



# **Pleasant Point Community Board Meeting**

**Commencing at 7.30pm**

**on**

**5 March 2019**

**Pleasant Point Town Hall Meeting Room**

**Halstead Road**

**Pleasant Point**

## **Timaru District Council**

**Notice is hereby given that a meeting of the Pleasant Point Community Board will be held in the meeting room, Pleasant Point Town Hall meeting room, Halstead Road, Pleasant Point on Tuesday 5 March 2019, at 7.30pm.**

### **Local Authorities (Members' Interests) Act 1968**

Community Board members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Bede Carran

**Chief Executive**

# Pleasant Point Community Board

5 March 2019

## Agenda

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2		<b>Public Forum</b>
3		<b>Identification of Items of Urgent Business</b>
4		<b>Identification of Matters of a Minor Nature</b>
5		<b>Declaration of Conflicts of Interest</b>
6		<b>Chairperson's Report</b>
7	1	<b>Confirmation of Minutes</b>
8	5	<b>Proposed Budget and Annual Plan for the Period 1 July 2019 to 30 June 2020</b>
9	9	<b>Pleasant Point CBD Refresh Update</b>
10		<b>Consideration of Urgent Business Items</b>
11		<b>Consideration of Minor Nature Matters</b>
12		<b>Public Forum Issues Requiring Consideration</b>

**Pleasant Point Community Board  
for the Meeting of 5 March 2019**

**Report for Agenda Item No 7**

**Prepared by Bede Carran  
Chief Executive**

**Confirmation of Minutes**

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Minutes of the October Pleasant Point Community Board meeting.

**Recommendation**

**That the minutes of the Pleasant Point Community Board meeting, held on 13 November 2018, be confirmed as a true and correct record.**

## Timaru District Council

### Minutes of a Meeting of the Pleasant Point Community Board, held in the Meeting Room, Pleasant Point Town Hall, Halstead Road, Pleasant Point on Tuesday 13 November 2018 at 7.30pm

**Present** Clr Richard Lyon (Chairperson), Clr Paddy O'Reilly, John McDonald, Neville Gould, Raewyn Hessel, Karalyn Reid, Bernie Wilson

**In Attendance** Wayne Morris (Age Group Cycling Event)  
Property Manager (Matt Ambler), Executive Assistant (Jo Doyle)

#### 1. **Public Forum – Age Group Cycling Championship Event**

Wayne Morris attended this part of the meeting to advise of an upcoming event in Pleasant Point.

The Age Group Cycling Championship of NZ is to be held 26, 27 & 28 April 2019 and will attract 400 cyclists into the area.

Timaru District Council, Downers, NZ Police and NZ Fire Service will all be involved in the organising of traffic management plans.

The headquarters of this event will be at St Joseph's School. Closer to the event a letter drop will be done to advise residents of the event.

#### 2. **Identification of Minor Nature Matters**

- Request that a letter be sent to the Association of Pleasant Point Sports to congratulate and thank them for the Multi Sports Turf project.
- Request that a letter be sent to the Lions Club to thank them for their man hours and financial contributions involved in tidying and upgrading the Information Kiosk.
- The long grass at the School Field ground will be watched and if it becomes a fire hazard the Council will need to send a letter to the owner.

#### 3. **Declaration of Conflicts of Interest**

There were no conflicts of interest declared.

#### 4. **Chairperson's Report**

Seven kowhai trees have been donated to the playcentre but unfortunately they cannot plant these on their grounds because of the poisonous seeds, therefore the Parks Liaison Officer will contact the playcentre to discuss a more suitable site for planting them.

The water reservoir should be up and running before Christmas.

#### 5. **Confirmation of Minutes**

Proposed Karalyn Reid  
Seconded Raewyn Hessell

"That the minutes of the Pleasant Point Community Board meeting held on 2 October 2018, be confirmed as a true and correct record."

Motion Carried

#### 6. **Proposed Public Toilet at Cave**

The Board considered a report by the Property Manager on the possibility of a public toilet being installed at Cave. He advised that an enthusiastic group in Cave has approached Timaru District Council requesting a toilet be installed before Christmas. The group is prepared to do all the ground work to get this toilet in place.

\$12,000 is needed for this project, \$6,000 of this will come from the property department's toilet budget and will include signage and bollards.

The toilet will be in a highly visible area in Cave and local residents have indicated they are more than happy to keep an eye on the facility.

Proposed Bernie Wilson  
Seconded Raewyn Hessell

- a "That Council engages with the Cave community to install the new facility, and to fund the installation from existing budgets.
- b "That the use of the facility be assessed following a six month trial period, and a further recommendation be made regarding future services to the Cave community after the trial period.
- c "That the Community Board recommends funds from the Pleasant Point Community Rate account, capped at \$6,000, be used to help fund this project."

Motion Carried

## 7. **George Street Yard**

The Property Manager advised that the George Street yard is becoming a dumping ground for rubbish, used cars and tyres. He would like to look at the possibility of fencing off parts of the yard so that regular users have access through a gate to keep this from happening again.

A quotation will be obtained from the Waste Minimisation unit at Timaru District Council with the plan to clean the yard up in the New Year.

The most affected users will be approached to discuss this option and the Community Board gave permission for this work to go ahead without the need to come back to the Board for approval.

## 8. **Pleasant Point Camping Ground Management**

The Property Manager reported on comments received on the current management of the Pleasant Point camping ground. The operation of the camp will be monitored over the summer period. Overall, occupancy has improved and the cabins are often quite full.

The meeting concluded at 8.50 pm.

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Chairperson

**Pleasant Point Community Board**  
**for the Meeting of 5 March 2019**

**Report for Agenda Item No 8**

**Prepared by Stephen Halliwell**  
**Acting Group Manager Commercial and Strategy**

**David Codyre**  
**Chief Financial Officer**

**Mark Low**  
**Strategy and Corporate Planning Manager**

**Proposed Budget and Annual Plan for the Period 1 July 2019 to 30 June 2020**

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**Purpose of Report**

1. The purpose of this report is to provide an opportunity for the Community Board to feedback to the Council on the proposed budget.

**Background**

2. The purpose of an annual plan is to contain the proposed annual budget and funding impact statement and to advise any variations from the Long Term Plan (LTP).
3. The Council is required to prepare an Annual Plan for the 2019/20 year. This is founded on year two of the 2018-2028 LTP which was adopted by the Council in June 2018.

**Proposed Annual Plan 2019/20 Overview**

4. This budget is based on the LTP adopted in June 2018 which forecasted a 7.5% overall rates increase.
5. The Council has advised that it expects minimal changes to the LTP. It considered the LTP process robust and that it had received excellent community engagement. As a consequence the Council is not expecting to consult generally and will consider whether consultation may be required on some items.
6. The draft budget proposals contained in this report have not yet been considered by the Council.



## Major Projects - District

7. Projects above \$500,000 budgeted in 2019/20 in the LTP:

Project	LTP Budget 2019/20 \$m
Cemetery Replacement	2.0
Theatre Royal Renewal	6.2
Waste Minimisation – All Projects	1.0
Water – Renewal	1.2
Water – Fixed Plant & Equipment	0.8
Water – Pareora Pipeline	10.2
Subsidised Rooding Renewals	9.5
Seal Widening	0.9

## Board Area Projects

8. Projects within the Board area which may be of interest to the Board and local community are:

Project	LTP Budget 2019/20	Proposed Budget 2019/20	Variance & Explanation
Community Board Remuneration Pool	\$86,000	\$95,000	Approved change from Remuneration Authority
Footpath Renewals – Rural	\$45,000	\$70,000	Increase due to footpaths now eligible for NZTA financial assistance
New Footpaths – Rural	\$30,000	\$40,000	Increase due to footpaths now eligible for NZTA financial assistance
Pool Renewals	\$9,000	\$9,000	Lane ropes

## Rates

9. The Uniform Community Board rate is proposed to be unchanged at \$5.00 per rating unit.
10. All other rates are expected to be within the LTP financial strategy limits.

## Fees and Charges (Distributed Separately)

11. The draft Fees and Charges schedule (yet to be considered by the Council), showing changes is distributed separately as Appendix A. There are no significant fee changes proposed.

## 2019/20 Annual Plan Approach

12. The pre-draft budget is based on delivering the service levels adopted in the LTP 2018-28.
13. Additional to the LTP budget the following matters will be considered by the Council on 18 March 2019 for a decision:
  - a. Temuka Pool upgrade \$1,050,000.
  - b. Pareora Dam safety works \$125,000 p.a. for 4 years.
  - c. Additional Parks funding \$250,000.
  - d. Highfield Golf Course - Fit for Future Use Plan \$225,000.
  - e. Timaru Digital Entrance Sign \$200,000.
  - f. Timaru public transport on demand service contribution to Environment Canterbury (ECAN) \$150,000.

## Timetable

14. The Annual Plan timetable has been prepared to allow for the possibility of formal consultation (if required).

4-6 March	Budget meetings of Community Boards.
18-19 March	Council meets to consider Budget and proposed Annual Plan.
2 April	Council adopts Consultation Document (if required).
11 April	Consultation Opens (if required).
13 May	Consultation Closes (if required).
27 May	Council consideration of any feedback received (if required).
25 June	Council meeting to adopt Annual Plan and Rates Resolution.

If formal consultation is not required, an information brochure on the Annual Plan will be distributed district-wide using the same timeframe outlined above.

## **Consultation**

15. Timaru District Council's Acting Group Manager Commercial and Strategy (Stephen Halliwell) or Chief Financial Officer (David Codyre) will be in attendance at the Pleasant Point Community Board meeting.

## **Conclusion**

16. The pre-draft budget is in accordance with the LTP. Target consultation may be required.

## **Recommendations**

**That the Pleasant Point Community Board:**

- a** **Receives the report.**
- b** **Makes recommendations to the Council on the Annual Plan and Budget matters affecting the Board area.**

**Pleasant Point Community Board**  
**for the Meeting of 5 March 2019**

**Report for Agenda Item No 9**

**Prepared by Simon Davenport**  
**Transportation Team Leader**

**Pleasant Point Central Business District Refresh Update**

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**Purpose of Report**

1. The purpose of this report is to update the Board with regards to the status of the implementation of Pleasant Point Central Business District (CBD) refresh projects.

**Background**

2. The Pleasant Point Community Board and the Infrastructure Committee have both previously approved refresh projects in the Pleasant Point CBD.
3. The implementation of the projects is underway and planned as follows:

<b>Project</b>	<b>Status</b>	<b>Timeframes</b>	<b>Estimated Cost</b>
Reset the footpath tiles/pavers	Yet to commence	Site assessment March 2019.  Completion by 30 June 2019.	\$15,000
Rejuvenation of seating (including tables), bollards and lighting poles	The first stage of this item was completed during August 2018; -Repainting 10 x light poles and 3 x bollards in the Town Square - Renovating and repainting a line of 16 x bollards between the Town Square and the Main Road  A second stage to scope and assess seats, light poles	Completed August 2018  Cost to date \$10,081         Site Assessment March 2019	\$15,000

	and bollards for repainting at the Halstead Road 'Green' will take place soon.		
Afghan Street/Main Road (State Highway 8) corner kerbing and plantings upgrade	Completed on site October 2018	Completed October 2018 Final cost \$12,120	\$15,000

4. Additional Pleasant Point CBD projects that are related to the refresh are detailed as follows for Community Board information;
- A need to repaint the kiosk and toilets in the Town Square was identified during the refresh site assessments. This work has now been completed with the Town Kiosk upgraded with the assistance of the Pleasant Point Lions group.
  - A new fountain has also been installed as part of the refresh project.
  - It is considered prudent to take the opportunity of the refresh project to introduce a recycling system to the Town Centre. It is envisaged that a new three bin system would replace the existing single bin litter system. Council staff will present options during the coming months.
  - A proposal for a flush pavement marked median on the Main Road, through the Town Centre is being considered and developed by the New Zealand Transport Agency (NZTA). This treatment would provide a refuge facility, free of the live lanes for motorists turning both off and on to the Main Road through the Town Centre. NZTA currently have no timeframe for the installation of the painted median.

#### **Identification of Relevant Legislation, Council Policy and Plans**

5. Timaru District Long Term Plan 2018 - 2028

#### **Assessment of Significance**

6. This matter is not deemed significant under the Council's Significance and Engagement Policy.

#### **Consultation**

7. Consultation was undertaken as part of the Town Centre refresh projects identification.
8. Regular contact is made and discussion held with the Board Chairman.

### **Other Considerations**

9. There are no other considerations relevant to this matter.

### **Funding Implications**

10. There is current funding for the Refresh items in the four District CBD/Town Centre areas: Timaru, Temuka, Geraldine and Pleasant Point.
11. The approved Pleasant Point projects to be funded from the CBD Refresh budget are between \$35,000 and \$45,000.

### **Conclusion**

12. Along with the related Pleasant Point Town Centre items, the Refresh items are continuing to be developed and implemented. It is expected that projects will be completed by June 2019.

### **Recommendation**

**That the report be received and noted.**