



INFRASTRUCTURE COMMITTEE MEETING

on

Tuesday 21 March 2017

**Council Chamber
Timaru District Council Offices
2 King George Place
Timaru**

TIMARU DISTRICT COUNCIL

Notice is hereby given that a meeting of the Infrastructure Committee will be held in the Council Chamber, Timaru District Council, 2 King George Place Timaru, on Tuesday 21 March 2017, at the conclusion of the Community Development Committee meeting.

Committee Members:

Clrs Kerry Stevens (Chairperson), Paddy O'Reilly (Deputy Chairperson), Peter Burt Steve Wills, David Jack, Andrea Leslie, Richard Lyon, Sally Parker, Tracy Tierney and the Mayor.

LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968

Committee members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Bede Carran
CHIEF EXECUTIVE

INFRASTRUCTURE COMMITTEE

21 MARCH 2017

AGENDA

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INFRASTRUCTURE COMMITTEE
FOR THE MEETING OF 21 MARCH 2017

Report for Agenda Item No 6

Prepared by: **Ashley Harper**
 Group Manager Infrastructure

Confirmation of Minutes

Minutes of the February Infrastructure Committee meeting.

Recommendation

That the minutes of the Infrastructure Committee meeting held on 7 February 2017 be confirmed as a true and correct record.

TIMARU DISTRICT COUNCIL

MINUTES OF A MEETING OF THE INFRASTRUCTURE COMMITTEE HELD IN THE COUNCIL CHAMBER, DISTRICT COUNCIL BUILDING, KING GEORGE PLACE, TIMARU ON TUESDAY 7 FEBRUARY 2017 AT 11.10AM

PRESENT Clrs Kerry Stevens (Chairperson), Peter Burt, Dave Jack, Richard Lyon, Paddy O'Reilly, Sally Parker, Tracy Tierney, Steve Wills and the Mayor

APOLOGY Clr Leslie

IN ATTENDANCE Janene Adams – Geraldine Community Board
Neville Gould – Pleasant Point Community Board
Chief Executive (Bede Carran), Group Manager Infrastructure (Ashley Harper), Group Manager Corporate Services (Tina Rogers) and Council Secretary (Joanne Brownie)

1 CHAIRPERSON'S REPORT

The Chairperson reported on meetings he had attended and duties he had carried out since the last meeting including the District Plan review workshops, Growth Management Strategy workshops, Downlands Joint Standing Committee meeting, District Tour, Council meeting, Tenders Committee meetings, meetings with the Group Manager Infrastructure and a tour of the Timaru Central Business District. He advised that the Community Boards will be invited to visit the waste management facility at Redruth to increase their knowledge and understanding of the facility and its operation.

CBD Refresh

The Chairperson advised that since the CBD refresh was initially agreed, major items of maintenance have become urgent in the CBD. A report will be prepared for a future Infrastructure Committee meeting on the work to be carried out as part of the refreshment of the CBD (as distinct from routine repairs and maintenance). Clarification was sought on what the refresh process will involve, given that the etching of the tiles to make them less slippery has used a portion of the refresh budget.

2 CONFIRMATION OF MINUTES – 22 NOVEMBER 2016

Proposed Clr Wills
Seconded Clr Burt

"That the minutes of the Infrastructure Committee meeting held on 22 November 2016 be confirmed as a true and correct record."

MOTION CARRIED

3 CONFIRMATION OF MINUTES – EXTRAORDINARY MEETING 12 JANUARY 2017

Proposed Clr Jack
Seconded Clr Wills

“That the minutes of the Extraordinary Infrastructure Committee meeting held on 12 January 2017 be confirmed as a true and correct record.”

MOTION CARRIED

4 TIMARU PORT AREA INFRASTRUCTURE STRATEGIC PLAN

The Committee considered a report by the Land Transport Manager on the development of a Timaru Port Area Infrastructure Strategy. Discussion took place on the major issues to be addressed, in particular the critical Heaton Street access ie access to the port from the south. The Committee asked that the southern access be given immediate priority. There was support for gaining wide stakeholder input into the strategy in order to fully understand the key issues at the port. There is already an existing hub at the port and with some additional members, this could possibly form the stakeholder working group.

Some minor amendments were suggested to the draft Terms of Reference –

- Under Method and Process 2. Bullet point 2 – change ‘...back up...’ to ‘*inform*’.
- Under Method and Process – create new ‘6’ *Committee reviews the draft strategy*, and renumber the balance of clauses
- Under Risks – add ‘*assumptions could be incorrect*’ – a review cycle may be required.

The meeting adjourned at 11.45am and reconvened at 12.15pm.

Proposed the Mayor
Seconded Cllr Burt

“That the Port Area Infrastructure Strategy Plan be supported, with the first step being investigation (including [key](#) stakeholder engagement) of the issues and options for southern access to the port.”

MOTION CARRIED

5 CENTRAL BUSINESS DISTRICT REFRESH

Following the discussion earlier in the meeting, the Committee talked about the next step in the CBD refresh process. The need for the proposed working groups was queried, now that the cost of the slippery tiles treatment is known and maintenance items of a more major nature have become more urgent, both of which may deplete the refresh budget to the point where it may not be worthwhile instigating working groups.

The meeting was advised that a report on the issue will be prepared for the Committee’s consideration, noting that major maintenance work on some tiles and pavements will proceed over the next few months.

The meeting concluded at 12.25pm.

Chairperson

**DISTRICT SERVICES COMMITTEE
FOR THE MEETING OF 21 MARCH 2017**

Report for Agenda Item No 7

**Prepared by: Ashley Harper
Group Manager Infrastructure**

Receipt of Minutes of Downlands Joint Standing Committee

Receipt of the minutes of the December Downlands Joint Standing Committee meeting.

Recommendation

That the minutes of the Downlands Joint Standing Committee meeting held on 5 December 2016 be received and noted.

TIMARU DISTRICT COUNCIL

DOWNLANDS JOINT STANDING COMMITTEE

MINUTES OF THE DOWNLANDS JOINT STANDING COMMITTEE MEETING HELD ON MONDAY 5 DECEMBER 2016, IN MEETING ROOM 1, TIMARU DISTRICT COUNCIL OFFICES, 2 KING GEORGE PLACE, TIMARU AT 9AM

PRESENT

Timaru District Council	Clrs Richard Lyon (Chairman), Tracy Tierney, Kerry Stevens, Peter Burt, Mr John McDonald
Waimate District Council	Clr David Anderson
Mackenzie District Council	Clr Anne Munro
Waimate and Mackenzie District Councils	Mr Bill Wright

IN ATTENDANCE

Ashley Harper (Group Manager Infrastructure), Jacky Clarke (Committee Secretary)

APOLOGIES

Grant Hall (Drainage and Water Manager)

1 APPOINTMENT OF CHAIRPERSON

The Group Manager Infrastructure invited members to appoint a chairperson and called for nominations.

Proposed Clr Stevens
Seconded Clr Burt

“That Clr Lyon be appointed as the Downlands Joint Standing Committee Chairperson.”

MOTION CARRIED

Clr Lyon took the Chair.

2 APPOINTMENT OF DEPUTY CHAIRPERSON

The Chairman invited members to appoint a deputy chairperson and called for nominations.

Proposed Clr Tierney
Seconded Mr McDonald

“That Clr Stevens be appointed as the Downlands Joint Standing Committee Deputy Chairperson.”

MOTION CARRIED

3 DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest were identified.

4 IDENTIFICATION OF ITEMS OR URGENT BUSINESS

There were no items of urgent business identified

5 IDENTIFICATION OF MATTERS OF A MINOR NATURE

It was agreed that there would be a discussion about doing a scheme tour.

It was agreed that there would be a brief update on current upgrades being carried out on the scheme.

6 CONFIRMATION OF MINUTES

Proposed Mr McDonald
Seconded Cllr Anderson

"That the minutes of the Downlands Joint Standing Committee meeting held on 29 February 2016, be confirmed as a true and correct record."

MOTION CARRIED

7 2017 PROPOSED MEETING DATES

It was confirmed that the meeting dates for 2017 would be 27 February, 19 June and 20 November at 12.30pm for a light lunch with the meeting starting formally at 1.00pm. Calendar invitations are to be sent.

8 CONSIDERATION OF ITEMS OF MINOR NATURE

A tour of the Southern End of the scheme is to be held on 27 February in the morning prior to the meeting in the afternoon. 9am start in the office with 9.30am tour departure was suggested.

A brief update was given on how the scheme is being managed and how current upgrades are being done.

The meeting concluded at 9.25am.

Chairman

**DISTRICT SERVICES COMMITTEE
FOR THE MEETING OF 21 MARCH 2017**

Report for Agenda Item No 8

**Prepared by: Ashley Harper
 Group Manager Infrastructure**

Receipt of Minutes of Downlands Joint Standing Committee

Receipt of the minutes of the February Downlands Joint Standing Committee meeting.

Recommendation

That the minutes of the Downlands Joint Standing Committee meeting held on 27 February 2017 be received and noted.

TIMARU DISTRICT COUNCIL

DOWNLANDS JOINT STANDING COMMITTEE

MINUTES OF THE DOWNLANDS JOINT STANDING COMMITTEE MEETING HELD ON MONDAY 27 FEBRUARY 2017, IN THE COUNCIL CHAMBER, TIMARU DISTRICT COUNCIL OFFICES, 2 KING GEORGE PLACE, TIMARU AT 10AM

PRESENT

Timaru District Council	Clrs Richard Lyon (Chairman), Tracy Tierney, Kerry Stevens, Mr John McDonald
Waimate District Council	Clr David Anderson
Mackenzie District Council	Clr Anne Munro
Waimate and Mackenzie District Councils	Mr Bill Wright

APOLOGY

Clr Peter Burt (TDC)

IN ATTENDANCE

Ashley Harper (Group Manager Infrastructure), Grant Hall (Drainage and Water Manager), Judy Blakemore (Water Services Operations Engineer), Matt Ambler (Property Manager)(for item 4), Joanne Brownie (Council Secretary)

1 IDENTIFICATION OF MINOR NATURE MATTERS

The Committee agreed to discuss meeting dates as a minor nature item at this meeting.

2 DECLARATION OF CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3 CONFIRMATION OF MINUTES

Proposed Clr Anne Munro
Seconded Clr Kerry Stevens

“That the minutes of the Downlands Joint Standing Committee meeting held on 5 December 2016 be confirmed as a true and correct record.”

MOTION CARRIED

4 DISPOSAL OF THE DOWNLANDS-PLEASANT POINT RESERVOIR

The Committee considered a report by the Drainage and Water Manager seeking approval for the disposal of the Downlands-Pleasant Point reservoir site which is surplus to requirements.

Proposed Clr Tracy Tierney
Seconded Clr Kerry Stevens

- a “That the Downlands Joint Standing Committee recommends to the Timaru District Council Policy and Development Committee that the land as described above be disposed of by the Chief Executive, to best advantage, in accordance with statutory process.

- b That the designation over the site be removed via the Timaru District Council District Plan Review process.”

MOTION CARRIED

5 DRAFT BUDGET 2017/18

The Committee considered the draft Downlands Budget for 2017/18, noting that it is year 3 of the Long Term Plan. The Committee asked questions and sought clarification on some items.

The meeting was advised that in regard to the capital expenditure for the upgrading of the main trunk line there have been significant delays with stakeholder engagement. The effect of the delay means additional capacity for the network will not be available as soon as it could have been. However on the other hand the funds allocated for this capital expenditure are accumulating, which will mean there will be a reduced loan amount required for when the build commences.

The Committee agreed that with finance being available, it should look at any opportunities to improve water quality, at a reasonable cost. In this vein, the Springbrook Treatment Upgrade project was identified as a potential spend that could happen earlier than presently planned (currently in year 3). The meeting was advised that this project could potentially proceed in year 1.

Proposed Bill Wright
Seconded John McDonald

“That the 2017/2018 Downlands Budget be approved, subject to bringing the Springbrook Treatment Upgrade project (\$200,000) forward into year 1.”

MOTION CARRIED

6 LONG TERM PLAN

The Committee discussed the impending Long Term Plan process, which could be a good opportunity to give thought to the structure of the Downlands Scheme, and contemplate any change that could benefit the scheme overall. One option for possible consideration could be the separation of St Andrews from the current scheme. All three councils involved would need to discuss this matter.

7 CONSIDERATION OF MINOR NATURE ITEM – Meeting Date

The Committee noted that the next meeting date scheduled for Monday 19 June at 1pm did not suit a number of members. An alternative date of Monday 26 June at 10.30am was confirmed.

The meeting concluded at 11.50am and was followed by a tour of the southern area of the scheme.

Chairperson

INFRASTRUCTURE COMMITTEE
FOR THE MEETING OF 21 MARCH 2017

Report for Agenda Item No 9

Prepared by **Ashley Harper**
 Group Manager Infrastructure

Surplus Land at Washdyke, Timaru

Purpose of Report

The purpose of this report is to declare land at Washdyke surplus to requirements for the sewer activity.

Background

As part of the sewer upgrade project completed over the last 15 years, several properties were purchased. The primary purpose of these land purchases was to allow land owners to relocate away from the proposed Wastewater Treatment Plant. Now that the sewerage treatment ponds have been completed, some land is no longer required for this project.

The land that is no longer required is:

- 190 Meadows Road [4.4515 hectares]
- 204 Meadows Road [4.8562 hectares]
- 31 Aorangi Road [5.3949 hectares].

These are shown on the map in Appendix A, defined by the red lines.

The first 2 pieces of land are within the Washdyke Industrial Zone, although in the third stage for development. There is known demand for land in this area. The land at 31 Aorangi Road is zoned rural.

It is proposed that the land at 48 and 57 Aorangi Road be retained by the Council at this stage due to likely stormwater developments affecting 48 Aorangi Road and the odour buffer applying to 57 Aorangi Road.

Options

The 3 properties identified above no longer have any use associated with their original purpose. This Committee can now declare them surplus to the use of the Sewer activity

If the properties are deemed surplus for the sewer activity, the Policy and Development Committee would then receive a report on future options for this land.

Identification of relevant legislation, Council policy and plans

Not Applicable.

Assessment of Significance

This matter is not deemed significant under the Council's Significance and Engagement Policy.

Consultation

Internal consultation has occurred.

Other Considerations

There are no other considerations.

Funding Implications

There are no funding implications of declaring the land surplus from the sewer activity. Funding implications of future options for the site would need to be considered separately by the Policy and Development Committee.

Conclusion

The properties are no longer required for their original purpose.

Recommendation

That the Committee declares the land located at 190 Meadows Road, 204 Meadows Road and 31 Aorangi Road surplus to requirements for the sewer activity and that a report be presented to the Policy and Development Committee on future options.

Appendix A

