



COMMUNITY DEVELOPMENT COMMITTEE MEETING

on

Tuesday 8 May 2018

**Council Chamber
District Council Building
King George Place
Timaru**

TIMARU DISTRICT COUNCIL

Notice is hereby given that a meeting of the Community Development Committee will be held in the Council Chamber, District Council Building, King George Place, Timaru on Tuesday 8 May 2018, at the conclusion of the Infrastructure Committee meeting.

Committee Members:

Cllrs Steve Wills, (Chairperson), Nigel Bowen (Deputy Chairperson), Peter Burt, David Jack, Andrea Leslie, Richard Lyon, Paddy O'Reilly, Sally Parker, Kerry Stevens and the Mayor.

LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968

Committee members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Bede Carran
CHIEF EXECUTIVE

COMMUNITY DEVELOPMENT COMMITTEE

8 MAY 2018

AGENDA

Item No	Page No	
1		Apologies
2		Identification of Items of Urgent Business
3		Identification of Matters of a Minor Nature
4		Declaration of Conflicts of Interest
5		Chairperson's Report
6	1	Confirmation of Minutes
7	4	Donations and Loans Policy Review
8	12	Correspondence Received Funding
9	23	Funding Applications Considered Under Delegated Authority
10	25	Receipt of Youth Initiatives Subcommittee Minutes
11	29	Receipt of Local Arts Scheme Subcommittee Minutes
12	33	Receipt of Safer Communities Committee Minutes
13		Consideration of Urgent Business Items
14		Consideration of Minor Nature Matters
15	39	Exclusion of the Public
16	41	Confirmation of Minutes
17	43	Donations and Loans Subcommittee Recommendation – Loan Application
18	44	Donations and Loans Subcommittee Recommendation – Grant Applications
19	46	Deed of Agreement for Arundel Belfield Road Significant Natural Area Report
20	63	Readmittance of the Public

**COMMUNITY DEVELOPMENT COMMITTEE
FOR THE MEETING OF 8 MAY 2018**

Report for Agenda Item No 6

**Prepared by Sharon Taylor
Group Manager Community Services**

Confirmation of Minutes

Minutes of Community Development Committee.

Recommendation

That the minutes of a meeting of the Community Development Committee held on 13 March 2018, excluding the Public Excluded item, be confirmed as a true and correct record.

TIMARU DISTRICT COUNCIL

MINUTES OF A MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE HELD IN THE COUNCIL CHAMBER, DISTRICT COUNCIL BUILDING, KING GEORGE PLACE, TIMARU ON TUESDAY 13 MARCH 2018 AT 11.00AM

PRESENT Clrs Steve Wills (Chairperson), Nigel Bowen,
Peter Burt, Dave Jack, Andrea Leslie, Richard Lyon,
Paddy O'Reilly, Sally Parker and Kerry Stevens

APOLOGIES Proposed Clr Burt
Seconded Clr Stevens

"That the apologies from the Mayor and Jennine Maguire – Geraldine Community Board, and Christina Cullimore from YMCA be accepted."

MOTION CARRIED

IN ATTENDANCE Noeline Clarke – Temuka Community Board (for public
part of meeting)
John McDonald – Pleasant Point Community Board (for
public part of meeting)

Chief Executive (Bede Carran), Group Manager
Community Development (Sharon Taylor), Museum
Director (Philip Howe), Parks and Recreation Manager
(Bill Steans) and Council Secretary (Joanne Brownie)

1 **DECLARATION OF CONFLICTS OF INTEREST**

There were no conflicts of interest declared.

2 **CHAIRPERSONS REPORT**

The Chairperson reported on meetings he had attended and duties he had carried out since the last meeting including the Long Term Plan meeting, Sister Cities, Central Business District refresh, Aoraki Development, meeting with the Group Manager and decisions on minimal donations.

Proposed Clr Wills
Seconded Clr Stevens

"That the Chairperson's report be received."

MOTION CARRIED

3 **CONFIRMATION OF MINUTES**

Proposed Clr Burt
Seconded Clr Jack

"That the minutes of a meeting of the Community Development Committee held on 30 January 2018, be confirmed as a true and correct record."

MOTION CARRIED

4 YMCA SOUTH AND MID CANTERBURY YOUTH SERVICES REPORT TO 31 DECEMBER 2017

The Committee considered the YMCA Youth Services report to 31 December 2017. The Chairperson acknowledged the effective work of the YMCA in helping keep our community vibrant and safe.

Proposed Clr Wills
Seconded Clr Burt

“That the report be received and noted.”

MOTION CARRIED

5 SOUTH CANTERBURY MUSEUM HERITAGE EDUCATION SERVICE 2017

The Museum Director spoke to the Museum’s 2017 Heritage Education Service report to the Ministry of Education. The Committee commended the museum on the good feedback from all parties.

Proposed Clr Stevens
Seconded Clr Jack

“That the report be received and noted.”

MOTION CARRIED

The meeting adjourned at 11.20am and resumed at 11.40am.

6 EXCLUSION OF THE PUBLIC

Proposed Clr Jack
Seconded Clr Leslie

“That the Committee resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

Temuka Community Board

Recommendation

Recognition of Contribution

Section 7(2)(a)

– The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.”

MOTION CARRIED

7 READMITTANCE OF THE PUBLIC

Clr Stevens
Seconded Clr Burt

“That the public be readmitted to the meeting.”

MOTION CARRIED

The meeting concluded at 11.46am.

Chairperson

COMMUNITY DEVELOPMENT COMMITTEE
FOR THE MEETING OF 8 MAY 2018

Report for Agenda Item No 7

Prepared by **Sapphron Trower**
 Executive Assistant to Mayor

Donations and Loans Policy Review

Purpose of Report

1. The purpose of this report is to present the Donations and Loans Policy for review.

Background

2. This policy was adopted on 25 November 2014. It was reviewed on 14 June 2016. The next scheduled review is May 2019.
3. Clause 4.2, a) and b) and Clause 5.1 give delegated authority to the Chairperson of the Community Development Committee and the 'appropriate officer' to consider New Zealand Representative applications and Minimal Donation applications.
4. There is no alternative person if the Chairperson is unavailable. An appropriate alternative person could be the Deputy Chairperson of the Community Development Committee.
5. Clause 5.1 notes the appropriate officer referred to in Clause 4.2 as Group Manager Corporate Services or Group Manager Community Services.
6. The officer in charge of funding is now the Executive Assistant to Mayor with annual reporting under Group Manager Community Services.
7. Clause 5.2 notes the policy owner as Customer Services Manager. Due to the changes in roles for funding the Executive Assistant to Mayor should be the policy owner.

Options

8. The options are:
 - a. The revised clauses of the policy are adopted
 - b. The revised clauses of the policy are adopted with some changes.

Identification of relevant legislation, Council policy and plans

9. Long Term Plan 2015-25

Assessment of Significance and Engagement

10. This matter is not deemed significant under the Council's Significance and Engagement Policy.

Consultation

11. No consultation has occurred on this matter.

Other Considerations

12. There are no other considerations relevant to this matter.

Funding Implications

13. The policy does not have financial implications. The total amount available for donations and loans is determined as part of the Long Term Plan and Annual Plan processes.

Conclusion

14. In order to deliver efficient customer service to applicants for New Zealand Representative and Minimal Donations it would be preferable to give an additional Elected Member delegation to consider these applications in the event that the Chairperson is unavailable.
15. With the change in roles for the officer in charge of funding, it would be appropriate to update the delegations under Clause 5.1 to 'Executive Assistant to Mayor or Group Manager Community Services' and Clause 5.2 Policy Owner to 'Executive Assistant to Mayor'.

Recommendations

1. **That the revised clauses 4.2 a) and b), 5.1 and 5.2 to the Donations and Loans policy be adopted.**
2. **That the appropriate officer to consider applications if the Chairperson is unavailable be the Deputy Chairperson of the Community Development Committee.**

Donations and Loans Policy

Approved by:	Community Development Committee
Date Approved:	25 November 2014
Keywords:	Donations, Loans, Events, Minimal, Youth, New Zealand Representative, Community, Facilities, Grants, Substantial, Sport

1.0 Purpose

This policy outlines how Council will manage applications from the community for Council funding.

2.0 Background

Council has had a Grants and Loans Policy since 1996. That policy contained the guidelines for allocating Council funding in response to applications from the community.

Council explored the development of an events strategy and associated community funding when the 2015 Long Term Plan was developed. As part of the Pre-Consultation Survey in August / September 2014, two questions relating to grants and events were surveyed. The Timaru District community supported expenditure on donations / events remaining within current budgeted levels. Those levels are unable to meet all the needs of all the voluntary clubs and organisations in the district.

As a consequence it was prudent to review Council's Grants and Loans Policy which contained the guidelines for events support.

A new policy called the Donations and Loans Policy (this policy) was subsequently developed and approved, by the Community Development Committee on 25 November 2014.

With the adoption of this new policy a separate events strategy became unnecessary.

Review of the Donations and Loans Policy can be undertaken at any Community Development Committee meeting. The flexibility this provides allows the policy to react to changing circumstances and remain current.

This policy is aligned to community outcomes in the Long Term Plan.

3.0 Key Definitions

Donation – An unconditional gift made voluntarily to a person or organisation to use as they see fit, where there is no benefit to the donor, or to anyone associated with the donor. There is no GST associated with a donation.

Delegated authority – as outlined in Council's Delegation Register

4.0 Policy

4.1 Introduction

1. The Council will focus available funding on projects that contribute to the following community outcomes in the Long Term Plan:
 - Smart diversified economic success supported and enabled
 - Communities that are safe, vibrant and growing
 - People enjoying a high quality of life
 - A strong identity forged and promoted
 - A valued, healthy and accessible environment
2. With that in mind the Council will concentrate its general donations funding on local events, rural community halls, museums and community services and on substantial donations or loans for improved or new facilities.

4.2 Application Categories

Applications in the following categories are eligible for consideration:

- a) New Zealand Representative.
- b) Minimal Donations.
- c) General Donations.
- d) Substantial Donations.
- e) Community Development Loans.
- f) Sport and Recreation Loans.
- g) Youth Entertainment Funding.

a) New Zealand Representative (“one off” donations of \$250).

- 1 Residents from the Timaru District.
- 2 Nationally selected to represent New Zealand at international level.
- 3 Approved jointly by the Chairperson of the Community Development Committee and the appropriate officer under delegated authority.
- 4 All decisions to be reported to the Community Development Committee.

b) Minimal Donations (donations of up to \$500).

- 1 Projects must have a benefit to the general community.
- 2 Considered and decided jointly by the Chairperson of the Community Development Committee and the appropriate officer under delegated authority.
- 3 All decisions to be reported to the Community Development Committee.

c) General Donations

1 Events –

This funding is to support events which the public at large can attend, and are listed on the community calendar. Applicants are to be community based organisations or individuals and the events can be “one off”, new or ongoing. All Council run, funded or supported events are required to be “Smokefree”.

Donations for events, may be approved for a maximum of 3 times in succession, after which a 1 year stand down will apply before the applicant may apply again. Any subsequent application must include details of improvements to the event which may require short term funding before becoming self sustaining.

This paragraph does not apply to Christmas Parades and ANZAC Day Services.

2 Rural Community Halls –

This funding is for maintenance / improvements to the District's rural community halls which are available for public use. Applications are restricted to hall committees / societies and they need to demonstrate that the level of hall and community use warrants the expenditure.

3 Community Services -

This funding is for not-for-profit community-based organisations which provide an ongoing, free community service. The latest Annual Report must accompany an application to show the level of activity of the organisation and the number of people to benefit.

4 Heritage/Historic -

Administration costs for not-for-profit community-based organisations which have a focus on preserving the history of South Canterbury and making it available to the public at little or no charge.

5 Salaries and Wages will not be funded unless there are exceptional circumstances.

d) Substantial Donations (donations of \$10,000 or more from the Community Development Interest Fund)

- 1 Applicants must be not-for-profit community-based organisations.
- 2 Eligible projects must develop new or improve existing facilities.
- 3 Eligible projects must significantly benefit Timaru District residents.
- 4 There must be strong financial support from the community.

e) Community Development Loans

The purpose of the Community Development Loans Fund is to make major loans to not-for-profit community-based organisations to develop new or improve existing facilities, which reflect credit or provide benefit to Timaru District residents. The Annual Interest Rate is to be set at half of the 90 day bank bill rate, at the time of offering the loan.

Note: For Loan Conditions see Clause 4.4

f) Sport and Recreation Loans

The Sport and Recreation Loan Scheme funds facilities and/or major plant items. The Annual Interest Rate for five year loans is 3.54% and for ten year loans is 3.61%.

Note: For Loan Conditions see Clause 4.4

g) Youth Entertainment Funding

Projects should be activity based, public and benefit a group of youth aged 12 to 25 years rather than an individual and have an emphasis on entertainment. Applications are considered by a subcommittee of the Community Development Committee two or three times a year. Unspent funds are not carried forward at the end of the year.

4.3 Application Requirements

- 1 All Donation and Loan applications (except Youth Entertainment Funding and Creative New Zealand applications) are to be considered by the Donations and Loans Subcommittee with recommendations being made to the Community Development Committee. Applications which exceed the Committee's funding, will be forwarded with recommendations, to the Policy and Development Committee which will then coordinate a recommendation to Council.
- 2 Application Forms: All applications must be made using the appropriate application form.
- 3 Retrospective Applications: Applications will not be considered for expenditure incurred prior to the decision date.
- 4 Publicity: Public acknowledgement is required for all Council Donations and Loans.
- 5 Annual accounts / bank statement and/or budget for the most recent financial year are to be supplied with applications.
- 6 Dates: There will be two funding rounds per annum with applications closing each year around September and March. The closing dates and meeting dates will be advertised.
- 7 Interviews: Applicants for a donation of \$8,000 or more are strongly advised to attend an interview.
- 8 Resource and Building Consents: Approval of funding does not constitute approval for building work and is conditional on the applicant obtaining all necessary Resource and Building Consents.
- 9 Accountability: Accountability reports are required within two months of the completion of the funded project, and a further application will not be considered if there are outstanding issues. Accountability forms are not required for Minimal or New Zealand Representative donations.
- 10 When applying for \$2,000 or more, a copy of the resolution to apply to the Timaru District Council for funding is required.
- 11 Donations are rarely made to organisations with large amounts of available funds. Applicants are expected to put their own uncommitted funds towards a project and applications need to include details if funds are committed towards another purpose.
- 12 All Donations and Loans are exclusive of GST.
- 13 Late applications will not be accepted.
- 14 A client agreement of donation terms and conditions must be completed by successful applicants prior to funds being advanced for a donation of \$10,000 or more.

4.4 Loan Conditions

- 1 Repayments are to be calculated on a table mortgage basis, with six monthly fixed payments and the interest calculated on the reducing balance.
- 2 All loans require security in the form of a mortgage on the property, a security interest, registered with the Personal Properties Security Register or several personal guarantees where appropriate.
- 3 Loans must be repaid within 5 years unless the Committee resolves to make a specific exception.
- 4 A term loan agreement is required for all loans.
- 5 Organisations with a current loan from the Timaru District Council, shall not be eligible for any further loans or guarantees whilst the existing loan or guarantee is in existence.

- 6 All applications for loan funds will be considered on the ability of the organisation to complete the project, and repay the loan.
- 7 Loans must be uplifted within twelve months of the date of the decision to offer the loan.

4.5 Underwriting Activities (Guarantee against loss)

The Donations and Loans Subcommittee may recommend that an event be underwritten, i.e. a Guarantee Against Loss which must be uplifted within two months of the conclusion of the event.

4.6 Carried Forward Balances

Credit balances in the Grants Fund at the end of the financial year are carried forward and added to the following year's allocation.

4.7 Review Of Policy

The Donations and Loans Policy may be reviewed at any Community Development Committee meeting.

5.0 Delegations, References and Revision History

5.1 Delegations - Identify here any delegations related to the policy for it to be operative or required as a result of the policy

5.2 Related Documents - Include here reference to any documents related to the policy (e.g. operating guidelines, procedures)

5.3 Revision History – Summary of the development and review of the policy

5.1 Delegations

Delegation	Delegations Reference	Register
<p>Community Development Committee</p> <ul style="list-style-type: none"> Decisions on the recommendations from the Donations and Loans Subcommittee. Updating the policy Forwarding with recommendations applications which exceed the Committee's funding to the Policy and Development Committee to coordinate a recommendation to Council <p>Chairperson Community Development Committee together with the Group Manager Corporate Services or Group Manager Community Services.</p> <ul style="list-style-type: none"> Decide on NZ Representative and Minimal Donations applications received under the policy and report them to the Community Development Committee. <p>Donations and Loans Subcommittee</p> <ul style="list-style-type: none"> Make recommendations on applications received under the policy and report them to the Community Development Committee. Minimal and NZ Representative donations excepted. <p>Chairperson Donations and Loans Subcommittee together Group Manager Corporate Services.</p> <ul style="list-style-type: none"> Decide which applicants will be interviewed. 	#868246	

5.2 References

Title	Document Reference
Council Funding Application form	(F10937): #1116040
Minimal Donations Application form	#1107593
New Zealand Representative Application form	#1107588
Donations & Loans policy for public viewing	#911091
Community Development Committee minutes 25/11/2014	#909792
Community Development Committee minutes 14/06/2016	#1000869
Community Development Committee minutes 20/09/2016	#1020548
Community Development Committee minutes 02/05/2017	#1066721

Revision #	Policy Owner	Date Approved	Approval by	Date of next review	Document Reference
3	Customer Services Manager	25/11/2014 (reconfirmed 14/06/2016) Update requested by Committee 20/9/2016 Update requested by Committee 02/05/2017 Reviewed by Committee no change 28/11/17	Community Development Committee	June 2019 unless earlier review required by Community Development Committee	#915325

COMMUNITY DEVELOPMENT COMMITTEE

FOR THE MEETING OF 8 MAY 2018

Report for Agenda Item No 8

Prepared by **Sapphron Trower**
Executive Assistant to Mayor

Correspondence Received - Funding

The following is correspondence received relating to previous funding allocations.

Aoraki Multicultural Council Inc

Thank you for \$5,400 donation towards 2017/18 office rent for Aoraki Migrant Centre.

Geraldine District Development & Promotion Association (Go Geraldine)

Thank you for \$3,000 donation towards costs to stage the Geraldine Winterlights Festival, July 2017.

Geraldine District Development & Promotion Association (Go Geraldine)

Thank you for \$2,000 donation towards costs to stage the Geraldine Christmas Parade, December 2017.

InHarmony Choir

Thank you for \$2,000 donation towards costs to stage Christmas on the Bay, December 2017.

Pinc & Steel Cancer Rehabilitation Trust

Thank you for \$500 minimal donation towards costs to stage Paddle for Life 2018 fundraiser at Caroline Bay.

Pleasant Point Gymkhana

Thank you for \$400 donation towards portaloos hire for Get To The Point, November 2017.

Royal New Zealand Foundation of the Blind

Thank you for \$3,000 donation towards purchase of digital books for Timaru District clients.

South Canterbury Olympic Wrestling Club

Thank you for \$3,000 donation towards costs to stage the Annual Cage Fighting fundraising event, September 2017.

Timaru Community Christmas Dinner

Thank you for \$500 Minimal donation towards costs to hold the free Christmas Dinner, Caroline Bay Hall, December 2017.

Recommendation

That the correspondence be received and noted.



**AORAKI MULTICULTURAL
COUNCIL INC**



**Valuing & Celebrating
Cultural Diversity**



Ms Tina Rogers
Timaru District Council

PO Box 522
TIMARU 7940

12 December 2017

Dear Ms Rogers

Community Development Committee Funding – Aoraki Multicultural Council

Thank you very much for the donation of \$5,400 received by us, after we applied to the Community Development Committee for a grant covering the period of October 2017 until September 2018.

Our organisation is delighted to receive this money, which we will use for the rental of our office at Community House. This contributes to our security in order for us to continue our work supporting Migrants and Newcomers who come to live and work in the Aoraki District.

Yours sincerely

Kate Wright
Chairperson
Aoraki Multicultural Council Inc.

Geraldine District Development & Promotion Association

174043



Phone 027 555 6524, www.geraldine.nz, email info@gogeraldine.co.nz

5th October 2017

Jenny Ensor
Customer Services Manager
Timaru District Council
PO BOX 522
TIMARU 7940

Dear Jenny,

THANK YOU FROM GERALDINE WINTERLIGHT FESTIVAL

On behalf of Go Geraldine (funding umbrella to the Festival) and the producers of the Geraldine Winterlights Festival we would like to thank the Timaru District Council for the grant of \$3000 to provide critical event infrastructure such as fencing, toilets, generators and heaters etc. for the event, held on 15th July 2017.

This event brings the community together during a very isolating time of the year and was very well supported this year, as it has been in previous years.

The producers, Jill Roberts, Sarah Edwards and Tristan King were delighted by the 3000 plus attendance as well as the help and support received from the community. A fortunate break in a week of wild weather also ensured that the event was a success attracting visitors from as far away as Auckland and Invercargill.

The event made a surplus which will provide an excellent starting base to work from for the 2018 event which the producers look forward to organising.

Please accept our thanks once again for the grant which ensure that the event was able to be staged for the enjoyment of the community.

Yours faithfully

A handwritten signature in blue ink, appearing to read "D. Moss".

Dave (Grumpy) Moss
Chairman

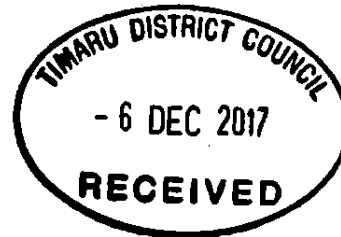


175199

Phone 027 555 6524, www.geraldine.nz, email info@gogeraldine.co.nz

1st December 2017

Tina Rogers
Timaru District Council
P O Box 522
TIMARU



Dear Tina,

RE: Go Geraldine Christmas Parade

On behalf of the Go Geraldine Christmas Parade Committee I would like to sincerely thank the Timaru District Council for its continued support of the Go Geraldine Christmas Parade.

The parade celebrated its 10th anniversary this year we believe that our parade is the best in the region with amazing community support from Geraldine and further afield.

The creativity and enthusiasm shown by the float entrants and the keenness of the crowds to support the event is a testament to the amazing town in which we have the privilege to live.

This event plays an important role in connecting and defining our community and the financial support of the Timaru District council is vital to the ongoing viability and accessibility of the parade. We are hugely grateful for your support.

Thank you once again for your help and we wish you and yours a very merry Christmas.

Yours sincerely

Janene Adams
Coordinator
Go Geraldine



20 December 2017

Timaru District Council Community Grants Committee

To Whom It May Concern,

On behalf of the InHarmony choir and the Christmas on the Bay crew we extend a giant thank you for your on-going support. Your overwhelming support for our event is so very much appreciated and without it we could not offer the calibre of show we have to date.

With the weather gods once again so in our favour we drew another massive crowd. Jackie Clarke and Frankie Stevens wooed the crowd with their antics, adding to the already high calibre of local talent. The furry friends mingled amongst the kids and Santa's grotto was extremely busy. It was an action packed evening of festive fun.

We continue to have overwhelming support for our event which is so very much appreciated. Thank you again for your generous sponsorship.

We wish you all a safe and Happy Christmas and a prosperous 2018!

With very best regards,

Di and the team

176574



21 February 2018

Timaru District Council

P O Box 522

TIMARU 7940

Dear Sir/Madam

Thank you for your donation towards the running of Paddle for Life 2018.

We had a very successful event – the weather was perfect and it was wonderful to see families, groups of friends and individuals enjoying the bay and supporting South Canterbury patients' rehabilitation.

It was a pleasure to display the Timaru District Council banner at our event.

Yours sincerely

A handwritten signature in black ink that reads "Susie Morton".

Susie Morton

S.C. Patron Pinc and Steel Cancer Rehabilitation Trust

PINC & STEEL CANCER REHABILITATION TRUST
24 Hunting Tree Ave, Sandringham, Auckland 1025, New Zealand
www.pincandsteel.com

PLEASANT POINT GYMKHANA

President	Jason Clemens 18 Burgess Street Pleasant Point 7983 Phone 0276329551 Jason@mbs.net.nz	Secretary	Lyn Blakie RD13 Pleasant Point 7983 Phone 03 6147 155 Fax 03 6147155 Wayne.lyn@xtra.co.nz
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8 November 2017


Jenny Ensor & Colleen Te Au
Timaru District Council
PO Box 522
Timaru 7940

Dear Jenny & Colleen

Regarding the Pleasant Point Gymkhana 2017.

On behalf of the committee I would like to thank the Timaru Council for the support given for our "Get to the Point" day. It was a great success which is good for the community, with lots of nice feedback about the atmosphere and community spirit. We were so lucky with the weather which brought out the big crowd of all ages. The support given by the Council Funding and the Youth Initiatives Fund was much appreciated.

Thanks again



Lyn Blakie
Events Manager

175782



Beyond vision loss

15 January 2018

Group Manager
Corporate Services
Timaru District Council
PO Box 522
Timaru 7940

Dear Sir/Madam

Please find enclosed accountability documentation relevant to the greatly appreciated grant from the Timaru District Council of \$3000 received 9 November 2017.

Your grant was used as agreed toward the cost of purchasing new digital talking books for the Blind Foundation Library service. I am enclosing for your information copies of the invoice, expenditure approval form and our Statement Report showing payment leaving our account. As you can see from the enclosed the grant was combined with others to place an order valued at NZ\$36,171.77 (AUD\$32,300), exclusive of GST.

Once again, thank you so much to the Council for your wonderful support. This grant has made such a valuable contribution to keeping our library stocked with titles that continue to meet the reading needs of our library users.

I trust that this is satisfactory for your requirements – if you have any queries, please do not hesitate to contact me.

Yours sincerely,

A handwritten signature in cursive script that reads "Pam Baillie".

Pam Baillie
Senior Trusts & Grants Fundraiser
Blind Foundation
Te Tuāpāpā o te Hunga Kāpō o Aotearoa
DDI: 09 355 6879
Email: pbaillie@blindfoundation.org.nz

South Canterbury Olympic Wrestling Club

The South Canterbury Olympic Wrestling Club is extremely grateful to the Timaru District Council for the generous Donation to help us cover some of our costs with our Club's Annual Cage fighting fundraising event.

The South Canterbury Olympic Wrestling Club holds the "Cage Fighting Event" annually and this has been successful enough to keep the club basics running; however, with some amazing skills and experience on the committee and the support of the Timaru District Council we made this a more successful event in September 2017.

As a lot of our families are not in a position to fundraise in other ways we look to the 'Cage fighting event to be our main fundraiser for the year. Our goal to make this fundraiser was successful in large part due to this donation.

The South Canterbury Olympic Wrestling Club has been running for 39 years, run by a Committee alongside Coach Pete Berry, however after a down turn several years ago; 2016 saw a renewed interest in the sport in the South Island, Historically the clubs members were teenagers with a lot of parental support, the new membership however is mostly made up of younger children with a large percentage coming from vulnerable families. Pete over the years of the downturn continued to run the club, however with the new members and a group of willing parents alongside him as the club committee we hope to again make the South Canterbury Olympic Wrestling Team the successful unit it was.

Currently we have 18 Child Members – 15 Boys & 3 Girls ranging between the ages of 5 years – 15 years and some of the older children have been training since they were 4. We now have a small waiting list also of children who wish to partake.

Wrestling is a combat sport involving grappling type techniques such as clinch fighting, throws and takedowns, joint locks, pins and other grappling holds. The sport can either be theatrical for entertainment, or genuinely competitive.

A wrestling bout is a physical competition, between two (occasionally more) competitors or sparring partners, who attempt to gain and maintain a superior position. There are a wide range of styles with varying rules with both traditional historic and modern styles. Wrestling techniques have been incorporated into other martial arts as well as military hand-to-hand combat systems. The origins of wrestling go back 15,000 years through cave drawings in France. Babylonian and Egyptian reliefs show wrestlers using most of the holds known in the present-day sport. Literary references to it occur as early as in the ancient Indian Vedas. The Iliad contains references, in which Homer recounts the Trojan War of the 13th or 12th century BC. Indian epics Ramayana and Mahabharata contain references to martial arts including wrestling. In ancient Greece wrestling occupied a prominent place in legend and literature; wrestling competition, The Coach Pete always emphasis's in his training that what the children are taught is that Wrestling is a professional sport as such the skills they are taught are to be only used in Training or at wrestling competitions.

Pete Berry has coached many children in the 39 years he has been involved with the Club, Pete has even taken some as far as representing New Zealand in the Sport of wrestling.

Pete has a deep passion for the sport and believes as do the SCOWC committee that no child or family should be disadvantaged by circumstances from participating in a sport that they enjoy. As

many of our children come from within vulnerable families Pete is quite often the only positive male role model that some of these children have and their involvement with the club has meant that they are thriving on the experience.

Several years ago Pete noticed that Transport was hindering some of these children being able to attend training, so from his personal funds purchased a van and to this day collects each child for training and returns them home after training. He takes pride in knowing each Child and encouraging them to use their abilities to their full potential. However, the Van has had to be retired and the club needs to look to purchasing a new vehicle as well as maintaining the other costs. However due to the Timaru District Council's support we are now on our way to being able to purchase a new Van!

Historically the SCOWC have been able to meet the Club's expenses with the membership Fees paid and some Fundraising. With the Increased expenses of the Gym hire this year meeting all of these commitments is beginning to be difficult – where we have previously been also able to subsidise tournament trips and the such the club is now having to charge for children to compete and attend tournaments, the added expense also effects the ability for the club to meet the expenses of maintaining the equipment and the Vehicle maintenance and running costs. Alongside this, our team has been selected to attend the national competition in September in Te Awamutu, The club also recognise that we need to put funds into also upgrading the equipment as it is aged and wearing and safety is also off paramount importance. And as previously stated we believe that no child should miss out, if the club had to charge for tournaments several vulnerable families would not be able to compete. Which lead us to applying to the Timaru District Council so we could achieve a more optimum fundraising result.

We would love to see the Mayor and a Councillor in the ring next year! 🙏

Timaru Community Christmas Dinner
C/- 21 Hobbs Street
Timaru 7910

11 December 2017

Timaru District Council
PO Box 522
Timaru
Attn: Colleen Te Au

Dear Colleen

Thank you for your assistance with our application for funding for this years' Community Christmas Dinner.

Please pass on our appreciation to the Chairperson of the Community Development Committee. The Christmas dinner is a fantastic event for Timaru and this donation certainly helps to make it possible.

Yours sincerely



Melissa Brennan
Coordinator

COMMUNITY DEVELOPMENT COMMITTEE
FOR THE MEETING OF 8 MAY 2018

Report for Agenda Item No 9

Prepared by Sapphron Trower
Executive Assistant to Mayor

Funding Applications Considered Under Delegated Authority

The following applications have been approved under delegated authority:

Minimal Donations

\$500.00 – Julie Neill’s Dance Academy

Towards costs to stage a free open air dance at Caroline Bay as a fundraiser for Plunket, 10 February 2018.

\$500.00 – Pinc & Steel Cancer Rehabilitation Trust

Towards costs to stage the Paddle for Life fundraiser, Caroline Bay, 18 February 2018.

\$500.00 – Reckage Crew

Towards costs to stage a Hip Hop Easter Jam, West End Hall, 31 March & 1 April 2018.

\$500.00 – SC WW100 Centenary Committee

Towards costs to stage the Passchendaele 100th Anniversary commemorations, Timaru Botanic Gardens, 15 October 2017.

\$500.00 – St Andrew Church Geraldine

Towards costs to stage a Light Party (alternative to Halloween), Church Hall and grounds, 31 October 2017.

\$500.00 – Southlife Church Timaru

Towards costs to stage a Light it Up (alternative to Halloween), Southern Trust Events Centre, 29 October 2017.

\$500.00 – Timaru Community Christmas Dinner

Towards costs to hold a free Community Christmas Dinner, Caroline Bay Hall, 25 December 2017.

\$500.00 – Timaru Spiritual Association

Towards costs to hold a Body & Soul Expo at Caroline Bay Community Lounge as a fundraiser for Alzheimers South Canterbury, 24 March 2018.

\$401.35 – Volunteer Mid & South Canterbury

Towards costs to hold a public Funding Forum, Caroline Bay Community Lounge, 21 February 2018.

New Zealand Representative Donations

\$250.00 – Lucas Mullings

Towards costs to represent New Zealand at the U14 Boys Softball Tournament, Sydney, Australia, 20 to 26 March 2018.

\$250.00 – Natalie Whiteley

Towards costs to represent New Zealand at the NZ Girls U14 Basketball Team Pacific Koru Tour, Albury, Australia, 10 to 21 January 2018.

\$250.00 – Bruce Shuker

Towards costs to represent New Zealand at the Archery World Cup in Shanghai, China, 22 to 30 April 2018.

Recommendation

That the information be received and noted.

**COMMUNITY DEVELOPMENT COMMITTEE
FOR THE MEETING OF 8 MAY 2018**

Report for Agenda Item No 10

**Prepared by Sapphron Trower
Executive Assistant to Mayor**

Receipt of Youth Initiatives Subcommittee Minutes

Minutes of the Youth Initiatives Subcommittee.

Recommendation

That the minutes of a meeting of the Youth Initiatives Subcommittee held on 21 March 2018, be received.

TIMARU DISTRICT COUNCIL

MINUTES OF A MEETING OF THE YOUTH INITIATIVES SUBCOMMITTEE HELD IN MEETING ROOM 1, DISTRICT COUNCIL BUILDING, KING GEORGE PLACE, TIMARU ON WEDNESDAY 21 MARCH AT 4.00PM

PRESENT Clr Sally Parker (Chairperson), Christina Cullimore (YMCA Youth Development) Vivienne Wood (Safer Communities), Lee Soal and Harley Hedges (Youth Representatives)

IN ATTENDANCE Executive Assistant to Mayor (Sapphron Trower) and Executive Assistant Community Services (Colleen Te Au)

1 APOLOGIES

The Mayor and Clr Steve Wills.

Proposed Lee Soal
Seconded Vivienne Wood

“That the apologies for absence from the Mayor and Clr Steve Wills, be accepted.”

MOTION CARRIED

2 CONFIRMATION OF MINUTES

Proposed Lee Soal
Seconded Harley Hedges

“That the minutes of a meeting of the Youth Initiatives Subcommittee held on 6 September 2017, excluding the public excluded items, be confirmed.”

MOTION CARRIED

3 CORRESPONDENCE RECEIVED

The Subcommittee received a letter of thanks from the Pleasant Point Gymkhana for funding towards youth entertainment at Get to the Point.

Proposed Lee Soal
Seconded Vivienne Wood

“That the correspondence be received and noted.”

MOTION CARRIED

4 FUNDS AVAILABLE

The Subcommittee noted there is \$7,600.00 available for distribution for the 2017/18 year. Unexpended funds are not rolled over. \$10,000 will be available for distribution for the 2018/19 year at the September 2018 meeting.

Proposed Lee Soal
Seconded Harley Hedges

"That the information be received and noted."

MOTION CARRIED

5 EXCLUSION OF THE PUBLIC

Proposed Vivienne Wood
Seconded Lee Soal

"That the Subcommittee resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

Confirmation of Minutes

Funding Applications

Section 7(2)(f)

The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty, and

that after considering the applications, the decisions be made public."

MOTION CARRIED

6 READMITTANCE OF THE PUBLIC

Proposed Harley Hedges
Seconded Lee Soal

"That the public be readmitted to the meeting."

MOTION CARRIED

7 APPLICATIONS FOR FUNDING

The Subcommittee resolved that the following recommendations, made with the public excluded, be confirmed in open meeting:

Rekage Crew - \$800.00

Towards costs to stage the 'Hip Hop Easter Jam' at West End Hall, Saturday 31 March and Sunday 1 April 2018.

South Canterbury Drama League Junior Section - \$1,000.00

Towards costs to stage 'Seussical Kids and Hairspray Junior' at Timaru Theatre Royal, with 4 shows running from Thursday 12 to Saturday 14 April 2018.

Southern Alps Country Music Awards Association - \$1,000.00

Towards costs to stage the Council Music Awards at Caroline Bay Hall and SC RSA clubrooms, Saturday 31 March and Sunday 1 April 2018.

Valley Films - \$2,000.00

Towards costs to produce the short film 'How to Break into a Cinema' at Geraldine, Tuesday 17 to Thursday 19 April 2018, with a premier at the Geraldine Cinema to follow.

The Geraldine Academy of Performance & Arts Inc - \$2,800.00

Towards costs to stage 'A Few Good Men' at Geraldine Lodge Theatre, with 6 shows running from Friday 27 April to Sunday 6 May 2018.

The meeting concluded at 4.53pm.

Chairperson

COMMUNITY DEVELOPMENT COMMITTEE

FOR THE MEETING OF 8 MAY 2018

Report for Agenda Item No 11

**Prepared by Sapphron Trower
Executive Assistant to Mayor**

Receipt of Local Arts Scheme Subcommittee Minutes

Minutes of a Meeting of the Local Arts Scheme Subcommittee

Recommendation

That the minutes of a meeting of the Local Arts Scheme Subcommittee held on 15 March 2018, excluding the public excluded items, be received.

TIMARU DISTRICT COUNCIL

MINUTES OF A MEETING OF THE LOCAL ARTS SCHEME SUBCOMMITTEE HELD IN MEETING ROOM 1, DISTRICT COUNCIL BUILDING, KING GEORGE PLACE, TIMARU ON THURSDAY 15 MARCH 2018 AT 12.30PM

PRESENT Clrs Steve Wills (Chairperson) and Nigel Bowen, Jan Finlayson (Geraldine Community Arts Council), Kera Baker, Margaret Foley, Alice Sollis and Elaine Taylor (Community Representatives)

IN ATTENDANCE Executive Assistant to Mayor (Sapphron Trower) and Executive Assistant Community Services (Colleen Te Au)

8 WELCOME

The Executive Assistant to Mayor welcomed new Community Representative Margaret Foley to the Subcommittee.

9 ELECTION OF CHAIRPERSON FOR 2018

The Executive Assistant to Mayor called for nominations for a Chairperson for 2018.

Proposed Kera Baker
Seconded Jan Finlayson

“That Clr Steve Wills be elected Chairperson of the Local Arts Scheme Subcommittee for 2018.”

MOTION CARRIED

Clr Wills assumed the chair.

10 IDENTIFICATION OF MATTERS OF A MINOR NATURE

The Subcommittee agreed to discuss the following minor nature matter:

Rekage Crew

11 DECLARATION OF CONFLICTS OF INTEREST

Alice Sollis declared a Conflict of Interest for the South Canterbury Drama League application, and Elaine Taylor declared a Conflict of Interest for the Hugh McCafferty-UkeFest and Geraldine Community Choir applications.

12 CONFIRMATION OF MINUTES

Proposed Elaine Taylor
Seconded Alice Sollis

“That the minutes of a meeting of the Local Arts Scheme Subcommittee held on 7 December 2017, excluding the public excluded items, be confirmed.”

MOTION CARRIED

13 CORRESPONDENCE RECEIVED

The Subcommittee considered project reports from Coffee & Craft Group Albury Pleasant Point Presbyterian Parish, InHarmony Choir and South Canterbury Women's Wellness Centre.

Proposed Jan Finlayson
Seconded Clr Bowan

"That the correspondence be received and noted."

MOTION CARRIED

14 FUNDS AVAILABLE

The Subcommittee noted there is \$18,350 available for distribution for this meeting and the June 2018 meeting.

Proposed Jan Finlayson
Seconded Kera Baker

"That the information be received and noted."

MOTION CARRIED

15 CONSIDERATION OF MINTOR NATURE MATTERS

Rekage Crew

The Executive Assistant to Mayor advised the Hip Hop Summer Jam has been rescheduled for Easter 2018 to give Rekage Crew more time to organise the event. The event has moved to West End Hall as the Caroline Bay Hall is unavailable during Easter.

Kera Baker advised she had liaised with Rekage Crew to enable the Arowhenua Kapahaka youth group to perform at the event.

16 EXCLUSION OF THE PUBLIC

Proposed Alice Sollis
Seconded Margaret Foley

"That the Subcommittee resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

Confirmation of Minutes

Section 7(2)(f)(i)

Funding Applications

Section 7(2)(f)(i)

The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty, and

That after considering the applications, the decisions be made public."

MOTION CARRIED

17 RE-ADMITTANCE OF THE PUBLIC

Proposed Clr Bowan
Seconded Clr Wills

"That the public be re-admitted to the meeting."

MOTION CARRIED

18 APPLICATIONS FOR FUNDING

The Subcommittee resolved that the following decisions, made with the public excluded, be made public:

The following applications were approved:

South Canterbury Drama League – Junior Section: \$2,000

Towards costs to stage 'Suessical Kids and Hairspray Junior' at the Timaru Theatre Royal, Thursday 12 to Saturday 14 April 2018.

Hugh McCafferty – Geraldine Ukefest: \$2,500

Towards costs to hold the Geraldine Ukefest, including open mic night, workshops, concerts and The Big Strum, at Geraldine, Thursday 19 to Sunday 22 July 2018.

Geraldine Community Choir: \$388

Towards costs to stage the performance 'Reflections of ANZAC', including poems, song and verse at the Geraldine RSA clubrooms, Sunday 22 April 2018.

Strathallan Scottish Country Dance Club: \$469

Towards costs to hold a Scottish Country Dance open to the public to celebrate the Club's 60th Anniversary, at Waimataitai School Hall, Timaru, Saturday 26 May 2018.

Southern Alps Country Music Awards Association Inc: \$500

Towards costs to stage the annual amateur country music competitions at Caroline Bay Hall and the South Canterbury RSA clubrooms, Saturday 31 March and Sunday 1 April 2018.

Timaru Boys' High School: \$1,500

Towards costs to stage the combined Timaru Boys'/Timaru Girls' High School production, 'Into the Woods', at Hogben Hall, Timaru Boys' High School, Tuesday 12 to Friday 15 June 2018.

Geraldine Academy of Performance & Arts: \$500

Towards costs to hold a workshop and concert for youth and adults featuring the Jazz trio 'Ole King Cole', at the Geraldine Academy and Geraldine Cinema, Tuesday 12 June 2018.

Geraldine Academy of Performance & Arts: \$2,500

Towards venue hire costs to stage the play 'A Few Good Men' performed by youth, at the Geraldine Lodge Theatre, with 6 shows from Friday 27 April to Sunday 6 May 2018.

That the following application be deferred for more information:

Valley Films

Towards costs to produce a short film 'How to Break into a Cinema'.

The meeting concluded at 1.15pm

Chairperson

COMMUNITY DEVELOPMENT COMMITTEE

FOR THE MEETING OF 8 MAY 2018

Report for Agenda Item No 12

**Prepared by Sharon Taylor
Group Manager Community Services**

Receipt of Safer Communities Committee Minutes

Minutes of Safer Communities Committee and relevant reports.

Recommendation

That the minutes of a meeting of the Safer Communities Committee held on 1 March 2018, be received.

TIMARU DISTRICT COUNCIL

MINUTES OF THE MEETING OF THE SAFER COMMUNITIES COMMITTEE HELD IN MEETING ROOM 1, TIMARU DISTRICT COUNCIL BUILDING, KING GEORGE PLACE, TIMARU ON MONDAY 1 MARCH AT 3.00PM

PRESENT

Mayor Damon Odey (Chairperson)(until 3.30pm), Gordon Rosewall (Deputy Chairperson) (Timaru Ministers' Association), Rosie Knoppel (Aoraki Migrant Centre), Gordon Handy (Chamber of Commerce), Craig Chambers (NZ Fire Service), Keith Shaw (YMCA South & Mid Canterbury), Kate Wright (National Council of Women), Jay Wain (Community Probation Service), Rob Coleman (Neighbourhood Support) Snr Sgt Antony Callon (NZ Police), Lindy Graham (Secondary School Principals' Association), Gary Foster (Timaru Community Patrol)

IN ATTENDANCE

Vivienne Wood (Project Turnaround/Safer Communities Minute taker)

APOLOGIES

Apologies for absence were received from Cllr Peter Burt, Pauline Prendergast (Primary School Principals' Association), Sharon Taylor (Group Manager Community Services), Joel Burgess (Oranga Tamariki Ministry for Vulnerable Children), Julie Fosbender (CCS Disability Action) and Tom O'Connor (Grey Power)

1 WELCOME

The Mayor welcomed the meeting attendees and advised that he had to depart for Christchurch so has moved the Timaru Community Patrol Graffiti presentation forward to the beginning of the meeting. Gordon Rosewall will Chair the meeting once he departs.

2 TIMARU COMMUNITY PATROL GRAFFITI PRESENTATION

Trish Andrews and Bev MacFarlane delivered an informative presentation on the history of graffiti in South Canterbury and where we are today in retaining a zero-tolerance for it.

The Mayor presented the pair with a certificate of gratitude for their devotion to keeping our region free of graffiti, a TDC brooch and a gift basket of goodies. They have dedicated many voluntary hours over several years and worked as an effective team.

COP

The Mayor left the meeting

Gordon Rosewall, Deputy Chairperson, assumed the Chair.

3 CONFIRMATION OF MINUTES

Proposed Gordon Rosewall
Seconded Jay Wain

“That the minutes of the Safer Communities Committee meeting held on 9 November 2017 be confirmed.”

Y

MOTION CARRIED

4 SAFER COMMUNITIES CO-ORDINATORS’ REPORT

Proposed Gordon Rosewall
Seconded Rosie Knoppel

“That the Safer Communities Co-ordinators’ report for March 2018 be received.”

MOTION CARRIED

5 PROJECT TURNAROUND MANAGER’S REPORT

Proposed Kate Wright
Seconded Gary Foster

“That the Project Turnaround Manager’s report for March 2018 be received.”

MOTION CARRIED

The meeting concluded at 3.45pm.

Deputy Chairperson

Safer Communities Co-ordinators' Report to Safer Communities Committee March 2018

Maintaining Relationship with Key Stakeholders



- **Timaru Community Patrol**

Timaru Community Patrol is busy with their regular patrols on Friday and Saturday nights. They also support the Police by patrolling special events as required. Their designated graffiti officer Trish Andrews works weekly, alongside "Tag-line", South Canterbury Neighbourhood Support, Safer Communities and the Police in the removal of graffiti.

- **Fire Service (Fire Emergency NZ)**

While there are still some things to iron out with the new Fire and Emergency NZ (FENZ), there has been some significant improvements since the amalgamation, one of those being the capability to resource the vegetation fire risk to a higher degree. There is and always has been a system called the Fire Weather Index System (FWI) that uses information from weather stations situated around the area to predict weather conditions and how they affect the likelihood of a fire starting and causing damage. Since the amalgamation of all the different services FENZ have been able to use the FWI system to plan a greater level of response to fires on the high risk days. One example has been having command centres open and manned with a helicopter sitting outside to provide for a quicker response. This has worked well and has restricted a lot of major fire damage. For those fires over the summer that have caused damage, it is likely there would have been even greater loss without these prevention and response methods.

Saturday 3 March marks a milestone for FENZ with the opening of the refurbished Ashburton Fire Station. This is the first station in our area to have a combined urban and rural response capability from one station and highlights the way for the future. There has been a significant building project at the station so it can accommodate what was two brigades under one roof.

- **Police**

The police reported things were pretty busy over the Christmas period mainly with traffic matters including a number of deaths on the roads.

Crime statistics have been very good with nothing really significant being noted. Some excellent work in Family Harm with the new officers engaging with other agencies gaining trust to enable sharing systems for information.

Jenny McMillan and Vivienne Wood continue to present information sessions on Restorative Justice (RJ) at the Timaru Police Station. This provides good updates on the RJ process and further cements vital relationships.

- **Courts**

A court stakeholder's meeting and morning tea was held at the Timaru District Court on Monday 6 November and attended by Vivienne Wood and Jenny McMillan along with court staff, victim advisor and other stakeholders.

Family Violence

- Project Turnaround continues to receive a steady stream of family violence restorative justice referrals.
- The Restorative Justice Facilitators continue to receive monthly professional supervision specific to family violence. With Steve Brodie no longer in Timaru, Rodger Wilson has taken his place as our family violence professional supervision provider.
- The **Family Violence Forum** continues to be well represented; the first meeting for the year was held on Monday 26 February 2018.

Vivienne Wood and Di Cleverley

**Project Turnaround Manager's Report
to Safer Communities Committee
March 2018**

Ministry of Justice

As per the contract the second quarterly spreadsheet covering October to December 2017 has been submitted to Ministry of Justice awaiting confirmation prior to generating the quarterly funding invoice.

As Thomas Harries our Ministry of Justice 'go to' person is leaving we have a new representative Ayo Oyawale. Thomas will be sadly missed.

The official audit results were received from the Ministry of Justice on 9 November stating 'we found no recommended areas for improvement or remedial actions to be completed', a very pleasing outcome.

Restorative Justice Referrals

Referrals remain steady with a high prominence of family violence cases.

Professional Supervision

- With Steve Brodie our family violence supervision contractor having departed Timaru late last year, we have secured the services of Rodger Wilson to take his place, delivering monthly family violence supervision to our Restorative Justice Facilitators.
- Monthly standard facilitator supervision is well underway delivered by Sue McCoy.

Stakeholder Relationships

- Sgt Ian Howard and his team in Police Prosecutions are now well entrenched in the Restorative Justice process and relationships are going very well.
- Jenny McMillan and Vivienne Wood have presented an information session on Restorative Justice to another team at the Timaru Police Station on 14 February as part of our relationship building and information process.
- A court stakeholder's meeting and morning tea was held at the Timaru District Court on 6 November and attended by Vivienne Wood and Jenny McMillan along with court staff, victim advisor and other stakeholders.

Vivienne Wood

COMMUNITY DEVELOPMENT COMMITTEE
FOR THE MEETING OF 8 MAY 2018

Report for Agenda Item No 15

Prepared by Sharon Taylor
Group Manager Community Services

Exclusion of the Public

Recommendation

That the Committee resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

Confirmation of Minutes

- **Temuka Community Board Recommendation – Recognition of Contribution**
Section 7(2)(a)

Section 7(2)(a)

The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.

Donations and Loans Subcommittee Recommendation

- **Loan Application**
Section 7(2)(b)(ii)
Section 7(2)(f)(i)

Section 7(2)(b)(ii)

The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

(Section 7(2)(f)(i))

The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty.

Donations and Loans Subcommittee Recommendations

- **Grant Applications**
Section 7(2)(f)(i)

(Section 7(2)(f)(i))

The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty; and

That after considering the recommendations on Grant Applications the decisions be made public.

**Deed of Agreement for Arundel
Belfield Road Significant
Natural Area**

Section 7(2)(b)(ii)

Section 7(2)(a)

Section 7(2)(b)(ii)

The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Section 7(2)(a)

The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.