



MINUTES

People, Performance and Appointments Committee

Tuesday, 17 February 2026

**Minutes of Timaru District Council
People, Performance and Appointments Committee Meeting
Held in Meeting Room 1, District Council Building, King George Place, Timaru
on Tuesday, 17 February 2026 at 9.00am**

Present Mayor Nigel Bowen (Chairperson), Clrs Scott Shannon, Peter Burt, Graeme Wilson, Michelle Pye, Stacey Scott

In Attendance **Councillor:** Clr Philip Harper

Officers: Nigel Trainor (Chief Executive), Andrea McAlister (General Manager People and Capability), Brittany Bowie (People Operations Lead), Katrina Symons (Wellbeing & Organisational Development Lead), Brendon Madley (Senior Policy Advisor), Alesia Cahill (Executive Support Manager)

1 Apologies

No apologies were received.

2 Identification of Items of Urgent Business

No items of urgent business were received.

3 Identification of Matters of a Minor Nature

No matters of a minor nature were raised.

4 Declaration of Conflicts of Interest

No conflicts of interest were declared.

5 Consideration of Urgent Business Items

No matters of a urgent business were raised.

6 Consideration of Minor Nature Matters

No matters of a minor nature were raised.

7 Exclusion of the Public

Moved: Mayor Nigel Bowen

Seconded: Clr Scott Shannon

That the public be excluded from the following parts of the proceedings of this meeting, namely:

9 Public Excluded Reports

9.1 Public Excluded Minutes of the People, Performance and Appointments Committee Meeting held on 9 December 2025

9.2 General Manager People and Capability Update**9.3 Remuneration Policy Endorsement****9.4 Chief Executive Verbal Update****9.5 Appointments Verbal Update**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows at 9.06am:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
9.1 - Public Excluded Minutes of the People, Performance and Appointments Committee Meeting held on 9 December 2025	Section 48(1) of the Local Government Official Information and Meetings Act 1987.	The public excluded minutes of the meeting held on 9 December 2025 are considered confidential pursuant to the provisions of the LGOIMA Act of 1987. The specific provisions of the Act that relate to these minutes can be found in the open minutes of the meeting held on 9 December 2025
9.2 - General Manager People and Capability Update	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.	To protect a person's privacy
9.3 – Remuneration Policy Endorsement	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	To protect commercially sensitive information.
9.4 - Chief Executive Verbal Update	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.	To protect a person's privacy
9.5 - Appointments Verbal Update	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.	To protect a person's privacy

Carried

Note:

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4)Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof)
 - (a)shall be available to any member of the public who is present; and
 - (b)shall form part of the minutes of the local authority.”

10 Readmittance of the Public

Resolution

Moved: Mayor Nigel Bowen

Seconded: Clr Graeme Wilson

That the meeting moves out of Closed Meeting into Open Meeting at 10.34am

Carried

The meeting closed at 10.34am.

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Mayor Nigel Bowen
Chairperson