



Community Development Committee Meeting

on

Tuesday 24 July 2018

**Council Chambers
District Council Building
King George Place
Timaru**

Timaru District Council

Notice is hereby given that a meeting of the Community Development Committee will be held in the Council Chamber, District Council Building, King George Place, Timaru on Tuesday 24 July 2018, at the conclusion of the Infrastructure Committee meeting.

Committee Members:

Clrs Steve Wills, (Chairperson), Nigel Bowen (Deputy Chairperson), Peter Burt, David Jack, Andrea Leslie, Richard Lyon, Paddy O'Reilly, Sally Parker, Kerry Stevens and the Mayor.

Local Authorities (Members' Interests) Act 1968

Councillors are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Bede Carran
Chief Executive

Community Development Committee

24 July 2018

Agenda

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Community Development Committee

for the Meeting of 24 July 2018

Report for Agenda Item No 6

**Prepared by Sharon Taylor
Group Manager Community Services**

Confirmation of Minutes

Minutes of Community Development Committee.

Recommendation

That the minutes of a meeting of the Community Development Committee held on 12 June 2018, excluding the Public Excluded items, be confirmed as a true and correct record.

Timaru District Council

Minutes of a Meeting of the Community Development Committee held in the Council Chamber, District Council Building, King George Place, Timaru on 12 June 2018 at 9.30am

Present Clrs Steve Wills (Chairperson)(part meeting), Nigel Bowen, Peter Burt, Andrea Leslie, Richard Lyon, Paddy O'Reilly, Sally Parker, Kerry Stevens and the Mayor

Apologies Proposed Clr Stevens
Seconded Clr Bowen

"That the apologies from Clr Jack, Raewyn Hessel of the Pleasant Point Community Board and Gavin Oliver of the Geraldine Community Board be accepted."

Motion carried

In Attendance Lloyd McMillan – Temuka Community Board (for public part of meeting)

Chief Executive (Bede Carran), Acting Group Manager Community Services (Bill Steans), Parks and Recreation Policy Analyst (Fabia Fox) and Council Secretary (Joanne Brownie)

1. **Minor Nature Item - Introduction of New Staff Member**

The Parks and Recreation Manager introduced new staff member Fabia Fox who has been employed as the Parks and Recreation Policy Analyst.

2. **Declaration of Conflicts of Interest**

The Mayor and Chairperson declared an interest in the Sister Cities report.

3. **Chairperson's Report**

The Chairperson reported on meetings he had attended and duties he had carried out since the last meeting including District Plan workshop, Community Awards Panel, Local Arts Scheme Subcommittee, meeting with the Group Manager Community Services, work on the permanent display for the Alexandra lifeboat and discussion with a member of the public.

Proposed Clr Wills
Seconded Clr Stevens

"That the Chairperson's report be received."

Motion carried

4. **Confirmation of Minutes Community Development Committee Meeting
8 May 2018**

Proposed Clr Parker
Seconded Clr O'Reilly

“That the minutes of a meeting of the Community Development Committee held on 8 May 2018, excluding the public excluded items, be confirmed as a true and correct record.”

Motion carried

5. **Sister City Relationships and Visit**

The Chairperson vacated the chair and Deputy Chairperson - Clr Bowen chaired the meeting for this issue.

The Committee considered a report by the Executive Assistant to the Mayor requesting authorisation for the Mayor and the Chairperson of the Community Development Committee to travel, with a wider group, to Timaru's sister city Eniwa, Japan.

The Committee agreed that sustaining our sister city relationships is an important part of what Council does, and visits to the sister cities help foster these relationships. Benefits have accrued from previous visits, including 55 students having the opportunity for a cultural experience through the programme, exploring tertiary education opportunities, exchanging ideas on tourism issues particularly in regard to cycling and walking tracks and sharing information on earthquake resilience.

Proposed Clr Lyon
Seconded Clr Burt

“That the Committee authorises the Mayor and the Chairperson of the Community Development Committee to travel to Eniwa with their expenses being met from the Sister City Budget.”

Motion carried

The Chairperson and the Mayor did not vote on the resolution.

The Chairperson resumed the chair.

6. **Exclusion of the Public**

Proposed the Mayor
Seconded Clr Stevens

“That the Committee resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

Confirmation of Minutes

- **Donations and Loans Subcommittee Recommendation - Loan Application**
Section 7(2)(b)(ii)
Section 7(2)(f)(i)

Section 7(2)(b)(ii)

The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

- **Donations and Loans Subcommittee Recommendation – Grant Applications**
Section 7(2)(f)(i)

Section 7(2)(f)(i)

The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty.

- **Deed of Agreement for Arundel Belfield Road Significant Natural Areas**
Section 7(2)(b)(ii)
Section 7(2)(a)

Section 7(2)(a)

The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.

Receipt of Sculptures on Permanent Loan
Section 7(2)(a)

Section 7(2)(a)

The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.

Sports Club Lease
Section 7(2)(i)

Section 7(2)(i)

The withholding of the information is necessary to enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)."

Motion carried

7. **Readmittance of the Public**

Proposed the Mayor
Seconded Clr Stevens

"That the public be readmitted to the meeting."

Motion carried

The meeting concluded at 10.05am.

Chairperson

Community Development Committee

for the Meeting of 24 July 2018

Report for Agenda Item No 7

Prepared by Fabia Fox
Parks and Recreation Policy Analyst

and

Bill Steans
Parks and Recreation Manager

South Canterbury Spaces and Places Strategy

Purpose of Report

1. To present the Community Development Committee with the draft South Canterbury Spaces and Places Strategy for consideration. The Committee is also invited to provide feedback on the draft Strategy prior to finalisation by the Project Steering Group.

Background

2. The South Canterbury Spaces and Places Strategy (Strategy report circulated separately) has been developed through a collaboration, primarily involving Mackenzie, Waimate and Timaru District Councils, with Sport Canterbury being the lead agency.
3. Initially the project was developed as a result of submissions to the Long Term Plan 2015-25 of the three councils. For Timaru it was a chance to address multiple approaches to sport and recreation suggested in various submissions.
4. The Strategy has been developed via a multi- stage process. The initial task identified was a stock take of sport and recreation facilities. Facility owners, operators and users provided details about the age, condition, additional amenities and possible future improvements of these facilities.
5. While the vast majority of larger facilities have been recorded in this inventory, there is still a possibility that some smaller facilities have been omitted. As a result, the inventory will be viewed as a living document, with amendments made as required to ensure it maintains relevance and usefulness.
6. Following on from the stock take, consultants Global Leisure Group were engaged to produce the Strategy with further input from individuals, clubs and organisations via direct submissions and focus group workshops.

7. This consultation focused largely on the advantages, challenges and needs of sport and active recreation in relation to facility provision and condition in the region.
8. A Project Steering Group was established to provide governance with representation from the three local authorities via elected members, Sport Canterbury Board, Community Trust of Mid & South Canterbury, Trust Aoraki and representation from the business and sporting community. The Mayor of Timaru District chairs the Steering Group.

Options

9. A recommendation can be made to the Steering Group to adopt the Strategy with or without amendments.
10. Not recommend adoption of the Strategy.

Identification of Relevant Legislation, Council Policy and Plans

11. Not Applicable

Assessment of Significance

12. This matter is not deemed significant under the Council's Significance and Engagement Policy.

Consultation

13. Considerable consultation has been carried out during the development of the Strategy and final comments are now being sought from various stakeholders including Council.
14. During the development of the Strategy, feedback has been received from different groups, regional sporting organisations, schools, funders, councils and the public. This has been through direct submissions, focus group workshops and meetings.

Other Considerations

15. There are no other considerations relevant to this matter.

Funding Implications

16. An initial contribution of \$25,000 was made by the Timaru District Council in 2016.
17. Adopting the Strategy does not imply any particular financial commitment in the future. There may be opportunities and requests to contribute to initiatives but these decisions would be presented to Council as they arise. There is no requirement to contribute financially to any particular initiative.

Conclusion

18. The South Canterbury Spaces and Places Strategy is welcome and timely. It is a very useful collaborative document that looks at the sport and active recreation facilities in the South Canterbury region as a whole. It recommends approaches to make best use of facilities from the mountains to the sea.
19. This Strategy will be a useful guide for sporting and recreational facilities development, rationalisation and operation for the next twenty years.

Recommendation

That the draft South Canterbury Spaces and Places Strategy is considered and any comments or suggestions recommended to the Project Steering Group prior to final adoption of the Strategy by the Project Steering Group.

Community Development Committee

for the Meeting of 24 July 2018

Report for Agenda Item No 8

Prepared by **Craig Motley**
Recreation Facilities Manager

Over 80 Swimming Membership Eligibility

Purpose of Report

20. To clarify the criteria for eligibility of free Over 80 Swimming Membership at all Timaru District pools.

Background

21. A historic concession allowing swimmers aged 80 years and over free access to all Timaru District pools has been in place for several years from when Century and Maori Park Pools were in operation.
22. An application has been received from an ex resident who has recently moved out of the District.
23. It is proposed that more explicit wording is included on Over 80 Swimming Membership applications requiring applicants to provide verification that they reside in the Timaru District at the time of application.
24. This will align with the criteria for Over 80 Parking Exemption which is noted in the Parking Policy, 4.5, 19.

Options

25. Clarify the criteria for swimming concession for 80+ to be for Timaru District residents at the time of application.
26. Leave the criteria for swimming concession for 80+ with no Timaru District residency requirement for eligibility.

Identification of Relevant Legislation, Council Policy and Plans

27. None identified.

Assessment of Significance

28. This matter is not deemed significant under the Council's Significance and Engagement Policy.

Consultation

29. Chairperson of Community Development Committee, Council Secretary, Group Manager Infrastructure, Recreation Facilities Manager.
30. The 65+ discount was also taken into account when considering the administration and eligibility for 80+ concession. The Recreation Facilities Manager consulted with Waitaki, Selwyn, Waimakariri and Christchurch City Council to determine how they administer their 65+ discount for their swim facilities. Due to the difference in the way this discount is administered, only evidence of age is required, which is consistent with Timaru District operations.

Other Considerations

31. There are no other considerations relevant to this matter.

Funding Implications

32. There are no funding implications.

Conclusion

33. We have received an application from an ex resident who has recently moved out of the District. Clarification of the original intent of the discount will enable a consistent application of the discount.

Recommendation

That the Committee confirm the eligibility of applicants for free Over 80 Swimming Membership.

Community Development Committee

for the Meeting of 24 July 2018

Report for Agenda Item No 11

Prepared by Sharon Taylor
Group Manager Community Services

Exclusion of the Public

Recommendation

That the Committee resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

Confirmation of Minutes

- **Alexandra Lifeboat
(Minor Nature Matter)**
Section 7(2)(i) Section 7(2)(i)
The withholding of the information is necessary to enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)
- **Receipt of Sculptures
on Permanent Loan**
Section 7(2)(a) Section 7(2)(a)
The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.
- **Sports Club Lease**
Section 7(2)(i) Section 7(2)(i)
The withholding of the information is necessary to enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)