

# Timaru Richard Pearse Airport Safety Policy

Timaru District Council as the Aerodrome Operator and Part 139 Certificate holder is committed to delivering the highest possible standard of safety and security at Timaru Airport. Council has a responsibility to ensure that Airport infrastructure and associated operations or activities under its control continue to meet or exceed the relevant legislative requirements of the Civil Aviation Rules and the Health and Safety at Work Act 2015, as well as the corporate Health and Safety Policy and Activity Management Plan.

Council is committed to establishing safety as a core organisational value and the implementation of a Safety Management System to ensure that:

- Operational hazards are proactively identified.
- The risks to aerodrome operations associated with those hazards are systematically assessed.
- There are sufficient systems, procedures, and resources in place to control risks and ensure they remain as low as reasonably practicable.
- Staff at all levels are aware of their responsibilities, adequately trained, and encouraged to identify hazards and actively report safety critical information.
- Staff are aware that no action will be taken against anyone who discloses a safety concern unless there is evidence of gross negligence or wilful misconduct.
- Safety occurrences are reported, investigated and any required remedial action is carried out promptly.
- Safety performance is regularly reviewed. Safety related goals and performance indicators are set to benchmark safety performance.
- Safety management is a process of continuous improvement.

While the Airport Chief Executive has ultimate responsibility for ensuring that infrastructure and operations under Council control are safe, it is the responsibility of staff, contractors, and third party suppliers to:

- Comply with all relevant rules, procedures, and standards.
- Report any operational hazards or unsafe practices.
- Foster an organisational culture where safety awareness is embedded and central to all activities, with individuals taking personal responsibility to maintain the highest possible safety standards.

*Original signed*

Ashley Harper  
Timaru Airport Chief Executive  
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