



# **MINUTES**

## **Tenders and Procurement Committee Meeting Tuesday, 10 December 2024**

**Ref: 1728311**

**Minutes of Timaru District Council  
Tenders and Procurement Committee Meeting  
Held in the Meeting Room 1, District Council Building, King George Place, Timaru  
on Tuesday, 10 December 2024 at 9.30am**

**Present:** Nigel Bowen (Chairperson), Peter Burt, Sally Parker, Michelle Pye

**In Attendance:** Stacey Scott, Stu Piddington, Scott Shannon, Stephen Doran (Minute taker), Andrea Rankin, Gavin Oliver, Nigel Trainor (Chief Executive), Andrew Dixon, Bill Steans, Garth Nixon.

**1 Apologies**

**1.1 Apologies**

**Resolution 2024/21**

Moved: Chairperson Nigel Bowen

Seconded: Cllr Sally Parker

That the apologies of Cllr Allan Booth and Cllr Owen Jackson are received and accepted.

**.Carried**

**2 Identification of Items of Urgent Business**

No items of urgent business were received.

**3 Identification of Matters of a Minor Nature**

No matters of a minor nature were raised.

**4 Declaration of Conflicts of Interest**

No conflicts of interest were declared.

**5 Reports**

**5.1 Contract 2636 - Upgrade Evans Street Watermain**

1 To seek approval for tender acceptance for Contract 2636 – Evans Street watermain upgrade.

The GM infrastructure spoke to the report on the renewal of existing water main, down by showgrounds. Pipe is in the carriageway and at end of left, and the contract will renew and route down footpath to reduce future costs. Three tender. One tender at a good price, and have competency to do work with a good track record. This is a Lowest price conforming tender so there is choice of accepting this tender or going back to market..

It was noted that although this is in the NZTA corridor it is our asset, so the cost is with us. We will be abandoning the previous pipe, filling it with grout and that will be our obligations covered.

Lot of other services in the area, so wasn't suitable for drilling.

There was discussion about post contract reviews, to see if the cheapest is still the cheapest. The tender evaluation method meant this could be public.

There was discussion around the Douglas Street works and the issues there, it was noted that the contractor was paid for the job, not specifically the time it took.

### **Resolution 2024/22**

Moved: Cllr Sally Parker

Seconded: Cllr Peter Burt

1. That the tender from Rooney Earthmoving Limited for Contract 2636 being the construction of Evans Street watermain upgrade works for the sum of \$765,449.02 plus GST be accepted.
2. That the successful tender and awarded amount be released to the public.
3. That the Group Manager Infrastructure be authorised to approve contract variations within approved budget amounts.

**Carried**

## **6 Consideration of Urgent Business Items**

No items of urgent business were received.

## **7 Consideration of Minor Nature Matters**

No matters of a minor nature were raised.

## **8 Exclusion of the Public**

### **Resolution 2024/23**

Moved: Chairperson Nigel Bowen

Seconded: Cllr Peter Burt

That the public be excluded from—

- the following parts of the proceedings of this meeting, namely,—

#### **9.1 Contract 2698 - Greater Timaru Ground Maintenance Contract**

#### **9.2 Contract 2699 - Rural Community Ground Maintenance Contract**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
<b>9.1 - Contract 2698 - Greater Timaru Ground Maintenance Contract</b>	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	To protect commercially sensitive information
<b>9.2 - Contract 2699 - Rural Community Ground Maintenance Contract</b>	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	To protect commercially sensitive information

**Carried**

#### Note

[Section 48\(4\)](#) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4)Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof)—
  - (a)shall be available to any member of the public who is present; and
  - (b)shall form part of the minutes of the local authority.”

## 9 Public Excluded Reports

### 9.1 Contract 2698 - Greater Timaru Ground Maintenance Contract

### 9.2 Contract 2699 - Rural Community Ground Maintenance Contract

## 10 Readmittance of the Public

### Resolution 2024/24

Moved: Cllr Sally Parker

Seconded: Chairperson Nigel Bowen

That the meeting moves out of Closed Meeting into Open Meeting.

**Carried**

**The Meeting closed at 9.59am.**

Minutes Confirmed 04 March 2025



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**Chairperson**