



# MINUTES

## Sister City Subcommittee Meeting Tuesday, 17 December 2019

Ref: 1308075

**Minutes of Timaru District Council  
Sister City Subcommittee Meeting  
Held in the Mayors Office, District Council Building, King George Place, Timaru  
on Tuesday, 17 December 2019 at 10.00am**

**Present:** Barrie Suter (Chairperson), Mayor Nigel Bowen, Cr Steve Wills, Cr Richard Lyon,  
Chief Executive of Aoraki Development Nigel Bowen

**In Attendance:** EA to Chief Executive (Jacky Clarke)

**1 Election of a Chairperson**

1. That the Committee select the voting system to be used for the appointment of the Chairperson and Deputy Chairperson.
2. That a Chairperson of the Sister Cities Committee be appointed

**Committee Resolution**

Moved: The Mayor

Seconded: Clr Wills

That a voting system be selected and the subcommittee nominate and elect a Chairperson.

Voting system B selected and Barrie Suter declared elected Chairperson

**Carried**

**2 Election of a Deputy Chairperson**

To elect a deputy chairperson for the Sister Cities Subcommittee.

**Committee Resolution**

Moved: The Mayor

Seconded: Clr Lyon

That the subcommittee nominate and elect a Deputy Chairperson.

Clr Wills declared elected Deputy Chairperson

**Carried**

**3 Apologies**

There were no apologies

**4 Identification of Items of Urgent Business**

There were no urgent business items identified

**5 Identification of Matters of a Minor Nature**

There were no matters of a minor nature identified

**6 Action Points from last Meeting**

To discuss any updates to action points from last meeting.

**Committee Resolution**

Moved: Clr Wills

Seconded: Mr Davenport

That the updates to the action points be noted

Application forms for student exchange updated

Community exchange – the decision was made to defer to the new year to further discuss and put criteria around exchange.

Intro letter from Mayor to Sister Cities – These are currently underway.

**Carried**

**7 Budget**

To update the Sister City Subcommittee of the funds available

**Committee Resolution**

Moved: Mr Suter

Seconded: The Mayor

That it be noted that there has been no expenditure since previous report.

**Carried**

**8 2020 Student Exchange**

To consider options and establish a working group to consider applications for 2020 Eniwa Student Exchange.

**Committee Resolution**

Moved: Clr Lyon

Seconded: The Mayor

That the members of the Sister City Subcommittee consider the applications for the 2020 Eniwa Student Exchange

**Carried**

## **9 Community Exchange**

To discuss possibility of community exchange with Orange, New South Wales.

### **Committee Resolution**

Moved: Clr Wills

Seconded: Mr Suter

Defer to 2020 to further discuss and put criteria in place for community exchange with Orange, New South Wales.

**Carried**

## **10 Staff Exchange**

- 1 To update the Sister City Subcommittee on progress for the staff exchange with Orange City Council.

### **Committee Resolution**

Moved: The Mayor

Seconded: Mr Davenport

That the report be received and noted.

**Carried**

## **11 Resignation**

To inform the Sister City Subcommittee of the resignation of a member of the Sister City Volunteer Committee

### **Committee Resolution**

Moved: Clr Wills

Seconded: The Mayor

That the resignation be accepted and a letter be sent recognising the service from the Chairperson and Mayor

**Carried**

**12 Consideration of Urgent Business Items**

There were no urgent business items needing consideration

**13 Consideration of Minor Nature Matters**

There were no minor nature matters needing consideration

**The meeting closed at 10.50am.**

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**Chairperson**