



MINUTES

Ordinary Council Meeting Tuesday, 30 March 2021

Ref: 1414180

**Minutes of Timaru District Council
Ordinary Council Meeting
Held in the Council Chamber, District Council Building, King George Place, Timaru
on Tuesday, 30 March 2021 at 3pm**

Present: Mayor Nigel Bowen (Chairperson), Cr Allan Booth, Cr Peter Burt, Cr Barbara Gilchrist, Cr Richard Lyon, Cr Gavin Oliver, Cr Paddy O'Reilly, Cr Sally Parker, Cr Stu Piddington, Cr Steve Wills

In Attendance: Chief Executive (Bede Carran), Group Manager Infrastructure (Andrew Dixon), Group Manager Commercial & Strategy (Donna Cross), Group Manager People & Digital and Acting Group Manager Community Services (Symon Leggett), Acting Group Manager Environmental Services (Erik Barnes – via Zoom Video Link), Chief Financial Officer (Azoora Ali), Strategy and Corporate Planning Manager (Mark Low), Corporate Planner (Ann Fitzgerald), Senior Programme Delivery Manager (Ashley Harper), Programme Delivery Manager (Lili Delwaide), Governance Advisor (Jo Doyle)

1 Opening Prayer and Council Waiata

Cr Paddy O'Reilly offered a prayer for the work of Council followed by the singing of the Council Waiata.

2 Apologies

There were no apologies.

3 Public Forum

Multicultural Aoraki members Katy Houstoun, Tracey Miron and Mandy Wills attended to advise Council of their activity in the district.

It has been a busy 12 months with a database increase from 1,500 to 5,000, this is largely due to Covid. Recognition has been received from the Ministry of Social Development who have awarded Multicultural Aoraki the position of a Community Connector to provide a larger outreach to the community and ensure wrap around services to families and a connection to the government systems required.

Multicultural Aoraki is the lead agency for all ethnicities across the region and provides holistic support such as connecting families with schools, English lessons and the Library.

Multicultural Aoraki is supporting migrants with obtaining drivers' licences which can be challenging given there is no ability to secure free lessons and learning the road code where English is not their first language. Across the district there is currently a waiting list of approximately 100 people waiting to obtain their drivers licence.

Immigration are providing weekly free fifteen minute consultations which provides guidance and advice for visa applications.

A playgroup that is run in conjunction with Plunket is underway to provide support for families and assistance with neighbourhood support to ensure important information is shared of what to do in an emergency. First aid certificates are being run as well as connecting with Fire, Police and the DHB to provide updated information on the Covid vaccine rollouts.

A coffee group is attended by 20-30 women, many who feel isolated while children are at school and partners at work. This is proving successful and evening coffee groups are being arranged for those that are working during the day.

The recent International Food Festival was very successful and held at the Timaru farmers market, 85 stalls were in place and most food stalls sold out. The Timaru community has embraced this festival and overwhelmingly positive feedback was received.

The agency welcomes new migrants and new comers to Timaru, celebrating all cultures into the community. Timaru is considered an attractive place to move to as the community is all inclusive and new comers are supported once here and feel safe.

With transportation an issue for many, the agency are travelling to Fairlie and Twizel monthly as well as the smaller towns within the district and work with Womens Rural Support trust. Within Timaru the MyWay service is used to connect many.

Council congratulated Multicultural Aoraki on the work they are undertaking and the connection with Council.

4 Identification of Urgent Business

There was no urgent business.

5 Identification of Matters of a Minor Nature

Andrew's Stream Bridge replacement.

6 Declaration of Conflicts of Interest

There were no conflicts of interest.

7 Confirmation of Minutes

7.1 Minutes of the Council Meeting held on 2 March 2021

Resolution 2021/47

Moved: Cr Paddy O'Reilly

Seconded: Cr Sally Parker

That the Minutes of the Council Meeting held on 2 March 2021 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Carried

7.2 Minutes of the Council Meeting held on 9 March 2021

Resolution 2021/48

Moved: Cr Barbara Gilchrist

Seconded: Cr Peter Burt

That the Minutes of the Council Meeting held on 9 March 2021 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Carried

7.3 Minutes of the Extraordinary Council Meeting held on 16 March 2021

Resolution 2021/49

Moved: Cr Allan Booth

Seconded: Cr Richard Lyon

That the Minutes of the Extraordinary Council Meeting held on 16 March 2021 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Carried

8 Schedules of Functions Attended

8.1 Schedule of Functions Attended by the Mayor, Deputy Mayor and Councillors

Resolution 2021/50

Moved: Mayor Nigel Bowen

Seconded: Cr Steve Wills

That the report be received and noted.

Carried

8.2 Schedule of Functions Attended by the Chief Executive

Resolution 2021/51

Moved: Cr Gavin Oliver

Seconded: Cr Sally Parker

That the report be received and noted.

Carried

9 Reports

9.1 Revenue and Financing Policy Amendment - Consultation Document

Council was presented with the Revenue and Financing Policy Amendment - Consultation Document for adoption and detail on the consultation process in accordance with section 82 of the Local Government Act 2002 (LGA).

The Strategy and Corporate Planning Manager advised Council that the consultation document for the Long Term Plan (LTP) is unable to be adopted at this meeting as Council is awaiting Audit NZ feedback and finalisation, with the date still to be determined. An emergency Council meeting will be called to adopt the consultation document and the timeframe will be extended if needed,

although at this stage officers are still working to the original consultation timeframe or only slightly modified timeframes.

This item will be deferred to a future meeting pending further information required by Audit NZ.

9.2 Supporting Information to Long Term Plan 2021-31 Consultation Document

Council was presented with the supporting information for the Long Term Plan 2021-31 (LTP) Consultation Document (CD) for adoption

This item will be deferred to a future meeting pending further information required by Audit NZ to finalise its audit of the consultation document.

9.3 Thriving Together - Long Term Plan 2021-31 Consultation Document

Council was presented with the Audit Opinion on the Consultation Document for the Long Term Plan 2021-31, and the community engagement approach.

A request was made that the statement “work with Iwi and other stakeholders” should read “work with Iwi and stakeholders” to ensure Iwi are not referred to as other stakeholders.

This item will be deferred to a future meeting pending further information required by Audit NZ.

9.4 Environment Canterbury Long Term Plan Consultation Document Submission

Council was provided with the opportunity to discuss Environment Canterbury’s (ECan) Long Term Plan (LTP) Consultation Document, and its potential impacts on Council and the Timaru District.

A Timaru District Council submission to the Consultation Document will be prepared following this discussion.

The Strategy and Corporate Planning Manager advised that the engagement period closes on 11 April 2021 and any items of interest can be included in the submission such as supporting programs or any suggestions to ECan.

An investment into the local Rowing Club was discussed as the current infrastructure in this recreational facility is not working as it should and cannot provide an all year round rowing environment. A targeted rate would assist, however investment would also be supported.

The Rowing Club are also including their own submission this week.

Retaining the MyWay service was considered very important for Timaru. The loss of this service would be a significant barrier to mobility for those who rely on public transport and it is also important contributor to a more sustainable climate change approach for public transport. Increasing the patronage of the service would assist in reducing the ratepayer cost to reduce as well as increase its efficiencies.

Council agreed that it should support the \$8.5m allocated to Rangitata flood prevention.

The 24.5% rate increase was discussed, there is a calculator provided that allows ratepayers to work out the rate increase on their own property. For many properties, this increase is low.

The projects discussed would be supported, and the rate increase should go through the process of their consultation and council to decide.

Resolution 2021/52

Moved: Mayor Nigel Bowen

Seconded: Cr Steve Wills

1. That Council considered the Environment Canterbury Long Term Plan Consultation Document and provided the following direction to staff on the content of a submission from Council:
 - (a) Support of a targeted rate for Salt Water Creek to upgrade the infrastructure and provide all year round rowing environment.
 - (b) Support the retention of the MyWay service.
 - (c) Support the \$8.5m allocated to Rangitata flood prevention.
2. That Council delegates authority to the Mayor and Chairs of Environmental Services Committee, Infrastructure Committee, Community Services Committee and Commercial and Strategy Committee to approve Council's submission to the Environment Canterbury Long Term Plan Consultation Document.

Carried

9.5 Annual Plan 2020/21 Eight month performance report to 28 February 2021

Council was presented with the progress against Council's 2020/21 Annual Plan (Year Three of the 2018-2028 Long Term Plan) towards achieving the key performance indicators, the capital projects work programme and to note the financial results for the eight month period ended 28 February 2021.

The Aigantithe Art Gallery project was discussed and why three items have not been achieved and are outside their KPIs. Council was advised that work is progressing, a detailed design is being undertaken. This project will go over into the new financial year, but the consenting process is underway and although this project was planned to be fully delivered this year, it does result in less expenditure this financial year.

Resolution 2021/53

Moved: Cr Barbara Gilchrist

Seconded: Cr Steve Wills

1. That:
 - (a) The key performance indicators progress report to 28 February 2021 be received and noted.
 - (b) The capital work programme progress report to 28 February 2021 and end of year forecast be received and noted.
 - (c) That the financial position as at 28 February 2021 be received and noted.

Carried

10 Consideration of Urgent Business Items

There was no urgent business.

11 Consideration of Minor Nature Matters

An update was requested on the Andrew’s Stream Bridge and why Timaru District Council are paying for the replacement.

The Land Transport Manager advised that the bridge has been assessed and the abutments have been determined to be at the end of life and no longer safe.

McKenzie District Council have gifted the superstructure of the bridge to Timaru District Council, this bridge will be moved to Grange Settlement Road and be used as a pedestrian overbridge and will be partly funded by Waka Kotahi

12 Public Forum Items Requiring Consideration

There were no public forum items requiring consideration.

13 Resolution to Exclude the Public

Resolution 2021/54

Moved: Cr Barbara Gilchrist

Seconded: Cr Allan Booth

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
<p>13.1 - Public Excluded Minutes of the Council Meeting held on 2 March 2021</p>	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(i) - The withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret</p> <p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(g) - The withholding of the information is necessary to</p>	<p>To protect a person’s privacy</p> <p>To prevent disclosing a trade secret</p> <p>Commercial sensitivity</p> <p>To protect all communications between a legal adviser and clients from being disclosed without the permission of the client.</p> <p>To enable commercial activities</p> <p>To enable commercial or industrial negotiations</p>

	<p>maintain legal professional privilege</p> <p>s7(2)(h) - The withholding of the information is necessary to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	
<p>13.2 - Public Excluded Minutes of the Council Meeting held on 9 March 2021</p>	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	<p>To protect a person’s privacy</p> <p>Commercial sensitivity</p>

Carried

143 Public Excluded Reports

13.1 Public Excluded Minutes of the Council Meeting held on 2 March 2021

13.2 Public Excluded Minutes of the Council Meeting held on 9 March 2021

154 Readmittance of the Public

Resolution 2021/55

Moved: Mayor Nigel Bowen

Seconded: Cr Peter Burt

That the meeting moves out of Closed Meeting into Open Meeting.

Carried

The meeting closed at 3.59pm.

Minutes confirmed 11 May 2021

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Mayor Nigel Bowen
Chairperson