



# AGENDA

## Community Services Committee Meeting Tuesday, 24 November 2020

**Date** Tuesday, 24 November 2020

**Time** following the Infrastructure Committee

**Location** Council Chamber  
District Council Building  
King George Place  
Timaru

**File Reference** 1390619

## Timaru District Council

**Notice is hereby given that a meeting of the Community Services Committee will be held in the Council Chamber, District Council Building, King George Place, Timaru, on Tuesday 24 November 2020, at the conclusion of the Infrastructure Committee meeting.**

### **Community Services Committee Members**

Cr Richard Lyon (Chairperson), Cr Stu Piddington (Deputy Chairperson), Cr Allan Booth, Cr Peter Burt, Cr Barbara Gilchrist, Cr Gavin Oliver, Cr Paddy O'Reilly, Cr Sally Parker, Cr Steve Wills and Mayor Nigel Bowen

Quorum – no less than 2 members

### **Local Authorities (Members' Interests) Act 1968**

Committee members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Symon Leggett  
**Group Manager People and Digital**

**Order Of Business**

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<b>2</b>	<b>Identification of Items of Urgent Business.....</b>	<b>5</b>
<b>3</b>	<b>Identification of Matters of a Minor Nature .....</b>	<b>5</b>
<b>4</b>	<b>Declaration of Conflicts of Interest .....</b>	<b>5</b>
<b>5</b>	<b>Chairperson’s Report.....</b>	<b>5</b>
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- 1 Apologies**
- 2 Identification of Items of Urgent Business**
- 3 Identification of Matters of a Minor Nature**
- 4 Declaration of Conflicts of Interest**
- 5 Chairperson's Report**

## **6 Confirmation of Minutes**

### **6.1 Minutes of the Community Services Committee Meeting held on 13 October 2020**

**Author:** Jo Doyle, Governance Advisor

#### **Recommendation**

That the Minutes of the Community Services Committee Meeting held on 13 October 2020 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

#### **Attachments**

- 1. Minutes of the Community Services Committee Meeting held on 13 October 2020**



# MINUTES

## Community Services Committee Meeting Tuesday, 13 October 2020

Ref: 1390619

**Minutes of Timaru District Council  
Community Services Committee Meeting  
Held in the Council Chamber, District Council Building, King George Place, Timaru  
on Tuesday, 13 October 2020 at 10.11am**

**Present:** Cr Richard Lyon (Chairperson), Cr Stu Piddington (Deputy Chairperson), Cr Allan Booth, Cr Peter Burt, Cr Barbara Gilchrist, Cr Gavin Oliver, Cr Paddy O'Reilly, Cr Sally Parker, Cr Steve Wills, Mayor Nigel Bowen

**In Attendance:** Acting Group Manager Community Services (Symon Leggett), Exhibition Curator/Project Manager (Hamish Pettengell), Art Gallery Manager (Cara Fitzgerald), Senior Programme Delivery Manager (Ashley Harper), Programme Delivery Manager (Lili Delwaide), Recreation Facilities Manager (Craig Motley), Customer Services Manager (Grant Hamel), Governance Advisor (Jo Doyle)

## **1 Apologies**

### **Resolution 2020/20**

Moved: Mayor Nigel Bowen

Seconded: Cr Barbara Gilchrist

That the apologies received from Charles Scarsbrook, Neville Gould and Wayne O'Donnell be accepted.

**Carried**

## **2 Identification of Items of Urgent Business**

There were no items of urgent business.

## **3 Identification of Matters of a Minor Nature**

There were not matters of a minor nature.

## **4 Declaration of Conflicts of Interest**

There were no conflicts of interest.

## **5 Chairperson's Report**

Since the last Committee meeting, the Chairperson has attended various meetings within Council and met with the Acting Group Manager Community Services and other Council Officers.

### **Resolution 2020/21**

Moved: Cr Richard Lyon

Seconded: Cr Steve Wills



That the Chairpersons report be received.

**Carried**

## **6 Confirmation of Minutes**

### **6.1 Minutes of the Community Services Committee Meeting held on 1 September 2020**

#### **Resolution 2020/22**

Moved: Cr Sally Parker

Seconded: Cr Peter Burt

That the Minutes of the Community Services Committee Meeting held on 1 September 2020 be confirmed as a true and correct record of that meeting.

**Carried**

## **7 Reports**

### **7.1 Aigantighe Art Gallery House Project - Interim Progress Report September 2020**

The Committee was presented with an interim progress report on the project to undertake strengthening of the Historic House component of the Aigantighe Art Gallery (House Gallery) and inform the Long Term Plan consultation options.

The Exhibition Curator/Project Manager, Art Gallery Manager and Acting Group Manager Community Services presented this report.

The 2018/28 Long Term Plan had the earthquake strengthening of the Art Gallery House included, however the complexities of this project have resulted in extra investigations. A feasibility study has now been completed and shows support for the strengthening of the House.

A Governance group has been created to oversee the process and assist the direction of project and they are very conscious of the amount of time this has been closed to public. The recommendation is now that this project move forward at pace.

The trust deed is of key importance and should be discussed with the family now to ensure future proofing and flexibility of this site.

On site storage was discussed and the risk of moving collections to off-site storage is of concern. Costings will be gathered for off-site storage and a possible relationship with the Museum and sharing this space, these costings will be gathered for the Long Term Plan (LTP) consultation document.

The feasibility study included options of demolishing the current Art Gallery extensions and rebuilding on that site. Further public consultation was discussed and as the public has already had significant engagement, it was felt that moving forward would be beneficial now. The art community has shown their passion and support for the options presented and this report is very thorough and addresses all concerns.

The legal opinion of the trust deed will be made available to the Committee and Governance group once received.

### **Resolution 2020/23**

Moved: Cr Barbara Gilchrist

Seconded: Cr Steve Wills

That the Community Services Committee make the following recommendations to Council:

- Proceed with the House Gallery Project as agreed in the 2018-28 Long Term Plan and subject to meeting the subsidy funding milestones defined in the feasibility study; and
- Approve the use of depreciation funds to the House Gallery Project and an additional budget of \$100,000 be included in the draft Long Term Plan 2021 – 2031 to meet a 1/3 of the project cost; and
- Approve the project team to prepare applications for subsidy funding as outlined in the feasibility study and required for the House Gallery Project; and
- That Council progress the inclusion in the Long Term Plan 2021-2031 (for consultation) options 4, 5 and 6 of the feasibility study for the 1978/1995 extensions of the Aigantighe Art Gallery; and
- Proceed with concept designs and rough order costings for the 1978/1995 extensions of the Aigantighe Art Gallery for the purpose of preparing and as applicable consulting on the Long Term Plan 2021-2031.

**Carried**

### **Resolution 2020/24**

Moved: Mayor Nigel Bowen

Seconded: Cr Steve Wills

That focus be placed on discussions in regard to the trust deed to enable future proofing this site for on-site storage.

**Carried**

## **7.2 Progress Report Temuka Pool Upgrade**

The Committee was informed on the progress of the Temuka Pool Upgrade project.

The Programme Delivery Manager and Recreation Facilities Manager presented this report.

The pool has arrived in the Country as of 2 October, all the sides are up and the drains have been dug for the pipework. The current target for opening is 13 November.

### **Resolution 2020/25**

Moved: Cr Paddy O'Reilly

Seconded: Cr Barbara Gilchrist

That this report be received and noted.

Carried

**5 Consideration of Urgent Business Items**

There were no urgent business items.

**6 Consideration of Minor Nature Matters**

There were no minor nature items.

**7 Exclusion of the Public****Resolution 2020/26**

Moved: Mayor Nigel Bowen

Seconded: Cr Peter Burt

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
<b>11.1 - Donations and Loans Subcommittee Recommendations</b>	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy

Carried

**Resolution 2020/27**

Moved: Cr Paddy O'Reilly

Seconded: Mayor Nigel Bowen

That the meeting moves out of Closed Meeting into Open Meeting.

Carried

**8 Public Excluded Reports****11.1 Donations and Loans Subcommittee Recommendations**

The following Donations and Loans decisions, made with the public excluded, were confirmed:

General Donations – Events

**Cossie Leisure Marching Team \$1,740.00** – toward the South Island Leisure Marching Event to be held in October 2020.

**Timaru Christmas Parade Trust 2020 \$7,650.75** - toward the 2020 Timaru Christmas Parade, Christmas Lights Project and Christmas Cheer Message.

**Heart Kids South Canterbury \$5,084.50** - towards the 2020 Jingle Bell Ball to be held November 2020.

**South Canterbury Holden Club \$7,500.00** - towards the 2021 NZ Holden Nationals to be held in Timaru at Easter April 2021.

**South Canterbury RSA \$3,862.50** - towards the 2021 Civic ANZAC Day Service and Veterans Breakfast.

General Donations – Community Services

**Aoraki Multicultural Council Incorporated \$8,685.00** – Towards annual Rental costs.

**Gloriavale Leavers Support Trust \$2,500.00** – Towards annual Operating costs.

**CCS Disability Action SC Inc. \$1,759.00** – Towards annual Operating costs.

**Royal New Zealand Foundation of the Blind. \$5,000.00** – Towards purchasing DAISY Books which are audio books within a Digitally Accessible Information System.

**SC Neighbourhood Support \$1,449.60** – Towards costs to attend 6 Public Events across Summer 2020 to promote SC Neighbourhood Support.

**Graeme Dingle Foundation Canterbury \$2,500.00** - Towards Kiwi Can Programme resources within the Timaru District.

General Donations – Heritage/Historic

**Geraldine Historical Society - \$4,000.00** – Towards annual Electricity and Insurance costs.

Substantial Donations and Loans

**Sutherlands District Hall \$10,000.00** – Towards re-roofing the Sutherlands District Hall.

**Temuka and Geraldine A&P Association Incorporated. \$10,000.00** – Towards Stage 1 of re-roofing existing facilities.

**Wai-iti Tennis Club Inc. \$10,000.00** - Towards resurfacing Tennis Courts 1 and 2.

Other

**Withdrawn – Timaru Suburban Lions Charitable Trust - \$10,793.45** – Withdrawn due to uncertainty with Covid-19. They may apply for funding in 2021 event is going to go ahead.

**Decline – Pleasant Point Gymkhana - \$1628.55** - that the application for Pleasant Point be declined as they received funding through Venture Timaru Event Funding.

**9 Readmittance of the Public**

**The Meeting closed at 10.35am.**

.....  
**Chairperson**

## 7 Reports

### 7.1 Water Skills for Life Programme - Trust Aoraki Ltd Funding Application

**Author:** Leah Stringer, Aquatic Operations Team Leader - CBay

**Authoriser:** Symon Leggett, Group Manager People and Digital

#### **Recommendation**

That the Community Services Committee resolves that an application be made to Trust Aoraki Ltd through CBay for \$25,000 for the 2021 Water Skills for Life Programme

#### **Purpose of Report**

- 1 To seek the Committee's approval for CBay to apply for funding from Trust Aoraki Ltd towards costs to run the Water Skills for Life Programme.

#### **Assessment of Significance**

- 2 This matter is not deemed significant under the Council's Significance and Engagement Policy.

#### **Background**

- 3 The Water Skills for Life Programme offers all children in years 0–8 the opportunity of attending water safety lessons over a 2 week period once a year.
- 4 These lessons are delivered at all of the district pools.
- 5 This is a collaborative programme between Water Safety New Zealand and the Timaru District Council, which has been operating since 2013.
- 6 The following are participation numbers:  
2013 delivered 11,384 lessons to 1300 children  
2014 delivered 15,294 lessons to 1582 children  
2015 delivered 16,231 lessons to 1693 children  
2016 delivered 21,124 lessons to 2248 children  
2017 delivered 21,375 lessons to 2294 children  
2018 delivered 16,988 lessons to 2354 children  
2019 delivered 21,408 lessons to 2365 children

So far in 2020 (three terms) we have delivered 10,745 lessons to 1147 children with 7 schools still to be completed before the end of the year.

- 7 The funding from Trust Aoraki Ltd, if successful, provides a subsidy to participating schools.
- 8 CBay has been successful in its applications for funding from Trust Aoraki Ltd since 2013 for costs to run the programme.

- 9 For 2021, CBay will be applying to Trust Aoraki for \$25,000 to run the programme for all primary school aged children from years 0–8 in the greater Timaru District and safe boating and water skills courses to years 9–10.
- 10 Trust Aoraki Ltd requires a committee resolution to apply for funding.

### **Options and Preferred Option**

- 11 The options are:
- a) Approve the resolution to apply for funding.
  - b) Decline the resolution to apply for funding.
  - c) Source other funding options.
  - d) Alternatively, recommend that \$25,000 is approved for the next budget round to enable delivery of the Water Skills for Life Programme.

### **Consultation**

- 12 The schools are contacted annually and given the opportunity to take part in the Water Skills for Life Programme.
- 13 CBay collaborates with Water Safety New Zealand and Coastguard Safe Boating Education to deliver this programme.

### **Relevant Legislation, Council Policy and Plans**

- 14 Not applicable

### **Financial and Funding Implications**

- 15 If external funding is not sourced for the cost to deliver the programme, CBay would need to consider whether it could cover the cost or transfer the cost to the schools/children (this could limit the number of children to benefit from the programme), or cancel the delivery of the programme.

### **Other Considerations**

- 16 There are no other consideration relevant to this matter.

### **Attachments**

Nil

**7.2 Progress Report Temuka Pool Upgrade**

**Author:** Ashley Harper, Senior Programme Delivery Manager  
Lili Delwaide, Programme Delivery Manager

**Authoriser:** Symon Leggett, Group Manager People and Digital

**Recommendation**

That this report be received and noted.

**Purpose of Report**

- 1 The purpose of this report is to inform the Committee on the progress of the Temuka Pool Upgrade project.

**Assessment of Significance**

- 2 This matter is not significant in terms of the Significance and Engagement policy.

**Discussion**

- 3 A progress report is attached for the Temuka Pool Upgrade project.
- 4 The 2020/21 budget for the project is \$1,304,000.
- 5 The attached progress report covers all aspects of the project up until the 7<sup>th</sup> of November, 2020, unless indicated otherwise.
- 6 The progress report includes an overview of the project and its context as well as a detailed update on latest progress and current status.

**Attachments**

1. **Temuka Pool Progress Report November 2020**



# KEY PROJECT

## Temuka Swimming Pool Upgrade

Progress report – Issue 2 – November 2020



### OVERVIEW

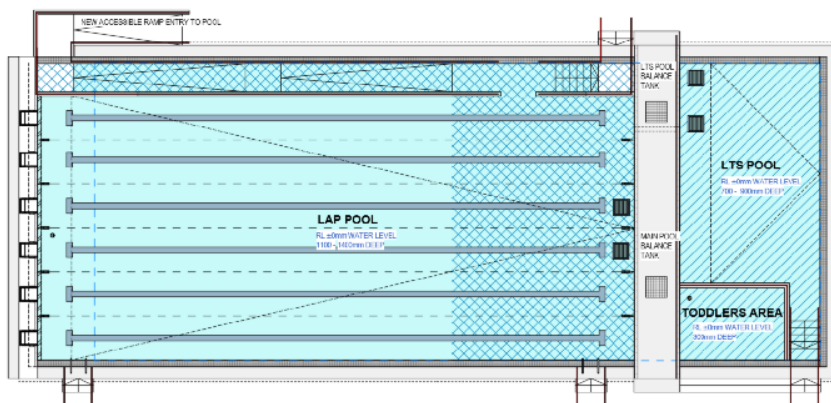
The replacement of the Temuka swimming pool filtration system was budgeted for 2017/18. However, preliminary investigations revealed that the swimming pool would require significant upgrades shortly after. Therefore, following approval from the Temuka Community Board and the Community Development Standing Committee, the project scope was revised to include additional upgrades. The Temuka Swim Club were consulted and a public meeting was also held, as part of this process.

Ultimately, the project includes the following:

- The upgraded pool will have an access ramp;
- The 25m pool will include 6 swimming lanes and will be specified to competition standards;
- No modification will be made to the existing toddler pool;
- A learners pool will be on site with water depth progressively increasing from 70cm to 90cm;
- The technology used provides a 20-year warranty;

### PROJECT UPDATE

- The pool materials procured from Myrtha arrived in New Zealand on October 2, 2020.
- Installation of the new pool started immediately. The wet weather early November resulted in some delays but work is proceeding to open the pool to the public on November 21<sup>st</sup>, 2020 for the summer season.



### PROJECT RISKS

Dry weather is required to complete the construction work on site.

Commissioning of the new pool is required prior to its opening. There is still a risk to identify issues while filling the pool following construction (joints, pipe, etc.)

### PROJECT TIMELINE



### PROJECT TEAM

**Project Sponsor:** Symon Leggett **Project Manager:** Craig Motley

**\$1.3m**

Total 2020/21 Annual Plan Budget

**\$760k**

Spent as of October 31, 2020

Materials procured from Myrtha (Italy) arrived in NZ.

**8 Consideration of Urgent Business Items**

**9 Consideration of Minor Nature Matters**