



MINUTES

Community Services Committee Meeting Tuesday, 13 February 2024

Ref: 1650472

**Minutes of Timaru District Council
Community Services Committee Meeting
Held in the Council Chamber, District Council Building, King George Place, Timaru
on Tuesday, 13 February 2024 Following the Infrastructure Committee at 12.33pm**

- Present:** Cllr Stacey Scott (Chairperson), Cllr Stu Piddington (Deputy Chairperson), Cllr Gavin Oliver, Cllr Peter Burt, Cllr Allan Booth, Cllr Mayor Nigel Bowen, Cllr Owen Jackson, Cllr Sally Parker, Cllr Michelle Pye
- In Attendance:** **Community Board Members:** Gaye Broker (Temuka Community Board), Rosie Woods (Geraldine Community Board), Michael Thomas (Pleasant Point Community Board)
- Officers:** Nigel Trainor (Chief Executive), Paul Cooper (Group Manager Environmental Services), Andrew Dixon (Group Manager Infrastructure), Andrea Rankin (Chief Financial Officer), Beth Stewart (Group Manager Community Services), Hannah Goddard-Coles (Group Manager Engagement & Culture), Stephen Doran (Communications & Engagement Manager), Nicole Timney (Manager of Property Services and Client Representative), Matt Sisson (Property Projects Officer), Sam Esterhuysen (Continuous Improvement Business Partner), Mark Abbot (Acting Strategy & Corporate Planning Manager), Naomi Scott (Community Development Support Officer), Philip Howe (Museum Director), Jessica Kavanaugh (Governance Team Leader) Rachel Scarlett (Governance Advisor)

1 Apologies

1.1 Apologies Received

Resolution 2024/1

Moved: Cllr Gavin Oliver
Seconded: Cllr Michelle Pye

That the apology of Cllr Scott Shannon be received and accepted.

Carried

2 Public Forum

There were no public forum items.

3 Identification of Items of Urgent Business

No items of urgent business were received.

4 Identification of Matters of a Minor Nature

No matters of a minor nature were raised.

5 Declaration of Conflicts of Interest

No conflicts of interest were declared.

At 12.47 pm, Cllr Peter Burt left the meeting.

6 Chairperson's Report

6.1 Presentation of Chairperson's Report

Resolution 2024/2

Moved: Cllr Stacey Scott

Seconded: Mayor Nigel Bowen

The Chairperson has attended a number of meetings and activities including; Theatre Royal and Heritage Facility Reference Group Meetings, judge in an Art Competition at CBAY, Environment Canterbury summit meeting, Stadium Reference Group meeting, visited the Timaru Airport, Local Art Scheme Subcommittee meeting, Sister City Subcommittee meeting, interviewed candidates for Sister Cities, Attended the Community Christmas Morning tea, District Plan meetings, Attended the Sunsational Challenge prize draw, Alexandra Life Boat Meeting and attended Workshops

Carried

7 Confirmation of Minutes

7.1 Minutes of the Community Services Committee Meeting held on 14 November 2023

Resolution 2024/3

Moved: Cllr Stacey Scott

Seconded: Cllr Peter Burt

That the Minutes of the Community Services Committee Meeting held on 14 November 2023 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Carried

8 Reports

8.1 Actions Register Report

The Chairperson spoke to the report to provide the Community Services Committee with an update on the status of the action requests raised by councillors at previous Community Services Committee meetings.

Update included –

- 1) To mark the Aigantighe Heritage House Gallery Seismic Strengthening and Refurbishment Project as completed and closed.

Resolution 2024/4

Moved: Clr Stacey Scott

Seconded: Clr Sally Parker

That the Community Services Committee receives and notes the updates to the Actions Register.

Carried

8.2 Progress Report - Aigantighe Heritage House Gallery Seismic Strengthening and Refurbishment Project

The Manager of Property Services and Client Representative and Property Projects Officer spoke to the report to update the Committee on the progress of the Aigantighe Heritage House Gallery Seismic Strengthening and Refurbishment Project.

Discussion included, an update of the Tenders and Procurement Process to ensure the local subcontractor community are given equal opportunity within council when tendering for contracts. Heritage Experts being contracted for the seismic strengthening to ensure the building can be protected, and for the Refurbishment Project the builders are being directed by the main contractor.

Resolution 2024/5

Moved: Mayor Nigel Bowen

Seconded: Clr Gavin Oliver

That the Committee receive and note the Progress Report for the Aigantighe Heritage House Gallery Seismic Strengthening and Refurbishment Project.

Carried

8.3 Community Services Update

The Group Manager Community Services spoke to the report to provide the Community Services Committee with an update on key activities and initiatives in the Community Services Group.

Discussion included, the automatic gates at CBAY being delayed and the research conducted that justifies the benefits of automatic gates for data collection and cost benefit analysis.

Discussion also included the quantity of life guards in the districts public pools and opening hours, the actioning of feedback left on Attekus bookable, and the acknowledgement of the new sewing machines operating at the Timaru Library for community use.

Resolution 2024/6

Moved: Mayor Nigel Bowen

Seconded: Clr Michelle Pye

That the Community Services Committee receives and notes the update report.

Carried

9 Consideration of Urgent Business Items

No items of urgent business were received.

10 Consideration of Minor Nature Matters

No matters of a minor nature were raised.

11 Public Forum Items Requiring Consideration

There were no public forum items.

The Meeting closed at 12.58pm

Minutes Confirmed 12 March 2024



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Clr Stacey Scott
Chairperson