



# AGENDA

## Geraldine Community Board Meeting Wednesday, 2 February 2022

**Date** Wednesday, 2 February 2022

**Time** 6:30pm

**Location** Geraldine Library/Service Centre

**File Reference** 1476884

## **Timaru District Council**

**Notice is hereby given that a meeting of the Geraldine Community Board will be held in the Geraldine Library/Service Centre, on Wednesday 2 February 2022, at 6:30pm.**

### **Geraldine Community Board Members**

Wayne O'Donnell (Chairperson), Janene Adams (Deputy Chairperson), Jan Finlayson, Jennine Maguire, Cr Gavin Oliver, Natasha Rankin and McGregor Simpson

### **Local Authorities (Members' Interests) Act 1968**

Community Board members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table

Bede Carran  
**Chief Executive**

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**1 Apologies**

**2 Public Forum**

**3 Identification of Items of Urgent Business**

**4 Identification of Matters of a Minor Nature**

- Update on Geraldine Performing Arts lease situation
- Discussion regarding upcoming meeting with Venture Timaru

**5 Declaration of Conflicts of Interest**

**6 Chairperson's Report**

## **7 Confirmation of Minutes**

### **7.1 Minutes of the Geraldine Community Board Meeting held on 17 November 2021**

**Author: Andrew Feary, Governance Advisor**

#### **Recommendation**

That the Minutes of the Geraldine Community Board Meeting held on 17 November 2021 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

#### **Attachments**

- 1. Minutes of the Geraldine Community Board Meeting held on 17 November 2021**



# MINUTES

## Geraldine Community Board Meeting Wednesday, 17 November 2021

Ref: 1476884

**Minutes of Timaru District Council  
Geraldine Community Board Meeting  
Held in the Geraldine Domain Pavilion, 38 Hislop Street, Geraldine  
on Wednesday, 17 November 2021 at 6.30pm**

**Present:** Wayne O'Donnell (Chairperson), Janene Adams (Deputy Chairperson), Jan Finlayson, Jennine Maguire, Cr Gavin Oliver, Natasha Rankin, McGregor Simpson

**In Attendance:** Andrew Feary (Governance Advisor), Grant Hamel (Customer Services Manager), Rosie Oliver (Development Officer – via telephone), Nicole Timney (Manager of Property Services and Client Representative), Mayor Nigel Bowen

### **1 Apologies**

Jennine Maguire was late arriving to the meeting.

### **2 Public Forum**

There were no matters for Public Forum.

### **3 Identification of Items of Urgent Business**

There were no items of urgent business to be considered.

### **4 Identification of Matters of a Minor Nature**

Four matters were identified for matters of minor nature:

- Chairmanship of the Geraldine District Project Trust
- Letter from the Geraldine Academy of Performance and Arts.
- Update on the current Three Waters Reform.
- Boil Water Notice

### **5 Declaration of Conflicts of Interest**

Cr Gavin Oliver declared a conflict of interest in relation to item 13.1, due to a involvement with the Geraldine Nature & Sculpture Trail.

Ms Janene Adams declared a conflict of interest in relation to item 13.1, due to a involvement with the Geraldine Nature & Sculpture Trail.

Ms Jan Finlayson declared a conflict of interest in relation to item 13.1, due to a involvement with the Geraldine Nature & Sculpture Trail.

### **6 Chairperson's Report**

### **6 Chairperson's Report**

The Chair advised that since the last meeting of the Geraldine Community Board, the following meetings & matters have been attended:



- Timaru District Council Standing Committees.
- Geraldine Vehicle Trust.
- Council Meeting of the Timaru District Council.
- Geraldine Strategic Plan workshop with Timaru District Council staff.
- Meeting with Timaru District Council Planning Unit staff.
- Geraldine District Foundation meetings.
- Meetings with Timaru District Council Transportation Team Leader regarding footpaths and intersections in the Peel Forest area.
- Numerous correspondence with Timaru District Council Land Transport Unit staff.

**Resolution 2021/63**

Moved: Wayne O'Donnell

Seconded: Jan Finlayson

That the Chairperson's Report be accepted.

**Carried**

**7 Confirmation of Minutes****7.1 Minutes of the Geraldine Community Board Meeting held on 6 October 2021****Resolution 2021/64**

Moved: Jan Finlayson

Seconded: McGregor Simpson

That the Minutes of the Geraldine Community Board Meeting held on 6 October 2021 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

**Carried**

**8 Reports****8.1 Request for Support for Waitui Drive Walkway**

The Chairperson & Cr Gavin Oliver spoke to this report to formally request the support and assistance of the Geraldine Community board to undertake two restoration and protection projects along the Waitui Drive walkway. The restoration of the trail has been completed whilst the restoration of the historic flume is to be completed. A correction to the correspondence in that the actual costs has increased to one thousand five hundred and two dollars and thirty six cents (\$1502.36).

Discussion was made as to the requiring approvals from the appropriate authorities for the project; it was noted there is currently a Memorandum of Understanding sought between the Timaru

District Council and Land Information NZ, however the it is understood the location of the trail that is subject to this request for support, is on Timaru District Council road reserve.

At 6:50 pm, Ms Jennine Maguire arrived at the meeting.

Further discussion questioned the need for such approvals as Timaru District Council is aware of the project and has supported the group in the maintenance of the trail and has provided financial support in the past

### **Resolution 2021/65**

Moved: Jan Finlayson

Seconded: Janene Adams

That the Geraldine Community Board release the sum of one thousand five hundred and two dollars and thirty six cents (\$1502.36) to Mr John Sullivan for the Waitui Drive walkway on the provision that the Geraldine Community Board receive appropriate authorisation from the Timaru District Council confirming authorisation of the trail having being located on Council Road Reserve.

**Carried**

## **8.2 Future for Local Government Review**

The Policy Analyst spoke to this report to introduce and provide the Community Board with an overview of the Future of Local Government Review, and the Review Panel's Interim Report – *Ārewa ake te Kaupapa*, Raising the Platform.

At 6:57 pm, Mr McGregor Simpson left the meeting.

Apart from the specific engagement opportunities being provided by the panel conducting the review, the Council will look to consult with the community and stakeholders for their views to provide to the panel. A formal consultation opportunity is being provided as part of the Review Process from October 2022, following publishing of the Draft Report.

At 7:08 pm, Mr McGregor Simpson returned to the meeting.

Discussions with the Review Panel members have indicated the importance & high value of Community Boards involvement in local governance.

### **Resolution 2021/66**

Moved: Wayne O'Donnell

Seconded: Janene Adams

The Community Board notes the Future of Local Government Review and will actively engage in the consultation process with the Timaru District Council & provide any feedback on Board and/or community involvement

**Carried**

### **8.3 Thomas Hobson Trust Fund - Correspondence Received**

The Customer Services Manager spoke to this report to present correspondence received from recipients of donations through the Thomas Hobson Trust Fund & to present correspondence received from Public Trust in regards to the maintenance of the Thomas Hobson Gravestone.

#### **Resolution 2021/67**

Moved: Jan Finlayson

Seconded: Jennine Maguire

The correspondence has been received and noted by the Geraldine Community Board.

**Carried**

### **8.4 Thomas Hobson Trust Fund Accounts**

The Customer Services Manager spoke to this report to inform the Geraldine Community Board of the funds available for distribution.

The Thomas Hobson Trust was established under the will of the late Thomas Hobson for the purpose of providing grants to organisations within the district of the former Geraldine County.

Funds available for the Thomas Hobson Trust 2021 are:

- Geraldine Account: \$48,850.00
- Temuka Account: \$37,280.00

The Thomas Hobson Trust financial accounts for year ending 30 June 2021 and Public Trust Investment Service Diversified Funds Disclosure Statement has been being finalised.

#### **Resolution 2021/68**

Moved: Gavin Oliver

Seconded: Natasha Rankin

The information be received and noted by the Geraldine Community Board.

**Carried**

## **9 Consideration of Urgent Business Items**

There were no items of urgent business to be considered.

## **10 Consideration of Minor Nature Matters**

### **10.1 Geraldine District Projects Trust**

Cr Gavin Oliver advised that he is resigning his position of Chairperson of the Geraldine District Projects Trust due to other projects and roles requiring his attention. The Deed of the Trust does not require the sitting Councillor to be the Chair but was an inherited function from a previous Councillor. Geraldine Community Board Member Jan Finlayson is also serving on the Geraldine District Projects Trust enabling the Trust to remain operating within it's Deed.

## **10.2 Geraldine Academy of Performance & Arts**

Stemming from the previous meeting of the Geraldine Community Board, the Geraldine Academy of Performance & Arts (the Academy) has submitted a report of its situation to support its request for assistance in securing a building in which to operate from. The Vestry which owns the Academy's current premises may be open to dialogue as it is believed there may be the desire to release the asset from their property portfolio. Practicality may require the subdivision of the land on which the building is located, which will require time. The Manager of Property Services and Client Representative advised the Timaru District Council could assist in the purchase and subdivision of the property if suitable notification and timeframes were advised well in advance.

The Geraldine Community Board agreed the Academy was an asset to the community and that their request should be supported and investigated. The Chair advised this matter should be a focus of the next Community Board meeting in January 2022.

## **10.3 Three Water Mandate**

Mayor Nigel Bowen spoke to the Board to update the Board of the Councils current strategy regarding the Three Waters Reform mandate of the Government.

### **Action Point**

The Geraldine Community Board supports the strategy the Timaru District Council is undertaking. In consultation with the Communications Manager will draft a suitable media release specific for the local & community news media, conveying the Geraldine Community Boards support of the strategy.

## **10.4 Recent Boil Water Notice**

Cr Gavin Oliver spoke to the Community Board of the recent Boil Water Notice, specifically the communications around the notification of the public of the Notice via Facebook. It was acknowledged that a large number of people did not have social media. Cr Oliver had met with the Group Manager Environmental Services regarding the use of the Emergency Mobile Alert system ringfenced to a geographic area. The National Emergency Management Agency was concerned the frequent use of the system would water down the importance of the system; however a precedent had already been set by Christchurch City Council's use of the system during a similar Boil Water Notice.

The investigation into the use of the system is ongoing.

## **11 Public Forum Issues Requiring Consideration**

There were no matters from the Public Forum requiring consideration.

**12 Exclusion of the Public****Resolution 2021/69**

Moved: Gavin Oliver

Seconded: Janene Adams

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
<b>13.1 - Thomas Hobson Trust Fund Applications</b>	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy
<b>13.2 - Geraldine Strategic Plan - review preferred suppliers</b>	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Commercial sensitivity

Carried

**13 Public Excluded Reports****13.1 Thomas Hobson Trust Fund Applications****13.2 Geraldine Strategic Plan - review preferred suppliers****14 Readmittance of the Public****Resolution 2021/70**

Moved: Gavin Oliver

Seconded: Janene Adams

That the meeting moves out of Closed Meeting into Open Meeting.

Carried

**15 Board Member's Reports**

**15.1 Board Member's Report**

Jan Finlayson advised since the last meeting the following matters have been attended to:

- Arts Council AGM
- Arts Council meeting
- Strategic Plan / TSRR

**15.2 Board Member's Report**

Janene Adams advised since the last meeting the following matters have been attended to:

- Geraldine Combined Sports Inc. fundraising.
- The street Christmas lights have been erected.
- Meet with Waka Kotahi on spraying moss on Orari & Speechlys Bridges.
- A "Welcome to Geraldine" will be erected in the coming weeks on Talbot Street.
- Have received a request from the Geraldine Fish Supply regarding signage for businesses; currently investigating options.
- Geraldine Facebook page to be set up and to be reviewed following the local body elections.

**15.3 Board Member's Report**

Cr Gavin Oliver advised since the last meeting the following matters have been attended to:

- Numerous community communications and meetings on roading issues in particular.
- Numerous Council meetings

**15.4 Board Member's Report**

McGregor Simpson advised since the last meeting the following matters have been attended to:

- Blandswood Residents Association Inc. AGM.
- Several matters regarding speed limits in the Peel Forest area.

**15.5 Board Member's Report**

Natasha Rankin advised since the last meeting the following matters have been attended to:

- Training with NZ Emergency Management Assistance Team in Staveley. Reviewing the Deployable Coordination Centre.

**15.6 Board Member's Report**

Jennine Maguire advised since the last meeting the following matters have been attended to:

- Bike Geraldine Meetings
- Meeting with St. Marys Church regarding Church Hall
- Heartland Trails meeting with Temuka Community Board Chair.
- Communication on roading issues in the Downs area.

**The Meeting closed at 9.13 pm.**

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**Wayne O'Donnell**  
**Chairperson**

Unconfirmed

- 8      Consideration of Urgent Business Items**
- 9      Consideration of Minor Nature Matters**
- 10     Public Forum Issues Requiring Consideration**



**11 Exclusion of the Public**

<b>Recommendation</b>		
That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:		
<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Plain English Reason</b>
<b>12.1 - Thomas Hobson Trust Fund Application - Geraldine Preschool Incorporated</b>	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy
<b>12.2 - Public Excluded Minutes of the Geraldine Community Board Meeting held on 17 November 2021</b>	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons  s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	To protect a person's privacy  Commercial sensitivity
<b>12.3 - Public Excluded Minutes of the Geraldine Community Board Meeting held on 6 October 2021</b>	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons  s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	To protect a person's privacy  Commercial sensitivity

**12 Public Excluded Reports**

**12.1 Thomas Hobson Trust Fund Application - Geraldine Preschool Incorporated**

**12.2 Public Excluded Minutes of the Geraldine Community Board Meeting held on 17 November 2021**

**12.3 Public Excluded Minutes of the Geraldine Community Board Meeting held on 6 October 2021**

**13 Readmittance of the Public**

**14 Board Member's Reports**