

Other Decision-Making Criteria for Approval of Selected Owner Policy and Licence to Keep Three or More Dogs Applications

The following criteria apply when assessing **selected owner** applications and determining whether an application fee and property inspection are required:

- **Multiple owners at the same address:** Where multiple owners residing at the same property submit applications on the same date, only **one application fee** will be charged, and a single property inspection will be undertaken.
- **Separate applications at a later date:** Where a different owner at the same property submits an application at a later date, a **new application fee** will apply, and a separate assessment will be undertaken.
- **Replacement dog following the death of a previously approved dog:** Where an owner's approved dog has died within the previous **12 months**, and the replacement dog is of a **similar breed and size**, no application fee or property inspection is required, provided the property has been inspected within the previous **five years**.
- **All other applications:** Where none of the above circumstances apply, the applicant must pay the prescribed application fee, and a property inspection must be completed before the application is determined.

The following criteria apply when assessing **3 or more dog licence** applications and determining whether an application fee and property inspection are required:

- Approval is granted for the **specific number of dogs** stated in the approved application only.
- If the owner subsequently:
 - acquires an additional dog that increases the total number of dogs beyond the approved number; or
 - wishes to increase the number of dogs they are authorised to keep, they must submit a **new Licence to Keep Three or More Dogs application** and pay the applicable application fee.
- Where the owner already holds a current licence to keep three or more dogs, they are **not required to pay both the Selected Owner Policy (SOP) inspection fee and the Three or More Dogs application fee**. Only the applicable Three or More Dogs application fee is payable.