

SOUTH ISLAND IQP REGISTRATION PANEL

(Independent Qualified Persons)

PO Box 522

Timaru 7940

Phone: 03 687 7200

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South Island IQP Panel December 2018 Newsletter

At the recent SI IQP Registration Panel AGM I stepped up to become the new Chairperson. Our thanks goes to Raewyn Kinnis – Christchurch City Council who held the chair from November 2017-September 2018. Raewyn had been involved with the Panel from its very early days, she gained employment in the private sector and was unable to see out her term in the Chair.

The Panel remains committed to providing a service to both Councils and IQP'S and are particularly proud that we have one body which covers all of the South Island.

On behalf of the SI IQP Registration Panel I wish you and your family a Safe, Happy and Joyous Christmas.

Greig Wilson



****First Panel 2019 meeting will be February 21st – cut-off date for applications is 8th February****

It was pleasing to note at the last SI IQP Panel Meeting the quality of some of the applications has lifted, resulting in a higher rate of acceptance.

However still too many references are not relevant to the specified systems being applied for, also the page five questions are being poorly answered.

When answering these please refer to the **Building Act 2004 sections 100-112**.

<http://legislation.govt.nz/act/public/2004/0072/latest/DLM306036.html> and the

Compliance schedule handbook available here <https://www.building.govt.nz/building-code-compliance/building-code-and-handbooks/compliance-schedule-handbook/>

Applications to become IQP registered: Please take care when completing applications and remember the more **relevant** information the better, therefore facts and supporting documentation is important.

A recent successful applicant provided photographic evidence to support his knowledge, he clearly demonstrated that he could identify what complied and what didn't. This information gave the reviewer plenty of confidence in the applicant, making the approval decision an easy one.

Applications were declined for:

- Detail of Work Experience
- References (Quality of) and Lack of
- Not meeting the set criteria

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Reminders:-

- IQP's **MUST** work within their competency and registration.
- 12a's are not issued in the interest of the building owner, they should be issued if appropriate. I.e. The required Inspection, Maintenance and Reporting regime is complete.
- A report in lieu is NOT a right or get out of jail card. It has no legal standing and some Councils will file them as a record that the specified system is, on the day of inspection working as required, however during the year, missed inspections or a defect that has been repaired.
- A report in lieu should never be issued if the specified system remains defective – Please discuss with the Territorial Authority when a clean 12a cannot be issued.

Reminders for new IQP Applicants

****First Panel 2019 meeting will be February 21st – cut-off date for applications is 8th February****

Application form

Please make sure you are applying on the **correct version** of the application form – all IQP forms and 2018 newsletters are available on the Timaru District Council Website.

<https://www.timaru.govt.nz/services/building/independent-qualified-persons>

If you need a word version of the application form please email Mary - mary.gazzard@timdc.govt.nz

References: When completing a reference to support an application for SI IQP registration **please** ensure that it is relevant to the specified system that the person is applying for and actually provide details on what and how much you have supervised or worked together. Vagueness is not doing the applicant any favours.

Make sure the person who is giving the reference **signs it**.

Annual Renewal Letter

This gets sent with your annual renewal invoice – **PLEASE** - fill it out and return it to Mary. Scanning and emailing it is fine, just send it in!

Also – if you change employer and wish to retain your registration please let Mary know, likewise if you don't want to retain your registration.

IQP applications stats

- In the 2016 year 32 existing IQP's applied for additional systems and there were 95 new applications, with 75 new IQP's being approved, and 43 removed.
- 2017 year - 29 existing IQP's applied for additional systems and there were 65 new applications, with 49 new IQP's being approved – and 31 removed.
- 2018 year – 36 existing IQP's applied for additional systems, there were 66 new applications and 56 approved – and 22 removed

Overall it was the feeling of the Panel members that there has been a gradual improvement in the standard of the applications.



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Chairperson Report November 2017 – September 2018

It was with much regret that I was unable to complete my two-year term, due to accepting a role in the private sector. However, looking on this as a positive it may show that a one-year chair-ship is an option if you or your Council can not commit to a two-year term. I urge you all to step up and take a turn at chairing an amazing panel which has people contributing with outstanding skills and knowledge.

During the year we held four general meetings and one disciplinary meeting prior to a general meeting. The IQP who had a complaint lodged against him was asked to undertake training that required a pass mark. Although the IQP undertook electronic training assignments that gave a completion certificate, the panel and the Territorial Authority which brought the complaint felt the IQP had gained enough knowledge and appropriate improvements had been made, for this form of training to be accepted.

The quality of applications I believe increased slightly and some exceptionally good applications were reviewed, however many still fell short on basic requirements. The SI IQP panel may need to use Association of Building Compliance (ABC) train up sessions and Building Network trainings to assist in getting the message out and raise the standard of applications.

At the ABC conference in Auckland during August it was pleasing to receive positive feedback on the SI IQP panel. It was disappointing to be advised that MBIE does not have Compliance Schedules and Building Warrants of Fitness concerns or issues on its current priority list.

A special thank you to Mary for her behind the scenes work and making sense of my scribbles as we sent the IQP's (with an email address) a newsletter after each meeting. The common theme being the unsatisfactory quality of applications and references.

The past eight weeks have been exciting and challenging as I work on the other side of the BWOF fence. Although, it has reinforced what I have always said, that Councils and IQPs must work together and retain an honest and open relationship and this of course must also include the owner.

I'm certain that you will, all continue to work together to keep a consistent South Island approach. Thank you to all members and Councils that supported me in my short tenure as Chairperson.

Raewyn Kinnis
November 2018