

Waimate District Licensing Committee

Annual Report to the Alcohol Regulatory and Licensing Authority

For the year 2017 - 2018

Date: 1 September 2018

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Introduction

The purpose of this report is to inform the Alcohol Regulatory and Licensing Authority (the Authority) of the general activity and operation of the Waimate District Licensing Committee (DLC) for the year 2017 - 2018.

There are three DLC's operating in the South Canterbury area under a single Commissioner, this model having been adopted during the implementation of the Sale and Supply of Alcohol Act 2012 (the Act) in December of 2013. The three DLC's are that of the Timaru, Waimate and Mackenzie Districts.

This report will relate to the activities of all the DLC's in the body of the text and to the Waimate DLC alone in the Annual Return portion of the report at the rear of this document. This satisfies the requirements of the territorial authority set out in section 199 of the Act.

Overview of DLC Workload

DLC Structure and Personnel

The table below shows the current membership of the three DLC's under the Commissioner. No changes occurred during the reporting period.

	Name	Role
Commissioner	Sharyn Cain	Deputy Mayor - Waimate District Council
Timaru DLC Members	Damon Odey	Deputy Chair, Mayor - Timaru District Council
	David Jack	Councillor - Timaru District Council
	Peter Burt	Councillor - Timaru District Council
Mackenzie DLC Members	Graham Smith	Mayor - Mackenzie District Council
	Chris Clarke	Councillor – Mackenzie District Council
Waimate DLC Members	Craig Rowley	Mayor - Waimate District Council
	Sheila Paul	Councillor – Waimate District Council

Total costs for the period amounted to \$15,053.00. This was made up of elected members allowances, travel costs, administration costs and solicitors fees.

In terms of Council staff delivering licensing services to the community and the DLC, there are 1.3 FTE licensing inspectors, a licensing administrator and the secretary to the three DLC's, who also manages the activity.

Of note current staffing levels are at capacity given the number of applications processed, monitoring requirements and enforcement functions they carry out across the three districts.

Hearings

There were no DLC hearings during the reporting period for Waimate DLC.

Local Alcohol Policy

The Timaru, Mackenzie and Waimate District Councils jointly prepared and developed a Local Alcohol Policy, which was came in to force on 24 March 2016.

The LAP was evaluated by the Timaru, Waimate and Mackenzie District Councils in June 2017 and found to be performing well. The policy continues to function well and remains fit for purpose.

Statistical Information

Statistical information about the operation of the DLC for the year 2017 - 2018 is in the prescribed form and follows overleaf.

- Annual return
- Current listing of licenced premises.

Administration Error

An administration error occurred and some Club annual fees were not invoiced in 2017. These have now been invoiced and payments are being received.

Fees collected during this reporting year for these clubs is 3 Very Low, which are included in the annual return overleaf.

Waimate District Licensing Committee

Annual Return

July 2017 – June 2018

On-licence, Off-licence and Club Licence Applications Received						
Application Type	Number Received in Fee Category – Very Low	Number Received in Fee Category – Low	Number Received in Fee Category – Medium	Number Received in Fee Category – High	Number Received in Fee Category – Very High	Total
On-licence new		2				
On-licence variation						
On-licence renewal		1	1			
Off-licence new		1	2			
Off-licence variation						
Off-licence renewal		1	1			
Club licence new						
Club licence variation						
Club licence renewal	3	1				
Total number	3	6	4	0	0	
Total fee paid to ARLA (GST inc)	\$51.75	\$207.00	\$207.00	\$0	\$0	\$465.75

Annual Fees for Existing Licences Received						
Licence Type	Number Received in Fee Category – Very Low	Number Received in Fee Category – Low	Number Received in Fee Category – Medium	Number Received in Fee Category – High	Number Received in Fee Category – Very High	Total
On-licence		4	6			
Off-licence	1	3	5			
Club licence	7	2				
Total number	8	9	11	0	0	
Total fee paid to ARLA (GST inc)	\$138.00	\$310.50	\$569.25	\$0	\$0	\$1017.75

Managers' Certificate Applications Received	
Application Type	Number Received
Managers' certificate new	14
Managers' certificate renewal	19
Total number	33
Total fee paid to ARLA (GST inc)	\$948.75

Special Licence Applications Received			
	Number Received in Category – Class 1	Number Received in Category – Class 2	Number Received in Category – Class 3
Special licence	2	9	20

Temporary Authority Applications Received	
	Number Received
Temporary authority	2

Permanent Club Charter Payments Received	
	Number Received
Permanent club charter payments	0
Total fee paid to ARLA (GST incl)	\$0

Total paid to ARLA	\$2432.25
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Number of District Licensing Committee Meetings Held

Date	Number
July 2017	2
August 2017	3
September 2017	3
October 2017	2
November 2017	4
December 2017	2
January 2018	2
February 2018	5
March 2018	5
April 2018	3
May 2018	2
June 2018	5

Waimate District Licensing Committee

List of Licenced Premises

As at 30 June 2018

Premise Name	Licence Type
228 Point Bush Road, RD 9, Waimate 7979 "Harvest Bar and Kitchen"	On Licence
25 Queen Street, Waimate 7924 "Cafe on Queen"	On Licence
95 Queen Street, Waimate 7924 "New World Waimate"	Off Licence
198 Morven Beach Road, RD 10, Waimate "Gifthorse & Cart Limited"	Endorsed Off/Remote Sellers Lice
42 Waimate Highway, St Andrews "Masonic Hotel"	Off Licence
42 Waimate Highway, St Andrews "Masonic Hotel"	On Licence
36 Waimate Highway, Makikihi, RD 8, Waimate "Makikihi Country Hotel Catering"	Endorsed On/Caterers Licence
Manchester Park - Wall Street, Waimate "Waimate Rugby Football Club"	Club Licence
45 Shearman Street, Waimate "The Woolshed Baa"	On Licence
14 John Street, Waimate "Waimate Town and Country Club"	Club Licence
Main South Road, Hook, RD 8, Waimate "Butlers Berry Farm & Cafe"	On Licence
1 Redcliff Road, Glenavy "Glenavy Hotel"	Off Licence
1 Redcliff Road, Glenavy "Glenavy Hotel"	On Licence
228 Point Bush Road, RD 9, Waimate "Point Bush Estate Cellar Door"	Off Licence
8 Murray Street, Studholme "Studholme Hotel"	On Licence
36 Waimate Highway, Makikihi, RD 8, Waimate "Makikihi Country Hotel"	Off Licence
36 Waimate Highway, Makikihi, RD 8, Waimate "Makikihi Country Hotel"	On Licence
700 Craigmere Valley Road, Maungati "Maungati Golf Club"	Club Licence
4 Stony Creek Road, Waimate "Waihao Forks Hotel"	Off Licence
4 Stony Creek Road, Waimate "Waihao Forks Hotel"	On Licence
Main Road, St Andrews "St Andrews Golf Club"	Club Licence
112-114 High Street, Waimate "Waimate Hotel"	Off Licence
112-114 High Street, Waimate "Waimate Hotel"	On Licence
14 John Street, Waimate "Waimate Town & Country Club"	Off Licence
30 Shearman Street, Waimate "Royal Tavern"	Off Licence
30 Shearman Street, Waimate "Royal Tavern"	On Licence
Browns Road, Waimate "Waimate Golf Club"	Club Licence
210 Queen Street, Waimate "Waimate Bowling Club"	Club Licence