



Temuka Community Board Meeting

Commencing at 5pm

on

21 January 2019

Temuka Library/Service Centre

King Street

Temuka

Timaru District Council

Notice is hereby given that a meeting of the Temuka Community Board will be held in the meeting room, Temuka Library/Service Centre, King Street, Temuka, on Monday 21 January 2019, at 5pm.

Local Authorities (Members' Interests) Act 1968

Community Board members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Bede Carran

Chief Executive

Temuka Community Board

21 January 2019

Agenda

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Temuka Community Board
For the Meeting of 21 January 2019

Report for Agenda Item No 7

Prepared by Joanne Brownie
Council Secretary

Confirmation of Minutes

Minutes of the November 2018 Temuka Community Board meeting.

Recommendation

That the minutes of the Temuka Community Board meeting, held on 12 November 2018, be confirmed as a true and correct record.

Timaru District Council

Minutes of a Meeting of the Temuka Community Board, held in the Meeting Room, Temuka Library/Service Centre, King Street, Temuka on Monday 12 November 2018 at 5.00pm

Present Clr Paddy O'Reilly (Chairperson), Alison Talbot (Deputy Chairperson), Clr Richard Lyon, Noeline Clarke, Lloyd McMillan, Stephanie McCullough and Charles Scarsbrook

In Attendance Mayor Damon Odey, Customer Services Manager (Grant Hamel) and Executive Assistant (Colleen Te Au)

Apology Proposed Clr O'Reilly
Seconded Stephanie McCullough

"That an apology for absence be received from Clr Peter Burt."

Motion carried

1. Identification of Items of Urgent Business – Oxidation Ponds

Proposed Clr O'Reilly
Seconded Clr Lyon

"That the oxidation ponds issue be considered as urgent business and with the public excluded."

Motion carried

2. Identification of Matters of a Minor Nature

The Board agreed to discuss the following minor nature matters:

- Noeline Clarke Long Standing Service
- Temuka Community Vehicle.

3. Declaration of Conflicts of Interest

There were no conflicts of interest declared.

4. Chairperson's Report

The Chairperson report on meetings he had attended and duties he had carried out on behalf of the Board since the last meeting, including Council meetings, the Mulvey Drive opening, Armistice Day Commemoration, Ashburton TrustPower Community Awards, Diwali Festival, Industry Training Graduation Awards and

meeting with Council's Property Maintenance Officer regarding Temuka social housing and signage for Temuka public toilets.

5. The Chairperson also reported on the Zone 5 & 6 Local Government Conference at Stewart Island and a Milford Huts meeting on an emergency evacuation plan of the area (noting the meeting was well attended by the Milford Huts community).

Proposed Clr O'Reilly
Seconded Charles Scarsbrook

"That the Chairperson's report be received."

Motion carried

6. **Confirmation of Minutes**

Proposed Stephanie McCullough
Seconded Noeline Clarke

"That the minutes of the Temuka Community Board meeting, held on 1 October 2018 at the Arowhenua Marae, be confirmed as a true and correct record."

Motion carried

7. **Thomas Hobson Trust Fund Accounts**

The Board considered the accounts for year ended 30 June 2018 from Public Trust and funds available for distribution to Thomas Hobson Trust Fund applications.

Proposed Clr Lyon
Seconded Noeline Clarke

"That the information be received and noted."

Motion carried

8. **Consideration of Minor Nature Matters**

Long Service

The Mayor and Board members acknowledged 20 years of service from Noeline Clarke to Local Government, noting her dedication to the community.

Community Vehicle

The Mayor advised he had been contacted regarding the need for a community vehicle for Temuka for transport to appointments in Timaru. Charles Scarsbrook spoke on behalf of the Temuka and Districts Projects Trust advising it was purchasing a second hand vehicle for this purpose through funds from Community Trust Mid and South Canterbury. Once the community's need is gauged they would look to purchase an additional vehicle. The service will be run by volunteer drivers.

9. **Exclusion of the Public**

Proposed Ali Talbot
Seconded Lloyd McMillan

“That the Board resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

Urgent Business Item

• **Oxidation Ponds**

Section 7(2)(a)

The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.

Confirmation of Minutes

• **Temuka Swimming Pool Upgrade**

Section 7(2)(i)

The withholding of the information is necessary to Protect information where the making available of the information would disclose a trade secret.

Thomas Hobson Trust Fund Applications

Section 7(2)(f)(i)

The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty; and

that after considering the Thomas Hobson Trust Fund Applications, the recommendations on the applications be made public.”

Motion carried

10. **Readmittance of the Public**

Proposed Charles Scarsbrook
Seconded Noeline Clarke

“That the public be readmitted to the meeting.”

Motion Carried

11. **Confirmation of Thomas Hobson Trust Fund Recommendations**

The following recommendations to the Public Trust on applications considered through the Thomas Hobson Trust Fund, made with the public excluded, were confirmed:

The Parenting Place Charitable Trust – Attitude Youth Division

\$858.00 towards costs to deliver Lifeskills presentations to Opihi College students and Hardwired handbooks to their Year 10 students, during May 2019.

Temuka & Districts Historical Society Inc

\$10,000.00 towards costs to obtain a Detailed Seismic Assessment of the Temuka Courthouse Museum.

Geraldine Community Vehicle Trust

\$2,000.00 towards costs to purchase a Caddy Maxi Life Mobility Vehicle.

Hospice South Canterbury

\$2,000.00 costs to purchase four heavy duty dining chairs for the family room and patients bedrooms and hire a Defibrillator Unit for the Hospice facilities in Timaru.

Royal New Zealand Plunket Mid-South Canterbury

\$2,000.00 towards costs to deliver services to the Temuka and Geraldine areas.

The meeting concluded at 5.50pm.

Chairperson

Temuka Community Board
for the Meeting of 21 January 2019

Report for Agenda Item No 8

Prepared by Matt Ambler
Property Manager

Toilet for Temuka Cemetery

Purpose of Report

1. The purpose of this report is to obtain the Board's recommendation for the placement of a new public toilet at the Temuka cemetery.

Background

2. The Temuka cemetery is located at the Domain Avenue / Murray Street corner, at the eastern end of the existing residentially developed area of the township. There is currently no existing toilet facility at the site, which is to be expanded to cater for future demand for burial sites. There is also a walking track being developed through the township, essentially following the Taumatakahu stream, which will terminate near to the cemetery.
3. The current cemetery site has provision for up to 90 further plots. There is a 35 year Resource Consent in place since 2015 to expand the cemetery onto adjoining land, which would provide 1000+ additional plots.
4. The need for such a facility was raised in consultation with the Parks and Recreation unit, owing to the envisaged increasing use of the walkway and cemetery.
5. A key issue is the type of toilet to be installed on site. The proposed site is shown dotted red on the attached aerial photo. As the existing services are located on Murray Street, the most appropriate type of facility is deemed to be a portable, self-contained, accessible toilet, of the type installed on Maude Street recently. Such a facility will require a concrete holding tank to contain waste matter and allow clearance of the tank as required by a commercial vehicle. Alcohol soap would be provided for hand washing. To screen the facility, planting and trellis would be put in place.

Options

6. To achieve the desired outcome, and given the lack of underground services immediately adjoining the optimum site, the recommended type of facility is proposed as the option going forward.

7. Another option is to do nothing. This is not considered appropriate given the anticipated requirement, and increasing number of public in the vicinity.
8. Another option is to consider another location for the facility, closer to underground services on Murray Street. The only possible location identified hatched blue on the aerial is thought to be known as 'free ground', an area traditionally available to those interred without a headstone. It is preferred not to disturb this vicinity.
9. In addition to this, if a clear site was found, is the cost of trenching the road to install a connection, and additional pipe services to a site. Cost estimates for these services are expected to add \$12,000 - \$13,000 to the installation, based on information from the Drainage & Water unit.

Funding Implications

10. The cost of Option 1, estimated at \$17,000 includes the cost of installation of the facility, including holding tank and other modifications, (\$12,000) and screening material (\$5000).
11. Option 2 has no cost, but does not achieve the outcome sought.
12. Option 3 adds more cost to the installation, as well as potentially creating a disturbance element to the use of the land, which is not desirable.
13. Option 1 is preferred. The installation of the preferred option will provide a new service to the community, and meet community outcomes.
14. There is no currently approved funding allowed for in this financial budget year (2018/19). The estimated budget for the preferred option is \$17,000. With a contingency, an estimated \$20,000 should be allowed for the project.
15. An application for funding the project in the following financial year (2019/20) will require an application and approval by the Senior Leadership Team, and ultimately, Council.

Identification of Relevant Legislation, Council Policy and Plans

Not Applicable.

Assessment of Significance

16. This matter is not deemed significant under the Council's Significance and Engagement Policy.

Consultation

17. Consultation has been undertaken internally with Council units regarding location, land use and options for connections to services. It is understood that the Board has received feedback from members of the public suggesting the need for the facility.

18. The Parks and Recreation unit prefers the indicated site, because of distance from adjacent plots (8-10 metres).

Other Considerations

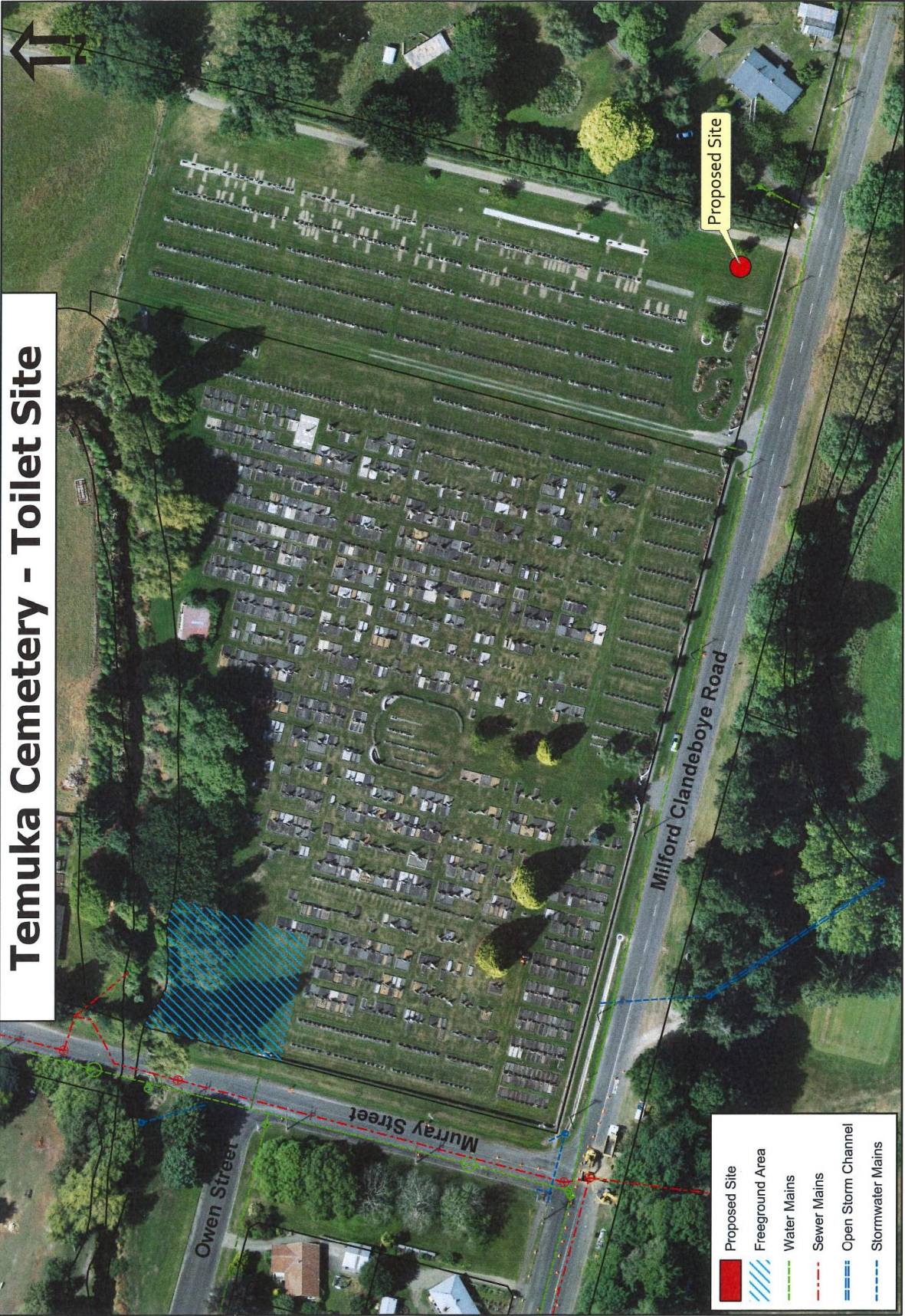
19. There are no other considerations relevant to this matter.

Conclusion

20. The requirement for the installation of the facility has been outlined, with the future expansion of the cemetery and the new walking track. There are no other such facilities for the public within a kilometre of the site. With the advent of expanded facilities at the cemetery and the new walkway use expected to attract increased numbers, the value of adding such a facility will lead to enhanced customer service levels.

Recommendations

- a** That the Community Board considers which option should be pursued.
- b** Should Option 1 be the preferred choice, it be recommended that an application for the funds be made to the forthcoming Annual Plan for the 2019/2020 financial year.



Temuka Community Board
for the Meeting of 21 January 2019

Report for Agenda Item No 12

Prepared by Paddy O'Reilly
Chairperson

Exclusion of the Public

Recommendation

That the Board resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

Confirmation of Minutes

Temuka Swimming Pool Upgrade
Section 7(2)(i)

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Thomas Hobson Trust Fund
Applications
Section 7(2)(f)(i)

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