



COMMUNITY DEVELOPMENT COMMITTEE MEETING

on

Tuesday 21 March 2017

**Council Chamber
District Council Building
King George Place
Timaru**

TIMARU DISTRICT COUNCIL

Notice is hereby given that a meeting of the Community Development Committee will be held in the Council Chamber, District Council Building, King George Place, Timaru on Tuesday 21 March 2017, at the conclusion of the Environmental Services Committee meeting.

Committee Members:

Cllrs Steve Wills, (Chairperson), David Jack (Deputy Chairperson), Peter Burt, Andrea Leslie, Richard Lyon, Paddy O'Reilly, Sally Parker, Kerry Stevens, Tracy Tierney and the Mayor.

LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968

Committee members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Bede Carran
CHIEF EXECUTIVE

COMMUNITY DEVELOPMENT COMMITTEE

21 MARCH 2017

AGENDA

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**COMMUNITY DEVELOPMENT COMMITTEE
FOR THE MEETING OF 21 MARCH 2017**

Report for Agenda Item No 6

**Prepared by Sharon Taylor
Group Manager Community Services**

Confirmation of Minutes

Minutes of Community Development Committee.

Recommendation

That the minutes of a meeting of the Community Development Committee held on 7 February 2017, excluding the public excluded item, be confirmed as a true and correct record.

TIMARU DISTRICT COUNCIL

MINUTES OF A MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE HELD IN THE COUNCIL CHAMBER, DISTRICT COUNCIL BUILDING, KING GEORGE PLACE, TIMARU ON TUESDAY 7 FEBRUARY 2017 AT 9.50AM

PRESENT Clrs Steve Wills (Chairperson), Peter Burt, Dave Jack, Richard Lyon, Paddy O'Reilly, Sally Parker, Kerry Stevens, Tracy Tierney and the Mayor

APOLOGY Clr Andrea Leslie

IN ATTENDANCE South Canterbury Hockey representative – Amanda Everett (for item 5)
Aoraki Foundation Chairperson – Lesley Roy (for item 6)
Janene Adams – Geraldine Community Board (for public part of meeting)
Neville Gould – Pleasant Point Community Board (for public part of meeting)
Chief Executive (Bede Carran), Group Manager Community Services (Sharon Taylor), Parks and Recreation Manager (Bill Steans)(for item 5) and Council Secretary (Joanne Brownie)

1 DECLARATION OF CONFLICTS OF INTEREST

There were no conflicts of interest declared.

2 CHAIRPERSON'S REPORT

The Chairperson reported on duties he had carried out and meetings he had attended on behalf of the Committee since the last meeting including meeting with the Group Manager Community Development, HANZ, Hall of Fame Committee, Local Arts Scheme Subcommittee and museum exhibition opening.

3 CONFIRMATION OF MINUTES

Proposed the Mayor
Seconded Clr Parker

“That the minutes of a meeting of the Community Development Committee held on 22 November 2016, excluding the public excluded item, be confirmed as a true and correct record.”

MOTION CARRIED

4 PHAR LAP CHARITABLE TRUST – REQUEST TO EXTEND REPAYMENT PERIOD OF COMMUNITY DEVELOPMENT LOAN

The Committee considered a report by the Customer Services Manager on a request from the Phar Lap Charitable Trust to extend the repayment period for the balance of its Community Development loan. The Committee acknowledged that the statue is an asset to the District and councillors had some sympathy for the Trust and its financial situation, but was mindful of setting a precedent for any other organisations that might find themselves in a similar situation.

Proposed Clr Tierney
Seconded the Mayor

“That it be recommended to the Policy and Development Committee that the \$5,000 owing on the Community Development Loan to the Phar Lap Charitable Trust be repaid, interest free over a four year period.”

MOTION CARRIED

5 SOUTH CANTERBURY HOCKEY – APPLICATION FOR PRO SHOP AT AORANGI PARK

The Committee considered a report by the Parks and Recreation Manager on an application to establish a pro shop within the area of Aorangi Park leased for hockey. Considerable discussion ensued on the proposal.

While some concern was expressed that retailing hockey equipment could adversely affect businesses in the central business district, this was not a view shared by all and it was pointed out that the management plan for the park allows for commercial activity that supports the sport at the park. Amanda Everett from South Canterbury Hockey explained that the current retail service is not convenient for players and it is difficult to obtain the equipment the players need. The proposed pro shop would only be open for a couple of hours 2-3 days per week.

A suggestion was made that the pro shop could be a shared facility and operate as a pop-up shop, available to other sports codes at tournament times, for example. While there was some support for this idea in principle, it could be difficult in practice, with changing stock over and any clashes with other sporting codes.

Concern was expressed at the location and appearance of the proposed container shop, especially given that the other facilities are attractive and well maintained. The meeting was advised that the suggested site has been chosen as the safest place for access and being less visible.

Proposed Clr Tierney
Seconded Clr Stevens

“That approval be granted to Hockey South Canterbury to locate a container and operate a pro shop for selling hockey equipment from it subject to:

- a) The exterior being painted a Karaka colour, and softened to fit in with its surroundings as approved by the Parks and Recreation Manager;
- b) The container being sited within the fenced area of the hockey turf;
- c) Any necessary consents for building or land use being obtained;
- d) The container being maintained in a clean and tidy appearance including removing graffiti within 48 hours of notification;
- e) All costs associated with the pro shop establishment, maintenance, operation and eventual removal are met by South Canterbury Hockey and Go Hockey; and
- f) If the container ceases to be used for an approved use, becomes dilapidated or creates a nuisance, it shall be removed.
- g) The container is sited at the applicant’s risk.”

MOTION LOST 6/3

6 AORAKI FOUNDATION

Lesley Roy, Chairperson of the Aoraki Foundation addressed the Committee on the Foundation's establishment, purpose and future plans. The Foundation is hoping to make itself better known to businesses, organisations and individuals in the district, to support its plans to increase its trust funds, for distribution back into the community. There are opportunities for people to donate to the community during their lifetime or in their will, and the Trust works to ensure the donors' wishes are met. A Business Development Officer will be appointed to promote the Foundation in the community. One of the Trust's plans is to work with community groups on how they can manage their own future, for example, with a long established sporting group the past players can be contacted, an old boys/alumni can be formed and contributions be made back to the group – Aoraki Foundation could manage this.

7 RECEIPT OF HALL OF FAME SELECTION COMMITTEE MINUTES

Proposed Clr Jack
Seconded Clr Stevens

“That the minutes of the meeting of the Hall of Fame Selection Committee held on 25 January 2017, excluding the public excluded item, be received.”

MOTION CARRIED

8 RECEIPT OF LOCAL ARTS SCHEME SUBCOMMITTEE MINUTES

Proposed Clr Burt
Seconded Clr Stevens

“That the minutes of the meeting of the Local Arts Scheme Subcommittee held on 8 December 2016, be received.”

MOTION CARRIED

9 EXCLUSION OF THE PUBLIC

Proposed the Mayor
Seconded Clr Burt

“That the Committee resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

**Confirmation of Minutes -Public
Art Advisory Group**

**Receipt of Hall of Fame Selection
Committee Minutes**

Timaru District Youth Council

Section 7(2)(a)

The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.”

MOTION CARRIED

10 READMITTANCE OF THE PUBLIC

Proposed Clr Jack
Seconded Clr Burt

“That the public be readmitted to the meeting.”

MOTION CARRIED

The meeting concluded at 10.50am.

Chairperson

COMMUNITY DEVELOPMENT COMMITTEE
FOR THE MEETING OF 21 MARCH 2017

Report for Agenda Item No 7

Prepared by **Bill Steans**
 Parks and Recreation Manager

Former Chalmers Church Site, Timaru – Grounds Maintenance Request

Purpose of Report

This report is prepared to consider a request from members of the Coptic Church, for Council to accept responsibility for maintaining the grounds of the former Chalmers Church. The Coptic Church now occupies this site. An aerial photograph with the site outlined in red is attached.

Background

Chalmers Church was built and occupied by the Presbyterian Church until a few years ago when it was sold to a third party. The Presbyterian Church maintained the whole property and also installed a children's playground for its members and the public.

Council has not had any involvement in this church property or others, with the exception of St Mary's Church grounds, adjacent to the museum, where an agreement was made between Council and the church to assist with grounds maintenance in exchange for pedestrian access to the museum. This agreement dates back to the Central Business District upgrade in the 1990s.

The Coptic Church members feel that if Council maintains the church land, a valuable open space will be retained in central Timaru. At times it has also struggled to keep up with the maintenance and the property presented with rank vegetation growth towards the end of 2016.

There is public open space nearby at the Library and Museum grounds.

Options

1. Council could agree to fund and maintain the church grounds and playground equipment to Council standard.
2. Council could agree to maintain the church grounds and playground equipment to Council standard at a shared cost arrangement with the Coptic Church.
3. Council could decline the Coptic Church's request.

Identification of relevant legislation, Council policy and plans

Not Applicable.

Assessment of Significance

This matter is not deemed significant under the Council's Significance Policy.

Consultation

Preliminary consultation has been undertaken with Coptic Church members.

Other Considerations

Treating other churches and community organisations in a fair and equitable way is a consideration in this matter. If the request is agreed to, this may set a precedent.

Funding Implications

The annual cost of maintaining the site would be in the order of \$2,500. There is currently no budget allocation for this.

The cost to bring the area up to Council's standards would amount to \$21,500 in total. This is made up of removing overgrown vegetation, replanting, mulching and topdressing the lawn at a cost of \$4,500. Playground repairs, undersurfacing and amendments to meet safety standards would cost approximately \$17,000.

All costs are GST exclusive.

Conclusion

The Coptic Church has requested Council to maintain their grounds which include a playground at the former Chalmers Church site. There is no budget for this request and as open spaces are available at the Library and Museum grounds there appears to be no significant benefit for ratepayers.

Recommendation

That the Committee considers the request to maintain the former Chalmers Church grounds and playground.



**COMMUNITY DEVELOPMENT COMMITTEE
FOR THE MEETING OF 21 MARCH 2017**

Report for Agenda Item No 8

**Prepared by Sharon Taylor
Group Manager Community Services**

Receipt of Safer Communities Committee Minutes

Minutes of Safer Communities Committee and relevant reports.

Recommendation

That the minutes of a meeting of the Safer Communities Committee held on 2 March 2017, be received.

TIMARU DISTRICT COUNCIL

MINUTES OF THE MEETING OF THE SAFER COMMUNITIES COMMITTEE HELD IN MEETING ROOM 1, TIMARU DISTRICT COUNCIL BUILDING, KING GEORGE PLACE, TIMARU ON THURSDAY 2 MARCH AT 3.00PM

PRESENT Mayor Damon Odey (Chairperson), Craig Chambers (NZ Fire Service), Insp Dave Gaskin (NZ Police), Rosie Knoppel (Aoraki Migrant Centre), Joel Burgess (CYF), Gary Foster (Community Watch), Jay Wain (Community Probation Service), Gordon Rosewall (Deputy Chairperson) (Timaru Ministers' Association), Clive Callow (Chamber of Commerce), Rob Coleman (Neighbourhood Support), Lindy Graham (Secondary School Principals' Association)

IN ATTENDANCE Bill Steans (Parks & Recreation Manager), Sharon Taylor (Group Manager Community Services), Vivienne Wood (Project Turnaround/Safer Communities), Di Cleverley (Project Turnaround/Safer Communities- Minute taker)

APOLOGIES Apologies for absence were received from Cllr Peter Burt (Councillor), Keith Shaw (YMCA South & Mid Canterbury), Kate Wright (National Council of Women), Garry Linton (CYF), Tom O'Connor (Grey Power), Pauline Prendergast (Primary School Principals' Association)

1 WELCOME

The Chairperson welcomed the meeting attendees and extended a special welcome to Jay Wain the new Manager of the Community Probation Service, and reported some of his recent outings attended:

- HEARTsafe Geraldine formed in 2012 to increase survivability rates of sudden cardiac arrest in their district. A presentation was held to acknowledge having received their accreditation, one of only four nationwide
- Opened the Oliver Dryland reserve in Geraldine
- Caroline House celebrated 25 year anniversary, a commemorative tree was planted.
- A stock take of all sporting activities in the whole of South Canterbury is currently taking place

2 ELECTION OF DEPUTY CHAIRPERSON

The Chairperson called for nominations for a Deputy Chairperson.

Proposed Gary Foster
Seconded Dave Gaskin

“That Gordon Rosewall be appointed as Deputy Chairperson.”

As no further nominations were received, the motion was put and CARRIED

3 RECEIPT OF MINUTES

Proposed Gordon Rosewall
Seconded Gary Foster

“That the minutes of the Safer Communities Committee meeting held on 8 September 2016 be received.”

MOTION CARRIED

4 CCS DISABILITY ACTION REPRESENTATIVE ON COMMITTEE

The Committee considered a request from CCS Disability Action to be on the Safer Communities Committee. Julie Fosbender is the current Team Leader.

Proposed Gordon Rosewall
Seconded Gary Foster

“That it be recommended to Council that a representative from CCS Disability Action be invited on to the Safer Communities Committee.”

MOTION CARRIED

5 SAFER COMMUNITIES CO-ORDINATORS' REPORT

Craig Chambers from the Fire Service gave an update on the recent Christchurch Port Hills fires, explaining the affect it had locally stretching resources. At the outset it was expected to be easy to contain however the changing weather patterns worsened the situation dramatically.

Proposed Gordon Rosewall
Seconded Clive Callow

“That the Co-ordinators' report for February 2017 be received.”

MOTION CARRIED

6 PROJECT TURNAROUND MANAGER'S REPORT

Congratulations were extended to the Project Turnaround Manager Viv Wood, in recently receiving her restorative justice facilitator accreditation, when other providers around the country were failing.

Further congratulations were extended to the Project Turnaround Team as the Ministry of Justice advised they would begin their audit in Timaru to use Project Turnaround as a benchmark due to our high performance and effective service delivery.

Proposed The Mayor
Seconded Rosie Knoppel

“That the Project Turnaround Manager's report for February 2017 be received.”

MOTION CARRIED

7 POLICE PRESENTATION

Dave Gaskin delivered an enlightening presentation on policing in our district and the following points were noted:

- Peelian's 9 Principles of policing formed by Metropolitan Police back in 1829 and compared to today's practices they are still relevant.
- He spoke of the change in policing areas with Timaru now being part of the Mid and South Canterbury area with most administration and all infrastructure being handled in Christchurch now.
- The government's recent announcement of 880 new police officers by 2021 is a welcomed move with staffing levels low at present.
- There is a one-page Police Resource that can be accessed on their website entitled 'Our Business' which explains in policing terms "why we're here, what we do and how we're going about it".

The meeting concluded at 3.45pm.

Chairperson

**SAFER COMMUNITIES COMMITTEE
FOR THE MEETING OF 2 MARCH 2017**

Report for Agenda Item No 8

**Prepared by Vivienne Wood and Di Cleverley
Safer Communities Co-ordinators**

Safer Communities Co-ordinators' Report

Safer Communities Co-ordinators' Report for February 2017.

Recommendation

That the Safer Communities Co-ordinators' Report for February 2017 be received.

Safer Communities Co-ordinators' Report to Safer Communities Committee February 2017

Maintaining Relationship with Key Stakeholders

Safer Communities Training

The Safer Communities team in conjunction with Project Turnaround held two very successful, well attended professional training sessions for key stakeholders in 2016 as follows:

- Nicola Scott presented on "Our Tribe – Our Youth" on 15 September 2016. Nicola is a clinical psychologist and has worked as a practitioner in the Ministry of Justice as a Probation Officer in the King Country, Auckland and Christchurch. Around 50 attended from an assortment of local organisations.
- Dr Paul Trani presented on Fetal Alcohol Spectrum Disorders (FASD) on 31 October 2016 to a crowd of over 60 attendees. His address was enlightening and we had representatives from many organisations; CYFs, Police, DHB, Corrections, Family Support, Salvation Army, Family Works, Community Mental Health, Work & Income.

Plans are in progress for further stakeholder training over the next few months.

Police

Police report that crime this year is on par with last but most of that reported is minor in nature or very isolated if it is serious.

Fire Service

Craig Chambers will report at the meeting on:

- Current fire conditions in the region
- Overview of resource deployment to Christchurch Port Hills fires
- Contingencies that were put in place as a result of the above deployment
- Fire safety messages and campaigns that are of relevance

Family Violence

- Project Turnaround continues to receive a steady stream of family violence referrals from the Court.
- The Restorative Justice facilitators have completed intense professional development training in line with their family violence accreditation which will continue into 2017. They are now receiving monthly professional supervision specific to family violence.
- The **Family Violence Forum** continues to be well represented; the last meeting held on 17 February 2017 was well attended.

Vivienne Wood & Di Cleverley

COPY

**SAFER COMMUNITIES COMMITTEE
FOR THE MEETING OF 2 MARCH 2017**

Report for Agenda Item No 9

**Prepared by Vivienne Wood
Project Turnaround Manager**

Project Turnaround Manager's Report

Project Turnaround Manager's Report for February 2017.

Recommendation

That the Project Turnaround Manager's Report for February 2017 be received.

**Project Turnaround Manager's Report
to Safer Communities Committee
February 2017**

Ministry of Social Development (MSD)

MSD completed an 'approval site visit' on 18 and 19 August 2016 with pleasing results, no critical actions were required.

Ministry of Justice

As per the contract the quarterly spreadsheet covering October to December 2016 has been submitted to Ministry of Justice.

Our representative from the Ministry of Justice, Thomas Harries, payed us a visit earlier in the month to touch base on how we are going plus inform of any upcoming changes/issues. He praised our continued good work.

MoJ plan on carrying out RJ provider audits from July to December this year. Thomas and a colleague will perform these and he has requested they begin with Timaru as a benchmark due to our high level of service provided.

Restorative Justice Facilitator Training and Accreditation

- Viv has just been awarded her restorative justice facilitation accreditation
- Tony Henderson successfully completed his 5 modules of facilitator training in Wellington in September 2016. Julie Fosbender will attend her week's facilitator training this year.
- Our facilitators have all completed the following family violence training:
 - 2 full day's Domestic Abuse Training with Shine from Auckland held in partnership with Family Works on 11 and 12 October 2016.
 - 2 evenings of training with Stopping Violence Services from Christchurch.
 - 2 evening sessions with Steve Brodie Counsellor Salvation Army focusing on victims and children and the issues they face.
 - 2 evening sessions with Steve Brodie Counsellor Salvation Army focussing on perpetrators of family violence.

Professional Supervision

Both the facilitator supervision and the community representative supervision sessions will continue to be delivered in 2017 by Sue McCoy. Steve Brodie has also begun delivering family violence facilitator supervision on a regular basis.

Facilitator / Community Representative Professional Development

Group Training: Kristina Wilson presented training sessions on 'Power and Control' on 27 October 2016 and 'Role Models' on 23 February 2017. Three more sessions are scheduled throughout the year.

Vivienne Wood

**COMMUNITY DEVELOPMENT COMMITTEE
FOR THE MEETING OF 21 MARCH 2017**

Report for Agenda Item No 11

**Prepared by Sharon Taylor
Group Manager Community Services**

Exclusion of the Public

Recommendation

That the Committee resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

Confirmation of Minutes

- **Timaru District Youth Council**
Section 7(2)(a)

The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.