



# MINUTES

## Local Arts Scheme Subcommittee Meeting Thursday, 15 September 2022

Ref: 1527431

**Minutes of Timaru District Council  
Local Arts Scheme Subcommittee Meeting  
Held in the Meeting Room 1, District Council Building, King George Place, Timaru  
on Thursday, 15 September 2022 at 12.30pm**

**Present:** Richard Lyon (Chairperson), Stu Piddington, Kera Baker, Alice Sollis, Elaine Taylor, Jan Finlayson, Rosie Staite

**In Attendance:** Grant Hamel (Customer Services Manager), Cassidy Willetts (User Experience and Community Engagement Support Officer)

**1 Apologies**

**Resolution 2022/71**

Moved: Clr Richard Lyon

Seconded: Mrs Elaine Taylor

That an apology of lateness be accepted for Alice Sollis on her behalf.

**Carried**

Alice arrived to the meeting at 12:40 p.m.

**2 Identification of Items of Urgent Business**

No items of urgent business were received.

**3 Identification of Matters of a Minor Nature**

No matters of a minor nature were raised.

**4 Declaration of Conflicts of Interest**

Alice Sollis declared a conflict of interest with the South Canterbury Drama League – Junior Section application. The chair advised she could stay in the room for the discussion to answer any questions the Committee may have.

**5 Confirmation of Minutes**

**5.1 Minutes of the Local Arts Scheme Subcommittee Meeting held on 2 June 2022**

**Resolution 2022/72**

Moved: Ms Kera Baker

Seconded: Ms Rosie Staite

That the Minutes of the Local Arts Scheme Subcommittee Meeting held on 2 June 2022 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

**Carried**

## **6 Reports**

### **6.1 Transition to Online Application Process**

- 1 To inform the Local Arts Scheme Subcommittee that the Timaru District Council will move its grants application process online to a web-based grants administration system (SmartyGrants).

#### **Resolution 2022/73**

Moved: Ms Kera Baker

Seconded: Ms Jan Finlayson

That the information be received and noted.

**Carried**

### **6.2 Correspondence Received**

- 1 To present correspondence from recipients of Creative Communities New Zealand Funding as distributed by the Local Arts Scheme Subcommittee.

#### **Resolution 2022/74**

Moved: Ms Rosie Staite

Seconded: Clr Stu Piddington

That the correspondence be received and noted.

**Carried**

### **6.3 Funds Available**

- 1 To inform the Local Arts Scheme Subcommittee of the funds available for distribution for the 2022/2023 financial year.

#### **Resolution 2022/75**

Moved: Clr Richard Lyon

Seconded: Ms Alice Sollis

That the information be received and noted.

**Carried**

## **7 Consideration of Urgent Business Items**

No items of urgent business were received.

**8 Consideration of Minor Nature Matters**

No matters of a minor nature were raised.

**9 Exclusion of the Public****Resolution 2022/76**

Moved: Clr Richard Lyon

Seconded: Clr Stu Piddington

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Plain English Reason</b>
<b>10.1 - Funding Applications</b>	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy
<b>10.2 - Public Excluded Minutes of the Local Arts Scheme Subcommittee Meeting held on 2 June 2022</b>	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy

**Carried**

**10 Public Excluded Reports****10.1 Funding Applications****10.2 Public Excluded Minutes of the Local Arts Scheme Subcommittee Meeting held on 2 June 2022****11 Readmittance of the Public****Resolution 2022/77**

Moved: Clr Stu Piddington

Seconded: Ms Rosie Staite

That the meeting moves out of Closed Meeting into Open Meeting and the decisions be made public.

**Carried**

The Committee approved the following applications:

1. South Canterbury Drama League: Junior Section – Towards “Peter Pan” the musical (\$4,351.00)
2. South Canterbury Art Society – Towards exhibition for local artists (\$1,900.00)
3. Every Body is a Treasure Trust – Towards visual poetry jam/photography classes for youth (\$3,000.00)

The meeting closed at 1:38 p.m.

  
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Clr Richard Lyon  
Chairperson



TIMARU DISTRICT COUNCIL

  
..... Chief Executive

