



MINUTES

Temuka Community Board Meeting Monday, 11 November 2024

Ref: 1718625

**Minutes of Timaru District Council
Temuka Community Board Meeting
Held in the Temuka Library/Service Centre, King Street, Temuka
on Monday, 11 November 2024 at 5.00pm**

Present: Charles Scarsbrook (Chairperson), Alison Talbot (Deputy Chairperson), Gaye Broker, Aimee Baird, Nicola Nimo, Michelle Pye, Scott Shannon

In Attendance: Stephen Doran (Group Manager Corporate and Communications), Claire Barlow (Community Experience Manager), Jessica Hurst (Community Development Advisor), Stacey Barnett (Mayors Taskforce for Jobs Coordinator), Rosie Oliver (Development Manager), Darryn Grigsby (Emergency Management Manager), Steph Forde – Minutes (Corporate and Strategic Planner).

1 Apologies

1.1 Apologies

Resolution 2024/148

Moved: Charles Scarsbrook

Seconded: Cllr Scott Shannon

That the apologies from Mayor Nigel Bowen and Cllr Michelle Pye be received and accepted.

Carried

2 Public Forum

2.1 Pedestrian bridge and community garden improvements, exhaust breaks on main road, and advice for funding opportunities to assist the local RSA.

Jan Pearce spoke to the Community Board on a number of topics including:

- Appreciation for the pedestrian bridge improvements over the Taumatakahu stream including the installation of metal mesh. The plastic mesh on some of the bridges is not as effective due to it becoming slippery when wet.
- The Community Garden is excellent and it's nice to see a lot of children using the space, however there is an issue with broken glass.
- Request to re-install the rubbish bin that was removed at Torepe fields which Chair Charles Scarsbrook advised had been discussed at the previous meeting and communicated that the bin was removed due to campers and members of the public dumping their rubbish here.
- Speaking as a member of Grey Power, there is ongoing frustration in the Temuka township, particularly properties adjacent to the main road, with large trucks exercising engine breaks. This creates additional noise and exhaust fumes
- Jan also requested advice from the Community Board on funding streams available to assist the local RSA (which is the oldest in New Zealand) with building maintenance as there is likely

to be work needed in the near future on the building, particularly the roof. Deputy Mayor Scott Shannon offered assistance and will work with Jan on some options.

3 Identification of Items of Urgent Business

Proposed transfer of allocated funds from the Temuka Community Board Christmas Dinner to the Returned Services Association Christmas Dinner account.

4 Identification of Matters of a Minor Nature

Temuka Town Square Bookings

5 Declaration of Conflicts of Interest

No conflicts of interest were declared.

6 Chairperson's Report

6.1 Chairperson's Report

Chair Charles Scarsbrook thanked the Community Board for all their work behind the scenes to make Temuka a fantastic place to live, with special mention to 'Boost Temuka' for putting on the recent Halloween Evening for the families of the area, which was very successful and a great example of collaboration resulting in a community event with no cost to those who attended.

The Chair has recently worked with Cllr Pye and Council's Senior Policy Advisor on a submission to ECan on behalf of the Community Board to identify transport needs within the community. The submission is available on the Council's website for those who wish to read it.

Attended the Standing Committee Meetings and was impressed by the level of questioning put forward by Councillors.

Following a public forum request at a previous meeting, a bullet point summary of the 30 September Community Board meeting was sent to the local RSA for distribution. The RSA was chosen as a number of community groups meet, and will continue to be done for future meetings.

Chaired a meeting of the Temuka Community Car Trust, and topics discussed included options to expand the service and the ongoing strong financial position.

Some concerns have been raised around trees, one being an issue between private property owners, and the other being removals along Taumatakahu Stream. The Chair confirmed these were removed as part of a refresh for that section of the walkway and mitigates risk of interference with infrastructure including overhead powerlines and footpaths.

Community member Errol Wells is continuing to work on his petition to lower the speed at the north end of Temuka due to noise and is working with Council staff to collect data to support this.

Resolution 2024/149

Moved: Charles Scarsbrook

Seconded: Gaye Broker

That the Temuka Community Board receive and note the Chairperson's Report

Carried

7 Elected Member Update

7.1 Elected Member Update - Deputy Mayor Scott Shannon

Deputy Mayor Shannon presented the report and advised since the last meeting he has attended various workshops and meetings including Pleasant Point Community Board and Geraldine Community Board meetings, Standing Committee meetings, Venture Timaru (Performance and Annual Report), district Freedom Camping Bylaw workshop, Safer Communities Subcommittee, Future Provision for Performing Arts workshop, Tenders and Procurement, Citizenship Ceremony, Council Meetings, TDC Annual Report Audit & Risk catch-up with Auditors (prior to AR sign-off).

In addition, a number of functions and events were also attended including: Aorangi Stadium Trust-Annual Report and final meeting; met with Air New Zealand Executives with the Chief Executive at the Chamber of Commerce; opened the Leisure Marching Championships at Aorangi Stadium; attended site meeting in Cave with Councillor Pye to discuss road safety improvements; community drop-in session with Mayor Bowen and Councillor Pye; spoke at Mike King's 'I Am Climate Hope Tour'; Seafarers Memorial and Church Service; attended Royal NZ Naval Association Trafalgar Day Luncheon; Temuka Fire Brigade 150th Anniversary dinner; met with a number of Temuka and Timaru residents regarding various concerns; Hall of Fame Induction ceremony for David Thew, Dr John Elder, and John McBeth; Institute of Directors 'Certificate in Company Direction' course; Armistice Day Commemoration, Temuka.

Resolution 2024/150

Moved: Cllr Scott Shannon

Seconded: Aimee Baird

Cr Scott Shannon moved that his Elected Member Update Report be received and accepted

Carried

8 Confirmation of Minutes

8.1 Minutes of the Temuka Community Board Meeting held on 30 September 2024

Resolution 2024/151

Moved: Cllr Scott Shannon

Seconded: Nicola Nimo

That the Minutes of the Temuka Community Board Meeting held on 30 September 2024 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Carried

9 Reports

9.1 Towards 2050 Plan - Venture Timaru

The Chief Executive of Venture Timaru gave the Temuka Community Board a verbal update on the Towards 2050 plan as the Economic Development and Regional Tourism Organisation (RTO) for Timaru District.

Engagement has started among leaders in key sectors across the District and will be widened to the community in due course.

The focus is on productivity and collaboration to improve innovation, automation and technology to inspire growth in our district, whilst dealing with a global decline in population. Education and workforce sustainability were key areas identified for growth.

It was highlighted that this is a collaborative and aspirational report, not owned by any one entity and a collective draft will be produced within 12 months.

Resolution 2024/152

Moved: Charles Scarsbrook

Seconded: Alison Talbot

That the Temuka Community Board receive and note the Towards 2050 report from Venture Timaru

Carried

9.2 Strategic Plan Projects Selection

Development Manager led a discussion with the Members to identify which projects within the Strategic Plan the Community Board wanted to fund, either in part or fully.

A robust discussion was had which included available funds, value of investment to the community, options to consolidate/ link projects together and longevity of investment.

The below resolution includes an itemised list of projects and allocated funding resolved by the Community Board.

Resolution 2024/153

Moved: Aimee Baird

Seconded: Gaye Broker

That the Temuka Community Board confirm the following strategic project priorities for the \$70,000 capital funding provided in the 2024/25 year of the Long Term Plan 2024-34, plus additional carryover and unspent funds totalling \$149,500, including:

1. Vine Street/ King Street Laneway: \$12.5k
2. Vine Street beautification: \$5k, with delegated authority to Gaye Broker and Ali Talbot to review following an initial \$2k spend to assess progress.
3. Temuka Town Square Enhancements \$43k
4. Temuka Domain & Taumatakahu Enhancements: \$61k with delegated authority to Nicola Nimo and Aimee Baird to progress.
5. Wayfinding signage from SH1: \$25k
6. Brand development to include logo graphics toolkit: \$1k
7. Commitment from the Temuka Community Board to fund the ongoing operating financial commitment of the agreed projects
8. Agreement that there is no longer a funding commitment for a sculpture on Vine Street, Temuka, at this time.

Carried

9.3 Emergency Management Update Report

The Emergency Management Manager (EMM) spoke to the report and provided an update to the Temuka Community Board on the preparedness of the Timaru District Council Emergency Management and an overview of the support and training in our communities.

EMM advised that there has been a strong focus on building preparedness within communities by the Emergency Management Team recently due to the likelihood of a severe weather event or

natural disaster making access to communities, particularly rural communities, difficult due to topography and many waterways/ bridges. Enabling communities to have plans in place should they become isolated is critical along with building numbers in response teams in these areas to support self sufficiency and resiliency.

EMM also advised the members that the review of recent weather events in the North Island are ongoing but one of the biggest issues was communication and misaligned expectations between communities and Civil Defence. Being prepared and selfsufficient is key in big weather events.

The members agreed that communication has also been an issue in past events for getting correct information between Temuka and the Emergency Operations Centre (EOC) in a timely manner, which the EMM advised should improve moving forward with more resilient systems but it really depends on the type of event.

The members discussed some pratical ways the Community Board can assist in improving preparedness within the Temuka area and agreed to utilise their networks to get the 'readiness' and 'shake-out' guides into some key community sites, and to assist in spreading the word that these guides are really helpful.

Resolution 2024/154

Moved: Gaye Broker

Seconded: Nicola Nimo

That the Temuka Community Board receive and note the Emergency Management update report

Carried

9.4 Mayor's Taskforce For Jobs Programme Update 2024

The Mayors Taskforce for Jobs (MTFJ) coordinator and the Community Development Advisor presented to the Members, giving an overview of the programme and progress to date.

The programme is a Central Government funded initiative focussed on assisting youth around the 16 – 24 year old age group to gain employment or engage in education/ training, and offers a wraparound service where support is offered in various ways including writing CV's, getting drivers and/ or forklift licence, transport to and from interviews etc. This also extends beyond gaining employment and continues for a 3 month period to ensure the young person has ongoing support in the first months of their new role.

There are currently 36 people registered with the programme, with a large percentage of these living rurally, who are keen on working in the rural sector.

The members asked how the Community Board can help the programme, and the MTFJ Coordinator advised that just sharing with their networks that the programme is up and running to get the word out there, particularly with young people and also employers.

The MTFJ Coordinator and the Community Development Advisor also shared copies of their most recent flyer with the Community Board (attached below).

**Resolution 2024/155**

Moved: Aimee Baird

Seconded: Alison Talbot

That the Mayor's Taskforce for Jobs Programme Update 2024 is received and noted.

Carried

9.5 Thomas Hobson Trust Fund Accounts

The Community Experience Manager spoke to the members and advised as per the report the funds available for consideration of distribution in the Temuka account currently total \$13,000. The members will discuss the applications in the Public Excluded part of this meeting.

Resolution 2024/156

Moved: Cllr Scott Shannon

Seconded: Charles Scarsbrook

That the Thomas Hobson Trust Fund Accounts be received and noted.

Carried

10 Consideration of Urgent Business Items**10.1 Transfer of allocated funds from the Temuka Community Board Christmas Dinner to the Returned Services Association Christmas Dinner account****Resolution 2024/157**

Moved: Charles Scarsbrook

Seconded: Alison Talbot

Chair Charles Scarsbrook moved that the \$500 allocated to the Temuka Community Board for their Christmas function be transferred to the Temuka Returned Services Association for their Christmas Dinner.

Carried

11 Consideration of Minor Nature Matters**11.1 Town Square Bookings**

Nicola Nimo raised a query regarding the Town Square bookings and if the members think that utilising the Councils new online booking system might be a good idea to avoid any double ups. The members discussed and agreed that as there hasn't been any issues to date, and that the community groups are collaborative in working with each other to ensure no group misses out.

11.2 Temuka Geraldine A&P Show Site

The members discussed the opportunity to hire a site at the Temuka & Geraldine A&P show in 2025. It was agreed that Ali Talbot would bring the information, including site fee, to the Board for consideration in the first meeting of 2025.

12 Public Forum Issues Requiring Consideration

There were no public forum items.

13 Exclusion of the Public**Resolution 2024/158**

Moved: Cllr Scott Shannon

Seconded: Charles Scarsbrook

That the public be excluded from the following parts of the proceedings of this meeting at 7:48pm, namely,—

14.1 Thomas Hobson Trust Applications

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
14.1 - Thomas Hobson Trust Applications	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	To protect commercially sensitive information

Carried

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4)Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof)—
 - (a)shall be available to any member of the public who is present; and
 - (b)shall form part of the minutes of the local authority.”

14 Public Excluded Reports

14.1 Thomas Hobson Trust Applications

15 Readmittance of the Public

Resolution 2024/159

Moved: Charles Scarsbrook

Seconded: Gaye Broker

That the meeting moves out of Closed Meeting into Open Meeting at 7.55pm.

Carried

The Meeting closed at 7:55pm.

Minutes Confirmed 10 February 2025



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Charles Scarsbrook
Chairperson