**

#### **Apology**

#### **Resolution 2021/131**

Moved: Mayor Nigel Bowen

Seconded: Cr Barbara Gilchrist

That the apologies received from Cr Peter Burt, Wayne O'Donnell Chairman of the Geraldine Community Board & Tewera King of Te Runanga o Arowhenua be accepted.

**Carried**

### **3 Public Forum**

Students from St. Josephs School made three presentations to the Council as a result of a school project. Daniel Eastmead discussed the need for drinking fountains in the Temuka Domain. Ruby McNaught & Kilian Frisby presented results of their investigation of suitable trees in the Temuka Domain to mitigate erosion to help in future flooding events. Hamish Brown presented his ideas in fencing solutions to mitigate the post-flooding cleanup that had been experienced in the latest flooding event. Ideas included laying drains under fencing, secondary net fencing and laying swales to direct floodwater to holding ponds. All presentations were well received, with several ideas to be presented to the Temuka Community Board and Orari Temuka Opihi Pareora Water Zone Committee.

**4 Identification of Urgent Business**

There were no items of urgent business to be received.

**5 Identification of Matters of a Minor Nature**

There were no matters of minor nature.

**6 Declaration of Conflicts of Interest**

Mayor Nigel Bowen declared a conflict of interest in relation to item 8.5 due to a business interest.

**7 Schedules of Functions Attended****7.1 Schedule of Functions Attended by the Chief Executive****Resolution 2021/132**

Moved: Cr Barbara Gilchrist

Seconded: Cr Paddy O'Reilly

That the report be received and noted.

**Carried**

**7.2 Schedule of Functions Attended by the Mayor, Deputy Mayor and Councillors****Resolution 2021/133**

Moved: Mayor Nigel Bowen

Seconded: Cr Sally Parker

That the report be received and noted.

**Carried**

**8 Reports****8.1 Affixing of the Common Seal****Resolution 2021/134**

Moved: Mayor Nigel Bowen

Seconded: Cr Steve Wills

That the affixing of the Common Seal to the following document be noted:

23 September 2021 Warrants of Appointment

**Carried**

## **8.2 Venture Timaru Annual Report**

The Chief Executive of Venture Timaru spoke to the Venture Timaru Annual Report 2020/21.

2020/2021 is the first full year for Venture Timaru as both the Timaru District Economic Development Agency and the District Tourism Agency. Visitor spending has been down on previous years as a result of the global pandemic. However, Timaru's largest visitor market is predominantly from the wider Canterbury region.

Venture Timaru has collaborated with Waitaki District Council, Waimate District Council & MacKenzie District Council in developing a visitors mobile app called ROAM (River, Ocean, Astro & Mountain Loop) as a visitor driving loop to encourage visitors to the lesser known areas of the District.

Several challenges have contributed to the difficulties in attracting business to the district. Most notably the ability of producers being able to shift their product in and out of the region due to the integration of road, rail & sea transport links. Also identified was a lack of large scale subdivisions, such as that have been developed in Lincoln and Rolleston in the Selwyn District. This is seen as a hindrance in attracting new residents to the District, particularly in the 30-40 year olds with young families demographic that often make up "middle-management" in the labour market.

### **Resolution 2021/135**

Moved: Cr Barbara Gilchrist

Seconded: Mayor Nigel Bowen

That the Venture Timaru Annual Report 2020/21 be received and noted.

**Carried**

## **8.3 Council Meeting Calendar 2022**

The Acting Group Manager Commercial and Strategy and Strategy and Corporate Planning Manager spoke to this report regarding the proposed calendar for 2022.

### **Resolution 2021/136**

Moved: Cr Sally Parker

Seconded: Mayor Nigel Bowen

That the Council meetings calendar for 2022 be adopted.

**Carried**

## **8.4 Carry Forward Requests for 2020/2021**

The Acting Chief Financial Officer and Acting Commercial and Strategy Group Manager spoke to this report. The purpose of this report is to ensure that funding previously approved in the 2020-21 Annual Plan for capital expenditure forecasted during the financial year remains available in the current financial year. Due to a variety of reasons some expenditure and/or projects remain as work in progress or not commenced at the end of the financial year. This will keep in place the funding required for the capital expenditure and projects to ensure their purchase and/or completion.

**Resolution 2021/137**

Moved: Cr Barbara Gilchrist

Seconded: Cr Steve Wills

That the Council approves \$7,250,413 in capital and \$33,121 in operational carried forward expenditure outlined in this report and that the 2021-22 forecast be amended to reflect this approved expenditure (noting it does not have an impact on rates for the current financial year).

**Carried****8.5 Review of Joint Timaru, Mackenzie and Waimate District Councils Local Alcohol Policy**

Mayor Nigel Bowen excused himself from the discussion. Cr Steve Wills assumed the chairmanship.

Group Manager Environmental Services spoke to this report. The purpose of this report is to seek a Council decision on the continuation of a Local Alcohol Policy (LAP) for the Timaru District, and if so, confirm that it should remain a Joint LAP with the Mackenzie (MDC) and Waimate (WDC) District Councils, should MDC and WDC wish to maintain this approach.

**Resolution 2021/138**

Moved: Cr Steve Wills

Seconded: Cr Paddy O'Reilly

That Council confirms a Local Alcohol Policy in the Timaru District is still required and confirms it remain a joint Local Alcohol Policy with the Mackenzie and Waimate District Councils.

**Carried**

Mayor Nigel Bowen resumed the chair.

**9 Consideration of Urgent Business Items**

There were no items of urgent business to be received.

**10 Consideration of Minor Nature Matters**

There were no matters of minor nature.

**11 Public Forum Items Requiring Consideration**

There were no matters of public forum requiring consideration.

**12 Resolution to Exclude the Public****Resolution 2021/139**

Moved: Cr Barbara Gilchrist

Seconded: Cr Richard Lyon

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
<b>12.1 - Caroline Bay Soundshell Seating Replacement Project - Contract No. 2490</b>	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Commercial sensitivity

**Carried**

**13 Public Excluded Reports**

**12.1 Caroline Bay Soundshell Seating Replacement Project - Contract No. 2490**

**14 Readmittance of the Public**

**Resolution 2021/140**

Moved: Cr Barbara Gilchrist

Seconded: Cr Sally Parker

That the meeting moves out of Closed Meeting into Open Meeting.

**Carried**

**The meeting closed at 1618.**

.....  
**Mayor Nigel Bowen**  
**Chairperson**