



# AGENDA

## Ordinary Council Meeting Tuesday, 23 June 2020

**Date** Tuesday, 23 June 2020

**Time** 9am - Council/Annual Plan Hearing

**Location** Council Chamber  
District Council Building  
King George Place  
Timaru

**File Reference** 1347292

## Timaru District Council

**Notice is hereby given that a meeting of the Ordinary Council will be held in the Council Chamber, District Council Building, King George Place, Timaru, on Tuesday 23 June 2020, at 9am - Council/Annual Plan Hearing.**

### **Council Members**

Mayor Nigel Bowen (Chairperson), Clrs Allan Booth, Peter Burt, Barbara Gilchrist, Richard Lyon, Gavin Oliver, Paddy O'Reilly, Sally Parker, Stu Piddington and Steve Wills

Quorum – no less than 5 members

### **Local Authorities (Members' Interests) Act 1968**

Councillors are reminded that if they have a pecuniary interest in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table.

Bede Carran

**Chief Executive**

**Order Of Business**

**1 Opening Prayer and Waiata ..... 5**

**2 Apologies ..... 5**

**3 Public Forum ..... 5**

**4 Identification of Urgent Business ..... 5**

**5 Identification of Matters of a Minor Nature ..... 5**

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**10 Public Forum Items Requiring Consideration ..... 38**



- 1 Opening Prayer and Waiata**
- 2 Apologies**
- 3 Public Forum**
- 4 Identification of Urgent Business**
- 5 Identification of Matters of a Minor Nature**
- 6 Declaration of Conflicts of Interest**

## 7 Reports

### 7.1 Deliberations on Submissions to Draft Annual Plan 2020/21

**Author:** Fabia Fox, Policy Analyst  
Ann Fitzgerald, Corporate Planner  
Mark Low, Strategy and Corporate Planning Manager  
David Codyre, Chief Financial Officer

**Authoriser:** Donna Cross, Group Manager Commercial and Strategy

#### Recommendations

That Council:

1. Receives the written and verbal submissions on the draft Annual Plan 2020/21 Consultation Document and supporting information and all submitters are thanked for their input.
2. Receives the summary of the submissions and endorses the officer comments in response to the submissions.
3. Directs staff on the preferred total rates revenue increase for the Annual Plan 2020/21, by agreeing on one of the two options discussed in the draft Annual Plan Consultation Document.
4. Confirms the creation of and directs staff on the preferred approach to the use of, and principles for the proposed Stimulus Fund.
5. Directs staff on any other decisions or reports resulting from submissions to the draft Annual Plan 2020/21.
6. Determines whether to approve an amendment to the draft Annual Plan to include the proposals made by the Waste Minimisation Unit to reallocate \$19,500 of waste levy funding to the Contracts Mobilisation Officer position; approves the reallocation of \$90,000 for the landfill lids pilot, to be funded from the landfill operations budget.
7. Determines whether to amend the draft Annual Plan to approve the proposal made by the Parks and Recreation Unit for \$200,000 to be included in the budget for the further development of the preferred option for the development of the Highfield Recreation Area, to be loan funded.
8. Determines whether to approve an amendment to the draft Annual plan to include the Aoraki Development and Promotions Limited (AD) Visitor Operational Grant of \$350,000 which includes a transfer of the tourism budget to AD.
9. Directs the Chief Executive to prepare the final Annual Plan 2020/21 and associated rating resolution for Council to adopt at the 30 June 2020 Council Meeting.

#### Purpose of Report

- 1 The purpose of this report is to provide information to support Council as it deliberates on any changes to the draft Annual Plan 2020/21 having regard to submissions received on the Annual Plan 2020/21 Consultation Document and supporting information. The report provides

a summary of submissions received, officer comments on these submissions and hearing timetable.

### Assessment of Significance

- 2 Council's deliberations on submissions received on the Annual Plan Consultation Document is of medium to high significance in accordance with the Significance and Engagement Policy.
- 3 The policy states "Council will consult when it has a legislative requirement to consult (e.g. Local Government Act 2002, Resource Management Act 1991). The Council will undertake these consultation processes using the legislative requirements guiding them, as a minimum."
- 4 Section 95 of the Local Government Act 2002 (LGA) states:
  - (2) Subject to subsection (2A), a local authority must consult in a manner that gives effect to the requirements of section 82 before adopting an annual plan under this section.
  - (2A) Subsection (2) does not apply if the proposed annual plan does not include significant or material differences from the content of the long-term plan of the financial year to which the proposed annual plan relates.
- 5 Council was presented with the initial draft of the Annual Plan on March 23, 2020. In recognition of the significant impact of COVID-19 on the 2019/20 year, and potential impact on the 2020/21 year, Council officers reforecast the 2020/21 budget and work programme. At a Council meeting on 19 May, Council resolved to undertake formal consultation on the revised draft Annual Plan in accordance with section 95A of the LGA. Council adopted the draft consultation document at this meeting.
- 6 The consultation document was open to submissions from 22 May 2020 until 12 June 2020.

### Background

- 7 The draft Annual Plan 2020/21 is based on the third year of the LTP 2018-28. The LTP, which was consulted on, and adopted in 2018, included close to \$38 million of capital projects and forecast rates increase of 7.09% in Year 3.
- 8 On 19 May 2020 Council adopted a Consultation Document in accordance with sections 95 and 95A of the Local Government Act. The purpose of the consultation document for an annual plan is to provide a basis for effective public participation in decision-making processes relating to the activities to be undertaken by Council in the coming year, and the effects of those activities on costs and funding, as proposed for inclusion in the annual plan by –
  - 8.1 Identifying significant or material differences between the proposed annual plan and, in this case, the content of year three of the long term plan;
  - 8.2 Explaining these matters in a way that can be readily understood by interested or affected people; and
  - 8.3 Informing decisions between the local authority and its communities about these matters.
- 9 In considering the issues presented in the consultation document, Council must have regard to LGA sections 76AA, 76, 77, 78, 79, 80, 81 and 82, 82A and 95A . Appendix 1 sets out these legislative requirements.

**Discussion**

- 10 79 submissions were received on the Annual Plan Consultation Document. The majority of submitters provided feedback on the two key issues – the use of reserves and savings to lower the total rates increase from 7.73% to 2%, and the use and principles of the proposed stimulus fund.
- 11 Council also asked for general feedback on the proposed annual plan and submitters provided comments on a range of different topics.
- 12 Submissions have been analysed by topic, with officer comments provided against each individual topic to clarify information on the topic raised and provide context. They may outline work currently underway, or planned, or Council's existing position on the issue raised.
- 13 17 submitters will speak to their submissions. See Appendix 2 for the hearing timetable.

**Options and Preferred Option**

- 14 In undertaking consultation on the Annual Plan, Council is required to make final decisions on the Annual Plan 2020/21 following the annual plan hearing and consideration of the submissions received.

**Consultation**

- 15 As detailed above, Council resolved to consult with the public on the draft Annual Plan was significant. Consultation with the community was conducted in accordance with section 95A of the LGA.
- 16 The draft Consultation Document was adopted by Council on 19 May 2020 and made available on Council's website on Friday 22 May 2020. The document was circulated to every household with the May 28 edition of the *Timaru District Courier*. Additional copies were made available at the Council office, and the Geraldine and Temuka Service Centres. Letters and emails were sent to key stakeholders advising them of the consultation and the submission process.
- 17 The consultation has been advertised and promoted on Council's Facebook page and website, and via local radio and online advertising. Reminder notices were published in the Council Noticeboard in the *Courier* weekly.
- 18 The public were able to submit their feedback in range of ways: by completing the online submission form, emailing their submission in, or completing a hard copy of the submission form and freeposting or dropping the form to a Council office or service centre. Over three quarters of submissions received were via email or through the online form.

**Relevant Legislation, Council Policy and Plans**

- 19 Local Government Act 2002 – establishes the decision-making, consultation and annual plan requirements. Appendix 1 details the sections appropriate to this report.
- 20 Timaru District Council Long Term Plan 2018-28 – the Annual Plan 2020/21 correlates to Year Three of the LTP.
- 21 Timaru District Council Significance and Engagement Policy – This policy sets out Council's approach to determining significance and how Council will engage with communities.
- 22 Timaru District Council Donations and Loans Policy – This policy sets out Council's existing framework for providing donations, grants and loans for community events and projects.



### Financial and Funding Implications

- 23 The discussions made by Council, following consideration of the submissions received, will have financial implications.
- 24 Council's decision on the use of reserves and savings will affect the total rates requirement for the 2020/21 year. If \$3 million of reserves and savings are utilised, the total rates increase will be 2%. Using these reserves will mean they have to be built back up over time. If these reserves and savings are not used, the total rates increase will be 7.73%.
- 25 Council's decision on the proposed \$2 million stimulus fund will be funded by using funds from general reserves. These reserves will need to be built back up over time.
- 26 The reallocation of funds proposed by the Waste Minimisation Unit for the Contract Mobilisation Officer position and the landfill lids pilot will not have a financial impact, but does involve a reprioritisation of operational budget.
- 27 The proposed inclusion of \$200,000 for the further development of the preferred option for the Highfield Recreation Area would be loan funded.
- 28 The Aoraki Development and Promotions Limited (AD) Visitor Operational Grant of \$350,000 would be funded by way of a reallocation of the tourism budget to AD, but with a \$65,000 adjustment. While this would be rates funded, based on the most recent forecasts it is not expected to change the overall rates increase.
- 29 Other decisions made as a result of the consideration of submissions may have other financial or funding implications.

### Other Considerations

- 30 Following Council's decisions at this meeting, staff will process all changes to the draft Annual Plan and update the final document to ensure all financial and non-financial information accurately reflects Council's decisions.
- 31 The final Annual Plan will be made publically available prior to the Council meeting on 30 June where the Plan will be presented for adoption.
- 32 Following the adoption of the Annual Plan, all decisions on consultation topics will be made available on Council's website and submitters will be notified.

### Attachments

1. **Annual Plan Consultation Document Legislative Requirements 2020/21** [!\[\]\(f2fdbbba686c1099e6b2b8779766e2d3\_img.jpg\)](#) [!\[\]\(b3cfbfd04368a71f4c64e073908d25d7\_img.jpg\)](#)
2. **Annual Plan 2020 21 Hearing Timetable** [!\[\]\(4f8bc95274d4d489592709b569351eb7\_img.jpg\)](#) [!\[\]\(68986557a06757f8727dab2acf01c000\_img.jpg\)](#)
3. **Annual Plan 2020/21 Submission Summary and Officer Comments** [!\[\]\(3bbb1d3234ca5d7e3145ce1334035a2b\_img.jpg\)](#) [!\[\]\(d654786d397f9e11efa637705495f10d\_img.jpg\)](#)

## Appendix A – Local Government Act 2002 Legislative Requirements for Annual Plan Consultation

### *Significance and Engagement Policy*

#### **76AA Significance and engagement policy**

- (1) Every local authority must adopt a policy setting out—
  - (a) that local authority’s general approach to determining the significance of proposals and decisions in relation to issues, assets, and other matters; and
  - (b) any criteria or procedures that are to be used by the local authority in assessing the extent to which issues, proposals, assets, decisions, or activities are significant or may have significant consequences; and
  - (c) how the local authority will respond to community preferences about engagement on decisions relating to specific issues, assets, or other matters, including the form of consultation that may be desirable; and
  - (d) how the local authority will engage with communities on other matters.
- (2) The purpose of the policy is—
  - (a) to enable the local authority and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities; and
  - (b) to provide clarity about how and when communities can expect to be engaged in decisions about different issues, assets, or other matters; and
  - (c) to inform the local authority from the beginning of a decision-making process about—
    - (i) the extent of any public engagement that is expected before a particular decision is made; and
    - (ii) the form or type of engagement required.
- (3) The policy adopted under subsection (1) must list the assets considered by the local authority to be strategic assets.
- (4) A policy adopted under subsection (1) may be amended from time to time.
- (5) When adopting or amending a policy under this section, the local authority must consult in accordance with [section 82](#) unless it considers on reasonable grounds that it has sufficient information about community interests and preferences to enable the purpose of the policy to be achieved.
- (6) To avoid doubt, [section 80](#) applies when a local authority deviates from this policy.

### *Decision-Making*

#### **76 Decision-making**

- (1) Every decision made by a local authority must be made in accordance with such of the provisions of [sections 77, 78, 80, 81, and 82](#) as are applicable.
- (2) Subsection (1) is subject, in relation to compliance with [sections 77](#) and [78](#), to the judgments made by the local authority under [section 79](#).
- (3) A local authority—
  - (a) must ensure that, subject to subsection (2), its decision-making processes promote compliance with subsection (1); and

- (b) in the case of a significant decision, must ensure, before the decision is made, that subsection (1) has been appropriately observed.
- (4) For the avoidance of doubt, it is declared that, subject to subsection (2), subsection (1) applies to every decision made by or on behalf of a local authority, including a decision not to take any action.
- (5) Where a local authority is authorised or required to make a decision in the exercise of any power, authority, or jurisdiction given to it by this Act or any other enactment or by any bylaws, the provisions of subsections (1) to (4) and the provisions applied by those subsections, unless inconsistent with specific requirements of the Act, enactment, or bylaws under which the decision is to be made, apply in relation to the making of the decision.
- (6) This section and the sections applied by this section do not limit any duty or obligation imposed on a local authority by any other enactment.

## **77 Requirements in relation to decisions**

- (1) A local authority must, in the course of the decision-making process,—
  - (a) seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - (b) assess the options in terms of their advantages and disadvantages; and
  - (c) if any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water, sites, waahi tapu, valued flora and fauna, and other taonga.
- (2) This section is subject to [section 79](#).

## **78 Community views in relation to decisions**

- (1) A local authority must, in the course of its decision-making process in relation to a matter, give consideration to the views and preferences of persons likely to be affected by, or to have an interest in, the matter.
- (2) [Repealed]
- (3) A local authority is not required by this section alone to undertake any consultation process or procedure.
- (4) This section is subject to [section 79](#).

## **79 Compliance with procedures in relation to decisions**

- (1) It is the responsibility of a local authority to make, in its discretion, judgments—
  - (a) about how to achieve compliance with [sections 77](#) and [78](#) that is largely in proportion to the significance of the matters affected by the decision as determined in accordance with the policy under [section 76AA](#); and
  - (b) about, in particular,—
    - (i) the extent to which different options are to be identified and assessed; and
    - (ii) the degree to which benefits and costs are to be quantified; and
    - (iii) the extent and detail of the information to be considered; and
    - (iv) the extent and nature of any written record to be kept of the manner in which it has complied with those sections.

- (2) In making judgments under subsection (1), a local authority must have regard to the significance of all relevant matters and, in addition, to—
  - (a) the principles set out in [section 14](#); and
  - (b) the extent of the local authority's resources; and
  - (c) the extent to which the nature of a decision, or the circumstances in which a decision is taken, allow the local authority scope and opportunity to consider a range of options or the views and preferences of other persons.
- (3) The nature and circumstances of a decision referred to in subsection (2)(c) include the extent to which the requirements for such decision-making are prescribed in or under any other enactment (for example, the Resource Management Act 1991).
- (4) Subsection (3) is for the avoidance of doubt.

## **80 Identification of inconsistent decisions**

- (1) If a decision of a local authority is significantly inconsistent with, or is anticipated to have consequences that will be significantly inconsistent with, any policy adopted by the local authority or any plan required by this Act or any other enactment, the local authority must, when making the decision, clearly identify—
  - (a) the inconsistency; and
  - (b) the reasons for the inconsistency; and
  - (c) any intention of the local authority to amend the policy or plan to accommodate the decision.
- (2) Subsection (1) does not derogate from any other provision of this Act or of any other enactment.

## **81 Contributions to decision-making processes by Māori**

- (1) A local authority must—
  - (a) establish and maintain processes to provide opportunities for Māori to contribute to the decision-making processes of the local authority; and
  - (b) consider ways in which it may foster the development of Māori capacity to contribute to the decision-making processes of the local authority; and
  - (c) provide relevant information to Māori for the purposes of paragraphs (a) and (b).
- (2) A local authority, in exercising its responsibility to make judgments about the manner in which subsection (1) is to be complied with, must have regard to—
  - (a) the role of the local authority, as set out in [section 11](#); and
  - (b) such other matters as the local authority considers on reasonable grounds to be relevant to those judgments.

### *Consultation*

## **82 Principles of consultation**

- (1) Consultation that a local authority undertakes in relation to any decision or other matter must be undertaken, subject to subsections (3) to (5), in accordance with the following principles:
  - (a) that persons who will or may be affected by, or have an interest in, the decision or matter should be provided by the local authority with reasonable access to relevant

- information in a manner and format that is appropriate to the preferences and needs of those persons:
- (b) that persons who will or may be affected by, or have an interest in, the decision or matter should be encouraged by the local authority to present their views to the local authority;
  - (c) that persons who are invited or encouraged to present their views to the local authority should be given clear information by the local authority concerning the purpose of the consultation and the scope of the decisions to be taken following the consideration of views presented;
  - (d) that persons who wish to have their views on the decision or matter considered by the local authority should be provided by the local authority with a reasonable opportunity to present those views to the local authority in a manner and format that is appropriate to the preferences and needs of those persons;
  - (e) that the views presented to the local authority should be received by the local authority with an open mind and should be given by the local authority, in making a decision, due consideration;
  - (f) that persons who present views to the local authority should have access to a clear record or description of relevant decisions made by the local authority and explanatory material relating to the decisions, which may include, for example, reports relating to the matter that were considered before the decisions were made.
- (2) A local authority must ensure that it has in place processes for consulting with Māori in accordance with subsection (1).
- (3) The principles set out in subsection (1) are, subject to subsections (4) and (5), to be observed by a local authority in such manner as the local authority considers, in its discretion, to be appropriate in any particular instance.
- (4) A local authority must, in exercising its discretion under subsection (3), have regard to—
- (a) the requirements of [section 78](#); and
  - (b) the extent to which the current views and preferences of persons who will or may be affected by, or have an interest in, the decision or matter are known to the local authority; and
  - (c) the nature and significance of the decision or matter, including its likely impact from the perspective of the persons who will or may be affected by, or have an interest in, the decision or matter; and
  - (d) the provisions of [Part 1](#) of the Local Government Official Information and Meetings Act 1987 (which Part, among other things, sets out the circumstances in which there is good reason for withholding local authority information); and
  - (e) the costs and benefits of any consultation process or procedure.
- (5) Where a local authority is authorised or required by this Act or any other enactment to undertake consultation in relation to any decision or matter and the procedure in respect of that consultation is prescribed by this Act or any other enactment, such of the provisions of the principles set out in subsection (1) as are inconsistent with specific requirements of the procedure so prescribed are not to be observed by the local authority in respect of that consultation.

## **82A Information requirements for consultation required under this Act**

- (1) This section applies if this Act requires a local authority to consult in accordance with, or using a process or a manner that gives effect to, the requirements of section 82.
- (2) The local authority must, for the purposes of section 82(1)(a) and (c), make the following publicly available:
  - (a) the proposal and the reasons for the proposal; and
  - (b) an analysis of the reasonably practicable options, including the proposal, identified under [section 77\(1\)](#); and
  - (c) if a plan or policy or similar document is proposed to be adopted, a draft of the proposed plan, policy, or other document; and
  - (d) if a plan or policy or similar document is proposed to be amended, details of the proposed changes to the plan, policy, or other document.
- (3) In the case of consultation on an annual plan under section 95(2), instead of complying with subsection (2), the local authority must prepare and adopt a consultation document that complies with section 95A.
- (4) Nothing in this section applies where the special consultative procedure under section 83 is required to be used.
- (5) Nothing in this section limits the application of section 82.

### *Planning*

## **95A Purpose and content of consultation document for annual plan**

- (1) The purpose of the consultation document under [section 82A\(3\)](#) is to provide a basis for effective public participation in decision-making processes relating to the activities to be undertaken by the local authority in the coming year, and the effects of those activities on costs and funding, as proposed for inclusion in the annual plan, by—
  - (a) identifying significant or material differences between the proposed annual plan and the content of the long-term plan for the financial year to which the annual plan relates; and
  - (b) explaining the matters in paragraph (a) in a way that can be readily understood by interested or affected people; and
  - (c) informing discussions between the local authority and its communities about the matters in paragraph (a).
- (2) The content of the consultation document must be such as the local authority considers on reasonable grounds will achieve the purpose set out in subsection (1), and must—
  - (a) explain identified differences, if any, between the proposed annual plan and what is described in the long-term plan in relation to the financial year to which the annual plan relates, including (but not limited to)—
    - (i) an explanation of any significant or material variations or departures from the financial statements or the funding impact statement; and
    - (ii) a description of significant new spending proposals, the costs associated with those proposals, and how these costs will be met; and
    - (iii) an explanation of any proposal to substantially delay, or not proceed with, a significant project, and the financial and service delivery implications of the proposal; and

- (b) outline the expected consequences of proceeding with the matters referred to in paragraph (a), including the implications for the local authority's financial strategy.
- (3) The consultation document—
- (a) must be presented in as concise and simple a manner as is consistent with this section; and
  - (b) without limiting paragraph (a), must not contain, or have attached to it—
    - (i) a draft of the annual plan as proposed to be adopted; or
    - (ii) a full draft of any policy; or
    - (iii) any detailed information, whether described in [Part 2](#) of Schedule 10 or otherwise, that is not necessary or desirable for the purposes of subsections (1) and (2); and
  - (c) must state where members of the public may obtain the information held by the local authority that is relied on by the content of the consultation document, including by providing links or references to the relevant information on the local authority's Internet site; and
  - (d) may be given the title of the local authority's choice, provided that the title or subtitle make reference to this being a consultation document for the proposed annual plan for the relevant year.
- (4) The local authority must adopt the information that is relied on by the content of the consultation document, as referred to in subsection (3)(c), before it adopts the consultation document.
- (5) For the purposes of this section, a difference, variation, or departure is material if it could, itself or in conjunction with other differences, influence the decisions or assessments of those reading or responding to the consultation document.



# Annual Plan 2020/21 Hearing Timetable

## Tuesday 23 June 2020

Time	Name	Submission Topics				Other
		Use of Reserves	Stimulus Fund	Art Gallery	Theatre Royal	
9:10	Simon Bird - Central South Island Cycle Trails Inc		X			
9:20	Cate Laurenson	X		X		
9:30	Michael Armstrong - Friends of Aigantighe			X		
9:40	Owen Jackson - CPlay		X			
9:50	Sue Connolly - South Canterbury Art Society			X		
10:00	Phillipa Guerin - Fraser Park Community Trust		X			
10:10	Rhys Taylor - Sustainable South Canterbury Trust		X			
10.20	Jason Grant - Federated Farmers	X	X		X	Primary Rating Differential Soundshell Seating
10.30	Nicky Snoyink - Forest and Bird Society		X			Biodiversity, Climate Change, LED Street lights
10.40	Shaun Campbell - Sport Canterbury	X				Recreation Fees and Charges
10.50	Jenny Hughey (Chair) - Environment Canterbury		X			Biodiversity, Canterbury Water Management Strategy, Climate Change, District Plan, Public Transport, Regional Forums, Water Supply
11.00	<b>Break</b>					
11.20	Don Binney	X	X			Capital Works Programme, Orari Bridge
11.30	Gary Rooney - Rooney Group Limited	X	X			
11.40	Chris Thomas	X	X			
11.50	Aaron Wilson-Jones					Biodiversity



Time	Name	Submission Topics					Other
		Use of Reserves	Stimulus Fund	Art Gallery	Theatre Royal		
<b>12.00</b>	Bronte Davenport	X	X				
<b>12.10</b>	Jon Dewit	X					Water Supply

## Annual Plan 2020/21 Submissions Overview

### Rates Increase Question

1. The Consultation Document proposed the following two options:

Option 1: Use \$3 million of reserves and saving to cover the funding shortfall and reduce the total amount of rates we need to collect to an increase of 2% from 2019/20.

Option 2: Do not use any reserves or savings to reduce the rates increase, resulting in a total rates increase of 7.73% from 2019/20.

2. 47 Submitters responded to this question.

### Overview

3. Submitters expressed a range of views on the use of reserves and savings to reduce the rate increase. While a large portion favored option 1 to reduce the rates increase, a number of submitters expressed the view that this is not Timaru District's 'rainy day', preferring Council not use any reserves or savings to lower the rates increase.
4. Examples of comments provided by those in favour of Option 1 include:
  - a. *"Keep rates as low as possible please."*
  - b. *"Best option in current financial situation due to effects of lockdown."*
  - c. *"This is the time to realise so many of us have greatly reduced income and rates are very expensive. Council needs to keep to core business, and stop the rates skyrocketing. This year is the 'rainy day'. Time to 'cut your cloth' too in salaries."*
  - d. *"There are many people in the district who will have suffered some loss of income this year, and would suffer more with the greater rates rise of Option 2. The Council's reserves are set aside for just such a situation as we are now in and they should be used. The rainy day has arrived."*
  - e. *"Option 1 doesn't go far enough should be zero rates increase as is the case with other councils. Leading questions option 1 and 2 should have more options as I am sure plenty of ratepayers would not agree with either of those options."*
  - f. *"To increase rates in these hard times is plainly selfish stupidity. Face reality – Superann is had to live on. Use reserves for the present times. Growth in the future helps cover future costs. Be wise! Don't decide with knee jerk decisions."*
5. Examples of comments provided by those in favour of Option 2 include:

- a. *"I think that rates should be increased as previously planned. Despite the unprecedented effect of Covid19, I don't think dipping into the reserves for a small financial benefit to every ratepayer will make a massive difference. I think that the policies of the central Government provide economic relief to many NZers and the extra benefit of lowering the rates increase is likely only going to benefit the ratepaters (those who are privileged to own property)"*
- b. *"In my view the 'rainy' day has not come yet. But it will after the full impact of this virus sets in. Paying a bit more in rates now is, I believe, better medium to long term. Use any spare monies to pay back debt."*
- c. *"I would prefer the money is put towards public works as intended, rather than as a reaction to the current, and as yet unknown, financial situation."*
- d. *"Get the increase over and done with instead of deferring the funds for future repayment. Rates rebates are available for those in need and quarterly payments make rates bills manageable for households on a budget."*
- e. *"Would prefer the reserves went towards developments like Theatre Royal, Art Gallery, Museum."*

#### **Officers comments**

6. Responses to the rates options presented by submitters favoured Option 1 by around two to one. Feedback indicates that Option 1 was favoured due to the current COVID-19 circumstances, endorsing Council's use of reserves for a 'rainy day'. Submitters suggested efficiencies and savings could be made in other areas or delaying projects but also suggested some support mechanisms be established to help struggling ratepayers.
7. Submitters in favour of Option 2 supported maintaining the existing work programme, continuing to invest in the district, and maintaining reserves for other purposes. Some submitters expressed a view that Council should adopt a 'pay as you go' model (Option 2) and that the use of reserves pushed the issue of 'pay as you go' out to a later date when the economic environment may in fact be even more challenging than it is currently.
8. Use of reserves means not all operational expenditure for 2020/21 is covered by the revenue Council collects, eg rates, fees and charges and Waka Kotahi (New Zealand Transport Agency) funding assistance. The effect of this is that, at a later date, the rates increases will be greater than they would otherwise have been. The reason for this is that as Council moves back to a 'pay as you go' model it needs to bridge the gap created by using reserves in the interim. While reserve funding is sustainable in the short term it is not a financially sustainable long-term model.
9. Council has built up a strong financial position over many years by building and investing in its infrastructure assets, purchasing investments, paying down debt and generating strong cash surpluses annually. The preferred option of using \$3 million of reserves is only a very small part of Council's total reserves. The use of

reserves proposes to utilise Council's strong financial position to reduce the overall rates requirement for the current year. The proposal is that reserve funding will use a mix of cash reserves on hand or borrowings, depending on the cost of finance at the time (currently Council is able to borrow at favourable rates) to minimise the impact use of reserve funding has on Council's cash position.

### Stimulus Fund Question

10. 38 submitters responded to this question.

11. The Consultation Document stated:

“As part of our recovery response to the impact of COVID-19, Council is proposing to establish a \$2m stimulus fund. This will be a discretionary fund aimed at supporting local projects and activities that will stimulate the local economy and promote community wellbeing.”

12. Through the document, Council asked:

“How do you think the fund could be used to aid the Timaru District’s recovery, and what are your views on the proposed principles for the fund?”

### Overview

13. Examples of feedback received on proposed fund include:

- a. *“The Govt has already given out a ‘stimulus’ payment/s. How much more is needed to throw at the problem. I say wait six months or a year until you do anything other than necessary works and maintenance. Place major (unnecessary) capital works on hold. The Theatre Royal for instance.”*
- b. *“I don’t think it is part of Council’s responsibility to set up such a fund. The principles are fine but may be very difficult and controversial to apply them in practice. Events and projects could be (and presumably are) considered on an ad hoc and transparent basis.”*
- c. *“Use stimulus fund to reduce rates further.”*
- d. *“I would like to see this used for innovative projects that are environmentally sustainable. We need to be looking for different things to what we have already got in the area so that we increase the types of things happening in the area. Diversity helps in times of adversity.”*
- e. *“I think that social, cultural and environmental outcomes should be given equal consideration with economic. We have been through tough times, and our morale is an important factor in our recovery. While I agree that projects need to happen soon, I think that smaller projects are as important as bigger ones. Each project will have people working on them as well as people benefitting from them happening and this would enable the fund to benefit a wider group of people throughout the South Canterbury area.”*

- f. *“Employment opportunities would be up there for me as I am one of many who will not have work this year. Support foodbank and societies that help people stay above the property line and support healthy families.”*
- g. *“While we have some concerns regarding this proposed fund, we acknowledge that there are some gains that could be achieved for the district. We would like to see the fund restricted to core council business and used for projects that will provide a financial return to Council. Improving the district’s assets should take priority when considering projects. The fund should only be available for the 2020/21 financial year. This time limit will be for the application and granting of funds, the projects themselves may take longer to complete.”*
- h. *“To aid businesses that had to put staff off get back to work”*
- i. *“It should be distributed throughout the district and not all in Timaru Township. Should be for community facilities and not spent on “feel good” projects like public art.”*
- j. *“I would like it to go towards events and initiatives that promote social wellbeing and recovery, celebrate our local community, arts and diversity.”*
14. A number of submitters provided examples of potential projects that could receive funding from the proposed Stimulus fund should it be approved. These include:
- Theatre Royal, Art Gallery, Museum;
  - Rock and Hop and other community events;
  - Expanding district promotions and promoting new industries;
  - Theatre and pop-up drama entertainment;
  - Local markets;
  - Supporting the foodbank;
  - Community gardens;
  - CPlay submitted seeking \$86,000 to engage a playground specialist to manage the development of a new destination heritage playground at Caroline Bay.
  - Central South Island Cycle Trails Inc. submitted seeking \$150,000 to support the construction of a proposed Timaru to Cave cycle trail.
  - Fraser Park Community Trust submitted seeking \$1,000,000 to enable the redevelopment of Fraser Park.
  - Sustainable South Canterbury Trust submitted seeking \$150,000 to support phase two of the construction of the Eco-Centre
  - Pleasant Point Community and Volunteer Fire Brigade – up to \$45,000

**Officers Comments**

15. Comments on the proposed Stimulus Fund were largely supportive of the concept and proposed value of the fund. A range of comments have been provided from submitters around how the proposed Stimulus Fund could be allocated, including the nature of projects/initiatives it should cover, benefits they should provide to the community and what it should not be used for.
16. Some submitters have also prepared applications to the proposed fund. Council may wish to consider this as feedback as part of its consideration on the confirmation or otherwise of the Stimulus Fund, its makeup and application, size and application process.

**Other Topics**

Below are the other topics identified through the Annual Plan 2020/21 submissions. Officer comments have been provided against each topic.

No	Topic	Submitter Name	Topic raised by	Officer Comments
1	Art Gallery	Timaru Civic Trust, Gilly Oppenheim, Friends of Aigantighe, Kathryn Boland, Deb Quested, Cate Laurenson, South Canterbury Art Society, Roselyn Fauth, Zita Waldron, Keely Kroening, Jane Powell, Midge McMillan, Patricia Currie, Michael Armstrong, Ashley Shewan	11	<ul style="list-style-type: none"> <li>- The Timaru District Council and the Aigantighe Art Gallery would like to thank you and acknowledge all submitters to the 2021 annual plan process. The Council received 16 submissions regarding the Aigantighe Art Gallery from organisations and individuals throughout the community.</li> <li>- The Timaru District Council would like to take this opportunity to acknowledge the South Canterbury Arts Society whose significant gift was the foundation for Aigantighe’s comprehensive art collection and for their ongoing support of the Gallery.</li> <li>- The Timaru District Council would like to take this opportunity to acknowledge the active and loyal support of the Friends of the Aigantighe since their founding in 1976. For their support through fundraising efforts, gifting art works and helping fund the conservation programme for preservation of artworks in the Aigantighe collection and sponsoring exhibition openings regularly.</li> <li>- A common thread in the submissions was the importance of the project to strengthen the Historic House Gallery and retaining the historic house was expressed.</li> <li>- Following the Building (Earthquake-prone Buildings) Amendment Act 2016, a seismic assessment of the Aigantighe Art Gallery was undertaken. The assessment found that the Historic House Gallery structure was of very high seismic risk relative to a new building (10%NBS). This is a Grade E structure. Due to the outcomes of the seismic assessment, the Timaru District Council made the decision to temporarily close the Historic House Gallery to ensure public and staff safety and to undertake a project to strengthen the building.</li> <li>- Since the closure of the Historic House Gallery, the Gallery has undertaken significant investigative works to inform the project these have included a detailed seismic assessment</li> </ul>

				<p>of the Aigantighe Art Gallery, geotechnical investigations of the ground conditions, a heritage assessment on architectural and cultural importance of the Historic House Gallery, a detailed fire report, and a detailed condition assessment of the roof. However through these investigative works it has become clear that the strengthening of the Historic House Gallery is a complex project and will take time to address some of identified issues such as creating a seismic gap between the Historic House Gallery and the 1978 extension, replacing or repairing the Marseille clay roof and to providing accessible access into the Historic House Gallery.</p> <ul style="list-style-type: none"> <li>- Because of the complexities of the project and the heritage value of the building the project requires a specialist approach to ensure the best outcomes for the projects.</li> <li>- The Council is undertaking its due diligence and ensuring all aspects of the project to strengthen the Historic House Gallery have been fully considered.</li> <li>- The Council is aware the Historic House Gallery is an iconic heritage building that is integral to the community’s identity and to the operations of the Aigantighe Art Gallery. The project to strengthen the building is complex and time consuming. However, the Council is committed to ensuring the project is completed to the highest standards, the heritage fabric of the building is preserved, that the project meets the future needs of the community and any future investment is kept to a minimum.</li> <li>- The Council is committed to ensuring the Aigantighe Art Gallery meets the growing community needs, that it engages, stimulates and inspires the community, and the sustainable and future success of the Gallery.</li> <li>- We acknowledge the frustrations of the community around the delays to the project</li> <li>- Since the closure of the Historic House Gallery, the Gallery has been committed to showcasing/celebrating the permanent collection with its visitors and 147 collection items were exhibited in 2019. The Gallery is also currently working on a project to digitise the collection and make it available on-line / plus investigating alternative ways for the community and visitors to engage with the permanent collection.</li> </ul> <p>Thank you for your suggestion to repurpose the Betty Jordan Bequest for the use of strengthening the Historic House Gallery. However the Betty Jordan Bequest states the funds from the bequest are solely for the purpose of purchasing artworks for the Aigantighe Art Gallery’s permanent collection. It has been proposed in the project plan the</p>
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				<p>funding required for the strengthening the Historic House Gallery will be sourced from central government, local government and the community.</p> <ul style="list-style-type: none"> <li>- The suggestion to reclassify the historic home from category two listed building to a Category One has been noted. However, a heritage assessment was undertaken in October 2019 and there was no recommendation for reclassification of the heritage listing with Heritage New Zealand. The reclassification could potential be problematic and add further delays to the project / The Gallery will continue to consult with Heritage New Zealand about the cultural and historical value of the Historic House Gallery.</li> </ul> <p>The Timaru District Council would like to thank the submitters to the annual plan for their input and ongoing support and commitment for the Aigantighe Art Gallery.</p>
2	Biodiversity	Aaron Wilson-Jones, Talbot Forest Working Group, Environment Canterbury, Forest and Bird	4	<p>The impact of new development on indigenous biodiversity will be considered as part of the District Plan Review. Council has a Biodiversity Policy that is available on Councils website. Council also has an Indigenous Biodiversity Steering Group that includes: Environment Canterbury, Forest and Bird, Department of Conservation, Federated Farmers, Fish and Game, Port Blakely, LINZ, Landowner Representatives and QEII. The purpose of this group is to help implement Council’s Biodiversity Policy.</p> <p>The need for a Biodiversity Officer will be considered in the Long Term Plan 2021-31</p> <p>Outdoor lighting will be addressed through the District Plan Review.</p> <p>Fresh water management is a Regional Council statutory function.</p>
3	Canterbury Water Management Strategy	Environment Canterbury	1	<p>Submission noted and received. Council notes the importance of the Canterbury Water Management Strategy and the value of working collaborative. Officers will continue to work with Environment Canterbury (ECan) on the initiatives and work streams identified in the submissions and new work streams as they arise.</p>
4	Capital Works Programme	Donald Binney, South Canterbury Chamber of Commerce, Anonymous	3	<p>It is estimated that the amount of capital expenditure to be incurred in 2020/2021 that was included in previous annual plans is \$14.7 m.</p> <p>The following factors should provide a reasonable assurance that the capital expenditure that Council has control over can be achieved in 2020/2021.</p> <p>There have been a number of contractual commitments made on major projects over the last 6 months which will result in physical works starting earlier in the financial year than is normally the case.</p>

			<p>A Programme Delivery function has been established to support the delivery of the work programme “this is a reflection of both Council and Management commitment to deliver work in a timely manner. The 1.8 FTE team has a wide range of skills and significant project experience and will work across all Council units to enhance the delivery of projects.</p> <p>- Substantial progress has been made on 3 significant and large projects, being the Theatre Royal and Heritage Centre development, the Downlands Water Scheme Upgrade, and the Timaru Water Pipeline replacement. These projects are programmed to enter the construction phase during 2020/2021 that will result in significant expenditure by the end of the financial year.</p> <p><i>Asset Replacement Planning.</i> Council has comprehensive Activity Management Plans (AMPs) for all infrastructure assets under its care and control. The AMPs are prepared in full compliance with the International Infrastructure Management Manual (IIMM) and note that a Timaru case study is used in the manual as a typical best practice example. The pipework renewal issues raised in this submission are well known and carefully planned pipe renewal programmes are developed for networks across the district. These work programmes are fully funded at this time.</p> <p><i>Capital Value versus Land Value rates.</i> Receive and note the submission on this topic. This is a complex issue. We note that in a recent review of local government funding and financing, the Productivity Commission found that “Rates based on (unimproved) land values cause little or no economic distortion and therefore are a highly efficient way to raise revenue. Rates based on capital value are relatively less efficient because they can disincentivise land and building development. Rates on the capital value of business property can, in addition, cause unnecessary productive inefficiency”.</p> <p><i>‘Betterment’</i> issues relate to the provision of headworks infrastructure that allows for land development. Typically such headworks covers water storage and treatment facilities, wastewater pumping, treatment and disposal facilities as well as arterial roads. In the modern era the development of policies associated with either Financial Contributions under the Resource Management Act or Development Contributions under the Local Government Act encompass this subject. The development of the draft 2021-2031 Long Term Plan will include consideration of this issue. Recommend refer this issue to the draft 2021-2031 LTP process where Council will consider whether to implement a Development Contributions policy.</p>
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5	Cemetery	Peter and Mosy Prader, Ashley Shewan	2	The Burial and Cremation Act 1964 states that after 60 years unused plots can be resold. Current fees favour cremations and Pareora West Cemetery has only a few months supply of plots if replacing Timaru Cemetery.
6	Climate Change	Environment Canterbury, Paul Sagar, Forest and Bird	3	The purpose of an Annual Plan is to be an exceptions based document focused around differences to the work programme outlined in Year 3 of the 2018-28 Long Term Plan. Climate change continues to be an important consideration in Council's planning for the future. All activities have to consider the impact of climate change in their future planning. Work is underway on the 2021-31 Long Term Plan, including considering the future impacts of climate change on Council services and the Timaru District, and how Council will play a leadership role on climate change considerations and the services that Council provides. It continues to work with Environment Canterbury and other agencies on identifying specific climate change risks and how those might impact on the district and impact Council services.
7	Coastal Erosion	Raymond Colvill, Jan Kirkpatrick	2	While erosion has paused at the Caledonian Ground, with the build up of shingle, we continue to monitor this issue and explore land protection options.
8	Cycleways	Jan Kirkpatrick	1	Council has been actively installing cycle lanes and cycle paths. The recent project has been the new off road cycleway on Old North Road. A further cycleway/walkway is planned for north of Geraldine in this Annual Plan. In addition we are also planning further on road cycle lanes Domain Ave, Wilkin and Gammack in Temuka and an off road pathway in Arowhenua along SH1 from Hopkinsons Road to the Opihi River Bridge.
9	District Plan	Environment Canterbury	1	Council staff will continue to work closely with Environment Canterbury throughout the District Plan Review and appreciate the contribution Environment Canterbury is making to the review.
10	Equestrian Activities	Bill Phiskie	1	To date there has been very little opportunity for equestrian activities. Part of Sir Basil Arthur Park was offered for equestrian use but it appears that the soil conditions weren't suitable. We are more than happy to keep working to see if a suitable location can be found.
11	Geraldine Residential Zoning	Andrew McGregor	1	The District Plan Review is currently underway and will consider the quantum of zoned land required across the District. The Growth Management Strategy will inform the District Plan Review and provides additional zoned land in Geraldine. The Draft District Plan is scheduled for release in October 2020, followed by the Proposed District Plan in 2021.

12	Geraldine Roothing	Ronald Clearwater	1	<p>The support for the upgrading of part of Talbot Street is noted. This section of road was at the end of it's useful life and the condition was not due to trenching of utilities services. The significant increase in traffic (five times the normal traffic) during the Rangitata flood event required the renewal to be brought forward.</p> <p>The reduction in speed limit on Talbot Street is proposed in the Draft Geraldine Transportation Strategy and will be considered in the next speed limit review. It should be noted that part of Talbot Street through the main centre is State Highway and changes will need to be lead by The NZ Transport Agency. Tyhe congestion and issues with turning traffic into Cox Street is one of the factors of why the Draft transportation strategy suggests the relocation of SH79 from Cox to Talbot Street. There are further benefits to be considered. There will be an opportunity to comment further on this when the Draft Geraldine Transportation Strategy is publically consulted on in July.</p> <p>The proposed seal extension of Orari Back Road is noted. Orari Back Road and the Orari Station, Coach, Tiplady Roads are recognised as Geraldine township by pass roads for heavy vehicles.</p> <p>The Cox Street car park has recently been upgraded, resurfaced and marked including provision for large vehicles and vehicle towing.</p>
13	Geraldine Transport Strategy	Hannah Higgins	1	<p>The Draft Geraldine Transport strategy will be consulted on with the Geraldine Community and stakeholders in July this year. This will allow us to hear the community views before the strategy is adopted by Council. The potential relocation of SH79 is one of the proposals in the strategy that we will be consulting on.</p>
14	Highfield Recreation Area Detailed Design	TDC Staff Submission	1	<p>At its meeting on 9 June 2020 the Community Services Committee discussed the Highfield Recreation Area Draft Concepts. It was resolved that three concepts discussed at the meeting would be included in public consultation. Following this consultation process, a final draft concept will be presented to Council for confirmation or amendment, prior to inclusion in the Long Term Plan 2021-31.</p> <p>To allow this process to advance, Council officers recommended to Council that \$200,000 be included in the 2020/21 Annual Plan to further develop the preferred option, following public consultation.</p> <p><b>Staff Recommendation:</b> That \$200,000 be included in the 2020/21 Annual Plan to further develop the preferred option, following public consultation.</p>

15	Improved Road Safety	Peter and Mosy Prader Community and Public Health	2	<p>Timaru District Council is committed to road safety and the Government Road to Zero road safety vision. We have allocated over \$3 million of capital expenditure to road safety projects and continue to be committed to road safety education and school travel planning that focuses of road safety. Government has recently announced the requirement to reduce speed limits around schools and we will be working towards this outcome in the coming year.</p> <p>Our road safety strategy will focus on high risk areas to reduce the number of deaths and serious injury crashes on our roads. The majority of the serious crashes on our roads are on rural roads where drivers lose control. Contributing factors are speed, alcohol and unforgiving rural roads with narrow width. The reduction in speeds on these roads requires more than installing speed humps.</p>
16	Increasing Council Expenditure	Anonymous, Marcus Kempf, John Scott	1	<p>Consultants costs over the last 5 years are as follows: - 2016 \$1.1 Million, 2017 \$1.3 Million, 2018 \$1.9 Million, 2019 \$3.3 Million, 2020 estimated to be \$2.7 Million compared with a budgeted of \$2 million. Consultants costs vary as much of it is related to large multi year capital projects and plans such as the District Plan or other work streams introduced post the most recent long term plan such as the review of Timaru District Holdings Limited.</p> <p>The reference to major contributors to Corporate Overhead Operating Expenditure being over 29% or \$4 million may have been a reference to corporate costs increasing as referred to in the consultation document and this covers both personnel and operating costs. Increases are across a range of expenditure lines such as contractors, insurance premiums, carbon liabilities, personnel costs, information and technology costs and the district plan review which are main reasons for the variance to Year 3 of the Long Term Plan 2018 -2028. Some of the increases relate to timing of works and accompanying expenditure, such as contractors and others is an increase in the costs Council incurs such as licence fees for software, remuneration for elected members and premiums for insurance. Not all costs are funded from rates, for example carbon credit liabilities are in part funded from fees and charges paid by users of Council's waste facilities.</p> <p>Council considers its Significance and Engagement Policy in assessing the level of consultation to undertake with community on a range of issues. Variances outlined above are as a result of increasing costs from third parties and Council maintaining existing levels of service or the timing of its work programmes.</p>

17	Landfill Lids Pilot	TDC Staff Submission	1	<p>After waste is placed at the tip face it must be covered on a daily basis, and this is currently completed using low quality clay/soil. This is referred to as “daily cover”. The Waste Minimisation Unit have been investigating the potential for using landfill lids instead of using daily cover. A landfill lid is like a large flat double garage door that can be lifted by the landfill machinery and placed on the ground. Tonkin and Taylor Ltd, landfill engineer consultants, have completed a report which concludes that the use of lids is likely to be cost-effective, subject to operational variables. The Waste Minimisation Unit has agreed with the site operator, Waste Management NZ, to progress an operational trial to ensure the lids can be used safely and practically at the site. A similar system has been used successfully in New Plymouth. The surveying and airspace reporting process has been updated and will enable Tonkin and Taylor to provide very accurate data on the reduction in the use of daily cover and increased landfill life. From this data the financial benefits can be accurately calculated. Waste Management NZ will evaluate the practical aspects during the pilot such as ease of use, bird control, and safety.</p> <p>A pilot during the last year of the current solid waste services contract will enable discussions with the new contractor during the contract mobilisation period over the next year of continuing with the landfill lids as a full-time operational practice from 1/7/2020.</p> <p>Environment Canterbury have been advised of the plan and have approved the trial. The lids will be made locally at a cost of \$90,000. This is an unbudgeted item but it is expected that it will save this value in airspace over 2 to 3 years deferring the capital cost of building a new cell. As the lids have a limited life and are being used as an operational tool, rather than infrastructure, they will be paid for from the landfill operations budget</p> <p><b>Staff Recommendation:</b> That \$19,500 of waste levy funding be allocated to funding the Contracts Mobilisation Officer position.</p>
18	LED Street Lights	Talbot Forest Working Group Forest and Bird	2	<p>Street lighting is provided in urban areas and selected rural locations in order to provide a safer living environment and a safer travelling environment during non daylight hours. The recent installation of new fit for purpose lanterns using modern LED technology has resulted in significant annual operational savings for Council and NZTA. The new lanterns provide a lighting environment that generally meets national standards and the type of LED lantern meets national specifications as required to meet NZ Transport Agency government funding criteria. Where appropriate special arrangements can be made for new street lighting to support the natural environment as detailed and acknowledged by the submission from Talbot Forest</p>

				Working Group. The Annual Plan is the replacement of existing larger wattage lanterns that are located on major urban roads and will also comply with national lighting standards.
19	New Staff Positions	Anonymous	1	A total of 14 new positions (some of which are fixed term) have been added in the last 2 years, 1 in Environmental Services, 2 in Infrastructure 4 in People and Digital and 6 in the Commercial and Strategy Group (Programme Delivery, Risk and Assurance and Finance). Expenditure to fund positions is approved through the Annual Plan process. Total rates increases measured over the the current 3 years of the LTP are less than projected (notwithstanding the use of reserves in the current year). There are a range of reasons for the positions, such as resource required to meet new legislative and regulatory compliance requirements placed upon territorial authorities, increase internal capacity and capability across Council to meet business needs including enhanced digital platforms, risk and assurance functions and programme and capital delivery. These positions will support digitisation programmes, capital delivery and process improvement which are key to delivering on the 2020 - 2021 annual plan.
20	Orari Bridge	Donald Binney, Ronald Clearwater	2	The upper Orari bridge is on SH79 and owned, managed and funded by the NZ Transport Agency (NZTA). Council supports and will continue to lobby the NZ Transport Agency for the two laning of this bridge that will have traffic safety and active transport mode benefits. The submission support is noted and will be forwarded to NZTA.
21	Primary Rating Differential	Federated Farmers	1	The Council's General Rate is differentiated on the use to which the land is put. The differentials have been assessed on the basis to which the Council deems fair and in 2015 the differentials were adjusted to reflect this. As part of the 2021-31 Long Term Plan process the Council will review the use of differentials on the General Rate.
22	Public Toilets	Jan Kirkpatrick	1	One submission suggested putting public toilets at Mulcahy Park. Some consideration has been given to this previously a result of feedback relating to the new park development, with mixed public views. Generally neighbourhood parks do not have public toilets or buildings. Re-engagement with the community may be appropriate given the renewed interest.
23	Public Transport	Environment Canterbury	1	The implementation of the MyWay public transport service trial has been through a partnership with Ecan and the recognition of Timaru District Council support is noted. The MyWay service

				trial is showing good signs of being a great successful in providing public transport in Timaru with patronage exceeding expectations. It is noted that further funding will be required if the service is fully implemented to ensue the needs of our community are met and that this will be considered in the next Long Term Plan.
24	Rates Remission	Timaru Small Bore Rifle Association	1	The remissions of rates and penalties will be considered by Council during the 2021/31 Long Term Plan process.
25	Recreation Fees and Charges	Sport Canterbury	1	The Timaru District Council has carefully considered the increase in fees to utilise TDC recreation facilities (Pools and the Event Centre). It has been several years since any increase in entry fees (Pools) or hireage fees (Southern Trust Events Centre, STEC) have been made and during that time we have had several increases to our operating costs with inflation. We also reviewed the costs of entry and hireage at other South Island facilities managed by Local Authorities and we believe these increases still provide extremely good value to our customers. The timing has also been considered but we feel that if we leave the increase any longer then we risk the next review of fees and charges being too large of a jump in level to our customers. There are also still several options for customers to receive discounted entry through concession cards, memberships (pools) and discount for extended hours of hire (STEC).
26	Regional Forums	Environment Canterbury	1	Submission noted and received. Council officers will continue to work with Environment Canterbury (ECan) on the initiatives and work streams identified in the submission and new work streams as they arise.
27	Rural Roading	Norman Hayes	1	Rural roads are a significant focus in the Annual Plan. There has been emphasis on the deterioration and safety of rural roads recently where we have collected and analysed a lot of data to develop a rigorous long term renewal and improvement programme. Of the \$15.56 million capital expenditure \$11.63 million (75%) is rural roading.
28	Social Housing	Andrea Grant, Community and Public Health, Jackie Newton, Kathryn Wells, Keely Kroening	4	Feedback in relation to social housing included concern about the proposed increase in rent (\$8.50 per week for 1 bed units, \$5.50 per week for bedsits) and considered this should be reduced to 2-4% or in line with the rates increase, with concerns expressed about the economic hardship for tenants resulting from Covid-19. One submission shared an openness for social housing to be subsidised by rates. There was support for moving forward with healthy home upgrades (i.e. not phasing the ventilation upgrades over 2 years) and for all social housing units



			<p>to have heat pumps. One submission suggested that Council sells existing housing units that require heavy maintenance and seek government funding to build new, compliant and sustainable housing.</p> <p>Council provides affordable rental housing across the district, at a rental considerably below market rent. In terms of the proposed rent increases to apply from October 2020, this has been proposed in order to keep pace with the increasing costs of ownership, such as insurance, building maintenance and healthy home upgrades, with a shortfall remaining. We do not fund social housing via rates as Council's revenue and financing policy requires that social housing is 100% funded via user rental income.</p> <p>Healthy home upgrades include heating, insulation (compliance was required by 1 July 2019), ventilation, moisture ingress &amp; drainage, and draught stopping. Council has sought to be proactive in relation to the healthy homes upgrades, and is currently planning to carry out the healthy homes ventilation upgrades during 2020/21. The ventilation upgrades proposed for the 2020/21 year could potentially be phased over more than 1 year (compliance is required within 90 days of 1 July 2021 for new or renewed tenancies, and by 1 July 2024 for all other tenancies).</p> <p>In terms of heating, healthy homes standards require that landlords provide one or more fixed heaters that can directly heat the main living room (with compliance required within 90 days of 1 July 2021 for new or renewed tenancies, and by 1 July 2024 for all other tenancies). Council has been progressively moving to heat pumps in all units with alternative heating in units yet to be upgraded.</p> <p>Landlords must provide one or more fixed heaters that can directly heat the main living room. In terms of the disposal of older existing units and investment in new units, consideration of such matters will be given the development of the next long term plan (Council has commenced its work on the next long term plan).</p>
29	Soundshell Seating	Federated Farmers, Ashley Sherwan James Urquhart	<p>3</p> <p>Three submissions have been received. One put forward that the soundshell seating project should be deferred on the basis that other capital works were of higher importance and impact (e.g. roading), one thought that it should be deferred if the soundshell seating is not unsafe, and one thought it should not go ahead as the seating is adequate for a facility used for a short time each year. We are currently developing options for the soundshell seating for Council to consider. The soundshell seating is now at the end of its life. For the soundshell seating to</p>

				remain and be used for large events at Caroline Bay, they do need to be strengthened or replaced to ensure they are safe.
30	TDHL Revenue	Anonymous	1	<p>The subvention payment to TDHL was budgeted in the 2019/20 Annual Plan. Due to the Council and TDHL forming a consolidated tax group, subvention payments are no longer paid. This is reflected and disclosed as a favourable variance in Council's financial reports for the 2019/20.</p> <p>Payment of dividends is a decision of the Board of Timaru District Holdings Limited (TDHL) and is made after considering its financial position. TDHL sets out its proposed dividend in its Statement of Intent it has with Council and has indicated a dividend of \$2 million which has been materially impacted by the substantial drop in dividend TDHL receives from Alpine Energy Limited.</p>
31	Theatre Royal Project	Federated Farmers, Marcus Kempf Norman Hayes, Ashley Shewan Stuart Croft Ian Cumberland, James Urquhart, David Welford	8	<p>Eight submissions were received in relation to the Theatre Royal (and Heritage Facility) project. Four submissions considered that the project should be deferred (e.g. not a priority at this time - as not a traditional core service or fundamental to economic recovery). One submission agreed with the upgrading but was surprised and concerned about the cost. One submission suggested combining the Theatre &amp; Museum to make better use of one good new building, but noted car parking as a consideration. One submission suggested a new building (rather than spending money on an old building) with ample parking.</p> <p>The Theatre Royal Upgrade and New Heritage Facility project, which have now been combined, are approved projects under our Long Term Plan. There has been a rephrasing of the project as a result of the 2 projects being combined to maximise benefits. Council's obligations extend beyond the provision of core services and extend to the four wellbeings (economic, social, cultural, environmental), additionally its Community Outcome commitments in its long term plan. The Theatre is now temporarily closed as without the upgrade it is no longer fit for purpose. Costs of ownership remain therefore minimising the period the Theatre is closed for is an important consideration. The upgrade will enable local use to recommence and bring touring shows to Timaru. The project is considered to provide economic/employment benefits (during and after construction), as well as social and cultural benefits.</p> <p>The Theatre Royal and Heritage Facility are being combined with shared space and facilities between the two intended. 29-31 Barnard Street will provide car parking with the buildings at 31 Barnard Street to be demolished as part of the project. Neighbouring sites owned by Council</p>

				<p>also form part of this redevelopment. The option of a new building was looked as part of the long term plan but considered cost prohibitive.</p>
32	Timaru CBD	Jan Kirkpatrick	1	Comments noted and included in CityHub Strategy considerations
33	Walkways	Community and Public Health, Ian Cumberland, Jan Kirkpatrick	3	<p>Thank you for identifying the situation with the gate on the Jack’s Point track. Staff will find a better solution.</p> <p>Thank you for your request to further extend the cycling and walking tracks across the District. Council has budgeted \$220,000 to extend our walking and cycling tracks across the district. We will continue to work with landowners to obtain access in order to extend our network.</p> <p>Thank you for your feedback on the Smithfield walkway. Council is not the landowner or the responsible agency for this matter, however we will communicate your concerns to them.</p>
34	Waste Contracts Mobilisation Officer	TDC Staff Submission	1	<p>A new contract as being tendered for waste minimisation and management services and the mobilisation period will start from approximately 1/8/2020 with the contract being effective from 1/7/2021. The contract covers kerbside collection of three bins plus a glass bin/crate, landfill, compost facility, Materials Recovery Facility, transfer stations and grounds management. There is a significant emphasis on waste minimisation, sustainability and circular economy, as well as aiming toward zero carbon service. In the engineer's estimate, the portion of the contract that is related to waste minimisation is approximately 60 %. Based on this percentage, up to a maximum of 60% of the contract role can be funded from the waste levy which is required to be spent according to the waste management and minimisation plan. This amendment once approved by Council will form the basis for a change in the nominated spending with a reallocation towards the costs of the Contract Mobilisation Officer.</p> <p>The new contract is significant with a transition period required to implement including the building of a new compost facility and the provision of a glass out kerbside recycling service. There is a substantial amount of contract documentation to be approved with regular meetings with the project management team during the 10-month mobilisation. TDC has approved the appointment of a part-time fixed term Contract Mobilisation Officer.</p>

				<p>The funding for this is to come from 2 sources:</p> <ul style="list-style-type: none"> <li>• existing funding in the annual plan for the contract mobilisation</li> <li>• diversion of funding from nominated waste levy projects on the 20/21 year</li> </ul> <p>The staffing cost is estimated, as the appointment has yet to be made, notwithstanding, the waste levy contribution can make up no more than 60% of the total.</p> <p><b>Staff Recommendation:</b> That \$19,500 of waste levy funding be reallocated to funding the Contracts Mobilisation Officer position.</p>
35	Water quality	Jan Kirkpatrick	1	<p>Providing clean water for people to drink is an absolute top priority for the Timaru District Council. Across all of Council’s public water supply schemes there are resource consents, bulk water storage reservoirs, water treatment systems and piped reticulation networks that are more than adequate to provide drinking water. It is the ancillary household water use such as lawn watering that is sometimes restricted in order to equitably share the water resource.</p>
36	Water Supply	Ronald Clearwater, Community and Public Health, Environment Canterbury, Jon Dewit, Ashley Shewan, James Urquhart	5	<p>Support for water treatment upgrades, the Pareora pipeline replacement and the upgrade of the Downlands water supply are noted. The Downlands upgrade covers both water volume availability and water quality improvements.</p> <p>The identification of a water source off the coast North of Timaru could have positive benefits for Timaru both from a supply of water and economic stimulus perspectives. Once this water source has been proven and the chemical characteristics of the water are known then Council will be in a position to consider this potential water source in detail. This work will take many years and the need to complete the replacement of the Pareora pipeline cannot wait for this investigatory work to be completed.</p> <p>The potential installation of universal water metering is included in the 2018-28 Long Term Plan and will be considered again by Council when developing the 2021-31 Draft Long Term Plan. The use of supplementary water sources does occur in the district. At both the Temuka Domain and the Pleasant Point Domain bore water is used for irrigation purposes. The concept of utilising an alternative source of water is considered where the use of untreated water is viable and adequate water volumes are available. It should be noted that the very minimal amounts of chlorine that is used for water sterilisation will have no impact on the quality of soil that is irrigated with urban water.</p> <p>Using roof water (stormwater) for use in maintaining lawns and gardens is encouraged and is</p>

				<p>being considered and progressed via the District Plan Review.                  Developing more water efficient toilets is not a function that Timaru District Council is involved in. This type of work is more the domain of Central Government agencies and as such is not undertaken or funded by Council.</p>
37	Water Tanks	Jackie Newton	1	<p>The installation of ancillary private potable water storage tanks is not preferred because it can cause issues relating to water quality and is not cost efficient. Once potable water is stored for a lengthy period of time it needs to be re-treated before it is fit for human consumption. This treatment is potentially difficult to do at the household level. The economies of scale means it is more cost effective for Council to provide bulk water storage, as it does throughout the district. However, the installation of private stormwater storage tanks has considerable merit and is being considered and progressed via the District Plan Review process.</p>
38	Aoraki Development	TDC Staff submission		<p>As set out in Aoraki Development’s draft statement of intent recently considered by Council, it is proposed to fund a Visitor Operational Grant of \$350,000 which includes a transfer of the tourism budget to AD. This would be funded by way of a reallocation of the tourism budget to AD, but with a \$65,000 adjustment. While this adjustment would be rates funded, based on the most recent forecasts it is not expected to change the overall rates increase.</p>

**8 Consideration of Urgent Business Items**

**9 Consideration of Minor Nature Matters**

**10 Public Forum Items Requiring Consideration**