

# SOUTH ISLAND IQP REGISTRATION PANEL

(Independent Qualified Persons)

PO Box 522

Timaru 7940

Phone: 03 687 7200

Fax 03 687 7209

## Chairpersons Blog - December 2021

I would have anticipated starting this report on a more positive note ,however it isn't to be and we are all still in challenging times with Coronavirus and its continuing impact on not only our industry but the whole country and world stage.

There has been some improvement in the quality of the IQP applications so thank you to the applicants for their time and efforts in this and to the panel for reviewing the questions and prompts for gaining the required information.

Unfortunately the ABC conference had to be abandoned due to Covid, however Mary and I did a presentation on what the panel does and some opposing examples of complete and incomplete applications which I hope will keep the standard lifting.

There were plenty of positives with a number of Councils sending attendees and plenty of discussion happening around the long anticipated MBIE updated compliance schedule handbook.

The Panel exists to assess applicants for approval of a specified system and a significant number of panel members travel large distances at their Councils expense to make this happen so it is important to acknowledge their efforts.

Both the application and annual registration fee have not been increased , as the current fee structure is still covering Mary's time which is pleasing.

If there is something that you would like discussed by the panel don't be afraid to email Mary directly as you are the industry experts and I welcome your participation.

Please take a break over Christmas and take time to reflect, relax and enjoy a well-earned rest.

Kind Regards



Greig  
South Island IQP Panel Chairperson

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## South Island IQP Panel November/December 2021 Newsletter

### From the secretary – Please Help me to Help You 😊

*When you leave a job, change postal address or are planning to retire, please notify me. I am wasting a lot of time trying to track people, deal with returned mail, and crediting invoices 😊*

**\*\*Next Panel Meeting – Applications must be in no later than 11 February 2022\*\***

Reminders for those applying for additional systems and first-time applicants.

#### Application form

Please make sure you are applying on the **correct version** of the application form – all IQP forms are available on the Timaru District Council Website.

<https://www.timaru.govt.nz/services/building/independent-qualified-persons>

**Applications to become IQP registered:** Please take care when completing applications and remember the more **relevant** information the better, therefore facts and supporting documentation is important.

**You can provide photographic evidence to support your knowledge, this will clearly demonstrate that you can identify what complies and what doesn't. This information will give the reviewer plenty of confidence in an applicant, making the approval decision an easy one.**



#### **Applications were declined for:**

- Detail of Work Experience
- References (Quality of) and Lack of.  
Supply references that are **relevant** to the specified systems being supplied for.  
*A note for those signing references – see note further on*
- Not meeting the set criteria
- The page five questions are being poorly answered – refer to the **relevant links** and **legislation** – these are on the application form and in this newsletter.

#### **Please refer to the Building Act 2004 sections 100-112.**

<http://legislation.govt.nz/act/public/2004/0072/latest/DLM306036.html> and the

**Compliance schedule handbook** available here <https://www.building.govt.nz/building-code-compliance/building-code-and-handbooks/compliance-schedule-handbook/>

#### **Building (Forms) Regulations 2004 -**

<http://www.legislation.govt.nz/regulation/public/2004/0385/latest/whole.html#contents>

- Your work history needs to be **descriptive** and **complete** – remember you are selling your skills and experience to the Panel.

**NB.** The IQP application form has been **updated**, please ensure that you are applying on the **correct version** of the form -

[https://www.timaru.govt.nz/\\_data/assets/pdf\\_file/0003/19524/Application-form-Acceptance-as-a-South-Island-Independent-Qualified-Person.pdf](https://www.timaru.govt.nz/_data/assets/pdf_file/0003/19524/Application-form-Acceptance-as-a-South-Island-Independent-Qualified-Person.pdf)

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If you need a word version of the application form, please email Mary - [mary.gazzard@timdc.govt.nz](mailto:mary.gazzard@timdc.govt.nz)

Please send applications in by email - E-mail attachments are limited to **15MB**, please use the large file transfer system and follow the **DROP-OFF** instructions at this link: - <https://files.timaru.govt.nz/>

You are dropping the file(s) off to [mary.gazzard@timdc.govt.nz](mailto:mary.gazzard@timdc.govt.nz)

Should your accounts team require a **PURCHASE ORDER** number for your invoices – **PLEASE** advise me of this, so I can get this sorted **PRIOR** to an invoice being sent out.

*When paying accounts – please quote the **Particulars, Code and Reference**, that are written on your invoice.*

## **Annual Renewal Letter**

This gets sent with your annual renewal invoice – **PLEASE** - fill it out and return it to me. Scanning and emailing it is fine your renewal will not be processed without it!

Kind Regards

**Mary**



**Mary Gazzard** | Compliance Officer Building  
South Island IQP Register Secretary

Timaru District Council | PO Box 522 | Timaru 7940  
P: 03 687 7468 | W: [www.timaru.govt.nz](http://www.timaru.govt.nz)

I am in the office 7.30am to 4.00pm

[mary.gazzard@timdc.govt.nz](mailto:mary.gazzard@timdc.govt.nz) – or [iqpenquiry@timdc.govt.nz](mailto:iqpenquiry@timdc.govt.nz)



## ***You have been asked to write a reference***

- **References:** When completing a reference to support an application for SI IQP registration, **please** ensure that it is relevant to the specified system that the person is applying for. Provide actual detail on what and how much you have supervised or worked together.
- **Vagueness** is not doing the applicant any favours and has resulted in either requests for further information or declined applications.
- What has the applicant been doing?  
Working under supervision.  
Alarm Technician  
Along with the company
- **Reference Template** is included with the application form.

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**IQPS are Professionals and well qualified in their areas of expertise therefore please remember -**

- IQP's **MUST** work within their competency and registration.
- 12a's are not issued in the interest of the building owner, they are issued if appropriate, i.e. The required Inspection, Maintenance and Reporting regime is complete.
- A report in lieu is NOT a right or get out of jail card. It has no legal standing and some Councils will file them as a record that the specified system is, on the day of inspection working as required, however during the year, missed inspections or a defect that has been repaired.
- A report in lieu should never be issued if the specified system remains defective – Please discuss with the Territorial Authority when a clean 12a cannot be issued.
- BSSR and SSSR have been recommended by MBIE to use when inspections have been missed due to covid-19 lockdowns and restrictions check with your Council if they are accepting them.



SOUTH ISLAND IQP  
APPROVAL / WITHDRAWAL FROM MEETING HELD 18 November 2021

**Approvals**

IQP	Company	Address	Features Approved	IQP Number
Mark Frater	Electro Services Ltd	Westport	SS3.1, SS3.2 & SS14.2	994
Glen Heaphy	Electro Services Ltd	Westport	SS3.1, SS3.2 & SS14.2	995
Nigel Moppett	AHI Carrier NZ	Christchurch	SS13.1, SS13.2 & SS13.3	374
Daniel Jephson	AHI Carrier NZ	Dunedin	SS13.1, SS13.2 & SS13.3	871
Matt Ker	Aotea Electric Marlborough	Blenheim	SS4	951
Ben McCormick	RnR Plumbing	Christchurch	SS7	991
Richard Howes	Waimea Electrical	Nelson	SS2 & SS14.2	989
Geoffrey Jenkins	Inside Systems	Invercargill	SS7	990
Mackenzie Fielding	MacMillan Plumbing	Rangiora	SS7	996
Graeme Viljoen	FFP Canterbury	Christchurch	SS3.2, SS4, SS13.3, SS15(b)-(e) inclusive	544
Kyle Bailey	FFP Canterbury	Christchurch	SS15(a) – (e) inclusive	983
Tony Brunton	FFP Canterbury	Christchurch	SS7 inspection only	997
John Phipps	Active Refrigeration	Blenheim	SS9	984
Ryan Biggs	Apex Heat Pumps	Nelson	SS9	
Dylan Thomas	Strawberry Sound	Dunedin	SS12	992
Chris Hartnell	Hartnell Coolheat	Christchurch	SS5 & SS13.1	148
Kelly Smith	Southgate Fire & Safety	Timaru	SS3.1	476
Daniel Hayes	Argus Fire	Christchurch	SS15.1	949
Anthony Smith	Defend Fire Protection	Christchurch	SS7 inspection only	993
Scott Pilkington	Qtac Fire Services	Christchurch	SS1 Automatic Systems for Fire Suppression – Gas & Foam Flood	988
Daniel Hayes	Argus	Christchurch	SS15.1	949
Nilesh Chetty	Compliance Consultants	Hamilton	SS1, SS2, SS3(b), SS4, SS14.2 & SS15.1	972

**Withdrawals/Removals**

IQP Removed:	Date:	Last Known Company:	Address:	IQP No.	Reason (retired/failed to contact/location unknown)
T Armstrong	19/10/21	Armstrong Plumbing & Gas	Nelson	857	Non payment of renewal fee
J Thompson	19/10/21	Streamline Plumbing	Arrowtown/Invercargill	662	Non payment of renewal fee
P Casey	20/10/21	Elevator Inspection Services	Auckland	685	Retired
R Hamilton	01/11/21	Walton Plumbing	Christchurch	290	Retired
T Allnutt	01/11/21	Tony Allnutt Plumbing	Timaru	226	No longer requires registration

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**None** of us involved in Building Industry wish to be in the position of being involved in considering a Building "Dangerous" in event of a fire due to failure of a specified system.

Clear documentation of the compliance path of specified systems takes the guess work out of decision of compliance.



**\*\*Next Panel Meeting – 24 February 2022**  
***Applications must be with the Secretary, Mary***  
***No later than -***  
**11 February 2022\*\***

Greig, Mary and all the members of the SI IQP Panel wishing you a Happy and Safe Christmas and look forward to working with you all in 2022. Keep Safe!





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## Training links and various website links follow:

Various ABC Train-up events held throughout the year

<http://www.abcqip.org.nz/>

Latest FPA newsletter here: -

The November newsletter can be downloaded here [FPANZ Newsletter November 2021](#)

### Useful website links -

Association of Building Compliance - <http://www.abcqip.org.nz/>

Back Flow Training info –

WSP

<https://nzetc.wsp.com/w/courses/>

Trade Lab Backflow Refresher Course

<https://courses.tradelab.co/p/refresher-course-iqp-backflow>

Fire Protection Association of NZ - <http://www.fireprotection.org.nz/>

Fire Protection Association Newsletters and FIRENZ Magazines -

<http://www.fireprotection.org.nz/online-resources/articles-and-publications>

Building Officials Institute of New Zealand - <https://www.boinz.org.nz/>

Fire Stop Centre - <http://www.firestopcentre.co.nz>

Building Networks - <https://www.buildingnetworks.co.nz/>

South Island IQP - <https://www.timaru.govt.nz/services/building/independent-qualified-persons>

Building Act 2004 sections **100-112**.

<http://legislation.govt.nz/act/public/2004/0072/latest/DLM306036.html> and the

Compliance schedule handbook <https://www.building.govt.nz/building-code-compliance/building-code-and-handbooks/compliance-schedule-handbook/> **Building (Forms) Regulations 2004 -**

<http://www.legislation.govt.nz/regulation/public/2004/0385/latest/whole.html#contents>

Building (Specified Systems, Change the Use, and Earthquake-prone Buildings) Regulation 2005 <http://www.legislation.govt.nz/regulation/public/2005/0032/latest/DLM3139.html>

Sponsored NZ standards - <https://www.standards.govt.nz/sponsored-standards/building-standards/>

A useful site for Fire Designers and IQP's

Link to Dunedin City Council's Compliance Schedule and BWOFF page: -

<https://www.dunedin.govt.nz/services/building-services/compliance-schedule-and-specified-system-information>

Institution of Fire Engineers – NZ Branch

<https://ife.org.nz/>



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## Training opportunities

### All fire protection industry qualifications are now free!

There has never been a better time to train, or retrain, on-the-job. All fire protection industry qualifications offered by Competenz are free from 01 July 2020 until 31 December 2022 for new and current learners.

There are also government wage subsidies available for employers of apprentices in their first two years of training.

Developed in conjunction with industry experts, our range of fire protection qualifications cover skills in fire detection and alarms, passive fire protection and hand-operated firefighting equipment.

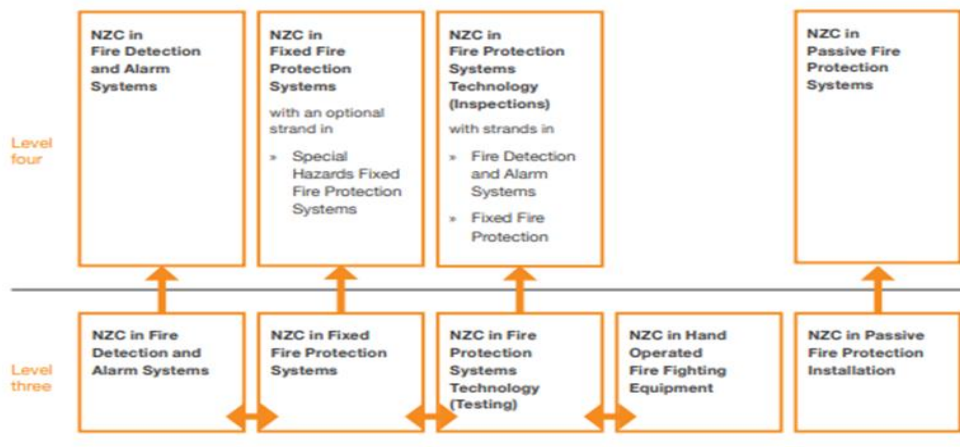
These qualifications take a step-by-step approach. Key benefits of the programmes are:

- A combination of practical and theory to develop both knowledge and skills
- Interactive learning available online 24/7
- Covers critical health and safety aspects of your work
- Competenz training advisor visits to support learners through their training
- Nationally recognised qualifications registered with the New Zealand Qualifications Authority (NZQA).

Competenz 

## New Zealand Certificates in fire protection

Competenz has created logical pathways for learners to progress, with five New Zealand Certificates at level 3 and six New Zealand Certificates at level 4.



## Training with Competenz

Competenz is the industry training organisation (ITO) for the fire protection industry.

Developing highly skilled employees is critical to staying competitive, productive and safe. To do this Competenz works with industry experts to develop nationally recognised qualifications, mapping the skills needed and registering them with NZQA. Our team also develop training plans to make it easy for you to grow your employee's skills and productivity.

We do this in 37 industries with more than 3,500 businesses, helping over 20,000 people develop their skills on-the-job each year.

To find out more about the fire protection qualifications call our customer services team on 0800 526 1800 or email [info@competenz.org.nz](mailto:info@competenz.org.nz).

[www.competenz.org.nz](http://www.competenz.org.nz)