



AGENDA

People, Performance and Appointments Committee

Date: Tuesday, 19 May 2026

Time: 9.00 am

Location: Meeting Room 1
District Council Building
King George Place
Timaru

Timaru District Council

Notice is hereby given that a meeting of the People, Performance and Appointments Committee will be held in Meeting Room 1, District Council Building, King George Place, Timaru, on Tuesday 19 May 2026, at 9.00am.

People, Performance and Appointments Committee Members

Mayor Nigel Bowen (Chairperson), Cirs Peter Burt, Graeme Wilson, Stacey Scott, Scott Shannon, Michelle Pye

Quorum – no less than 4 members

Local Authorities (Members' Interests) Act 1968

Committee members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Nigel Trainor
Chief Executive

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- 1 Apologies**
- 2 Identification of Items of Urgent Business**
- 3 Identification of Matters of a Minor Nature**
- 4 Declaration of Conflicts of Interest**

5 Confirmation of Minutes

5.1 Minutes of the Extraordinary People, Performance and Appointments Committee Meeting held on 20 March 2026

Author: Alesia Cahill, Executive Support Manager

Recommendation

That the Minutes of the Extraordinary People, Performance and Appointments Committee Meeting held on 20 March 2026 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Attachments

1. Extraordinary People, Performance and Appointments Committee Meeting held on 20 March 2026



MINUTES

Extraordinary People Performance and Appointments Committee

20 March 2026

**Minutes of Timaru District Council
Extraordinary People, Performance and Appointments Committee Meeting
Held in Meeting Room 1, District Council Building, King George Place, Timaru
on Friday, 20 March 2026 at 10am**

Present Mayor Nigel Bowen (Chairperson), Clrs Scott Shannon, Graeme Wilson, Michelle Pye (online), Stacey Scott

In Attendance Nigel Trainor (Chief Executive), Andrea McAlister (General Manager People and Capability), Brittany Bowie (People Operations Lead), Brendon Madley (Senior Policy Advisor) (online), Alesia Cahill (Executive Support Manager)

Apology Clr Peter Burt

1 Apologies

1.1 Apologies Received

Resolution

Moved: Mayor Nigel Bowen

Seconded: Clr Scott Shannon

That the apology of Clr Peter Burt be received and accepted.

Carried

2 Identification of Items of Urgent Business

No items of urgent business were received.

3 Identification of Matters of a Minor Nature

Verbal Chief Executive update to be held in Public Excluded for Public Excluded reason "To protect a person's privacy"

4 Declaration of Conflicts of Interest

No conflicts of interest were declared.

5 Consideration of Urgent Business Items

No matters of a urgent business were raised.

6 Consideration of Minor Nature Matters

No matters of a minor nature were raised.

7 Resolution to Exclude the Public

Resolution

Moved: Clr Scott Shannon

Seconded: Clr Graeme Wilson

That the public be excluded from the following parts of the proceedings of this meeting at 10.05am, namely:

9 Public Excluded Reports

9.1 Public Excluded Minutes of the People, Performance and Appointments Committee Meeting held on 17 February 2026

9.2 Remuneration Policy Endorsement

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows at 10.05am:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
<p>9.1 - Public Excluded Minutes of the People, Performance and Appointments Committee Meeting held on 9 December 2025</p>	<p>Section 48(1) of the Local Government Official Information and Meetings Act 1987.</p>	<p>The public excluded minutes of the meeting held on 17 February 2026 are considered confidential pursuant to the provisions of the LGOIMA Act of 1987.</p> <p>The specific provisions of the Act that relate to these minutes can be found in the open minutes of the meeting held on 17 February 2026</p>
<p>9.2 – Remuneration Policy Endorsement</p>	<p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	<p>To protect commercially sensitive information.</p>

Carried

Note:

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4)Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof)
 - (a)shall be available to any member of the public who is present; and
 - (b)shall form part of the minutes of the local authority.”

10 Readmittance of the Public

Resolution

Moved: Mayor Nigel Bowen

Seconded: Clr Stacey Scott

That the meeting moves out of Closed Meeting into Open Meeting at 10.49am

Carried

The meeting closed at 10.49am

.....
Mayor Nigel Bowen, Chairperson

- 6 Consideration of Urgent Business Items**
- 7 Consideration of of Minor Nature Matters**
- 8 Exclusion of the Public**
- 9 Public Excluded Reports**
- 10 Readmittance of the Public**