



# **Council Meeting**

**Commencing at 3pm**

**on**

**Tuesday 7 August 2018**

**Council Chambers  
District Council Building  
King George Place  
Timaru**

## **Timaru District Council**

**Notice is hereby given that a meeting of the Timaru District Council will be held in the Council Chamber, District Council Building, King George Place, Timaru on Tuesday 7 August 2018, at 3pm.**

**The meeting will be preceded by a citizenship ceremony at 2pm.**

### **Council Members**

Mayor Damon Odey, Clrs Nigel Bowen, Peter Burt, Dave Jack, Andrea Leslie, Richard Lyon, Paddy O'Reilly, Sally Parker, Kerry Stevens, and Steve Wills

### **Local Authorities (Members' Interests) Act 1968**

Councillors are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Bede Carran  
**Chief Executive**

## **Agenda**

- 1**                                    **Opening Prayer – Alister McNaughton of St Andrews Presbyterian Parish**
- 2**                                    **Apology – Clr Nigel Bowen**
- 3**                                    **Public Forum -**
- 4**                                    **Identification of Urgent Business**
- 5**                                    **Identification of Matters of a Minor Nature**
- 6**                                    **Declaration of Conflicts of Interest**
- 7**            **1**                                    **Confirmation of Minutes – Council Meeting – 26 June 2018**
- 8**            **13**                                    **Schedule of Functions Attended by the Mayor and Deputy Mayor and Councillors**
- 9**            **15**                                    **Schedule of Functions Attended by the Chief Executive**
- 10**           **17**                                    **Loan Raising Programme 2018/19**
- 11**           **22**                                    **Representation Review 2018 - Adoption of Initial Proposal**
- 12**                                    **Consideration of Urgent Business Items**
- 13**                                    **Consideration of Minor Nature Matters**
- 14**                                    **Public Forum Items Requiring Consideration**

**Timaru District Council**  
**for the meeting of 7 August 2018**

**Report for Agenda Item No 7**

**Prepared by Bede Carran**  
**Chief Executive**

**Confirmation of Minutes – Council Meeting 26 June 2018**

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Minutes of the 26 June 2018 Council meeting.

**Recommendation**

**That the minutes of the Council meeting held on 26 June 2018, excluding the public excluded items, be confirmed as a true and correct record.**

## Timaru District Council

### Minutes of a Meeting of the Timaru District Council held in the Council Chamber, District Council Building, King George Place, Timaru on 26 June 2018 at 3pm

**Present** Mayor Damon Odey (Chairperson), Clrs Peter Burt, Dave Jack, Andrea Leslie, Richard Lyon, Paddy O'Reilly, Sally Parker, Kerry Stevens and Steve Wills

**Apologies** Proposed Clr Jack  
Seconded Clr Wills

"That the apologies from Clr Bowen, and John McDonald (Pleasant Point Community Board) be accepted."

Motion carried

**In Attendance** Noeline Clarke – Temuka Community Board (for public part of meeting)

Janene Adams – Geraldine Community Board (for public part of meeting)

Chief Executive (Bede Carran), Group Manager Environmental Services (Tracy Tierney), Group Manager Community Services (Sharon Taylor), Acting Group Manager Corporate Services (Mark Low), People and Capability Manager (Symon Leggett), Waste Minimisation Manager (Ruth Clarke) and Council Secretary (Joanne Brownie)

**Karakia** The Mayor opened the meeting with a karakia

1. **Declaration of Conflicts of Interest**

There were no conflicts of interest declared.

2. **Confirmation of Minutes Council Meeting 22 May 2018**

Proposed Clr O'Reilly  
Seconded Clr Wills

"That the minutes of the Council meeting held on 22 May 2018, excluding the public excluded items, be confirmed as a true and correct record."

Motion carried

3. **Schedule of Functions Attended by the Mayor, Deputy Mayor and Councillors**

Proposed Clr O'Reilly  
Seconded Clr Wills

"That the schedule of duties and functions attended by the Mayor, Deputy Mayor and Councillors be received and noted."

Motion carried

4. **Schedule of Functions Attended by the Chief Executive**

Proposed Clr Parker  
Seconded Clr Jack

"That the schedule of duties and functions attended by the Chief Executive be received and noted."

Motion carried

5. **Refreshing Our Look**

The Council considered a report by the Communications Manager seeking approval for a refreshed Timaru District Council logo. Council approved of the refreshed design, noting the improvement was undertaken at very little cost but suggested that the social media logo could be improved if possible. Confirmation from Arowhenua marae is being awaited on the Te Reo wording.

Proposed Clr Jack  
Seconded Clr Wills

"That Council agrees to adopt the refreshed logo for Council corporate purposes."

Motion carried

6. **Waste Management and Minimisation Plan 2018**

The Council considered a report by the Waste Minimisation Manager presenting the Waste Management and Minimisation Plan 2018 for adoption. In regard to particular contaminants, the Waste Minimisation Manager advised that waste management is a changing space presently and there may be some national determinations that emerge in the next while. The issue will be raised at the Local Government NZ Conference in July.

Proposed Clr Stevens  
Seconded Clr O'Reilly

"That the final Waste Management and Minimisation Plan 2018-2018 be adopted."

Motion carried

7. **Adoption of Timaru District Council Long Term Plan 2018-2028**

The Council considered a report by the Corporate Planning Manager and the Group Manager Corporate Services seeking adoption of the Long Term Plan. The final Audit New Zealand opinion was received at the meeting.

7.1 Proposed Clr Burt  
Seconded Clr Parker

- a. "That the report be received.
- b. That the Council adopts the following policies and strategies that are included within the Long Term Plan:
  - Financial Strategy
  - Financial Contributions Policy
  - Infrastructure Strategy
  - Revenue and Financing Policy
  - Rates Remission Policy
  - Rates Postponement Policy
  - Rates Remissions and Postponement on Maori Freehold Land Policy
  - Rates Discount Policy
  - Fees and Charges
  - Significance and Engagement Policy.
- c. That the Council resolves to permit an unbalanced budget in accordance with Section 100 of the Local Government Act 2002 for the 10 years commencing 1 July 2018 as described in the Long Term Plan."

Motion carried

7.2 Proposed Clr Burt  
Seconded Clr Jack

- d. "That the Council receives the final Audit opinion.
- e. That the Long Term Council Plan 2018 – 2028 is adopted in accordance with Section 93 of the Local Government Act 2002."

Motion carried

8. **Resolution to Set Rates**

The Council considered the resolution to set and assess rates for the year commencing on 1 July 2018 and ending 30 June 2019.

Proposed Clr Stevens  
Seconded Clr Lyon

## **“Resolution to Set Rates**

Timaru District Council has adopted its Long Term Plan for 2018-19. It has made no changes to its proposed rating policy and is now moving to set and assess the rates described in its rating policy.

1 That the Timaru District Council set the following rates under the Local Government (Rating) Act 2002, on rating units in the district for the financial year commencing 1 July 2018 and ending on 30 June 2019. Such rates shall become due and payable by instalments on the dates prescribed in clause 11 of this resolution.

2 All rates and charges are inclusive of the Goods and Services Tax (GST).

### **3 General Rate**

That pursuant to Section 13(2)(b) and Section 14 of the Local Government (Rating) Act 2002 a general rate set as a rate in the dollar on the land value of all rating units within the Timaru District, assessed on a differential basis as described below:

Timaru District - Accommodation	\$0.00959
Timaru District - Commercial Central	\$0.00959
Timaru District - Commercial Other	\$0.00959
Timaru District - Community Services	\$0.00240
Timaru District - Industrial	\$0.00959
Timaru District - Primary	\$0.00120
Timaru District - Recreational	\$0.00240
Timaru District - Residential General	\$0.00240
Timaru District - Residential Multi Unit	\$0.00480

### **4 General Charge**

That pursuant to Section 15(1)(a) of the Local Government (Rating) Act 2002 a uniform annual general charge of \$677.00 per rating unit be assessed on every rating unit within the Timaru District.

Provided that where any two or more separate rating units are owned by the same ratepayer; used jointly as a single unit and are contiguous or separated only by a road, railway, drain, water race, river or stream they shall be deemed to be one unit for the purpose of the setting and assessing of this uniform annual general charge.



5 **Community Works and Services Rates**

That pursuant to Section 16(3)(b) and (4)(a) of the Local Government (Rating) Act 2002 a targeted community works and services rate set as a rate in the dollar on the land value of all rating units within each of the community areas where the service is provided.

Geraldine	\$0.00150
Rural	\$0.00005
Temuka	\$0.00250
Timaru	\$0.00135

6 **Community Board Charges**

That pursuant to Section 16(3)(b) and (4)(a) of the Local Government (Rating) Act 2002 a targeted uniform annual Community Board charge on each separately used or inhabited part of a rating unit within each of the Temuka, Geraldine and Pleasant Point Wards.

Geraldine	\$3.00
Pleasant Point	\$5.00
Temuka	\$3.50

7 **Sewer Charge**

That pursuant to Section 16(3)(b) and (4)(a) of the Local Government (Rating) Act 2002 a targeted annual charge for sewerage disposal set per water closet or urinal connected either directly or through a private drain to a public sewerage drain subject to the proviso that every rating unit used exclusively or principally as a residence of not more than one household shall be deemed to have not more than one water closet or urinal.

Sewer Charge	\$369.00
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8 **Waste Management Charge**

That pursuant to Section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 a differential targeted rate on all rateable and non-rateable land to which the “three bin” waste collection service is actually provided

- (a) of \$285.00 per standard size “three bins” provided to each rating unit;
- (b) of \$385.00 per large “three bins” provided to each rating unit;
- (c) of \$74.00 per additional small (140 litres) recycling bin provided to each rating unit; and

- (d) of \$84.00 per additional large (240 litres) recycling bin provided to each rating unit; and
- (e) of \$114.00 per additional small (140 litres) compost bin provided to each rating unit; and
- (f) of \$135.00 per additional large (240 litres) compost bin provided to each rating unit; and
- (g) of \$141.00 per additional small (140 litres) rubbish bin provided to each rating unit; and
- (h) of \$202.00 per additional large (240 litres) rubbish bin provided to each rating unit.

## 9 **Water Charges**

That pursuant to Section 16(3)(b), (4)(b) and section 19 of the Local Government (Rating) Act 2002 targeted rates for the supply of water in the following areas as follows.

- (a) Geraldine, Pleasant Point, Peel Forest, Temuka, Timaru and Winchester urban supplies

A differential annual charge of \$315.00 per separately used or inhabited part on each rating unit or separately used or inhabited part of a residential rating unit receiving an ordinary water supply and \$157.50 per rating unit on all rating units situated within 100 metres from any part to the water works to which water can be but is not supplied within the urban areas.

- (b) Rural

- (i) **The Rangitata-Orari Water Supply District**

A targeted rate of \$17.30 per hectare within the rating unit.

- (ii) **The Te Moana Downs Water Supply District**

- a) A targeted rate of \$290.00 for each unit of water supplied;
- b) A targeted rate of \$554.88 for each tank except where there is more than one tank to any rating unit as a technical requirement of the scheme, in which case only one charge will apply.

- (iii) **The Orari Township Water Supply District**

A targeted rate of \$232.00 for each unit of water supplied.

- (iv) **The Seadown Water Supply District**

- a) A targeted rate of \$18.70 per hectare within the rating unit;
- b) A targeted rate of \$467.00 per separately used or inhabited part of a rating unit for each domestic supply;

- (v) **Beautiful Valley Water Supply District**

A targeted rate of \$3.69 per hectare within the rating unit.

(vi) **Downlands Water Supply District**

On so much of the rating unit appearing on Valuation Rolls number 24640, 24660, 24670, 24680, 24690, 24700, 24710, 24820, 24840, 24850, 24860, and part 25033, as is situated within the Downlands Water Supply District.

- a) A targeted rate of \$601.00 for each separately used or inhabited part of a rating unit within the Pareora Township and for rating units used as halls within the scheme.
- b) A targeted rate of \$1,031.00 per rating unit for rating units used as schools within the Pareora Township.
- c) In addition a targeted rate of \$429.00 for each separate connection (excluding Pareora Township) to the water supply except where there is more than one connection to any rating unit as a technical requirement of the scheme, in which case only one charge will apply.
- d) In addition to the charge assessed in (c) above, a targeted rate of \$172.00 per unit of water or where water supplied in one half units a charge of \$86.00 per half unit.

(c) **Water by Meter**

Targeted rates for water supply, set under Section 19 of the Local Government (Rating) Act 2002 per cubic metre of water consumed to any rating unit situated in the following areas which has been fitted with a water meter:

Seadown	\$0.89
Urban	\$0.64

10 **Community Centre Charges**

That pursuant to Section 16(3)(b) and (4)(a) of the Local Government (Rating) Act 2002, the following uniform targeted rates in respect of each separately used or inhabited part of a rating unit situated in the following Community Centre Areas:

Claremont Community Centre	\$20.00
Fairview Community Centre	\$30.00
Kingsdown Community Centre	\$36.00
Otipua Community Centre	\$20.00
Seadown Community Centre	\$25.00

## 11 Instalment Dates

The above rates and charges (except for metered water) are due and payable on the following dates:-

### All Ratepayers

<b>Instalment</b>	<b>Due Date</b>
1	20 September 2018
2	20 December 2018
3	20 March 2019
4	20 June 2019

The due dates for metered water targeted rates are as follows:-

<b>Month invoice raised</b>	<b>Due Date</b>
July 2018	20 August 2018
August 2018	20 September 2018
September 2018	23 October 2018
October 2018	20 November 2018
November 2018	20 December 2018
December 2018	21 January 2019
January 2019	20 February 2019
February 2019	20 March 2019
March 2019	23 April 2019
April 2019	20 May 2019
May 2019	20 June 2019
June 2019	22 July 2019

## 12 Method of Calculation of Each Instalment

### All Ratepayers

Instalments 1-4: Each instalment will be equal to one quarter (1/4) of the total year's rates (2018/2019).

**13 Discount**

That pursuant to Section 55 of the Local Government (Rating) Act 2002, the following discount will apply:-

A discount of 2.50% will be allowed on the total rates set, if the 2018/2019 rates, including any current penalties, are paid in full on or before 20 September 2018.

**14 Penalties**

That pursuant to Section 57 of the Local Government (Rating) Act 2002 the District Council prescribes the following penalties to be added to unpaid rates:-

**(a) A Penalty**

A penalty under section 58(1)(a) of 10% of the amount of the instalment remaining unpaid will be added if not paid on or before the instalment due date, on the following dates:

<b>Instalment</b>	<b>Penalty Date</b>
1	21 September 2018
2	21 December 2018
3	21 March 2019
4	21 June 2019

**(b) Further Penalties**

A further penalty under section 58(1)(b) and 58(1)(c) of 10% of the amount of any rates from previous financial years remaining unpaid on 3 July 2018 will be added on 21 September 2018. An additional penalty will be added to any unpaid rates from previous financial years that remain unpaid on 21 March 2019. This penalty will be added on 22 March 2019.

Penalties will not be applied to the metered water targeted rates

15 **Payment of Rates**

That rates shall be payable at any of the following places:

Timaru District Council offices, 2 King George Place, Timaru

Temuka Library, Information and Service Centre, 72-74 King Street, Temuka

Geraldine Library and Service Centre, 76 Talbot Street, Geraldine

between the hours of 9.00am to 5.00pm, Monday to Friday.”

Motion carried

9. **Exclusion of the Public**

Proposed Clr Jack

Seconded Clr Leslie

“That the Council resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

**Confirmation of Minutes –**

**Directorships**

Section 7(2)(a)

The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.”

Motion carried

10. **Readmittance of the Public**

Proposed Clr O’Reilly

Seconded Clr Stevens

“That the public be readmitted to the meeting.”

Motion carried

The meeting concluded at 3.25pm.

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Chairperson

**Item Considered with the Public Excluded Council Meeting 26 June 2018**

**11 Confirmation of Minutes – Council Meeting 22 May 2018**

Proposed Clr Wills  
Seconded Clr Jack

“That the public excluded items of the minutes of the Council meeting, held on 22 May 2018, be confirmed as a true and correct record.”

Motion carried

**Timaru District Council**  
**for the Meeting of 7 August 2018**

**Report for Agenda Item No 8**

**Schedule of Functions Attended by the Mayor, Deputy Mayor and Councillors**

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**Functions Attended by the Mayor**

<i>18 June</i>	Met with Golf Club representative Attended Sister City Committee meeting
<i>19 June</i>	Attended Audit and Risk meeting Attended meeting with Environment Canterbury Councillors Teleconference with Digital Economy and Digital Inclusion Ministerial Advisory Group
<i>20 June</i>	Attended PrimePort Board meeting
<i>21 June</i>	Opened the South Canterbury Rally event Met with Golf Club representative
<i>25 June</i>	Met with Ministry of Business Innovation and Employment representative
<i>26 June</i>	Chaired Industrial Relations meeting Conducted Citizenship Ceremony Chaired Council meeting Attended Earthquake Prone Building workshop
<i>27 June</i>	Met with Mackenzie and Waimate Mayors Attended Alpine Energy Shareholders meeting
<i>28 June</i>	Met with GAIA Young Enterprise Students
<i>2-6 July</i>	Attended visit to Sister City – Eniwa, Japan
<i>15-17 July</i>	Attended Local Government New Zealand annual conference

In addition to the above appointments, I met with 5 members of the public on matters of concern to them.



## Functions Attended by the Deputy Mayor

<i>18 June</i>	Attended Downlands Committee meeting
<i>19 June</i>	Attended Environment Canterbury Council to Council meeting
<i>20 June</i>	Officiated Microplasma Bovis meeting
<i>21 June</i>	Attended Industrial Relations meeting Attended Citizenship Ceremony Attended Council meeting Attended Earthquake Prone Buildings workshop
<i>27 June</i>	Attended Alpine Energy Limited Shareholders meeting
<i>2 July</i>	Attended Orari-Temuka-Opihi-Pareora Water Zone meeting
<i>9 July</i>	Attended Orari-Temuka-Opihi-Pareora Zone Committee Planting day

## Recommendation

**That the report be received and noted.**

**Timaru District Council**  
**for the Meeting of 7 August 2018**

**Report for Agenda Item No 9**

**Schedule of Functions Attended by the Chief Executive**

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**Functions Attended by the Chief Executive**

<i>19 June</i>	Met with General Manager and Emergency Manager Canterbury Civil Defence Emergency Management Attended Audit and Risk Subcommittee Attended Environment Canterbury Council to Council meeting
<i>20 June</i>	Attended 3 Waters Meeting
<i>21 June</i>	Met with Alpine Energy Chief Executive Attended BA5 at Presbyterian Support South Canterbury
<i>22 June</i>	Met with Chief Executive from Heritage New Zealand Attended Equip Board Meeting
<i>25 June</i>	Met with Ministry of Business Innovation and Employment representative Met with representatives from Aoraki Multicultural Council
<i>26 June</i>	Met with PSA delegate Attended Industrial Relations Committee meeting Attended Citizenship Ceremony Attended Council meeting Attended Earthquake Prone Buildings workshop
<i>27 June</i>	Attended Alpine Energy Limited Shareholders meeting
<i>28 June</i>	Met with Aoraki Development Chief Executive
<i>29 June</i>	Attended Environment Canterbury Chief Executive Drinking Water meeting
<i>2 July</i>	Attended Digital Local Government meeting
<i>3 July</i>	Met with Aoraki Development Chief Executive Met with Timaru Environment Canterbury Manager

<i>6 July</i>	Met with representative of New Zealand Trade and Enterprise Attended Local Government New Zealand Meeting
<i>9 July</i>	Attended Canterbury Operations Forum Attended Cultural Awareness Workshop
<i>10 July</i>	Met with representative Canterbury Regional Economic Development Strategy
<i>11 July</i>	Teleconference with Environment Canterbury and Canterbury Mayoral Forum representatives Attended Heritage Roadshow
<i>13 July</i>	Met with Aoraki Development Chief Executive
<i>15-17 July</i>	Attended Local Government New Zealand annual conference
<i>16 July</i>	Met with Department Internal Affairs Officials

### **Recommendation**

**That the report be received and noted.**

**Timaru District Council**  
**for the meeting of 7 August 2018**

**Report for Agenda Item No 10**

**Prepared by Tina Rogers**  
**Group Manager Corporate Services**

**Loan Raising Programme 2018/19**

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1. Based on the 2018-2025 Long Term Plan, the Council will during the course of 2018/19, raise by way of loan finance up to \$25,794,000 in new loans, including a loan for Downlands Water Supply. Of this, \$4,980,500 will be used to repay loans that are expiring. The net increase in borrowing will be \$20,813,500. Of this, \$8,863,000 relates to borrowing that was originally forecast to occur in 2017/18 but was not required due to delayed capital expenditure.
2. At the conclusion of 2018/19, it is expected that loans outstanding will be \$118.3 million. It is also forecast to have financial investments of \$25.9 million.

**New Loans**

3. During 2018/19 the Council is planning to raise new loans for the following purposes:

Activity	Loans borrowed 2018/19		Capital Expenditure 2018/19
Subsidised Roding	\$816,000		\$11,715,000
Civil Defence	38,000		50,000
Sewer upgrades (primarily replacement loan)	800,000	}	4,236,000
Sewer extensions	820,000	}	
Urban water upgrades	11,572,000		16,115,500
Downlands Water Supply	4,555,000		6,495,000
Te Moana Water Supply	2,150,000		3,249,000
Seadown Water Supply	460,000		535,000
Waste Minimisation	1,249,000		2,746,300

Timaru Library	1,834,000		2,476,000
Theatre Royal	<u>1,500,000</u>		2,797,000
Total loans borrowed	\$25,794,000		\$50,414.800

4. The difference in the loans borrowed and the capital expenditure is funded from a range of sources such as reserves, grants and the New Zealand Transport Funding Agency's funding assistance rate (the FAR). Note that this amount is not all of Council's forecast capital expenditure but the expenditure attached to the external borrowings attached to those business activities.
5. The funds will be raised through the following loans:

Development Loan No. 1 2018	\$21,239,000
Development Loan No. 2 2018 (DWS)	\$4,555,000
6. These loans will be raised via a combination of bank debt facilities, bond issuance or via the Local Government Funding Agency.

#### Loan Repayments

7. The activities where loans are expiring which will be repaid are:

Subsidised Roding	\$ 523,400
Sewer	2,058,200
Civil Defence	3,700
Downlands Water Supply	10,800
Te Moana Water Supply	32,000
Urban Water	274,500
Waste Minimisation	651,900
Museum	4,700
Swimming pools	784,500
Airport	207,100
Parking	130,500
Parks	<u>299,200</u>
	<b><u>\$4,980,500</u></b>

#### Recommendation

**That the Council adopts the attached resolution in regard to the following loans:**

<b>Development Loan No. 1 2018</b>	<b>\$21,239,000</b>
<b>Development Loan No. 2 2018 (DWS)</b>	<b>\$4,555,000.</b>

**Timaru District Council**  
(“the Council”)

**Loan Resolutions**

**WHEREAS:**

- A. As required by the Local Government Act 2002 (“the Act”), the Council has adopted the funding and financial policies set out in section 102(2) of the Act, which are outlined in the Council’s Long Plan (“LTP”).
- B. The Council borrows as it considers appropriate and exercises its flexible and diversified borrowing powers pursuant to the Local Government Act 2002 and the Local Government Borrowing Act 2011. The Council recognises that it can essentially act as a normal corporate entity in its borrowing activities. The Council approves, by resolution, the borrowing requirement for each financial year during the LTP or Annual Planning process.
- C. It is necessary for the Council to delegate to certain Council officers, the authority to agree to precise terms and conditions of any borrowing or incidental arrangement, and any security to be given by the council.

**RESOLUTIONS**

It was therefore resolved by the Council that:

- 1. The Council borrows as provided in the LTP, Annual Plan and subsequent Council decisions as to any limits set out in the Liability Management policy under section 102(2)(b) of the Act.
- 2. Such borrowing shall be secured by the issue of Stock under the terms of the Council’s Debenture Trust Deed dated 15 May 1998 (as amended 10 September 2002, 29 March 2004, 13 September 2012 and 14 February 2013) and, in the case of borrowing from the Local Government Funding Agency (“LGFA”), shall also be secured by a cross guarantee entered into by the Council on 18 February 2013 (which is entered into by all councils borrowing from the LGFA).
- 3. The Council has considered the risks and benefits to the Council of undertaking such borrowing and incidental arrangements, and giving such security, as provided for in the LTP and the Annual Plan.
- 4. The Council is satisfied that the general terms and conditions of such borrowing, incidental arrangements and security are in accordance with the Annual Plan and LTP and, in particular, the limits and guidelines set out in the Liability Management Policy and other funding and financial policies of the Council.

5. The following officers of the Council (including any replacement or successor officer):
  - Group Manager Corporate Services; and
  - Finance Manager,  
("Authorised Persons")  
Be authorised to act on the Council's behalf in:
    - a. negotiating and agreeing the terms and conditions of each borrowing and/or incidental arrangement entered into by the Council from time to time, in accordance with the LTP (including the funding and financial policies) and the Annual Plan;
    - b. negotiating, agreeing and executing all documents and taking all actions as they consider necessary or desirable for the purpose of giving effect to any borrowing or incidental arrangement and any security which may be given in respect thereof.
6. Any Authorised Person may in writing appoint a substitute to exercise any of the authorities conferred upon the appointment or/and may revoke any such appointment from time to time and the references to "Authorised Person" in these Resolutions shall include any such substitute, provided that:
  - a. the power of substitution conferred by this Resolution shall not be conferred upon any such substitute; and
  - b. a substitute shall not be able to act hereunder jointly with the Authorised Person who appointed him, but may only act with another Authorised Person or a substitute appointed by another Authorised Person.
7. The authorisations set out in Resolutions 5 and 6 above:
  - a. shall remain in full force and effect until written notice of their revocation by Council resolution has been received by the Authorised Persons, provided that any person dealing with the Authorised Persons (or any two or more of them) shall be entitled to assume that the authorisations have not been revoked and remain in full force and effect and, in so assuming, shall be protected unless and until he or she has actual notice of such revocation; and
  - b. shall be exercisable by the Authorised Persons without, and be valid and effective to bind the Council notwithstanding the absence of, notice to, or approval by, the members of the Council, but (subject to the foregoing) shall not operate to the exclusion of the Councillors' powers in respect of matters referred to therein, to the effect that the Councillors may continue to exercise those powers themselves notwithstanding the Authorisations.

THE COMMON SEAL of THE )  
TIMARU DISTRICT COUNCIL )  
was hereunto affixed by and in the )  
presence of: )

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Mayor

\_\_\_\_\_

Chief Executive Officer



**Timaru District Council**  
**for the Meeting of 7 August 2018**

**Report for Agenda Item No 11**

**Prepared by Mark Low**  
**Corporate Planning Manager/Electoral Officer**

**Representation Review 2018 - Adoption of Initial Proposal**

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**Purpose of Report**

1. To recommend the formal adoption of the Council's initial (Draft) proposal for representation arrangements for the 2019 and 2022 elections and that the proposal be distributed for public consultation.

**Background**

2. The Local Electoral Act requires local authorities to carry out a review of their representation arrangements at least once every six years. Having previously conducted a representation review in 2012 for the 2013 and 2016 local elections, the Council is now required to undertake a representation review for the 2019 and 2022 local elections. Representation reviews are defined by the Local Electoral Act 2001 as reviews of the representation arrangements for a local authority. Those arrangements include:
  - a. The number of councillors to be elected to the Council;
  - b. Whether councillors are elected by wards or by the district as a whole (or a mixture of both systems);
  - c. If elected by wards, the number, boundaries and names of these wards and the number of councillors that will represent them; and
  - d. Whether to have Community Boards, and if so how many, their boundaries and membership.
3. The Council is required to adopt an initial proposal for public consultation on its representation arrangements for the 2019 and 2022 elections. Following adoption, the proposal must be publicly notified inviting the public to make submissions on it. The Council must consider, and hear if requested, any submissions received on its proposal. Based on those submissions, the Council needs to either confirm or amend the proposal as its "final" proposal, which is also notified. The Council's "final" proposal must be adopted and public notice given within six (6) weeks of the close of submissions on the Initial Proposal. If there are appeals and objections to the "final" proposal, then the Local

Government Commission makes the final determination. The Commission determination must be made no later than 10 April 2019 and is subject to judicial review or appeal on a point of law. The process must adhere to a statutory timeline and process.

4. Once the initial proposal is agreed, the formal statutory review process commences. There is no opportunity to stop or delay the statutory process. As discussed at Councillor Workshops, it is desirable to embark on public consultation on an initial proposal as soon as possible.
5. All elements of Council's representation proposals, including community board(s), are subject to rights of appeal and/or objection to the Local Government Commission (LGC). It is therefore important that the review fully considers all options available. It is also important that the process carried out is robust and that it results in a decision that can be supported by reasons that provide a defensible outcome.
6. In preparing for and carrying out a representation review, the Council must be aware of the relevant provisions of the Act and the Local Government Act 2002. The Council must also consider the guidelines issued by the LGC to assist local authorities in identifying the factors and considerations that they should take into account when developing their representation proposals

#### **Proposed timeline:**

- **Tuesday 7 August 2018** - Council meeting to resolve initial proposal
- **Thursday 16 August 2018** - advertise initial proposal and consultation period
- **Monday 17 September 2018** - consultation closes
- **Tuesday 16 October 2018** - Extraordinary Council for Representation Review hearing/to adopt final proposal (within 6 weeks of submissions closing)
- **Saturday 20 October 2018** - Public Notice of final proposal (within 6 weeks of submissions closing)
- **Saturday 20 October – Tuesday 20 November 2018** - appeals/objections period
- **By 31 November 2018** - Forward to LGC (if required)

#### **Representation Review Pre-Engagement**

7. The methods used in the pre-engagement phase included:
  - a. Engaging Darryl Griffin from Electionz.com to assist the Council to follow best practice for defining communities of interest, effective representation for identified communities of interest, and fairness of representation for electors;
  - b. Consultation with all three community boards; and
  - c. Workshops of the Council and Community Boards to ensure elected members are fully informed of the process and engaged to assess various options.

8. A 'Discussion Document' (Attachment 2) containing the appropriate information and references prepared and distributed to all Councillors and Community Board members and considered at workshops, provides information about the key issues that the Council needs to consider as part of the decision-making process.

### **Matters to be covered by the Representation Review**

9. The Council has already undertaken reviews of some related processes, including the electoral system to be used and whether or not Maori wards would be established. In both cases, the status quo of First Past the Post and no Maori ward was maintained. Council was briefed on the Maori representation options available under the Local Electoral Act and concluded that it could not propose the establishment of a Maori ward at this time because the number of Maori opting to be on the Maori roll for the Timaru District is insufficient to meet the Act's requirements.
10. In preparing its publicly notified proposal, the Council needs to determine:
  - The number of Councillors to be elected to the Council;
  - Whether the members of the Council are elected by wards, the district as a whole, or a mixture of both systems;
  - If elected by wards, the boundaries and names of these wards and the number of councillors that will represent them; and
  - Whether to have Community Boards, and if so how many, their boundaries and membership.
11. The Council must also determine whether a community should be subdivided for electoral purposes, and if so:
  - The name and boundaries of subdivisions, or
  - The number of members to be elected from each subdivision.

### **Identifying Communities of Interest:**

12. Timaru District is a territorial authority with a significant urban centre and urban townships surrounded by rural farmland. The review takes into account a number of factors when identifying the communities of interest, including:
  - Current and historic boundaries
  - Housing and development patterns, and potential for urban growth
  - Business and education activities such as industrial areas, defined shopping hubs and existing schools
  - Community organisation's boundaries
  - Areas of significant open space, topographic and other features and natural landscapes (such as major roads and transport corridors, rivers, local beaches, hills and valleys)
  - Provision of utilities
  - Rural character

- Opportunities for planned and random social interactions
  - Services and local places, including marae, schools, medical facilities, libraries, community centres, churches, cafes and shops
  - Open spaces and recreational spaces and facilities, including parks, pools, walking tracks
13. For many people; family, friends, neighbours and other people are important in building a sense of community rather than simply physical characteristics of an area. Feedback over time has suggested that "community" for most people is a relatively small geographical area and is significantly smaller than the current ward areas.

*Determining Effective Representation of Communities of Interest:*

14. Effective representation must be achieved within the statutory limits that:
- The Mayor must be elected at large, and
  - Members (councillors) must be no fewer than 6 nor more than 30, including the mayor.
15. Workshops during the review have considered each of these matters as outlined below:

*Election at large, by ward or mixed*

16. Using information collated on communities of interest, the review considers whether effective representation would be best achieved by way of:
- an at-large system (where all members are elected by all voters across the district); or
  - a ward system; or
  - a mixed system, with members elected partially at-large and partially by ward.
17. This Council has traditionally elected its members under a ward system. The LGC has supported ward-based systems over at-large representation for the most part.
18. An at-large system would be a significant departure from previous arrangements for Timaru. Generally, the feedback is that there is a clear preference to elect Councillors under the ward system, rather than at-large. This was confirmed as recently as in 2012 - the community feedback to the Council at that time did not favour elections 'at large'.
19. At the workshop held for the Council and all three of the community board meetings there was little or no support for an "at large" system.
20. Research indicates that people are more likely to vote when they know the candidates standing in their ward. Electing members under the ward system achieves a spread of Councillors across the District. Therefore, while the review requires some consideration to an at-large (district-wide) system of effective

representation, the general consensus is that at this point in time, ward representation continues to be effective.

#### *Number of Councillors and Wards*

21. The Local Electoral Act requires the Council to determine the number of wards and the number of councillors to be elected from each ward.
22. The membership of a territorial authority should be no fewer than six and no more than 30 members (including the Mayor).
23. The current elected membership of the Council is 9 councillors (excluding the Mayor).
24. Generally, the current view is to maintain the status quo (in terms of number of councillors and wards).
25. The majority of those present at workshops believe the existing number of Councillors is sufficient to represent the variety and complexity of local needs and the range of functions being undertaken by the Council.
26. It was considered that councillor numbers could not be increased or decreased without impacting on fair and effective representation.
27. On balance, retaining the status quo was considered most appropriate.

#### *Ward Boundaries*

28. Again, the status quo was preferred over all of the options given consideration during the Council workshop and Community Board meetings.
29. There was some discussion about adjusting the Geraldine Ward and Pleasant Point-Temuka Ward boundary in two places. There was a view expressed that there might be a stronger community of interest for those in the Rangitata Island area with the Temuka community and their might be a stronger community of interest for those in the Opihi area with the Geraldine community. Any change would also require consequential adjustments to the boundaries of the Geraldine, Pleasant Point and Temuka communities. However, the consensus was that no change should be considered at this time.
30. There was consensus to retain the status quo including using the existing names of wards.

#### *Community Boards*

31. In undertaking a review of community boards the Council is required to consider:
  - Whether there should be communities and community boards; and
  - If it resolves there should, the nature of any community and the structure of any community board.

32. Currently, there are three community boards in Timaru District – the Pleasant Point, Temuka and Geraldine Community Boards. The current community boundaries are as established in 1989.
33. Community boards are established under the Local Government Act 2002 to perform such functions and duties and exercise such powers as are delegated to them by the Council.
34. The retention of all three boards was strongly supported at each of the three community board meetings.
35. The Community Boards considered that their boundaries should also remain as they are.

*Membership of Community Boards*

36. The Local Electoral Act provides that community boards may have between 4 and 12 members. Each board must include at least 4 elected members and may include appointed members. The number of appointed members must be less than half the total number of members.
37. All three Board's considered that their membership should remain as is.

Fair Representation

38. The Council is required to determine the ratio of population per councillor for each proposed ward and compare the subdivision ratios calculated with the average population per member for the Council. Fair representation, in accordance with the Local Electoral Act clause 19V, requires no more or less than a “+/- 10%” deviation from that average.
39. All three wards proposed comply with this requirement, as illustrated by the table below:

Ward	General Electoral Population	Number of councillors per constituency	Population per councillor	Deviation from district average population per councillor	% deviation from district average population per councillor
Timaru	31,800	6	5,300	68	1.30
Pleasant Point-Temuka	9,560	2	4,780	-452	-8.64
Geraldine	5,730	1	5,730	498	9.52
Total	47,090	9	5,232		

## Options

40. The Council must develop a proposal for public consultation. The proposal must include:
  - a description of each proposed ward, constituency, community, or subdivision;
  - a description of proposed boundaries of each proposed ward, constituency, community, or subdivision so it is readily identifiable to the public; and
  - an explanation of any proposed changes to the basis of election, membership, or ward, constituency, community, or subdivision boundaries.
41. The findings to date indicate that the initial proposal should be based on:
  - A ward-based system,
  - Retention of all three community boards, and
  - Using existing names for the Wards and Community Boards
42. Advantages of the Initial Proposal include:
  - a. All wards comply with the legislative requirements and provide for fair representation;
  - b. The growth patterns predicted in the Draft District Growth Strategy indicate that compliance will continue in future years;
  - c. The existing ward and community board structure is well understood by the electors;
  - d. The Council is satisfied that the existing structure will continue to provide effective representation for the District's distinct communities of interest; and
  - e. No significant changes have occurred since 2012 to indicate that the Council should be proposing changes to its representation arrangements at this time.Other options, including their advantages and disadvantages were canvassed as part of the discussion document that was considered by Community Boards and Council.
43. Council has the option to adopt the Initial Proposal as outlined in the recommendations or make changes to the Initial Proposal to be adopted for consultation.

## Identification of Relevant Legislation, Council Policy and Plans

44. Local Electoral Act 2001 - Section 19 of the Local Electoral Act sets out the provisions for the Council's representation review. In particular, Sections 19T to 19V relate to the requirements around effective and fair representation when determining membership and basis of election.
45. Local Government Act 2002 - The Council is also required to comply with the decision-making procedures contained in Part 6 of the Local Government Act.

## **Assessment of Significance**

46. This matter is deemed significant under the Council's Significance and Engagement Policy, and will be consulted on as required under the Local Electoral Act.

## **Consultation**

47. As outlined earlier, the representation review has been discussed with Community Boards, with their views advised to Council as part of the workshop.
48. The Initial Proposal is required to be open to submissions for a month. Consultation techniques to be used for this consultation will include:
  - a. Public Notice on Initial Proposal
  - b. Webpage with online submission opportunity on Timaru District Council website and all relevant materials
  - c. Hard Copy availability via Council Service Centres, Libraries and Main office
  - d. Mailout to key stakeholders
  - e. Summary in the Courier newspaper
  - f. Ongoing awareness, including Facebook promotion and other means

## **Other Considerations**

49. There are no other considerations relevant to this matter.

## **Funding Implications**

50. There are costs associated with representation. The costs will largely be associated with:
  - elected member remuneration and administrative costs and facilities, and
  - compilation of electoral rolls and administration of the election.
51. There are no additional costs should the Council retain the status quo.
52. Costs of the Representation Review consultation will be covered by the Election Expenses Fund.

## **Conclusion**

53. This report has outlined the process to date for the 2018 Representation Review. The Council must now adopt an Initial Proposal for consultation to initiate the next stage of the process to meet its legislative obligations.



## Recommendations

1. That the Timaru District Council adopts as its Initial Proposal for the Representation Review for the local election to be held in 2019 and subsequent elections until altered by any subsequent decisions the following:

- (a) That the Council comprise nine (9) Councillors elected from three (3) wards, and the Mayor elected at large;
- (b) That the Council retain the existing ward names of Timaru, Pleasant Point-Temuka and Geraldine;
- (c) That the proposed boundaries of the three (3) wards remain as they are at present and as shown on the attached map (Attachment 3);
- (d) That the population each ward will represent will be as follows:

Wards	General Electoral Population	Number of councillors per constituency	Population per councillor	Deviation from district average population per councillor	% deviation from district average population per councillor
Timaru	31,800	6	5,300	68	1.30
Pleasant Point-Temuka	9,560	2	4,780	-452	-8.64
Geraldine	5,730	1	5,730	498	9.52
Total	47,090	9	5,232		

- (e) That there be three (3) Community boards representing the communities of Pleasant Point, Temuka and Geraldine;
- (f) That the proposed boundaries of the three (3) communities remain as they are at present and as shown on the attached map (Attachment 4);
- (g) That for the Pleasant Point Community Board there be five (5) members elected at large from the Pleasant Point community and two members appointed by the Council representing the Pleasant Point-Temuka Ward;
- (h) That for the Temuka Community Board there be five (5) members elected at large from the Temuka community and two members appointed by the Council representing the Pleasant Point-Temuka Ward;

- (i) That for the Geraldine Community Board there be six (6) members elected at large from the Geraldine community and one member appointed by the Council representing the Geraldine Ward;

**2. The reasons for the Council's decisions include:**

- All wards comply with the legislative requirements and provide for fair representation;
- The growth patterns predicted in the Draft District Growth Strategy indicate that compliance will continue in future years;
- The existing ward and community board structure is well understood by the electors;
- The Council is satisfied that the existing structure will continue to provide effective representation for the District's distinct communities of interest; and
- No significant changes have occurred since 2012 to indicate that the Council should be proposing changes to its representation arrangements at this time.

**3. That public notice is given of the Initial Proposal as contained in this resolution;**

**4. That the Timaru District Council will hear submissions on this Initial Proposal.**

## Attachment 1: Statutory Framework

- 1.1 All territorial authorities are required under section 19H(2)(b) of the Local Electoral Act 2001 to review their representation arrangements at least every six years.
- 1.2 The Timaru District Council (the Council) last reviewed its representation arrangements prior to the 2013 local authority elections. Accordingly, it was required to undertake a review prior to the next elections in October 2019. The current review must be completed by 20 December 2018.
- 1.3 Section 19 of the LEA01 sets out the provisions for the Council's representation review. In particular, Sections 19T to 19V relate to the requirements around effective and fair representation, particularly identifying communities of interest as an essential precursor to determining effective representation.
- 1.4 The Council is also required to comply with the decision-making procedures contained in Part 6 of the Local Government Act 2002 (LGA02). In particular, Section 14 states that:
  - a local authority should make itself aware of, and should have regard to, the views of all of its communities; and
  - when making a decision, a local authority should take account of:
    - (ii) the diversity of the community and the community's interests, within its district or region;
    - (iii) the interests of future as well as current communities; and
    - (iv) the likely impact of any decision on the interests referred to in subparagraphs (i) and (ii).
  - A local authority should provide opportunities for Maori to contribute to its decision-making processes.
- 1.5 The Local Government Commission has published Guidelines (6th edition, June 2017) to assist local authorities with their representation reviews. A discussion document outlining the major issues to be considered as part of this review was also distributed to Councillors and Community Board Members.
- 1.6 In addition to the above representation arrangements, local authorities and communities have the opportunity to consider the:
  - electoral system to be used for their elections (first-past-the-post (FPP) or single transferable vote (STV)), and
  - establishment of Maori wards/constituencies.
- 1.7 These processes are not formally part of representation reviews and are matters for local discretion with no right of appeal to the Commission. However, these issues are closely linked to the identification of the most appropriate representation arrangements for a district or region. They were considered and resolved before detailed ward arrangements can be determined.
- 1.8 The Council has resolved to retain the first-past-the-post electoral system for the 2019 and 2022 elections.

- 1.9 The Council considered whether it was appropriate to establish a Maori ward. There are insufficient numbers of Maori electing to be included in the Maori roll in Timaru District to qualify.

## Attachment 2 Discussion Document

# Representation Review – Discussion Document

## 1.0 What is required?

Local authorities (both regional and territorial) around the country are required to make decisions about their representation arrangements.

A district council must determine by resolution whether to have wards or not, whether to elect some councillors by wards and the rest at large; if wards are decided the proposed number of wards; the proposed name and boundary of each ward; and the number of councillors proposed to be elected by the electors of each ward.

The Local Electoral Act requires all local authorities to undertake a review of its representation arrangements at least every six years. The last time the Timaru District Council did this was in 2012. It is now time to repeat the process.

Prior to developing an initial proposal and formally consulting with the community about its representation review, the Council will hold a workshop to discuss various options. In addition the Council has also invited comments from the three Community Boards.

### 1.1 Legislative Requirements:

The legislative requirements are attached as Appendix 1.

Some amendments were made to the representation review provisions of the *Local Electoral Act 2001 (LEA)* in June 2013. The main amendments involved:

- providing more flexibility for the application of the +/- 10% rule to territorial authority representation arrangements, subject to consideration by the Local Government Commission where arrangements do not comply with the +/- 10% rule;
- initial representation review proposals are not able to be resolved by councils until 1 March of the year before the year of an election.
- allowing local authorities to make minor boundary alterations to wards, communities, or subdivisions of local board areas or communities without undertaking a full representation review, subject to consideration by the Local Government Commission (applies to the optional three year review only);

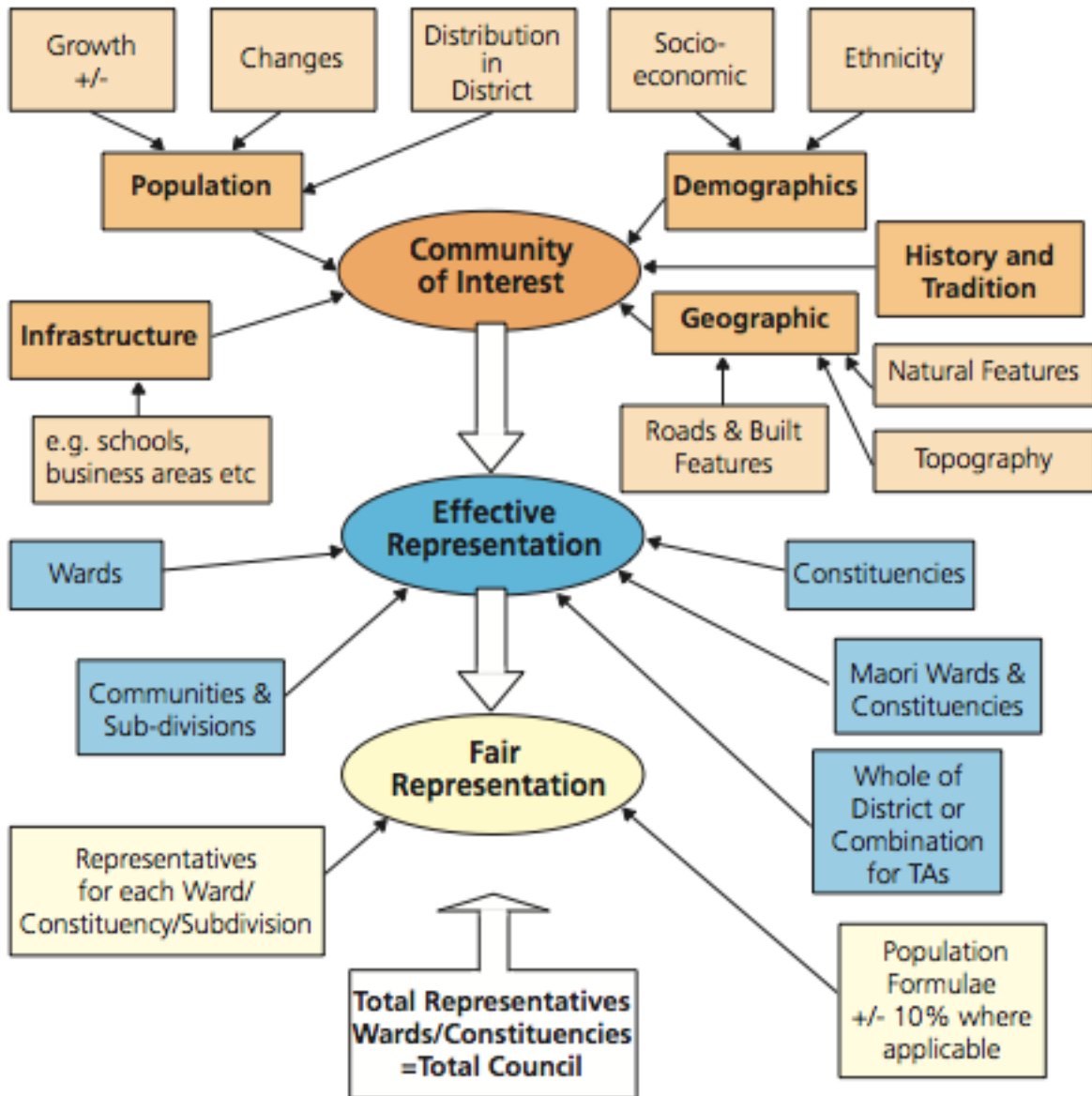
The first two of the amendments listed above will apply for the first time to local authorities undertaking representation reviews in 2018 (and which did not undertake a review in 2015).

### 1.2 Communities of interest?

The term “communities of interest” is used in the Local Electoral Act to describe in general terms the sense of community or belonging reinforced by the geography of the

area, the commonality of places to which people go to for their employment, the location of their schools, marae, banks, where they do their shopping and the location of their religious, recreational and major transport facilities etc.

**Diagram of key concepts for communities of interest and fair and effective representation:**



Accreditation: New Zealand Society of Local Government Managers, Code of Good Practice for the Management of Local Authority Elections and Polls 2019, Part 5.

### 1.3 Fair and effective representation

The Local Electoral Act also requires “fair and effective representation for individuals and communities”. In carrying out a representation review, local authorities need to be guided by the principle in the LEA of “fair and effective representation for individuals and communities”. Fair representation relates to the number of persons represented per member. The ratio of persons per member in each ward or

constituency is required to be within +/-10% of the ratio for the district or region as a whole. This is designed to ensure approximate equality in representation i.e. votes of equal value.

When determining fair and effective representation the general and Maori constituencies are dealt with separately. The Timaru District Council does not have any Maori Wards.

Effective representation relates to representation for identified communities of interest. This needs to take account of the nature and locality of those communities of interest and the size, nature and diversity of the district or region as a whole.

## **1.4 Maori Seats**

The Timaru District Council has not established any Maori Wards because currently, based on the number of members and the general and Maori electoral populations, no members can be elected from such wards.

## **1.5 Initial Proposal**

The Council is required to make a decision on its initial proposal and will then advertise it and call for submissions on it at that time. If no submissions are received that is the end of the process and public notice is given. Submissions received must be heard by the Council and after the hearings the Council will consider them and then determine its final proposal. Public notice is given and any appeals received are forwarded to the Local Government Commission who will then hold its own hearings and decide the final details for representation in the region.

## **1.6 Appointment of independent panel or consultants**

The Local Government Commission's guidelines note other considerations in relation to decision-making on representation arrangements. These include the principles of administrative law requiring local authorities to act in accordance with the law, reasonably and fairly. The guidelines also note that local authorities may wish to consider the option of appointing an independent panel or consultants to recommend appropriate representation arrangements for the district or region.

The benefit of appointing an independent panel or consultants is to avoid concerns about the self-interest of elected members determining the representation arrangements under which they are to be elected. Independent panellists may have specialist knowledge or skills on representation issues or be appointed as representatives of a cross-section of the community. The local authority should carefully consider an appropriate balance of such skills and interests in making appointments.

It is important that the local authority, if it appoints such a panel or consultants, makes a commitment to seriously consider their recommendations and, if varying any of these, clearly records the reasons for these variations. The local authority will need to

consider reputational risks arising from variations, other than of a minor nature, given its original decision to appoint an independent panel or consultants.

Timaru District Council used an independent panel for its 2012 representation review.

## **1.7 Regional coordination:**

Another factor which may be considered in relation to the timing of reviews is the desirability of a degree of regional coordination in representation reviews. This is in light of the requirement that, so far as is practicable, regional constituency boundaries coincide with the boundaries of territorial authorities or territorial authority wards. As the Local Government Commission notes in its guidelines, there may also be scope for regional coordination in consultation exercises. This may save costs and also enhance public understanding of the review process. A mechanism to consider regional coordination of reviews is the triennial agreement between local authorities in each region. Staff are aware of the Environment Canterbury's timetable for its representation review.



## 2.0 Representation Review 2012 Decision

In 2012 the Council established an Independent Panel which presented three options. The Council initially agreed with the first option (10 members elected at large). Following consideration of the views of the community boards the Council revoked its earlier adoption of option 1 and instead resolved, under sections 19H and 19J of the Act, to adopt option 2 (9 members elected from the existing wards) as its Final Proposal.

The Initial proposal received very strong support with over 800 submissions, with many in favour of the proposal.

Given the information set out in the documentation received from the Council, the Commission decided that no hearing was required and proceeded to make a determination. Section 19A of the Act provides that a territorial authority shall consist of between 5 and 29 elected members (excluding the mayor). The Council has comprised 10 elected members (excluding the mayor) since 2007. Prior to that and since 1992, the Council had comprised 12 members.

The Guidelines state that decisions relating to the representation of communities of interest (the political dimension) will need to take account of the extent that distinct geographical communities of interest can be identified, i.e. a physical boundary is able to be defined below the district level for the community of interest. From its constitution in 1989, Timaru District has been divided into wards. The current three wards have existed since 2007 when the former Pleasant Point and Temuka Wards were combined into one ward.

Following notification, two appeals against the proposal were received.

One appeal sought a system whereby there would be a total of 10 members on the Council including the Mayor. If the Mayor was a resident of Timaru Ward that ward would elect four councillors to the Council and the rural ward five councillors. If the Mayor were a resident of a rural ward, the reverse would apply. This arrangement is not permitted by the Local Electoral Act, or by any other legislation applying to local government. Therefore, the Commission could not consider it further.

The second appeal sought the adoption of the original option 3 (9 members elected from the existing wards and 3 members elected at large). The reasons for the appeal were:

- a view that reducing the number of councillors to nine would provide less representation for the district than other South Island district councils and two of the four South Island cities;
- a view that twelve councillors would enable the Council's workload to be better shared;
- a concern about the total membership of the Council (including the Mayor) being an even number and the prospect of tied votes at council meetings.

The arrangements chosen by the Council were the clear preference of those participating in the consultation process taking place prior to the Council resolving its representation proposal. These arrangements also received a very high level of support from those making submissions on the Council's initial proposal.

In respect of the point that reducing the number of councillors to nine would provide less representation for the district than other South Island district councils and two of the four South Island cities, the Commission note that 16 territorial authorities in New Zealand have population to member ratios higher than that which Timaru District would have under the proposed arrangements.

The Commission also noted that although they do not wish to see councillors' remuneration driving the number of members on councils, they made the observation that while a larger number of councillors might have an impact on the sharing of the collective workload it would result in, on average, each councillor receiving a lower level of remuneration.

The Commission also observed that 17 territorial authorities and seven regional councils in New Zealand have an even number of members. They were not aware that having an even number of members is a particular issue for those councils, or is an issue that should help determine the total number of members on local authorities. In any case regardless of the total membership of councils, the number of members voting on particular issues will also be determined by the number actually in attendance at particular meetings or members having a conflict of interest on particular issues.

The Commission decided to endorse the Council's final proposals in respect of the number of councillors.

Section 19V of the Act requires that the electors of each ward receive fair representation having regard to the population of the district and of that ward. More specifically, section 19V(2) requires that the population of each ward divided by the number of members to be elected by that ward produces a figure no more than 10% greater or smaller than the population of the district divided by the total number of elected members (the '+/-10% fair representation rule').

The reduction in the number of councillors to be elected from Timaru Ward means all three wards in the Council's final proposal complied with the '+/-10% rule'.

## **2.1 Communities and community boards**

Section 19J of the Act requires every territorial authority, as part of its review of representation arrangements, to determine whether there should be community boards in the district and, if so, the nature of those communities and the structure of the community boards. The territorial authority must make this determination in light of the principle in section 4 of the Act relating to fair and effective representation for individuals and communities. The particular matters the territorial authority must determine include the number of boards to be constituted, their names and boundaries, the number of elected and appointed members, and whether the boards are to be subdivided for electoral purposes. Section 19W sets out further criteria, as apply to local government reorganisation proposals, for determinations relating to community board reviews as considered appropriate in the circumstances.

Three community boards (Geraldine, Pleasant Point and Temuka) were constituted in Timaru District in 1989. The Council's proposal was for the three boards to remain in existence with the same membership arrangements. There were no appeals relating to community boards and the Commission decided to endorse this aspect of the Council's proposal.

## 2.2 Commission's Determination

Under section 19R of the Local Electoral Act 2001, the Commission determined that for the general election of the Timaru District Council to be held on 12 October 2013, the following representation arrangements will apply:

- (1) Timaru District, as delineated on SO Plan 18094 deposited with Land Information New Zealand, will be divided into three wards.
- (2) Those three wards will be:
  - (a) Geraldine Ward, comprising the area delineated on SO Plan 19948 deposited with Land Information New Zealand
  - (b) Pleasant Point-Temuka Ward, comprising the area delineated on SO Plans 19946 and 19949 deposited with Land Information New Zealand
  - (c) Timaru Ward, comprising the area delineated on SO Plan 19947 deposited with Land Information New Zealand.
- (3) The Council will comprise the mayor and 9 councillors elected as follows:
  - (a) 1 councillor elected by the electors of Geraldine Ward
  - (b) 2 councillors elected by the electors of Pleasant Point-Temuka Ward
  - (c) 6 councillors elected by the electors of Timaru Ward.
- (4) There will be three communities as follows:
  - (a) Geraldine Community, comprising the area of the Geraldine Ward
  - (b) Pleasant Point Community, comprising the area delineated on SO Plan 19946 deposited with Land Information New Zealand
  - (c) Temuka Community, comprising the area delineated on SO Plan 19949 deposited with Land Information New Zealand.
- (5) The membership of each community board will be as follows:
  - (a) Geraldine Community Board will comprise six elected members and one member appointed to the community board by the Council representing Geraldine Ward
  - (b) Pleasant Point Community Board will comprise five elected members and two members appointed to the community board by the Council representing Pleasant Point-Temuka Ward
  - (c) Temuka Community Board will comprise five elected members and two members appointed to the community board by the Council representing Pleasant Point-Temuka Ward.

As required by sections 19T(b) and 19W(c) of the Local Electoral Act 2001, the boundaries of the above wards and communities coincide with the boundaries of current statistical mesh block areas determined by Statistics New Zealand and used for Parliamentary electoral purposes.

### 3.0 What has changed since 2012?

The district has not undergone any major transformation that would indicate the communities of interest have changed so significantly that substantial boundary changes should occur to the current Wards or that there should be substantial change to the representation arrangements at this time.

#### 3.1 Current Position and Possible Changes:

The current representation arrangements for Timaru District, calculated using the population estimates as at 30 June 2017 as required, are as follows:

General Wards	General Electoral Population	Number of councillors per ward	Population per councillor	Deviation from district average population per councillor	% deviation from district average population per councillor
Timaru	31,800	6	5,300	68	1.30
Pleasant Point - Temuka	9,560	2	4,780	-452	-8.64
Geraldine	5,730	1	5,730	498	9.52
Total	47,090	9	5,232		

All three Wards comply with the legislation. It is noted that both the Pleasant Pont/Temuka and Geraldine Wards are getting close to the +/- 10% threshold.

In 2012 the deviation from the average for each of these Wards was -7.96 and 5.04 respectively. This was after reducing the number of Councillors from 10 to 9 (the Council had previously elected 10 members (excluding the mayor) since 2007. Prior to that and since 1992, the Council had comprised 12 members).

In both of these Wards the growth has been less than in the Timaru Ward and over time, if the growth continued in the same order; the deviation may exceed the 10% threshold. The Draft Growth Strategy however is predicting growth across the District with slightly more growth occurring in the Pleasant Point, Temuka and Geraldine urban and fringe lifestyle areas than the average across the District. This suggests that an element of self correction may occur with the % deviation moving away from the 10% margin rather than towards or exceeding it in the Pleasant Point/Temuka Ward although the situation in Geraldine Ward will get worse and the deviation will exceed the 10% margin.

Even though the current Ward arrangements are compliant, the Council should consider the various representation arrangement configurations with increased and decreased numbers of elected members and should also apply the growth predictions

contained in the Draft Growth Strategy being considered at present, to see how this will affect representation in the next decade or two.

### 3.2 What do the current wards look like with an increase to 10 councillors?

Wards	General Electoral Population	Number of councillors per Ward	Population per councillor	Deviation from District average population per councillor	% deviation from District average population per councillor
Timaru	31,800	7	4,543	-166	-3.53
Pleasant Point - Temuka	9,560	2	4,780	71	1.51
Geraldine	5,730	1	5,730	1,021	21.68
Total	47,090	10	4,709		

Changing the numbers of elected members from 9 to 10 shifts the Geraldine Ward into the area of non-compliance. A significant boundary change to the Geraldine Ward would be required to make it compliant.

### 3.3 What do the current wards look like with a decrease to 8 councillors?

Wards	General Electoral Population	Number of councillors per Ward	Population per councillor	Deviation from District average population per councillor	% deviation from District average population per councillor
Timaru	31,800	5	6,360	474	8.05
Pleasant Point - Temuka	9,560	2	4,780	-1,106	-18.79
Geraldine	5,730	1	5,730	-156	-2.65
Total	47,090	8	5,886		

Changing the numbers of elected members from 9 to 8 shifts the Pleasant Point/ Temuka Ward into the area of non-compliance. A significant boundary change to the Pleasant Point/Temuka Ward would be required to make it compliant.

While the Council is required to consider the number of Councillors as part of the Representation Review, increasing or decreasing the numbers by one from the current 9 would make one of the current Wards non-compliant.

### 3.4 What about reducing Timaru District to 2 Wards – combining Pleasant Point/Temuka with Geraldine?

Is there a community of interest to support this?

Wards	General Electoral Population	Number of councillors per Ward	Population per councillor	Deviation from District average population per councillor	% deviation from District average population per councillor
Timaru	31,800	6	5,300	68	1.30
Pleasant Point – Temuka - Geraldine	15,290	3	5,097	-135	-2.58
Total	47,090	9	5,232		

Both Wards comply with the legislation. Does an assessment of ‘communities of interest’ support the amalgamation of the two Wards? Taking a broad view, the whole district will have some affinity with Timaru but are there any commonalities between Pleasant Point, Temuka and Geraldine? The fact that there are community boards representing each of these rural communities suggests otherwise.

If the existing Ward structure is well understood by the electors and if the Council is satisfied that the current Ward structure will continue to provide effective representation for distinct communities of interest then there may not be a good governance reason to alter the wards at this time.

As noted previously, the Draft Growth Strategy is predicting growth across the District with slightly more growth occurring in the Pleasant Point, Temuka and Geraldine urban and fringe lifestyle areas than the average across the District. This suggests that an element of self correction will occur with the % deviation moving away from the 10% margin rather than towards or exceeding it in the Pleasant Point/Temuka Ward although the situation in Geraldine Ward will get worse and the deviation will exceed the 10% margin.

Election of all councillors at large is an option as is some councillors elected at large and some by wards. In 2012 the Council consulted on the following three options:

- Option 1 – 10 members elected at large
- Option 2 – 9 members elected from the existing wards
- Option 3 – 9 members elected from the existing wards and 3 members elected at large

A total of 351 individual responses were received and preferences for the options were as follows:

- Option 1 – 24%
- Option 2 – 55%
- Option 3 – 21%

The majority of people responding preferred the existing Ward structure with 9 Councillors with a minority in favour of elections at large or partially at large.

### **3.5 Community Boards**

There are currently three community boards, all constituted in 1989, in the Timaru District:

- Geraldine Community – six elected members and one member appointed to the Community Board by the Council representing Geraldine Ward
  - Pleasant Point Community - five elected members and two members appointed to the Community Board by the Council representing Pleasant Point-Temuka Ward
  - Temuka Community - five elected members and two members appointed to the Community Board by the Council representing Pleasant Point-Temuka Ward.
- 
- Should there be other community boards?
  - Are the Geraldine, Pleasant Point and Temuka Community Boards still relevant in the governance of the district? Are the boundaries still appropriate?
  - Are the number of members to be elected to the Community Boards and the number to be appointed still appropriate?

Again, there has been little change that would indicate that there should be substantial change to the representation arrangements at this time.

## 4.0 Representation Review 2018 Options

### 4.1 Option 1: Status Quo

- Considerations:
  - All Wards comply with the legislative requirements.
  - The growth patterns predicted in the Draft District Growth Strategy indicate that compliance will continue in future years.
  - the existing Ward structure is well understood by the electors and the Council is satisfied that the current Ward structure will continue to provide effective representation for distinct communities of interest.
  - No significant changes have occurred since 2012 that indicate the Council should be making significant changes to its representation arrangements at this time

	WARD	Population	Members	Population-Member Ratio	Difference from Quota	% Difference from Quota
Council	Timaru	31,800	6	5,300	68	1.30
	Pleasant Point - Temuka	9,560	2	4,780	-452	-8.64
	Geraldine	5,730	1	5,730	498	9.52
	Total	47,090	9	5,232		

What about elections at large or a mix of at large and Wards?

### 4.2 Option 2: Elections at large:

- Considerations:
  - Is this considered good governance for the District?
  - Do elections at large meet the fair and effective representation requirements?
  - No issues with the “+ or – 10%” rule.
  - Mayor and all Councillors elected by the electors of the whole District.
  - Can still retain community boards.

	Population	Members	Population-Member Ratio	Difference from Quota	% Difference from Quota
Council	47,090	9	5,232	n/a	n/a



### 4.3 Option 3: Mix of Elections at large and Wards:

- Considerations:
  - Is this considered good governance for the District?
  - Does having some elections at large and some by way of Wards meet the fair and effective representation requirements?
  - The same issues still occur with the “+ or – 10%” rule. Retaining 9 Councillors in total and both the Pleasant Point/Temuka and Geraldine Wards do not comply with the legislation.
  - Mayor and some Councillors are elected by the electors of the whole District whilst others are elected by Wards.
  - Can still retain community boards.

Example: 3 Members elected ‘at large’ and 6 members elected by Wards (retaining the existing total number of Councillors at 9)

	WARD	Population	Members	Population-Member Ratio	Difference from Quota	% Difference from Quota
Council	Timaru	31,800	4	7,950	102	1.30
	Pleasant Point - Temuka	9,560	1	9,560	1,712	21.81
	Geraldine	5,730	1	5,730	-2,118	-26.99
	Quota	47,090	6	7,848		
	‘At Large’	(47,090)	3	n/a	n/a	n/a
	<b>Total</b>	<b>47,090</b>	<b>9</b>			

Two Wards do not comply with the legislation. The Council consulted on elections at large and elections partially at large in 2012 and the overall response was that the majority of people responding preferred the existing Ward structure with 9 Councillors.

### 4.5 Community Boards

- The three community boards, all constituted in 1989, in the Timaru District are:
- Geraldine Community – six elected members and one member appointed to the Community Board by the Council representing Geraldine Ward

- Pleasant Point Community - five elected members and two members appointed to the Community Board by the Council representing Pleasant Point-Temuka Ward
- Temuka Community - five elected members and two members appointed to the Community Board by the Council representing Pleasant Point-Temuka Ward.

A presentation was given, and a report, together with a copy of the Representation Review Discussion Document, was included on the agenda for each of the Community Boards at their meetings on 28, 29 and 30 May 2018 respectively. Their feedback, to assist the Council with its decision making, is as follows:

#### **4.5.1 Council**

All three Boards agree that the status quo should be retained with 9 Councillors elected from 3 Wards – Timaru (6), Pleasant Point/Temuka (2) and Geraldine (1). The Ward boundaries should remain the same. There were views expressed at the Geraldine Community Board meeting that:

- in future some minor boundary alterations between Geraldine and Pleasant Point/Temuka might better reflect the communities of interest and should be considered particularly if the boundaries of the Geraldine, Pleasant Point and Temuka Community boundaries are reviewed; and
- there are aspects of elections at large that some in the community might prefer.

#### **4.5.2 Community Boards**

All three Boards agree that the status quo should be retained with 3 Community Boards as follows:

- A Temuka Community Board with 5 elected and 2 appointed Members, the same boundaries as currently exist and no electoral subdivisions;
- A Pleasant Point Community Board with 5 elected and 2 appointed Members, the same boundaries as currently exist and no electoral subdivisions; and
- A Geraldine Community Board with 6 elected Members and 1 appointed Member, the same boundaries as currently exist and no electoral subdivisions.

#### **4.5.3 Board Discussion/Resolutions**

##### ***Geraldine***

##### **Item 7: Representation Review 2018**

54. The Board considered a report from the Corporate Planning Manager introducing the representation review process, seeking the Community Boards guidance on its favoured option. Darryl Griffin from Electionz.com gave a presentation to the Board.

55. The Board agreed with having appointed Council members on community boards and also agreed that Community Board members elected at large is the preferred option.
56. There was some discussion on the fact that people in the Geraldine ward only have a say in the election of one Council member. It was noted that Geraldine Community Board members are invited to have speaking rights at Council meetings, and also that there is a roster of Council members attending Community Board meetings.
57. The Board supported the status quo as its preferred option and reached the following consensus –
  - Retain the current Council Elected members structure as is – three wards
  - Retain the boundary of the Geraldine Ward as it is
  - Retain the present three Community Boards
  - Retain the boundary of the Geraldine Community Board area as it is (with no subdivisions)
  - Retain the Board’s current composition of 6 board members plus 1 appointee.

Proposed Jennine Maguire  
Seconded Jarrod Marsden

- a. “That the Community Board received and noted the report.
- b. That the Community Board considered their preferred option to be the status quo and that this be reported back to Council for consideration at their June workshop.”

MOTION CARRIED

### ***Pleasant Point***

#### **Item 7: Representation Review 2018**

Darryl Griffin gave a presentation regarding the types of representation options.

The question was raised if the Community Board is able to lodge an appeal on the Council’s final decision as a group. Appeals would usually be lodged by individuals.

There was a general consensus that the status quo ward system was working well and the boundaries for each of the three wards were appropriate.

The Board reached the following consensus –

- Retain the current Council Elected members structure as is – three wards
- Retain the boundary of the Pleasant Point - Temuka Ward as it is
- Retain the present three Community Boards
- Retain the boundary of the Pleasant Point Community Board area as it is (with no subdivisions)
- Retain the Board’s current composition of 5 board members plus 2 appointees.

Proposed John McDonald  
Seconded Raewyn Hessel

- a “That the Community Board receives and notes the report.
- b “That the Community Board preferred option to be reported back to Council for consideration at the June workshop is Option 1: Status Quo.”

Motion Carried

### ***Temuka***

#### **Item 5: Representation Review 2018**

The Board considered a report by the Corporate Planning Manager/Electoral Officer and a presentation from Darryl Griffin of Electionz.com on the Representation Review process and seeking the Board’s preferred option for recommendation to Council.

The Board reached a consensus as follows –

- Retain the current Council Elected members structure as is – three wards
- Retain the boundary of the Pleasant Point - Temuka Ward as it is
- Retain the present three Community Boards
- Retain the boundary of the Temuka Community Board area as it is (with no subdivisions)
- Retain the Board’s current composition of 5 board members plus 2 appointees.

Proposed Stephanie McCullough  
Seconded Noeline Clarke

- a “That the Community Board receives and notes the report.
- b That the Board supports Option 1 – Status Quo.”

Motion carried

Darryl Griffin, Electionz.com

# Appendix 1

## Legislative Requirements:

TERRITORIAL AUTHORITIES		LEA2002
Mayor	To be elected by the electors of the district as a whole.	s19B s 8(2) LG(AC) Act 2009
Membership [Excluding Mayor]	To be not less than five nor more than 29 councillors.	s19A s 8(1) LG(AC) Act
Basis of election	Options of: <ul style="list-style-type: none"> <li>• all councillors elected by wards</li> <li>• some councillors elected by wards and some at large</li> <li>• all councillors elected at large.</li> </ul> <p>Each ward must elect at least one councillor, and each councillor representing a ward must be elected by the electors of that ward.</p> <p>If there are no wards, councillors are elected by the electors of the district as a whole.</p>	s19C
Representation	Arrangements must: <ul style="list-style-type: none"> <li>• provide effective representation of communities of interest within the district</li> <li>• if the district is divided into wards, ensure that electors receive fair representation having regard to the +/-10% population rule provided in <i>section 19V(2)</i> <ul style="list-style-type: none"> <li>• ensure that ward boundaries coincide with current statistical mesh block areas</li> </ul> </li> <li>• ensure that ward boundaries, as far as practicable, coincide with community boundaries</li> </ul>	s19T, s19V, s19X

	<p><i>Section 19V(3)(a)</i> provides grounds for not complying with the +/-10% rule as set out in <i>section 19V(2)</i>.</p> <p>For territorial authorities and communities, these relate to:</p> <ul style="list-style-type: none"> <li>• effective representation for island or isolated communities;</li> <li>• where non-compliance would limit effective representation of communities of interest by dividing a community of interest between wards or subdivisions;</li> <li>• where non-compliance would limit effective representation of communities of interest by uniting within a ward or subdivision two or more communities of interest with few commonalities of interest.</li> </ul> <p>All exceptions to the +/-10% rule must be approved by the Local Government Commission. The approval of the Commission is required whether or not appeals or objections are lodged against a territorial authority's decision.</p>	
<b>COMMUNITY BOARDS</b>		
Membership	<p>To be not less than four nor more than 12 members and:</p> <ul style="list-style-type: none"> <li>• must include at least four elected members</li> <li>• may include appointed members who must be members of, and appointed by, the territorial authority for the district in respect of which the community is constituted.</li> </ul> <p>The number of appointed members must be less than half the total number of members.</p> <p>If the territorial authority is divided into wards, the appointed members must represent a ward in which the community is situated.</p>	s19F
Basis of election	A community may be subdivided for electoral purposes and, if so, each subdivision must elect at least one	s19G

	<p>member.</p> <p>If the community comprises two or more whole wards of the territorial authority, the members may be elected by the electors of each ward.</p> <p>If the community is not subdivided or divided by wards, then the members must be elected by the electors of the community as a whole.</p> <p>If the community is subdivided, members representing a subdivision must be elected by the electors of that subdivision.</p> <p>If the community is divided by wards, members representing each ward must be elected by the electors of that ward.</p>	
Representation	<p>Arrangements must:</p> <ul style="list-style-type: none"> <li>• provide effective representation of communities of interest within the community and fair representation of electors</li> <li>• have regard to such of the criteria as apply to local government reorganisation under the Local Government Act 2002 as are considered appropriate in the circumstances</li> <li>• with respect to any subdivision, ensure the electors of the subdivision receive fair representation having regard to the +/-10% population rule provided in section 19V(2)</li> <li>• ensure the boundaries of every community and of every subdivision of a community coincide with the boundaries of current statistical mesh block areas</li> </ul> <p><i>Section 19V(3)(a)</i> provides grounds for not complying with the +/-10% rule as set out in <i>section 19V(2)</i>.</p> <p>For territorial authorities and communities, these relate to:</p> <ul style="list-style-type: none"> <li>• effective representation for island or isolated communities;</li> <li>• where non-compliance would limit effective representation of communities of interest by</li> </ul>	<p><i>s19V,</i></p> <p><i>s19W,</i></p> <p><i>s19X</i></p>

	<p>dividing a community of interest between wards or subdivisions;</p> <ul style="list-style-type: none"> <li>• where non-compliance would limit effective representation of communities of interest by uniting within a ward or subdivision two or more communities of interest with few commonalities of interest.</li> </ul> <p>All exceptions to the +/-10% rule must be approved by the Local Government Commission. The approval of the Commission is required whether or not appeals or objections are lodged against a territorial authority's decision.</p>	
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## Further Legislative Requirements:

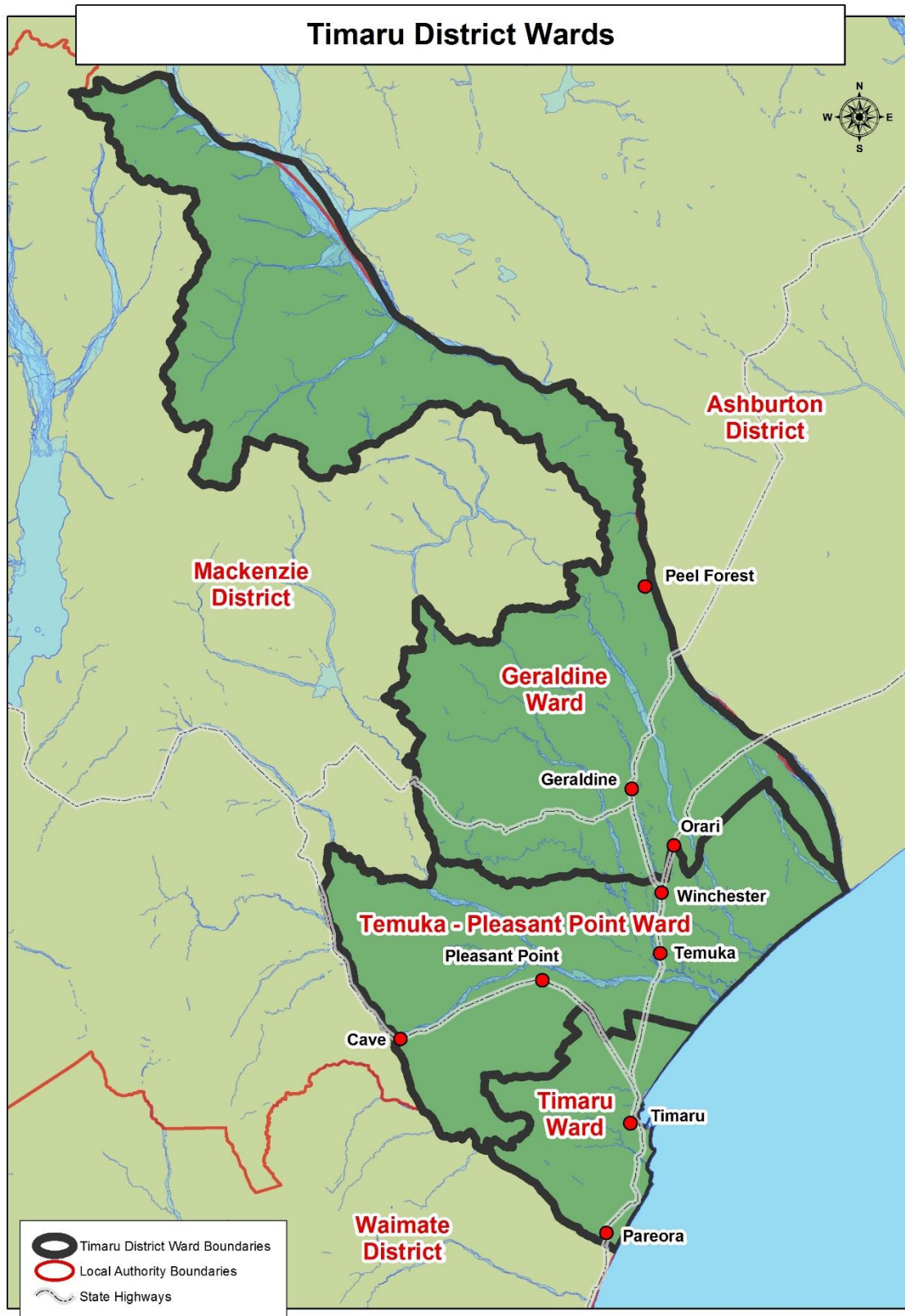
Date by	Action	Commentary	Statutory ref
<p>2017 to early 2018</p> <p>Between 1 March 2018 and 25 August 2018 (for full 14 day period prior to public notice)</p>	<p>Obtain the most up-to-date population estimates. Identify a range of possible representation models. Undertake preliminary consultation with the public on options.</p> <p>Territorial authority must determine by resolution:</p> <ul style="list-style-type: none"> <li>• whether councillors are to be elected by the electors of the district as a whole, the electors of two or more wards, or a mixture of both options</li> <li>• if councillors are to be elected by the district as a whole, the proposed number of councillors to be elected</li> <li>• if councillors are to be elected by a mix of wards/at large, the proposed number to be elected by the district as a whole and the proposed number to be elected by two or more wards</li> <li>• if councillors are to be elected by wards, the proposed name and boundaries of each ward, and the number of councillors proposed to be elected by the electors of each ward</li> </ul> <p>In making this resolution, territorial authorities must comply with requirements for effective representation of communities of interest and fair representation for electors.</p>	<p>Not legal requirements but recommended as good practice.</p> <p><i>Section 19H</i> is to be read in conjunction with <i>section 19ZH</i> and <i>Schedule 1A</i> in relation to the establishment of Māori wards.</p> <p>Resolutions cannot be passed any earlier than 1 March 2018 (a new legislative requirement) to ensure the use of most up-to-date population estimates and for receipt of poll demands on the electoral system or Māori wards. If a valid poll demand is received, the resolution will have to follow the holding of the poll i.e. after 21 May 2018.</p> <p>Refer to <i>sections 19T, 19V, 19W</i> and the Local Government Commission's guidelines concerning communities of interest and fair and effective representation.</p>	<p><i>s19H,</i> <i>s19J,</i> <i>s19K,</i> <i>s19T,</i> <i>s19V,</i> <i>s19W s19ZH</i> <i>Schedule 1A: cls 1, 2, 5, 6, 7</i></p>

	<p>Territorial authority must also determine by resolution:</p> <ul style="list-style-type: none"> <li>• whether there should be communities and community boards and, if so, the nature of those communities and the structure of community boards including:</li> <li>• how many communities should be constituted</li> <li>• details of any existing communities that should be abolished or united with others</li> <li>• any boundary alterations that may be necessary</li> <li>• whether any communities should be subdivided for electoral purposes or continue to be subdivided</li> <li>• any alterations to existing subdivisions</li> <li>• the number of members of the boards, including those elected and those appointed</li> <li>• whether the members who are to be elected will be elected by: <ul style="list-style-type: none"> <li>- the community as a whole</li> <li>- subdivisions</li> <li>- wards</li> </ul> </li> <li>• where there are subdivisions: <ul style="list-style-type: none"> <li>- the names and boundaries of those subdivisions</li> <li>- the number of members for each subdivision.</li> </ul> </li> </ul>	<p>Refer to <i>section 19J(1)</i>.</p> <p>The community board review process applies to all territorial authorities carrying out reviews, not just those that have community boards. Each territorial authority must, as a part of its representation review, consider whether community boards are necessary to provide fair and effective representation for individuals and communities in its district.</p>	
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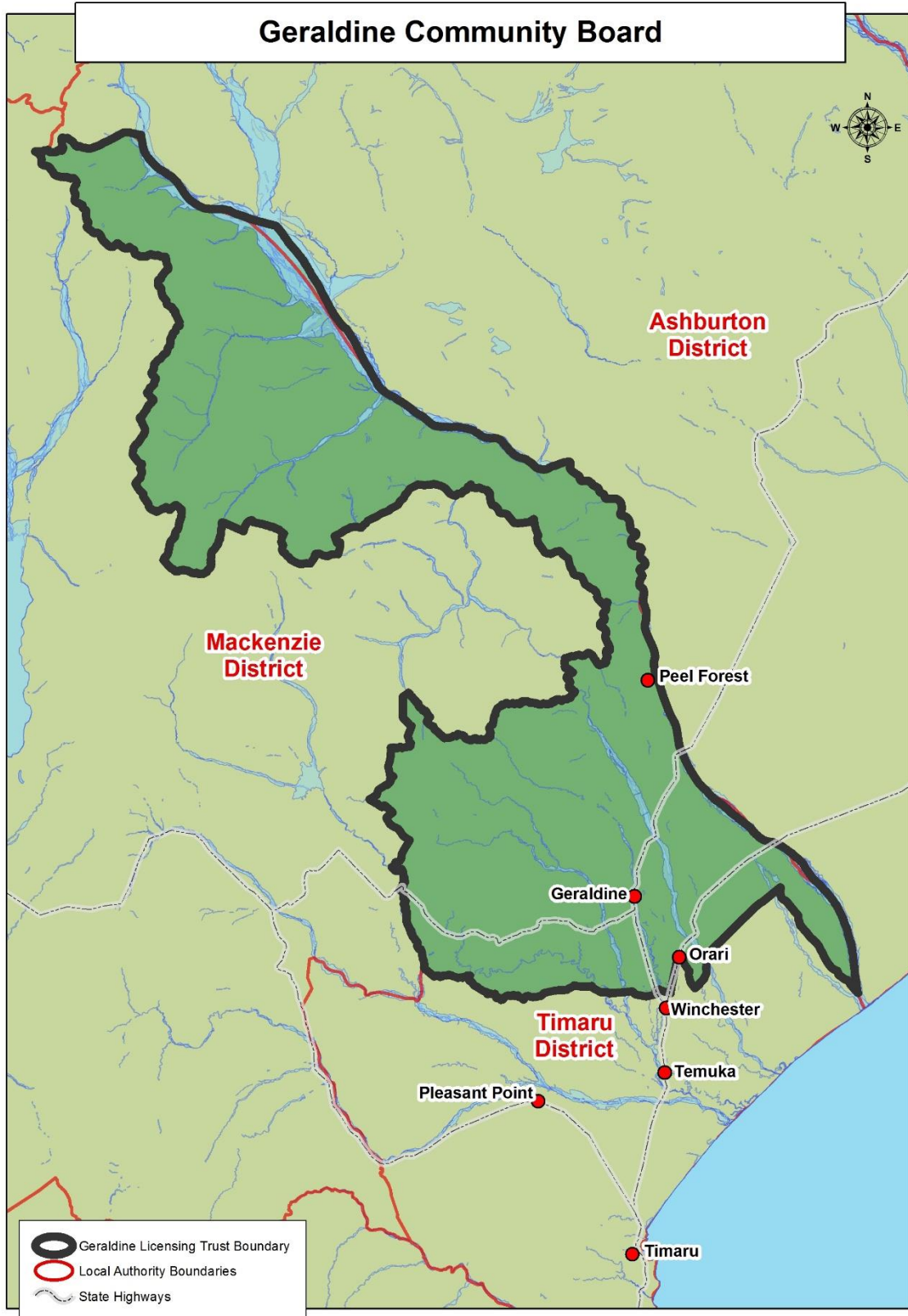
	<p>In making this resolution, territorial authorities must comply with requirements for effective representation of communities of interest and fair representation for electors.</p> <p>If local boards have been established for the territorial authority district, the territorial authority must determine by resolution:</p> <ul style="list-style-type: none"> <li>• the proposed number of elected members</li> <li>• if provided for by an Order in Council under s 25 of the <i>Local Government Act 2002</i>, the proposed number of appointed members</li> <li>• whether the elected members will be elected by: <ul style="list-style-type: none"> <li>- the electors of the local board area as a whole</li> <li>- subdivisions of the local board area</li> <li>- wards</li> </ul> </li> <li>• where there are subdivisions; <ul style="list-style-type: none"> <li>- the names and boundaries of those subdivisions</li> </ul> <p>The number of members for each subdivision</p> </li> <li>• where there are wards, the number of members for each ward</li> <li>• the proposed name of any local board</li> </ul> <p>Refer to <i>section 19ZH and Schedule 1A</i> with respect to</p>	<p>Refer to <i>section 19H</i></p> <p>The following matters can only be dealt with through the reorganisation process under <i>Schedule 3</i> of the <i>Local Government Act 2002</i>:</p> <ul style="list-style-type: none"> <li>• the establishment, union or abolition of local boards</li> <li>• alteration of the external boundaries of the local board area</li> <li>• whether or not a local board has a chairperson elected by the electors of local board area</li> <li>• whether or not the local board has appointed members.</li> </ul>	
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	<p>Māori wards.</p> <p>As soon as practicable after passing the resolution, the territorial authority must send a copy to:</p> <ul style="list-style-type: none"> <li>• Local Government Commission</li> <li>• Surveyor-General</li> <li>• Government Statistician</li> <li>• Remuneration Authority</li> <li>• Regional council.</li> </ul>		<p><i>s19L</i></p>
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# Attachment 3 Map – Timaru District Wards

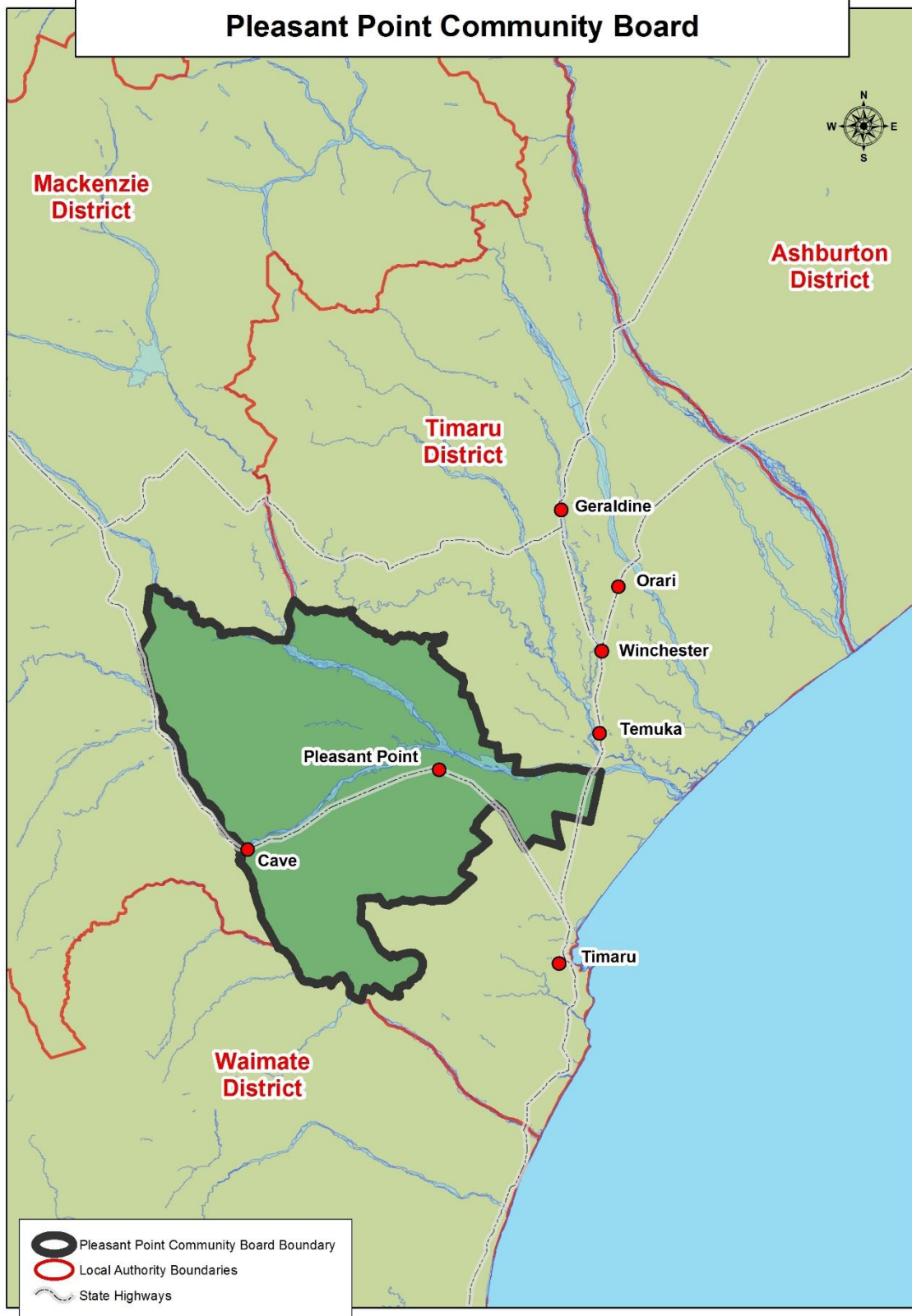


# Attachment 4: Map - Community Board Boundaries





# Pleasant Point Community Board



# Temuka Community Board

