

# Waimate District Licensing Committee

## Annual Report to the Alcohol Regulatory and Licensing Authority

For the year 2020-2021

**Date:** 9 August 2021

**Prepared by:** Debbie Fortuin  
Environmental Compliance Manager  
Timaru District Council

---

### Introduction

The purpose of this report is to inform the Alcohol Regulatory and Licensing Authority (the Authority) of the general activity and operation of the Waimate District Licensing Committee (DLC) for the year 2020-2021

There are three DLC's operating in the South Canterbury area under a single Commissioner, this model having been adopted during the implementation of the Sale and Supply of Alcohol Act 2012 (the Act) in December of 2013. The three DLC's are that of the Timaru, Waimate and Mackenzie Districts.

This report will relate to the activities of all the DLC's in the body of the text and to the Waimate DLC alone in the Annual Return portion of the report at the rear of this document. This satisfies the requirements of the territorial authority set out in section 199 of the Act.

### Overview of DLC Workload

#### DLC Structure and Personnel

The table below shows the current membership of the three DLC's under the Commissioner. No changes occurred during the reporting period.

	Name	Role
<b>Commissioner</b>	Sharyn Cain	Deputy Mayor - Waimate District Council
<b>Timaru DLC Members</b>	Peter Burt	Deputy Chair, Councillor - Timaru District Council
	David Jack	Independent
	Gavin Oliver	Councillor - Timaru District Council
<b>Mackenzie DLC Members</b>	Graham Smith	Deputy Chair, Mayor - Mackenzie District Council
	Anne Munro	Councillor – Mackenzie District Council
	Murray Cox	Councillor – Mackenzie District Council
<b>Waimate DLC Members</b>	Craig Rowley	Mayor - Waimate District Council
	Sheila Paul	Councillor – Waimate District Council

Total costs for WDC for the period amounted to \$2898.66 for DLC member's costs only. This was made up of elected members allowances, travel costs, administration costs and solicitors fees, relating to the DLC.

In terms of Council staff delivering licensing services to the WDC community and the DLC, there are 1.3 FTE licensing inspectors, a licensing administrator and the secretary to the three DLC's, who also manages the activity. The staffing costs for this activity for WDC is \$13 369,84.

Of note current staffing levels are at capacity given the number of applications processed, monitoring requirements and enforcement functions they carry out across the three districts.

### Hearings

There were no DLC hearings during the reporting period for Waimate DLC.

### **Local Alcohol Policy**

The Timaru, Mackenzie and Waimate District Councils jointly prepared and developed a Local Alcohol Policy, which was came in to force on 24 March 2016.

The LAP was evaluated by the Timaru, Waimate and Mackenzie District Councils in June 2017 and found to be performing well. The policy continues to function well and remains fit for purpose.

### **Statistical Information**

Statistical information about the operation of the DLC for the year 2020 - 2021 is in the prescribed form and follows overleaf.

- Annual return
- Current listing of licenced premises.

There were four - 4 withdrawn manager's certificates.

One premise did not renew on time therefore the licences expired, and new applications for both an on and off licence were required.

There was one – 1 failed controlled purchase operation on 29 June 2021 for an off licence. The ARLA decision was received in 2021-2022 year.

# Waimate District Licensing Committee

## Annual Return

July 2020 – June 2021

On-licence, Off-licence and Club Licence Applications Received						
Application Type	Number Received in Fee Category – Very Low	Number Received in Fee Category – Low	Number Received in Fee Category – Medium	Number Received in Fee Category – High	Number Received in Fee Category – Very High	Total
On-licence new		2	2			4
On-licence variation						
On-licence renewal			2			2
Off-licence new			1			1
Off-licence variation						
Off-licence renewal						
Club licence new						
Club licence variation						
Club licence renewal	2	1				3
<b>Total number</b>	<b>2</b>	<b>3</b>	<b>5</b>			<b>10</b>
<b>Total fee paid to ARLA (GST inc)</b>	<b>\$34.50</b>	<b>\$103.50</b>	<b>\$258.75</b>			<b>\$396.75</b>

Annual Fees for Existing Licences Received						
Licence Type	Number Received in Fee Category – Very Low	Number Received in Fee Category – Low	Number Received in Fee Category – Medium	Number Received in Fee Category – High	Number Received in Fee Category – Very High	Total
On-licence		3	9			12
Off-licence	1		5	1		7
Club licence	4	2				6
<b>Total number</b>	<b>5</b>	<b>5</b>	<b>14</b>	<b>1</b>		<b>25</b>
<b>Total fee paid to ARLA (GST inc)</b>	<b>\$86.25</b>	<b>\$172.50</b>	<b>\$724.50</b>	<b>\$86.25</b>		<b>\$1,069.50</b>

Managers' Certificate Applications Received	
Application Type	Number Received
Managers' certificate new	16
Managers' certificate renewal	23
<b>Total number</b>	<b>39</b>
<b>Total fee paid to ARLA (GST inc)</b>	<b>\$1,121.25</b>

<b>Special Licence Applications Received</b>			
	<b>Number Received in Category – Class 1</b>	<b>Number Received in Category – Class 2</b>	<b>Number Received in Category – Class 3</b>
Special licence	1	11	14

<b>Temporary Authority Applications Received</b>	
	<b>Number Received</b>
Temporary authority	

<b>Permanent Club Charter Payments Received</b>	
	<b>Number Received</b>
Permanent club charter payments	0
<b>Total fee paid to ARLA (GST incl)</b>	<b>\$0</b>

<b>Total paid to ARLA</b>	<b>\$2,587.50</b>
---------------------------	-------------------

## Number of District Licensing Committee Meetings Held

<b>Date</b>	<b>Number</b>
July 2020	4
August 2020	4
September 2020	4
October 2020	5
November 2020	4
December 2020	3
January 2021	2
February 2021	2
March 2021	4
April 2021	4
May 2021	4
June 2021	4

# Waimate District Licensing Committee

## List of Licenced Premises

As at 30 June 2021

Precis	Licence Type Desc
210 Queen Street, Waimate "Waimate Bowling Club"	Club Licence
Browns Road, Waimate "Waimate Golf Club"	Club Licence
30 Shearman Street, Waimate "Royal Tavern"	On Licence
30 Shearman Street, Waimate "Royal Tavern"	Off Licence
14 John Street, Waimate "Waimate Town & Country Club"	Off Licence
36 Waimate Highway, Makikihi, RD 8, Waimate "Makikihi Country Hotel"	On Licence
36 Waimate Highway, Makikihi, RD 8, Waimate "Makikihi Country Hotel"	Off Licence
228 Point Bush Road, RD 9, Waimate "Point Bush Estate Cellar Door"	Endorsed Off/Remote Sellers Licence
700 Craigmore Valley Road, Maungati "Maungati Golf Club"	Club Licence
8 Murray Street, Studholme "Studholme Hotel"	On Licence
4 Stony Creek Road, Waimate "Waihao Forks Hotel"	On Licence
4 Stony Creek Road, Waimate "Waihao Forks Hotel"	Off Licence
1 Redcliff Road, Glenavy "Glenavy Hotel"	On Licence
1 Redcliff Road, Glenavy "Glenavy Hotel"	Off Licence
14 John Street, Waimate "Waimate Town and Country Club"	Club Licence
Manchester Park - Wall Street, Waimate "Waimate Rugby Football Club"	Club Licence
198 Morven Beach Road, RD 10, Waimate "Gifthorse & Cart Limited"	Endorsed Off/Remote Sellers Licence
95 Queen Street, Waimate 7924 "New World Waimate"	Off Licence
100 Queen Street, Waimate 7924 "Super Liquor Waimate"	Off Licence
25 Queen Street, Waimate "The Barn"	On Licence
198 Queen Street, Waimate "Queens Lodge"	On Licence
112-114 High Street, Waimate 7924 "The Waimate Bar & Kitchen"	On Licence
56 Queen Street, Waimate "The Waimate Bakery"	On Licence