

## Community Board Targeted Rate Fund Application

Information to the applicant:

- Complete this form to apply for a grant from your Community Board in your ward.
- This application form is not intended for loans.
- The application must be made in the same name as the verified bank account.

Applicants should fill out all details where applicable, however some details asked for in the application may not apply to your specific request.

**1 Name of applicant Organisation/ Group/ Individual**

**2 What community Fund are you applying for?**

**Temuka Targeted Rate Fund**

**Pleasant Point Targeted Rate Fund**

**Geraldine Targeted Rate Fund**

**3 Describe your project here (only attach a separate sheet if there is insufficient room here)**

**4 Date(s) of project**

**5 Budget**

- Show all income sources including those not yet confirmed.
- List the full income and expenses of your project. Provide a complete project budget on a separate page if necessary.

Expenditure (Project Costs)	\$	Confirmed income / other grants (How you plan to fund the project)	\$
		Unconfirmed income / other grants applied for:	
		Plus contribution from own funds:	
Total cost of project is:		Total income of project is:	
Surplus / Deficit			\$

**6 Amount you are applying to the Community Board for?**

\$

**7 Have you supplied quotes for all costs?****Yes****No**

(Please note if an item is \$10,000 or more then TWO quotes are required for that item)

**8 If there is any income (profit) raised through the project what will it be used for?**


**9 Committed funds**

If your latest financial accounts show substantial funds are on hand or invested, you must provide detail as to what the purpose of the held funds are:


**10 Summarise your fundraising efforts for this project:**


**11 How will future funding be obtained?**


12 How will the project benefit our community?	
13 How many people are expected to benefit?	
14 How many active participants are there? <i>(if applicable)</i>	
15 Estimate the number of volunteer hours involved in this project <i>(if applicable)</i>	
16 Promotion How will the event / service / facility be marketed / advertised? Attach a marketing plan for events <i>(if available)</i>	
17 Please add anything else you wish to that may aid your case for financial assistance for this project.	
18 How long has the organisation/ group been operating?	
19 How many people belong to the organisation/ group applying?	
20 What is the legal status and purpose of your organisation/group?	
21 Outline some of your organisation's/group's achievements during the last 12 months?	

<b>22 Is your organisation registered with the Charities Commission?</b>																			
If yes, please enter your registration number										C	C								
<b>23 The Council requires public acknowledgement of any funding assistance it gives towards events . Please indicate how this will be achieved if your application is successful? Circle as many as applicable</b>																			
Newsletter				Website				Use TDC logo				Public Address/Opening				Media Advertising			
Signage				Publications				Annual Report				Use TDC Promotional banner							
Other?																			
<b>24 Is your organisation registered for GST?</b>																			
If yes, please write your GST number here												---					---		
<b>25 Bank Account Details</b>																			
<ul style="list-style-type: none"> <li>Record the bank account details to which payment for successful applications will be direct credited.</li> <li>Verification must be attached, eg bank deposit slip.</li> </ul>																			
Account name:																			
Account Number						--				--							--		
<b>26 Address of Organisation/ Group/ Individual</b>																			
Postal Address:																			
<b>27 Contact details of one person from the organisation who can provide more information if required?</b>																			
Name:																			
Email:																			
Phone Numbers:				<u>Day</u>								<u>Night</u>							
<b>28 Public Information. The amount requested and relevant information that is not subject to sections s7(2)(a) and s7(2)(b)(ii) to protect a person's privacy, including the privacy of deceased persons and to protect commercially sensitive information will be public information. The application form and any relevant supporting information will remain in public excluded.</b>																			
<b>29 Checklist : Applicants should fill out all details where applicable, however some details asked for in the application may not apply to your specific request.</b>																			
																		<b>Yes / No</b>	
Application is made in the same name as the verified bank account* Mandatory																			
Attached verification of the bank account* Mandatory																			
Attached annual accounts / bank statement for the most recent financial year																			
Included a full budget																			
Attached quotes for all costs. (Note: if an item is \$10,000 or more then TWO quotes are required that item)																			
Attached a marketing plan for an event (if available)																			
The contact person I have named is easily contacted																			

## 29 Declaration

I declare that the information provided in this application is true and correct, to the best of my knowledge, and that I have the authority to make the application on behalf of the applicant.

I consent to the Timaru District Council collecting the personal contact details provided in this application form, retaining and using these details for the sole purpose of considering the application and managing any awarded funds. I undertake that I have obtained the consent of the contact person to provide these details. I acknowledge our right to have access to this information. This consent is given in accordance with the Privacy Act 2020.

Name:			
Position in organisation:			
Signature:		Date:	

Please make a complete copy of your entire application for your information, then send this completed form and all attachments via one of the following methods:

Email: [governance@timdc.govt.nz](mailto:governance@timdc.govt.nz)

Post: Timaru District Council, PO Box 522, Timaru 7940

Or you may wish to hand deliver or Courier to:

Timaru District Council Office 2 King George Place Timaru 7910	Geraldine Library and Service Centre 78 Talbot Street Geraldine 7930	Temuka Library, Service and Information Centre 72 King Street Temuka 7920
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For help with this form or for more information, please contact:

Governance, telephone 03 687 7200, freephone Geraldine area 0800 484 632,  
email [governance@timdc.govt.nz](mailto:governance@timdc.govt.nz)