



# **AGENDA**

## **Geraldine Community Board Meeting Wednesday, 4 March 2020**

**Date** Wednesday, 4 March 2020

**Time** 6.30pm

**Location** Geraldine Library and Service Centre

**File Reference** 1323861

## **Timaru District Council**

**Notice is hereby given that a meeting of the Geraldine Community Board will be held in the Geraldine Library and Service Centre, on Wednesday 4 March 2020, at 6.30pm.**

### **Geraldine Community Board Members**

Clrs Wayne O'Donnell (Chairperson), Janene Adams (Deputy Chairperson), Jan Finlayson, Jennine Maguire, Gavin Oliver, Natasha Rankin and McGregor Simpson

### **Local Authorities (Members' Interests) Act 1968**

Community Board members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table

Bede Carran  
**Chief Executive**

**Order Of Business**

<b>1</b>	<b>Apologies .....</b>	<b>5</b>
<b>2</b>	<b>Public Forum .....</b>	<b>5</b>
<b>3</b>	<b>Identification of Items of Urgent Business.....</b>	<b>5</b>
<b>4</b>	<b>Identification of Matters of a Minor Nature .....</b>	<b>5</b>
<b>5</b>	<b>Declaration of Conflicts of Interest .....</b>	<b>5</b>
<b>6</b>	<b>Chairperson's Report.....</b>	<b>5</b>
<b>7</b>	<b>Confirmation of Minutes .....</b>	<b>6</b>
7.1	Minutes of the Geraldine Community Board Meeting held on 13 November 2019.....	6
7.2	Minutes of the Extraordinary Geraldine Community Board Meeting held on 11 December 2019 .....	15
<b>8</b>	<b>Reports .....</b>	<b>20</b>
8.1	Waihi River Walkway.....	20
8.2	Annual Plan/Budget 2020/21 .....	21
<b>9</b>	<b>Consideration of Urgent Business Items.....</b>	<b>22</b>
<b>10</b>	<b>Consideration of Minor Nature Matters.....</b>	<b>22</b>
<b>11</b>	<b>Public Forum Issues Requiring Consideration .....</b>	<b>22</b>
<b>12</b>	<b>Exclusion of the Public.....</b>	<b>23</b>
<b>13</b>	<b>Public Excluded Reports.....</b>	<b>24</b>
13.1	North End Ford Site .....	24
<b>14</b>	<b>Readmittance of the Public.....</b>	<b>25</b>



- 1      Apologies**
- 2      Public Forum**
- 3      Identification of Items of Urgent Business**
- 4      Identification of Matters of a Minor Nature**
- 5      Declaration of Conflicts of Interest**
- 6      Chairperson's Report**

## **7 Confirmation of Minutes**

### **7.1 Minutes of the Geraldine Community Board Meeting held on 13 November 2019**

**Author:** Jo Doyle, Governance Advisor

#### **Recommendation**

That the Minutes of the Geraldine Community Board Meeting held on 13 November 2019 be confirmed as a true and correct record of that meeting.

#### **Attachments**

- 1. Minutes of the Geraldine Community Board Meeting held on 13 November 2019**



# MINUTES

## Geraldine Community Board Meeting Wednesday, 13 November 2019

Ref: 1323861

**Minutes of Timaru District Council  
Geraldine Community Board Meeting  
Held in the Geraldine Library and Service Centre  
on Wednesday, 13 November 2019 at 6.30pm**

**Present:** Mr Wayne O'Donnell, Ms Janene Adams, Ms Jan Finlayson, Ms Jennine Maguire, Cllr Gavin Oliver, Ms Natasha Rankin, Mr McGregor Simpson

**In Attendance:** Mayor Nigel Bowen, Chief Executive (Bede Carran), Customer Services Manager (Grant Hamel), Board Secretary (Kate Walkinshaw)

## **1 Declarations by Geraldine Community Board Members**

The Chief Executive advised the Community Board of the requirement for Councillors to take declarations for the respective Community Boards.

**Janene Adams, Jan Finlayson, Jennine Maguire, Wayne O'Donnell, Natasha Rankin, and McGregor Simpson** who as a result of the elections held during the period commencing on Friday 20 September 2019 and ending on Saturday 12 October 2019, were duly elected as members of the Geraldine Community Board, made and signed declarations as required by the provisions of Clause 14, Schedule 7 of the Local Government Act 2002.

**Cllr Gavin Oliver** who as a result of the elections held during the period commencing on Friday 20 September 2019 and ending on Saturday 12 October 2019, was duly elected as a member of the Timaru District, and who at the Inaugural Timaru District Council meeting on 31 October 2019 was appointed to the Geraldine Community Board pursuant to Section 19F of the Local Electoral Act 2001, made and signed declarations in respect of their membership of the Geraldine Community Board, as required by the provisions of Clause 14, Schedule 7 of the Local Government Act 2002.

## **2. Election of Chairperson**

The Board considered a report by the Chief Executive on the voting system to be used for the appointment of a Chairperson and Deputy Chairperson and to appoint a Chairperson to the Geraldine Community Board.

### **Committee Resolution 2019/18**

Moved: Jennine Maguire

Seconded: Natasha Rankin

That the Board select voting system B for the appointment of the Chairperson and Deputy Chairperson.

**Carried**

The Mayor called for nominations for the position of Chairperson of the Geraldine Community Board.

Moved: Jan Finlayson

Seconded: McGregor Simpson

That Wayne O'Donnell be appointed as the Chairperson of the Geraldine Community Board.



There being no further nominations, Wayne O'Donnell was DECLARED Chairperson of the Geraldine Community Board.

Wayne O'Donnell then took the chair.

### **3 Election of Deputy Chairperson**

The Chairperson called for nominations for the position of Deputy Chairperson to the Geraldine Community Board.

#### **Committee Resolution 2019/19**

Moved: Wayne O'Donnell

Seconded: Gavin Oliver

That Janene Adams be appointed as Deputy Chairperson of the Geraldine Community Board.

There being no further nominations Janene Adams was DECLARED Deputy Chairperson of the Geraldine Community Board.

**Carried**

### **4 Apologies**

There were no apologies.

### **5 Public Forum**

There was no public forum.

### **6 Identification of Items of Urgent Business**

There were no items of urgent business identified.

### **7 Identification of Matters of a Minor Nature**

There were no items of a minor nature identified.

### **8 Declaration of Conflicts of Interest**

There was robust discussion over the need for Board members to declare a conflict of interest in regards to funding requests from the Hobson Trust for the community groups on which they represent the Board. They have no pecuniary interest in these groups however they have in-depth knowledge of the groups.

The Chief Executive provided advice and it was decided to note the interest in the said group clearly and if there was any involvement in the application to the Hobson Trust, Board members are to declare an interest and leave the table for the discussion and voting. The Chief Executive agreed to research this matter and provide further advice.

## **9 Chairperson's Report**

The Chairperson congratulated the Board members and the Mayor on their election and reported on meetings he had attended and duties he had carried out on behalf of the Board since the last meeting, including Geraldine Vehicle Trust Board meeting, Go Geraldine Board meeting, BA6 at Barkers, Barkers 50<sup>th</sup> celebration and official opening, Geraldine Vintage Car and Machinery general meeting and crank-up day, Geraldine Combined Sports meeting, several meetings in regards to the Geraldine Medical Centre including architects visit, met with Geraldine Licencing Trust in regards to the Medical Centre, had discussions with Land Transport staff regarding footpaths, drainage and roading issues, discussions with local residents over drainage in South Terrace and Talbot Street, and met with several Timaru District Council staff in regards to the proposed Geraldine Walkway.

He provided an update on the walkway - the Memorandum of Understanding is currently sitting with the Group Manager Commercial and Strategy to be signed but before signing can take place, more clarity around the requirement to reinstate the land and removal of improvements at the end of the term is required. The Board voiced its concern over the length of time the signing of the memorandum of Understanding has taken.

## **10 Reports**

### **10.1 General Explanation by the Chief Executive**

The Board considered a general explanation by the Chief Executive on key legislation applying to members of the Community Boards. The Chief Executive gave an overview of each individual legislation.

#### **Committee Resolution 2019/20**

Moved: Janene Adams

Seconded: Jennine Maguire

That the Community Board notes the advice of the Chief Executive regarding key legislation that applies to members of the Community Boards.

**Carried**

### **10.2 Appointment of Community Board Representatives to Organisations**

The Board considered the appointment of members of the Geraldine Community Board to local organisations.

#### **Committee Resolution 2019/21**

Moved: Jennine Maguire

Seconded: McGregor Simpson

- a) That the Geraldine Community Board makes a recommendation to Council in relation to the appointment of a Geraldine Community Board member to the following organisations:

Geraldine Community Arts Council	Jan Finlayson
Geraldine Community Vehicle Trust	Wayne O'Donnell
Red Cross and Silver Band Board of Control	McGregor Simpson

Geraldine Projects Trust

Cr Gavin Oliver / Jan Finlayson

- b) That the Geraldine Community Board appoints the following Geraldine Community Board members as non-voting liaison persons for each of the following community organisations:

Geraldine District Promotions Association	Wayne O'Donnell
Geraldine Domain Pavilion Management Cttee	Janene Adams
Talbot Forest Working Group	Natasha Rankin
Orari Waihi Temuka Rivers Liaison Committee (ECan)	Natasha Rankin
Rangitata River Liaison Committee (ECan)	Jan Finlayson / McGregor Simpson
Geraldine Scout Den Board of Control	Jennine Maguire
Geraldine Combined Sports	Cr Gavin Oliver / Wayne O'Donnell
Bike Geraldine Inc	Cr Gavin Oliver / Jennine Maguire

**Carried**

It was noted that the Geraldine Environmental Trust This group has disbanded. Once the new group has been formed and the Memorandum of understanding signed, the Board will delegate one member to this. The Governance Advisor will inform the Board once this has taken place.

### **10.3 Community Board Meeting Dates**

The Board noted the proposed meeting dates for 2020 and discussed the start time for future meetings. Natasha Rankin noted her apology for the January meeting.

The starting time for future meetings will be 6.30pm.

### **Committee Resolution 2019/22**

Moved: Wayne O'Donnell

Seconded: Janene Adams

That the Geraldine Community Board 2020 meeting dates be noted as follows:

- 22 January
- 4 March
- 22 April
- 27 May
- 8 July
- 19 August
- 7 October
- 18 November.

**Carried**

**10.4 Geraldine Festival Proposed Artwork**

The Board considered a report by the Parks and Recreation Manager on a proposal from the Geraldine Festival Committee to erect a sculpture on a grassed area at Waihi Terrace, Tripp Street and Coulter Place. The Festival Committee is seeking a letter of support for the proposal.

The Chair read out a letter of support from Go Geraldine. The Board discussed the logistics of the proposed works, the concept was discussed positively however the size and location and design would need further consultation.

**Committee Resolution 2019/23**

Moved: Jan Finlayson

Seconded: Jennine Maguire

That the Board defers consideration of a letter of support, pending the review of the proposed works from the Timaru Public Art Advisory Group.

**Carried**

**10.5 Thomas Hobson Trust Fund - Correspondence Received**

The Board considered a thank you from the Geraldine Community Resource Centre for funding towards shredder and chairs.

**Committee Resolution 2019/24**

Moved: Gavin Oliver

Seconded: Janene Adams

That the correspondence be received and noted.

**Carried**

**10.6 Thomas Hobson Trust Fund Accounts**

The Board considered information on the funds available for distribution. The Customer Services Manager advised of the percentage of Geraldine residents pertaining to two of the applications which were joint with the Temuka Ward.

**Committee Resolution 2019/25**

Moved: Jennine Maguire

Seconded: Jan Finlayson

That the information be received and noted.

**Carried**

**11 Exclusion of the Public****Committee Resolution 2019/26**

Moved: Janene Adams

Seconded: Jennine Maguire

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
<b>12.1 - Thomas Hobson Trust Fund Applications</b>	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(f)(i) - The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty</p>	<p>To protect a person's privacy</p> <p>To allow free and frank expression of opinions</p>

**Carried**

**Committee Resolution 2019/27**

Moved: Jennine Maguire

Seconded: Janene Adams

That Council moves out of Closed Council into Open Council.

**Carried**

**12 Public Excluded Reports****12.1 Thomas Hobson Trust Fund Applications****13 Readmittance of the Public****14 Board Members' Report**

The Board members reported on meetings they had attended and activities they had completed on behalf of the Board including Arts Council, Creative Communities, Crown Property Advisory Group, Geraldine Districts Projects Trust, Barkers official opening, Peel Forest Strategic Plan meeting, met with Peel Forest Enhancement Group, Scout Den Group Meeting, Volunteers day at the Geraldine Museum, met with Jo Luxton & Mayor Nigel Bowen in regards to Orari Bridge, school zoning and changing the electoral boundary, chat with Board member in regards to Go Geraldine direction, Timaru District Council staff in regards to roading projects, Cox Street carpark, Main North Road footpath and Memorandum of Understanding for proposed walkway. Met with Cancer Society in regards to potential smokefree outdoor dining in Geraldine, met with Community Policeman David Bray in regards to security cameras and discussed Talbot Street with local residents.

Mayor Nigel Bowen offered an apology from Communications Manager Stephen Doran for not attending the meeting. The Communications Manager will attend the next Geraldine Community Board meeting to develop a communication strategy for Geraldine.

Mayor Nigel Bowen offered his support to Geraldine.

**The Meeting closed at 9:50pm.**

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**Chairperson**

**7.2 Minutes of the Extraordinary Geraldine Community Board Meeting held on 11 December 2019**

**Author:** Jo Doyle, Governance Advisor

**Recommendation**

That the Minutes of the Extraordinary Geraldine Community Board Meeting held on 11 December 2019 be confirmed as a true and correct record of that meeting.

**Attachments**

- 1. Minutes of the Extraordinary Geraldine Community Board Meeting held on 11 December 2019**



# **MINUTES**

## **Extraordinary Geraldine Community Board Meeting Wednesday, 11 December 2019**

**Ref: 1323861**



**Minutes of Timaru District Council  
Extraordinary Geraldine Community Board Meeting  
Held in the Geraldine Resource Centre  
on Wednesday, 11 December 2019 at 12noon**

**Present:** Mr Wayne O'Donnell (Chairperson), Ms Janene Adams (Deputy Chairperson), Ms Jennine Maguire, Cr Gavin Oliver, Ms Natasha Rankin, Mr McGregor Simpson

**In Attendance:** Mayor Nigel Bowen, Chief Executive (Bede Carran), Customer Services Manager (Grant Hamel), Governance Advisor (Jo Doyle)

**1 Apologies**

Jan Finlayson sent her apologies but would like to phone in for the Public Excluded report if possible.

**2 Declaration of Conflicts of Interest**

- Wayne O'Donnell for the Public Excluded Report
- Janene Adams for the Public Excluded Report.

Wayne O'Donnell advised his intention to resign from the 3 boards that are causing this conflict of interest and that he will remain on the Geraldine Community Board as Chairperson.

**3 Reports**

**3.1 Appointment of Community Board Representative to City Hub Strategy Project Steering Group**

The opportunity to appoint a member of the Geraldine Community Board to the City Hub Strategy Project Steering Group was discussed.

This group is currently forming, and are presently concentrating on Timaru, it was felt this wouldn't be a major benefit to Geraldine at this stage, but the possibility of joining the group once the project is further along could be considered.

The Geraldine Community Board would like to see the minutes from this Steering Group to keep up to date as they could be beneficial for Geraldine's strategy.

**Committee Resolution 2019/25**

Moved: Gavin Oliver

Seconded: Janene Adams

That the Board recommends they will not be requiring a representative from the Geraldine Community Board to be appointed to the City Hub Strategy Project Steering Group at this time, however acknowledging the offer remains open for a member to be appointed at a later stage.

**Carried**

**4 Exclusion of the Public****Committee Resolution 2019/26**

Moved: McGregor Simpson

Seconded: Jennine Maguire

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
<b>12.1 - Thomas Hobson Trust Fund Applications</b>	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(f)(i) - The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty</p>	<p>To protect a person's privacy</p> <p>To allow free and frank expression of opinions</p>

**Carried**

**Committee Resolution 2019/27**

Moved: McGregor Simpson

Seconded: Jennine Maguire

That Council moves out of Closed Council into Open Council.

**Carried**

**5 Public Excluded Reports**

**Thomas Hobson Trust Fund Applications**

**6 Readmittance of the Public**

**The Meeting closed at 12.21pm.**

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**Chairperson**

## **8 Reports**

### **8.1 Waihi River Walkway**

**Author:** Donna Cross, Group Manager Commercial and Strategy

**Authoriser:** Donna Cross, Group Manager Commercial and Strategy

#### **Recommendation**

That the Board receives this report.

#### **Purpose of Report**

- 1 The Group Manager Commercial & Strategy for Timaru District Council will be in attendance to provide an update in relation to the memorandum of understanding with each of Land Information New Zealand and Department of Conservation in relation to the Waihi River walkway/cycleway.

#### **Attachments**

**Nil**

**8.2 Annual Plan/Budget 2020/21**

**Author:** Donna Cross, Group Manager Commercial and Strategy

**Authoriser:** Donna Cross, Group Manager Commercial and Strategy

**Recommendation**

That the Community Board receives the report.

**Purpose of Report**

- 1 Timaru District Council will shortly be seeking input and feedback from the Community Board in relation to the annual plan/budget for the 2020/21 year. A verbal update will be provided to the Community Board in relation to the annual plan/budget process for 2020/21.

**Attachments**

Nil

- 9      Consideration of Urgent Business Items**
- 10     Consideration of Minor Nature Matters**
- 11     Public Forum Issues Requiring Consideration**

**12 Exclusion of the Public****Recommendation**

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Plain English Reason</b>
<b>13.1 - North End Ford Site</b>	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Commercial sensitivity

**13 Public Excluded Reports**

**13.1 North End Ford Site**



**14      Readmittance of the Public**