



AGENDA

Temuka Community Board Meeting Monday, 25 May 2020

Date Monday, 25 May 2020

Time 5pm

Location Temuka Library/Service Centre
King Street
Temuka

File Reference 1339934

Temuka Community Board

Notice is hereby given that a meeting of the Temuka Community Board will be held in the Temuka Library/Service Centre, King Street, Temuka, on Monday 25 May 2020, at 5pm.

Temuka Community Board Members

Clrs Paddy O'Reilly (Chairperson), Alison Talbot (Deputy Chairperson), Richard Lyon, Stephanie McCullough, Lloyd McMillan, Charles Scarsbrook and Gaye Broker

Local Authorities (Members' Interests) Act 1968

Community Board members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table

Bede Carran
Chief Executive

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- 1 Apologies**
- 2 Public Forum**
- 3 Identification of Items of Urgent Business**
- 4 Identification of Matters of a Minor Nature**
- 5 Declaration of Conflicts of Interest**
- 6 Chairperson's Report**

7 Confirmation of Minutes

7.1 Minutes of the Temuka Community Board Meeting held on 2 March 2020

Author: Joanne Brownie, Governance Support Officer

Recommendation

That the Minutes of the Temuka Community Board Meeting held on 2 March 2020 be confirmed as a true and correct record of that meeting.

Attachments

- 1. Minutes of the Temuka Community Board Meeting held on 2 March 2020**



MINUTES

Temuka Community Board Meeting Monday, 2 March 2020

Ref: 1339934

**Minutes of Timaru District Council
Temuka Community Board Meeting
Held in the Temuka Library/Service Centre, King Street, Temuka
on Monday, 2 March 2020 at 5pm**

Present: Cr Paddy O'Reilly (Chairperson), Mrs Alison Talbot (Deputy Chairperson), Cr Richard Lyon, Mrs Stephanie McCullough, Mr Lloyd McMillan, Mr Charles Scarsbrook, Mrs Gaye Broker

In Attendance: Mayor Nigel Bowen, Cr Allan Booth, Group Manager Commercial and Strategy (Donna Cross), Chief Financial Officer (David Codyre), Executive Assistant Environmental Services (Ange Lumsden)

1 Apologies

There were no apologies.

2 Public Forum

There was no public forum.

3 Identification of Items of Urgent Business

There were no items of an urgent nature to be discussed at this meeting.

4 Identification of Matters of a Minor Nature

The Board agreed to consider the following minor nature matters at this meeting:

- Letter to Temuka Smallbore Rifle Club
- Dog complaint
- Injury to resident
- Roster at Winchester Show
- Main street emergency route
- Action plan
- Noticeboards in main street
- Stop Sign Whitcombe / Denmark Streets

5 Declaration of Conflicts of Interest

There were no conflicts of interest declared.

Later in the meeting at report 8.1 Stephanie McCullough declared a conflict as she is on the Temuka and District Historical Society Inc as a Community Board representative.

6 Chairperson's Report

The Chairperson reported he has attended Council meetings and workshops, had various discussions with community members, attended Opihi College turf turning for new classrooms, met resident on Richard Pearce Drive about open drain and discussions with Land Transport Unit thereafter, discussions with a resident regarding footpath crossing on Vine Street and would like correspondence sent to this resident regarding ongoing developments, discussions with Parks and Recreation Department on the cemetery.

Moved: Paddy O'Reilly

Seconded: Charles Scarsbrook

7 Confirmation of Minutes

7.1 Minutes of the Temuka Community Board Meeting held on 11 November 2019

Committee Recommendation

Moved: Gaye Broker

Seconded: Alison Talbot

That the Minutes of the Temuka Community Board Meeting held on 11 November 2019 be confirmed as a true and correct record of that meeting.

8 Reports

8.1 Correspondence Received - Temuka and District Historical Society Inc

Stephanie McCullough declared a conflict as she is on the Temuka and District Historical Society Inc as a Community Board representative.

The Board reviewed two letters from the Temuka and District Historical Society Inc. The Chairman advised the letter of support for the funding application had been sent.

The Board discussed the request for a donation towards Earthquake Strengthening on the Historic Courthouse building and recommended \$5,000 from the community rate fund be contributed this financial year and \$5,000 next financial year.

Committee Resolution 2020/18

Moved: Richard Lyon

Seconded: Charles Scarsbrook

That two attached letters from the Temuka and District Historical Society Inc be considered and a response prepared.

Carried

8.2 Annual Plan/Budget 2020/21

Group Manager Commercial and Strategy provided a verbal update in relation to the annual plan/budget process for 2020/21.

The Community Board is requested to meet during the week of 16 March to discuss the budget prior to going to Council on 23 March so that Council can take into account feedback provided by the Community Boards.

Committee Resolution 2020/19

Moved: Stephanie McCullough

Seconded: Alison Talbot

That the Community Board received the update and agreed to meet on 16 March at 5.00pm.

Carried

9 Consideration of Urgent Business Items

There were no items of an urgent nature discussed at this meeting.

10 Consideration of Minor Nature Matters**10.1 Letter to Temuka Smallbore Rifle Club**

The Chair is to have discussions with the Property Department and Club representative around repairs to the building and membership.

10.2 Dog Complaint

The Mayor received a complaint around dogs in the community. Group Manager Environmental Services has addressed this complaint.

10.3 Injury to Resident

A resident tripped on a raised part of the footpath and broke her arm. This occurred on the corner of Ewen Road and King Street. The Mayor visited the resident and spoke to Land Transport Unit.

10.4 Roster at Winchester Show

A site has been booked at the Winchester Show. Cllr O'Reilly and the Mayor will be attending and other Community Board members will attend throughout the day.

10.5 Main Street Emergency Route

Clarification was sought by Stephanie McCullough on the priority thoroughfare routes for emergency services. The confirmed routes were discussed.

10.6 Action Plan Updates

A one page flyer on Community Board members to be placed in an area at the entrance of the library and the Library Facebook page. All Community Board members were in agreement.

A short article is to be written by Stephanie McCullough and approved by the Community Board to place in the Temuka news.

The Chair is to invite local groups such as Police, Fire etc are to the next Community Board meetings.

Stadium roof – Cr O'Reilly to clarify what is happening with the stadium roof and report back to the Community Board.

10.7 Noticeboards in the Main Street

Stephanie McCullough suggested that we look at the noticeboards and improve the look of these. Land Transport Manager to be asked when the power boxes will be looked at and what the timeline for the revamp of the Main Street will start.

10.8 Stop Sign Whitcombe / Denmark Streets

The Community Board requested an update and timeline on this from the Land Transport Unit.

11 Public Forum Issues Requiring Consideration

There were no public forum issues requiring consideration.

12 Exclusion of the Public**Committee Resolution 2020/20**

Moved: Alison Talbot

Seconded: Stephanie McCullough

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
13.1 - Recognition of Contribution	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural	To protect a person's privacy

	persons, including that of deceased natural persons	
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Carried

13 Public Excluded Reports

13.1 Recognition of Contribution

14 Readmittance of the Public

Committee Resolution 2020/21

Moved: Charles Scarsbrook

Seconded: Gaye Broker

That Council moves out of Closed Council into Open Council.

Carried

The Meeting closed at 6.13pm.

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Chairperson

7.2 Minutes of the Extraordinary Temuka Community Board Meeting held on 16 March 2020

Author: Jo Doyle, Governance Advisor

Recommendation

That the Minutes of the Extraordinary Temuka Community Board Meeting held on 16 March 2020 be confirmed as a true and correct record of that meeting.

Attachments

- 1. Minutes of the Extraordinary Temuka Community Board Meeting held on 16 March 2020**



MINUTES

Extraordinary Temuka Community Board Meeting Monday, 16 March 2020

Ref: 1339934

**Minutes of Timaru District Council
Extraordinary Temuka Community Board Meeting
Held in the Temuka Library/Service Centre, King Street, Temuka
on Monday, 16 March 2020 at 5.00pm**

Present: Cr Paddy O'Reilly (Chairperson), Mrs Alison Talbot (Deputy Chairperson), Cr Richard Lyon, Mrs Stephanie McCullough, Mr Lloyd McMillan, Mr Charles Scarsbrook, Mrs Gaye Broker

In Attendance: Group Manager Commercial and Strategy (Donna Cross), Chief Financial Officer (David Codyre), Governance Support Officer (Joanne Brownie)

1 Apologies

There were no apologies.

2 Public Forum

There was no public forum.

3 Identification of Items of Urgent Business

There were no items of urgent business.

4 Identification of Matters of a Minor Nature

There were no matters of a minor nature.

5 Declaration of Conflicts of Interest

There were no conflicts of interest.

6 Chairperson's Report

The Chairperson's report will be provided at the next ordinary Temuka Community Board meeting.

7 Reports

7.1 Draft Annual Plan/Budget for 2020/21

The Board considered a report on the draft Annual Plan/Budget for 2020/21, providing an opportunity for the Community Board to provide input and feedback to Council.

Officers provided further background to the pressures Council are under at present (for example additional work programme for roading, carbon credit scheme, software upgrades) and noted that Timaru District Council compares favourably with other councils of similar size, in regards to rates levels.

The Board raised the following questions/comments –

- The charge for records research seems high
- Relativity between Council facilities for hire is to be checked (for example the difference between the Caroline Bay lounge hire fee and the AD Hally Lounge fee in the Alpine Energy Community Centre, Temuka)
- Contractors and Consultants fees (Building Control Services) - what is the process for communication to applicants of possible consultants' charges in regard to building consents ie are people suitably informed as to what these fees might be, before they are charged?
- Social Housing – the Board does not want to lose any housing units and Council needs to balance continuing to maintain the units to an acceptable standard and to ensure suitable tenants are attracted, while still remaining a cost neutral activity, if possible. What will future rental increases look like?
- Temuka Cemetery – concern that the Temuka Cemetery extension needs to progress in sufficient time to fall within the 10 year resource consent period for the project.
- Fishing Huts – suggestion that fees at the Rangitata Huts should increase, considering the services they are provided with, in comparison with other fishing hut areas.

The Board made the following recommendations –

- an 8.02% increase in rates is too high, especially given that the user pay charges are increasing as well, and there is an expected recession resulting from the impact of the covid-19 virus. Council needs to be more conservative, look at essential projects and review non essential activities/items.
- Note the 'Temuka/Pleasant Point Water Storage' should read 'Temuka Water Storage' as the Pleasant Point water storage project is complete.
- The Temuka Water Storage project of \$1.1m is a priority and the Board wants this project to be retained.
- The Temuka Pool Upgrade of \$1.2m is a priority and the Board wants this project to be progressed on time as planned.
- The Temuka Aviary Rebuild could be deferred.

Committee Resolution 2020/22

Moved: Charles Scarsbrook

Seconded: Lloyd McMillan

That the Community Board provides the following comments and recommendations regarding the proposed Budget for 2020/21 –

- The Board is uncomfortable with the proposed 8.02% rates increase and encourages Council to work hard to reduce that increase
- Retain the Temuka water storage project
- Retain the Temuka Pool Upgrade project and progress within the planned timeframe
- Consider deferment of the Temuka Aviary Rebuild project if necessary.

Carried

8 Consideration of Urgent Business Items

There were no items of urgent business.

9 Consideration of Minor Nature Matters

There were no minor nature matters to consider.

10 Public Forum Issues Requiring Consideration

There was no public forum.

The Meeting closed at 6pm.

.....
Chairperson

8 Reports

8.1 Temuka Central Business District Refresh Update and Next Steps

Author: Andrew Dixon, Land Transport Manager

Authoriser: Erik Barnes, Acting Group Manager Infrastructure

Recommendation

That the Temuka Community Board:

1. Endorse the proposed upgrade of the Temuka town centre raised platform described as Option 3.
2. Supports an application being submitted to NZ Transport Agency Innovating Streets Pilot fund for financial assistance of this project.

Purpose of Report

- 1 To update the Temuka Community Board with regards to the status of the Temuka Central Business District (CBD) projects and consider the next stages.

Assessment of Significance

- 2 This issue is of low significance under the Council's Significance and Engagement Policy. However, the issue has a high significance for the Temuka community

Background

- 3 The refresh of the Temuka CBD has been progressed in a number of stages. The first stage was the refresh of the existing trees involving the removal/replacements and trimming that was followed by the repairs to the surrounding footpath paving. This stage has been completed.
- 4 The second stage was the renewal of street furniture, being seats, litter bins and cycle stands. It was acknowledged that budget limitations would restrict the installation of new furniture and that refurbishment of the existing furniture was the preferred option.
- 5 It was agreed that the Community Board members and the Land Transport Manager walk through the main street with maps, to identify what needs to be addressed. This was completed on 27 November 2019 and confirmed what existing furniture was to remain and refurbished, what was to be removed and the colour for the repainting of the furniture. Work on this has been progressing.
- 6 It should be noted that many of the rubbish bins, bollards and linking chains were to be removed which has created a more open street environment. The bollards removal has been completed and the remainder of the tasks will be done over the next few months.

Discussion

- 7 The Covid-19 pandemic has slowed progress on the CBD refresh of the existing furniture. The repainting and refurbishment of the seats, rubbish bins and the bollards to remain has yet to be completed.
- 8 It has been noted that the road raised platform adjacent to the town square is in a poor condition and needs to be renewed. The paving in the traffic lane is now at the end of its useful life with pavers cracked and uneven. This was identified during the Community Board walk through but was left for further investigation of potential options and funding. This is a prominent feature of the Temuka town centre and also has an important pedestrian function providing a road crossing point to the town square. The raised platform also is effective at reducing vehicle speeds.
- 9 The town clock and island in the centre is narrow and also not very prominent and risks being damaged by vehicles. The island kerbing and bollards are often damaged.
- 10 There is a lack of obvious and designated crossing points, and protection for pedestrians on the raised platform. The platform is very wide and open and vehicles have no clear area where to expect pedestrians that is a potential safety issue.
- 11 Options have now been developed and presented for consideration.

Options and Preferred Option

- 12 Four options are presented for the refresh of the road raised platform adjacent to the Town square. These all have a pedestrian safety focus which is important to maintain.
- 13 **Option 1:** Retain the current platform design and replace the pavers with asphalt. The full width between kerbs would need to be asphalt. This work is relatively quick and low cost. However, there will be a reduction in the aesthetic value of the platform feature and little safety improvement. It should also be noted that the design life of asphalt is only 25 years.
- 14 **Option 2:** Retain the current platform design and replace the pavers in both traffic lanes only with concrete. The visually different surface would more clearly define the vehicle traffic lanes. This could be coloured or exposed aggregate concrete to ensure the aesthetic value is retained and would be a width of 2.5 metres to encourage reduced speed. Concrete has excellent design life (80 years) and is very robust. The challenge with concrete is the required time to complete where traffic would not be able to drive on it for a minimum of two weeks. The platform could be done in halves to allow traffic to flow on a one way basis during the construction.
- 15 **Option 3:** Take the opportunity to enhance the raised platform feature and pedestrian crossing facility. This involves widening the centre island by adding planting on the outside, increasing the size of the bollards to increase the visual prominence that will calm traffic and incorporate Option 2 in regard to replacing the pavers. A concept design is included with this report as Attachment 1. This is the recommended option.
- 16 **Option 4:** Remove the raised platform and create a crossing point for pedestrians. This would remove the traffic calming feature and speed of vehicles may increase. This option is not recommended.

Consultation

- 17 The platform improvements are considered a renewal and therefore it is suggested that community consultation will not be required.
- 18 It is recommended that the adjacent businesses are consulted and potentially the business owners group or representatives.

Relevant Legislation, Council Policy and Plans

- 19 Timaru District Council Long Term Plan 2018-28 that provides Council funding and project direction.
- 20 Land Transport Management Act 2003 which drives the government financial assistance funding.

Financial and Funding Implications

- 21 The Temuka CBD refresh projects are all funded from the Temuka allocation of the current approved District CBD Refresh budget allocation.
- 22 The upgrade of the raised platform in Temuka town centre is considered a road renewal and safety improvement so will not be funded from the Temuka CBD refresh funding allocation. The cost of the preferred option is estimated to be \$50,000 excluding GST and sufficient funding is available from current approved Land Transport budgets.
- 23 Government has recently announced additional funding to improve pedestrian movements in town centres and other area's with high numbers of pedestrians. This Innovating Streets for People pilot fund provides 90% financial assistance towards the cost of the project. Timaru District Council is preparing a funding application to this fund and will include this Temuka project in the application if supported by the Temuka Community Board.

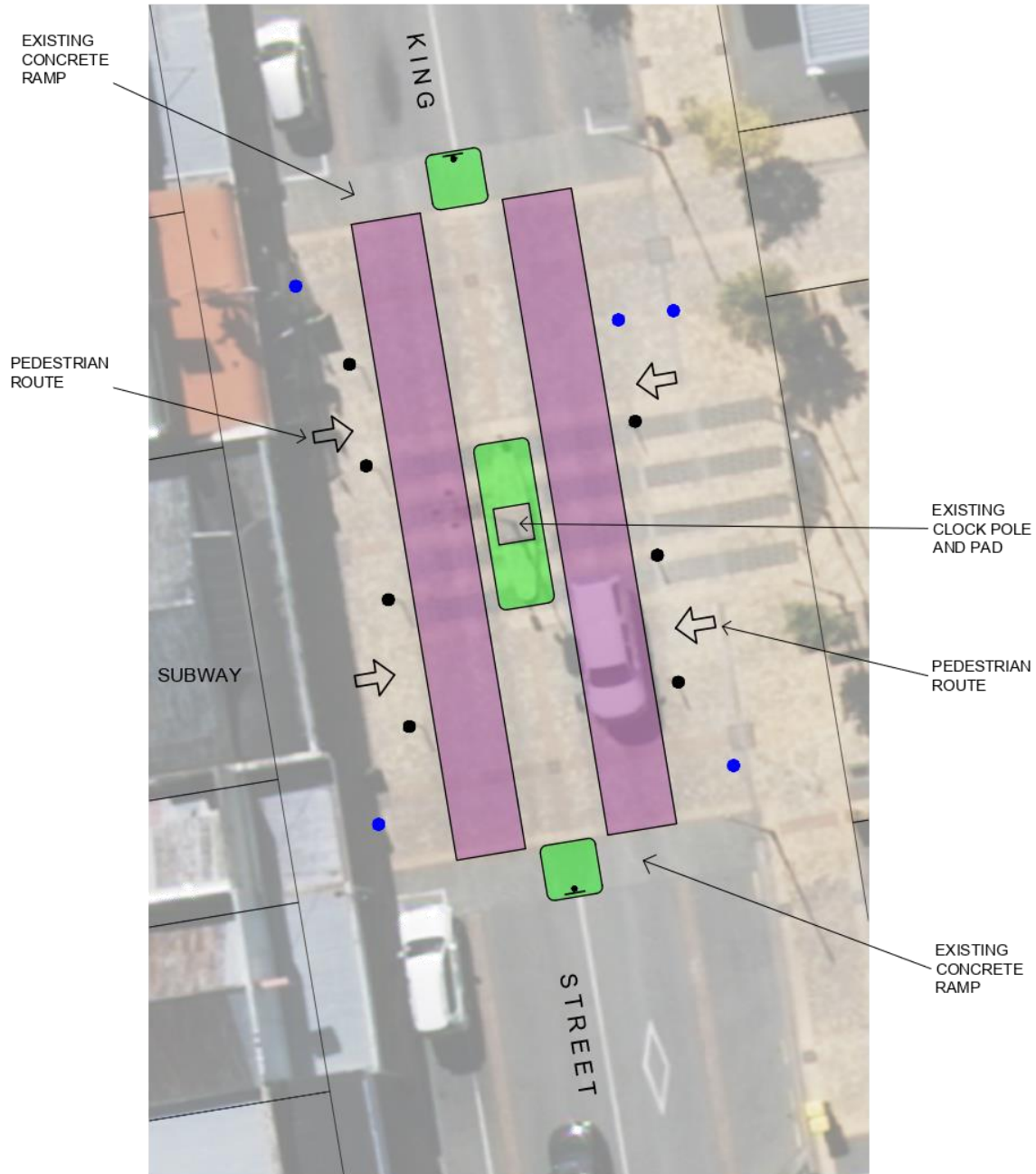
Other Considerations

- 24 Further traffic calming features such as raised platforms in the Temuka town centre could be considered in the future.
- 25 The existing paver bands on the road are also in a poor state of repair. The treatment of these needs to be considered. Options could be replacement or removal.

Attachments

1. **Temuka Town Centre Entrance Platform Proposed Upgrade (Option 3)**  

TEMUKA TOWN SQUARE PROPOSED ENHANCEMENT & UPGRADE



LAND TRANSPORT UNIT
MAY 2020

- CONCRETE SURFACE TRAFFIC LANES
- KERB BORDERED PLANTED ISLANDS
- EXISTING BOLLARDS TO BE UPGRADED (7)
- NEW BOLLARDS (5)

8.2 Temuka Golf Course

Author: Jo Doyle, Governance Advisor

Authoriser: Mark Low, Strategy and Corporate Planning Manager

Recommendation

That the attached correspondence from Temuka Golf Club be received and the Community Board forward any discussion to the Parks and Recreation Manager for consideration.

Purpose of Report

- 1 The attached correspondence has been received from the Temuka Golf Club.

Attachments

1. Temuka Golf Course - Temuka Community Board - 25.05.20  

Hi Paddy here are a couple of concerns raised at last night's golf committee meeting. If these could be forwarded onto the appropriate people and provide some feedback for the club it would be appreciated.

1. The shingle public road that runs through the golf course and down to the river. There have been a number of near misses on this stretch of road by people driving too fast and also not seeing or slowing for golfers crossing the road. We has a very recent near miss where the vehicle was traveling at excess speed and just missed one of our club members who was crossing.

Is it possible to put some type of speed restriction measures along this stretch of road (judder bars was suggested) to slow vehicles down. This is a very well used stretch of road for people walking and biking and we would like to see peoples safety ensured.

2. With the larger numbers of people out walking we have had many walking across the golf course, in particular there is an area along the stop bank on our No.13 hole. We are wondering if people are using this particular part is because the walk/bike track option on this riverbed section is not so well maintained. The walkway comes off Torepe fields and is well maintained until it gets to behind our number 9 hole and then it is quite rough and undefined until it meets with the next maintained section by the sewer ponds. This section is where we find people walking, running or biking are now taking the option of coming through onto the golf course and going along the stop bank.

Can we develop a plan for this area of track so people have a more well maintained stretch of track that is in common with much of the rest of the circuit.

Kind Regards
Charles Scarsbrook
Club Captain
Temuka Golf course

8.3 Annual Plan Discussion

Author: Jo Doyle, Governance Advisor

Authoriser: Bede Carran, Chief Executive

Recommendation

That the Community Board receive a verbal update on the Annual Plan.

Purpose of Report

- 1 The Community Board will be provided with an update on the Annual Plan.

Attachments

Nil

- 9 Consideration of Urgent Business Items**
- 10 Consideration of Minor Nature Matters**
- 11 Public Forum Issues Requiring Consideration**

12 Exclusion of the Public

<p>Recommendation</p> <p>That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:</p>		
General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
<p>13.1 - Public Excluded Minutes of the Temuka Community Board Meeting held on 2 March 2020</p>	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p>	<p>To protect a person’s privacy</p>

13 Public Excluded Reports

13.1 Public Excluded Minutes of the Temuka Community Board Meeting held on 2 March 2020

14 Readmittance of the Public