



# MINUTES

## Infrastructure Committee Meeting Tuesday, 8 October 2024

Ref: 1711516

**Minutes of Timaru District Council  
Infrastructure Committee Meeting**

**Held in the Council Chamber, Timaru District Council Building, 2 King George Place, Timaru  
on Tuesday, 8 October 2024 Following Environmental Services Committee at 10:37am.**

**Present:** Sally Parker (Chairperson), Gavin Oliver (Deputy Chairperson), Mayor Nigel Bowen, Peter Burt, Owen Jackson, Allan Booth, Stacey Scott, Michelle Pye, Scott Shannon

**In Attendance:** Paul Cooper (Group Manager Environmental Services), Andrea Rankin (Chief Financial Officer), Justin Bagust (Chief Information Officer), Bill Steans (Parks and Recreation Manager), Andrea McAlister (Acting Group Manager People & Capability), Andrew Dixon (Group Manager Infrastructure), Jan Finlayson (Geraldine Community Board Member), Charles Scarsbrook (Temuka Community Board Member), Nicole Timney (Group Manager Property), Philip Howe (Museum Director), Susannah Ratahi (Land Transport Manager), Selina Kunac (Transport Strategic Advisor), Cara Fitzgerald (Art Gallery Manager), Steph Forde (Corporate and Strategic Planner), Stephen Doran (Group Manager Corporate and Communication), Maddison Gourlay (Marketing and Communications Advisor), Brendan Madley (Senior Policy Advisor), Naomi Scott (Community Funding Advisor), Stephen Compton (Minutes)

**1 Apologies**

**1.1 Apologies Received**

**Resolution 2024/42**

Moved: Cllr Sally Parker

Seconded: Deputy Chairperson Gavin Oliver

That the Infrastructure Services Committee receive and note these apologies

**Carried**

**2 Public Forum**

There were no public forum items.

**3 Identification of Items of Urgent Business**

No items of urgent business were received.

#### **4 Identification of Matters of a Minor Nature**

There were two matters of a minor nature noted:

1. Cllr Gavin Oliver noted that a local resident had queried the competitive nature and cost of works taken out by local subcontractors and would like to discuss
2. Chair noted a query regards two upgrades TDC received from the Crown Resiliency programme (2024-7) to be discussed

#### **5 Declaration of Conflicts of Interest**

No conflicts of interest were declared.

#### **6 Chairperson's Report**

##### **6.1 Chairperson's Report**

Since the last meeting, the Chairperson has attended a Council Meeting, the Age Friendly Network meeting, Citizenship ceremonies, Hall of Fame ceremony, EOC Foundation course, Aorangi Stadium Trust meeting, Public Meeting for the Theatre Royal.

##### **Resolution 2024/43**

Moved: Cllr Sally Parker

Seconded: Cllr Owen Jackson

That the Infrastructure Services Committee receive and note this report

**Carried**

#### **7 Confirmation of Minutes**

##### **7.1 Minutes of the Infrastructure Committee Meeting held on 27 August 2024**

##### **Resolution 2024/44**

Moved: Mayor Nigel Bowen

Seconded: Cllr Michelle Pye

That the Minutes of the Infrastructure Committee Meeting held on 27 August 2024 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

**Carried**

#### **8 Reports**

##### **8.1 Actions Register Update**

Chair noted that as a matter arising from these minutes, Cllr Stu Piddington has had a discussion with Andrew Dixon and is satisfied regarding the fleet of cars, and also noted that Chrome Platers building was meant to be on the Action Register but is not on there.

**Recommendation**

1. That the Infrastructure Committee receives and notes the updates to the Actions Register.
2. That the vehicle fleet information request is completed and action is closed.

**8.2 South Canterbury Students Against Dangerous Driving (SADD) Consequences Video**

Video played showing impact of poor decisions (getting in a car with an intoxicated driver) on those attending site, the video is to be played to local high school students

Infrastructure Committee thanked for production and asked if it could be distributed to the public as well?

Further discussion around community engagement, and noted that this was work in progress.

The Infrastructure Committee again thanked all involved and noted it as a great example of co-operation across many agencies and organisations.

**Resolution 2024/45**

Moved: Cllr Sally Parker

Seconded: Deputy Chairperson Gavin Oliver

That the Infrastructure Committee receives the South Canterbury Students Against Dangerous Driving (SADD) Consequences Video report.

**Carried**

**8.3 Temporary Road Closure applications - Section 342 and Schedule 10, Clause 11(e) LGA 1974**

The purpose of this report is to seek the Committee's approval of temporary road closure application(s), as per Section 342 and Schedule 10, Clause 11(e) of the Local Government Act 1974.

The Land Transport Manager presented the report and noted that there is a legislative requirement to bring these costs to the Infrastructure Services Committee.

Three closures noted: Geraldine Xmas Parade; Retro Rocket Museum; the Twilight Night Market. The fourth on the list is: "Get to the Point" but as it requires community funding and is closure of a State Highway this falls under NZTA

Discussion around noted closures and budget

Costs noted: To date about \$36,000, with \$60,000 - \$70,000 to be paid for the rest of the financial year: \$9,000 left for Santa Parades (Timaru, Temuka and Pleasant Point); \$15,000 for the Anzac Parades; also: Streetfood Woodbury; Hadlow to Harbour; Various Artisan Markets; the Cruise Ship season is upon us so working with Venture Timaru (Di Hay) to assess requirements but expecting costs to be less as Station Street now restricted to 30kph; and \$10,000 for Rock 'n Hop.

General discussion around costs and legislative requirements around Council's ability to provide Traffic Management Systems, and could this be explored, and partnerships with local suppliers could be worked on to be more cost effective.

**Resolution 2024/46**

Moved: Clr Sally Parker

Seconded: Clr Peter Burt

That the Infrastructure Committee:

1. Approves temporary closure of Talbot Street – SH79 (Peel Street to Hislop Street) and Wilson Street (Lewis Street to Waihi River) for the Geraldine Christmas Parade on 6 December 2024 from 6pm to 8pm under Section 342 and Schedule 10, Clause 11(e) of the Local Government Act 1974.
2. Approves traffic management for the Geraldine Christmas Parade to be funded from the Community Events and Programmes budget.
3. Approves traffic management for Get to the Point to be funded from the Community Events and Programmes budget.
4. Approves temporary closure of Perth Street (Arthur Street to Sophia Street) and Sophia Street (Perth Street to Church Street) for the Retro Rock at the Museum 2025 on 15 February 2025 from 2pm to 12am (midnight) under Section 342 and Schedule 10, Clause 11(e) of the Local Government Act 1974.
5. Approves traffic management for Retro Rock at the Museum 2025 to be funded from the Community Events and Programmes budget.
6. Approves temporary closure of Stafford Street (Port Loop Road to George Street), Church Street (Stafford Street to Sophia Street) and Strathallan Street (Stafford Street to the Terrace) for the Twilight Night Market on 22 December 2024 from 3pm to 8pm under Section 342 and Schedule 10, Clause 11(e) of the Local Government Act 1974.
7. Approves traffic management for the Twilight Night Market to be funded from the Community Events and Programmes budget.
8. Approves the transfer of \$60,000 from the 4340.0460.0603 Community Programs & Events - Other Sundry Expenses budget to the 3260.0460.0401 Community Programs & Events - Contractors budget
9. We confirm that there is appetite to confirm that there is guaranteed funding for the Xmas Parades and ANZAC and that we then work through the process with the other ones when we have definitive costs

**Carried**

**8.4 Adoption of Timaru District Active Transport Strategy and Project Prioritisation for FY2024/25**

The Chair Welcomed Transport Strategy Advisor and Land Transport Manager to the meeting who spoke to the report and noted that the process had begun in 2022 and work had gone on with local stakeholders, and receiving feedback.

The Land Transport Manager spoke to a power point presentation on the Active Transport Strategy. It was noted that local amenities referred to bike repair stations, benches, bike parking in key destinations, water fountains. It was also noted that Promotion and Education had received a cut

to funding, so Council is looking to support external programmes. Also noted that planning applications for new subdivisions would take Active Transport Plans into consideration.

Discussion around work to encourage use of Active Transport, and willingness to work with third parties.

Funding is through Better off funding, about \$1.75 million for implementation, preferably over the next year and the wish is draw it down sooner. Noted that having an Adopted Active Transport Strategy is key to drawing down that funding.

Chair thanked for report and agreed to have questions on the Strategy at this stage.

General discussion around the strategy and funding, of note:

GM Infrastructure confirmed that there is a signed agreement for Tranche 1 funding of \$5m, Tranche 2 has been cancelled, so confident the funds are in place (\$2m for cycle trails, \$2m for Stadium, Art Gallery as well)

Further discussion around impact on road users.

Discussion around upgrading existing trails for equine users, and the expectation is that these will be short stretches, used for crossing the trail, and this is work in progress (safety concern over sharing trails with horses noted).

Chair thanked Land Transport Manager and team for work and moved to specific projects.

General discussion on a number of projects

Land Transport Manager noted engagement under way with businesses and local property owners over location of trails to minimise impact on local communities. Processes currently being worked through.

Chair noted that there was no provision in costs to upgrade lighting - No plans currently as the cost is prohibitively high.

Query- were pamphlets required? Response- Venture Timaru believe the pamphlets are useful in particular for Cruise Ship visitors.

Confirmation of existing projects to be worked through, and that these are moving ahead, and noted that there had been no prioritisation previously, which this report addresses.

## **Resolution 2024/47**

Moved: Cllr Owen Jackson

Seconded: Mayor Nigel Bowen

- That the Infrastructure Committee adopts the Timaru District Active Transport Strategy 2024
- That the Infrastructure Committee endorses the following projects to be funded in FY2024/25:
  - TIMKUP-62 - Hayes St – Stuart St (construction of new shared path)
  - TIMKUP-63 – SH1 - Grants Rd to Eversley St (designation of existing footpath as shared path including a range of enhancements to support safety and amenity)
  - TIMKUP-54 - Meadows Rd to Smithfield (trail design and development, consenting, design and planning for new bridge, potentially some trail construction)

- RRP-231 - SH1 Crossing at Temuka River Bridge to Opihi River Bridge (trail construction)
- TIMKUP-55 - SH1 Washdyke (trail construction)
- RRP-222 - Geraldine to Woodbury (trail construction)
- TKANLP-131 – Temuka Domain to Temuka River Bridge SH1 (trail construction)
- WAY-4 - Publish a web-map of cycling and walking routes
- WAY-5 - Publish and distribute printed maps of cycling and walking routes
- WAY-6 – Further develop Timaru Trails App
- AMT -1 - Install public on-street bike parking: key destinations, urban centres
- TIP -1 - Selected upgrades on existing rural trails to accommodate equestrian use, including engagement with NZ Equestrian Advocacy Network

**Carried**

## **8.5 Claremont Water Treatment Plant Upgrade Strategy**

The purpose of this report is to present the proposed upgrade strategy for the Claremont Water Treatment Plant Upgrade and to seek approval from the Infrastructure Committee, to proceed with the strategy.

At 11:58am, Cllr Owen Jackson left the meeting.

Chair Welcomed Grant Hall (GH) to the meeting, and noted that the report be taken as read

Three issues of note the reason for the proposed Claremont Water Treatment upgrade strategy

- i. Drinking water standard compliance
- ii. Issue of potential Taste and Odor issues
- iii. Treated Water Security

Options for the treatment of the Taste and Odor issues discussed:

- i. Active Carbon Treatment
- ii. Advanced Oxidation Process utilising Ultraviolet (UV) or Hydrogen Peroxide – UV
- iii. Microfiltration and pH correction would be the next stages in a multiple barrier process

The proposal is to use the current budget available, for the implementation of the strategy, and as part of the recommendations, do need to use the existing Treated Water Cover budget and that means we may need to look at that issue in the next LTP.

Impact would be need to re-cover the reservoir or implement new treated water storage and switch Claremont from a Treated to a Raw water storage plant.

Open to Questions from the floor

General discussion around Ozone replacement reasons:

- i. Reliance on water sourced at levels of NTU1 or less
- ii. This is also the only Ozone plant in NZ, maintained by the only company capable in NZ of doing so

- iii. The machinery is nearing the end of its recommended lifespan and the cost to replace the technology would be similar to a new microfiltration system
- iv. During cold weather periods, the generator and the back-up generator are both having to be on, so if one were to fail, the system would fail.

Further discussion around strategy and plan, it was noted that they are still working on the final solution (new reservoirs, upgrades etc), and strategy is being developed in line with Taste and Odor treatment solutions. There is robustness and redundancy built into the strategy

Chair confirmed that previous Infrastructure Committee had completed work to confirm that the current two water sources (Opihi and Pareora Rivers) were sufficient.

It was noted that each reservoir holds 5 days of average usage (10 days available at any stage). Also noted, that the quality of water received over time has deteriorated.

Comment Nigel Trainor (NT) noted –LTP has \$36m budgeted, originally for microfiltration and new covers. But given the Ozone nearing the end of life, the funds will look to be redirected to the replacement options (specifically UV which has lower operational costs).

There, will, therefore be a variation coming to the LTP, which once fully planned and costed will come back for full funding.

Originally also, the LTP had the two current reservoirs specified for for dirty (Raw) water, and once gone through the system would be used “as produced”,

Now the requirement is for more holding tanks – another variation to be accounted for

Further noted that recommended to get implementation of UV system right away.

Further discussion around the Design and build costs, it was noted that this is highly specialist work, and a standard approach across the industry, with proven track record of success.

General approval and gratitude for the report, and it was noted that there is an element of urgency, and the timeline for upgrades was 4 years

### **Resolution 2024/48**

Moved: Mayor Nigel Bowen

Seconded: Cllr Peter Burt

1. That the Infrastructure Committee approves the proposed upgrade strategy for the Claremont Water Treatment Plant Upgrade.
2. That the Infrastructure Committee approves the proposed reallocation of the reservoir covers upgrade funding to the Treatment Plant upgrade budget for UV treatment in the Timaru District Council 2024-2034 Long Term Plan.
3. That the Infrastructure Committee note that budget allocation for secure treated water storage for the Claremont Water Treatment Plant may be required to be considered in future Long Term Plans.

**Carried**

## **8.6 South Rangitata Reserve Management Plan Review**

This report is prepared to seek approval to notify Council’s intention to review the South Rangitata Reserve Management Plan.



Chair introduced Parks and Recreation Manager, and noted that taking the report as read.

The review is based on a Statutory Process – there has been recent clarification of the legal process and noted that this is a Comprehensive Review (not a minor review which do not require public consultation) and as such goes through: Intention to review the plan; Consider any feedback; prepare Draft; Consultation; then there is a Hearing (if required with written or oral submissions); Adoption of a plan considering any submissions and what was in the draft.

Under the Reserve Act, there are various delegations, somethings that can be delegated to staff and some things that can be delegated to other committees within Council. Unfortunately, the notification of the intention to Prepare to Review the Management plan, is something Full Council has to consider, so BS would like to make a change to the recommendation to:

“That the Infrastructure Committee confirm that the intention to review the South Rangitata Reserve Management Plan is publicly notified”

Next step: Public Notification of the intention to produce a plan (it was noted that a plan would be being developed, and other similar plans elsewhere would be referenced).

Further discussion around the opening of the Campground – it was noted that there is a major issue with the septic tank and a higher than usual water table, and as such resource consent from ECan would not be forthcoming, and so a timeline of when the campground would be open is not clear.

#### **Resolution 2024/49**

Moved: Cllr Peter Burt

Seconded: Mayor Nigel Bowen

That the Infrastructure Committee recommend that Council confirm the intention to review the South Rangitata Reserve Management plan is publicly notified.

**Carried**

## **9 Consideration of Urgent Business Items**

No items of urgent business were received.

## **10 Consideration of Minor Nature Matters**

### **10.1 Crown Resilience Programme - Land Transport**

The Land Transport Manager noted excitement at the selection of 2 projects under the Crown Resilience Programme 2024-2027 – following the submission of a number of projects to NZTA for consideration which were unsuccessful in the first round, but successful in the second round.

The first is the Cartwright Road Resilience Upgrade (as an alternative to SH1), where the hazard type is flooding.

The second is the Kellands Hill Resilience Upgrade, the connective project (Alternative to SH1)

Total cost for the projects is \$2.7 million, and the crown will fund just over \$2 million

Local share could be considered through a reprioritisation of our improvement program for years 2 and 3 of the LTP and no additional funding will be required.

The Land Transport Manager noted that we are at the concept stage at this point, but likely treatments will be some form of causeway/culvert

GM Infrastructure noted that the Financial Assistance Rate is 76% of cost as opposed to usual 51%

### **10.2 Approved Contractors for specialist work and costs involved**

A local resident suggested that the costs for the installation of water tanks seemed to far outweigh the value of the work completed

There is a maintained list of approved contractors, based on Health and Safety; meeting those standards; the quality of their workmanship and their track record. There is continuous assessment against those criteria, especially as their work does often end up belonging to the Council. Contractors are open to apply to be on the list at any time, and be assessed, and the list is on the website. Although there is a need for Council to go out to suppliers to encourage application to be on the list. Also noted that should someone wish to use a contractor not on the list, the Council is open to looking at on a case-by-case basis

General discussion around ownership and responsibility of pipework, it was confirmed that in urban areas, TDC is responsible to the boundary, in the rural schemes it is to the Flow Restrictor at the tank, so the property owner pays for it, and then it becomes the responsibility of TDC (who would be responsible for any leaks).

**11 Public Forum Items Requiring Consideration**

There were no public forum items.

**The Meeting closed at 12:54pm.**

.....

**Chairperson**