



AGENDA

Pleasant Point Community Board Meeting Tuesday, 16 April 2024

Date Tuesday, 16 April 2024

Time 7pm

Location Cave Arms Tavern
57 Elizabeth Street
Cave

File Reference 1665354

Timaru District Council

Notice is hereby given that a meeting of the Pleasant Point Community Board will be held in the Cave Arms Tavern, 57 Elizabeth Street, Cave, on Tuesday 16 April 2024, at 7pm.

Pleasant Point Community Board Members

Raewyn Hessel (Chairperson), Ross Munro (Deputy Chairperson), Anna Lyon, Michael Thomas, Kathleen Wilkins, Clr Michelle Pye and Clr Scott Shannon

Local Authorities (Members' Interests) Act 1968

Community Board members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Nigel Trainor
Chief Executive

Order Of Business

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- 1 Apologies**
- 2 Public Forum**
- 3 Identification of Items of Urgent Business**
- 4 Identification of Matters of a Minor Nature**
- 5 Declaration of Conflicts of Interest**
- 6 Chairperson's Report**
- 7 Elected Member Update**

8 Confirmation of Minutes

8.1 Minutes of the Pleasant Point Community Board Meeting held on 5 March 2024

Author: Jessica Kavanaugh, Team Leader Governance

Recommendation

That the Minutes of the Pleasant Point Community Board Meeting held on 5 March 2024 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Attachments

- 1. Minutes of the Pleasant Point Community Board Meeting held on 5 March 2024**



MINUTES

Pleasant Point Community Board Meeting Tuesday, 5 March 2024

Ref: 1665354

**Minutes of Timaru District Council
Pleasant Point Community Board Meeting
Held in the Pleasant Point Town Hall
on Tuesday, 5 March 2024 at 7pm**

Present: Raewyn Hessel (Chairperson), Ross Munro (Deputy Chairperson), Anna Lyon, Michael Thomas, Kathleen Wilkins, Michelle Pye, Scott Shannon

In Attendance: Nigel Trainor (Chief Executive), Beth Stewart (Group Manager Community Services), Susie Ratahi (Land Transport Manager), Rosie Oliver (Development Manager), Steph Forde (LTP Project Officer), Shelley Wilson (Active Transport Project Manager), Meghan Taylor (Executive Operations Coordinator – Minutes)

1 Apologies

1.1 Apologies Received

Resolution 2024/141

Moved: Raewyn Hessel

Seconded: Ross Munro

That the apology of Councillor Owen Jackson is received and accepted.

Carried

2 Public Forum

2.2 Matters brought to the Public Forum

Russell Grant (Pleasant Point Lions) – Spoke to the Community Board regarding a pump track in the Halstead Road Adventure park. Lions group have the availability to help with labour and contribute financially.

Reon Hatata (Cave Resident) – Spoke to the community board regarding a series of matters. Reon thanked Council Officers regarding the prompt work on the Mailbox entry issue, there has been positive feedback from the Cave Community.

Reon spoke to issues that have arisen from the newly installed rubbish bins with rubbish littering the community. The residents are requesting for these to be removed and signage to be erected in their place regarding taking rubbish with you.

Reon spoke to the issue of road users crossing the grass to park at the pub. The community have placed bollards partially around the perimeter and would like to see Council extend this the whole way around.

Reon asked for the proposed target age group for the Cave Playground. A report will be presented at the next Community Board meeting in Cave.

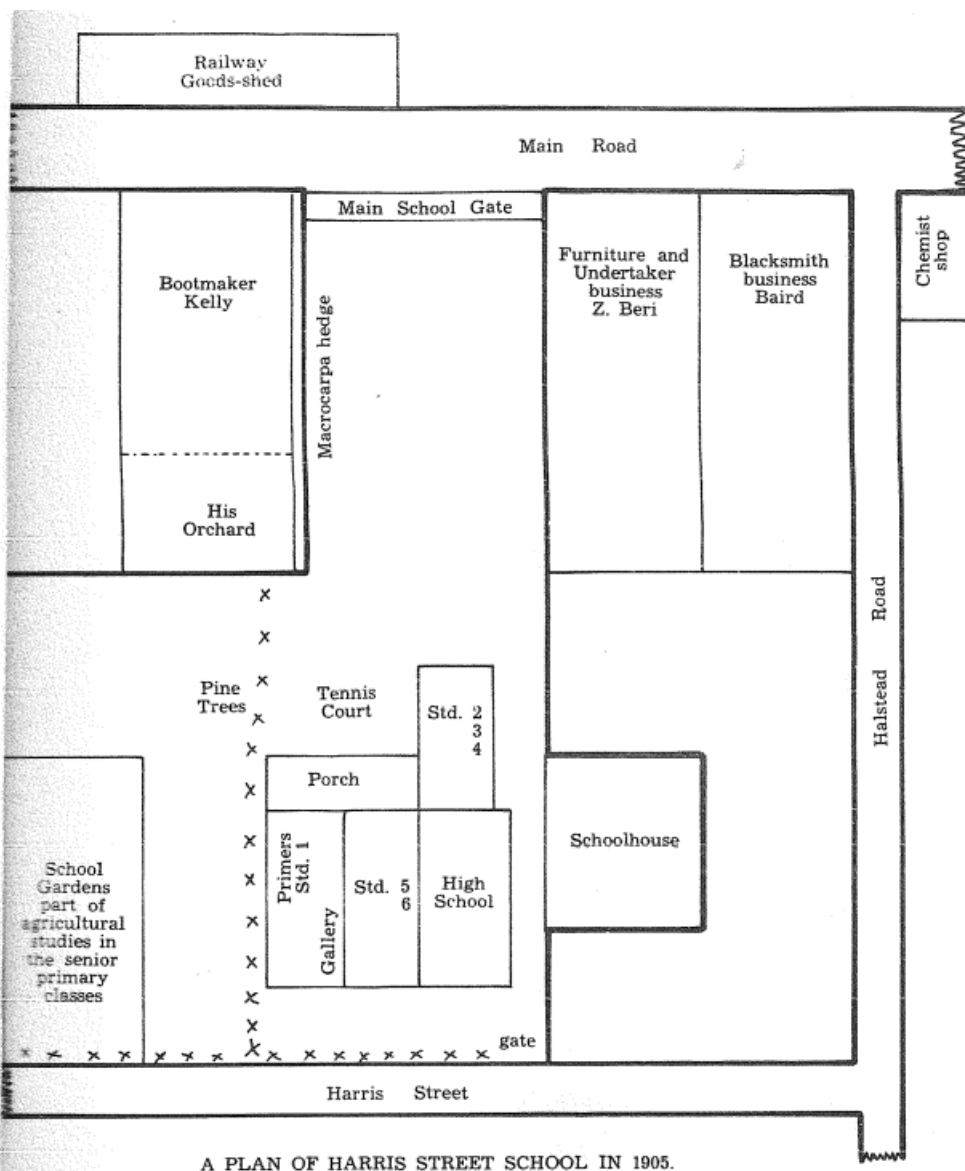
Reon raised the signage for the Cycle track and enquired if this was going to be extended in Cave. He was advised that the conversation is still ongoing regarding this matter.

Reon raised the issue of the kerbside not being mowed by Council all summer. Due to the dry conditions this is a huge fire hazard risk and would like this rectified immediately.

Heather Fifield (Pleasant Point District Schools Archives) – Spoke to the Community Board regarding the mural initiative and the their preferred location to place one of the murals. Discussion was had around the pool as it was the old school, and exploring what capital expenditure is needed for the future. The purpose is for a tiki tour around the old school. A map of the old school was provided to the Community Board.

Attachments

- 1 Plan of Harris Street School in 1905



2.2 Matters brought to the Public Forum Continued

Jill Denton (Pleasant Point Resident) – Spoke to the Community Board regarding the short notice closures at the Pool. Discussion was then had among other members of the public regarding Council's requirements to become a lifeguard, accreditation with NZ PoolSafe, options for a community funded and operated pool, and the cost of capital expenditure required on the facility at present.

Gavin Smith (Pleasant Point Resident) – Spoke to the Community Board regarding the parking lines, bollards and cycle way outside the railway station and carparks on the main street. Discussion was had around these topics and concern was raised regarding the parking lines creating an unsafe environment for delivery trucks now on the side of the main road.

Members of the public resumed discussions regarding the pool operations and the consultation process regarding the future of the district pools more broadly. The public was assured they would have a chance for input and were encouraged to promote use of the pool facility.

3 Identification of Items of Urgent Business

No items of urgent business were received.

4 Identification of Matters of a Minor Nature

Raewyn Hessel asked to discuss the following:

- Pleasant Point Schools Board
- Pleasant Point Promotions
- Advertising for the next Pleasant Point Community Board Meeting in Cave
- Proposed rock climbing wall in the gymnasium

Michelle Pye asked to discuss a letter she had received regarding a toy library.

5 Declaration of Conflicts of Interest

Anna Lyon advised of a possible conflict in the minor nature item, Pleasant Point Promotions which will be managed during the item.

6 Chairperson's Report

6.1 Presentation of Chairperson's Report

The chairperson acknowledged Deputy Chairperson, Ross Munro for taking a more active role in the past few months. Thanks was given to the Councillors and Council Officers for coming to address the matters pertaining to the Pleasant Point Community Board.

Resolution 2024/142

Moved: Raewyn Hessel

Seconded: Clr Michelle Pye

That the chairpersons report be received and accepted.

Carried

7 Elected Member Update**7.1 Presentation of Elected Members Update**

The Elected Members update was presented by Clr Michelle Pye.

The workshops and Council meetings attended since Christmas have been heavily focused on the Long Term Plan. Clr Pye encourages Pleasant Point Community Board members to engage with Pleasant Point residents to have discussions surrounding consultation and to put in a formal submission.

Resolution 2024/143

Moved: Clr Michelle Pye

Seconded: Anna Lyon

That the Elected Members report be received and accepted.

Carried

8 Confirmation of Minutes**8.1 Minutes of the Pleasant Point Community Board Meeting held on 7 November 2023****Resolution 2024/144**

Moved: Clr Scott Shannon

Seconded: Clr Michelle Pye

That the Minutes of the Pleasant Point Community Board Meeting held on 7 November 2023 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Carried

9 Reports

9.1 Long Term Plan 2-24-34 Update

The Long Term Plan Project Officer spoke to the report to provide a brief update on the Long-Term Plan 2024-34 (LTP) project.

Discussion was had regarding an increase in the targeted rate for Pleasant Point residents to go out to the community for consultation with the Long Term Plan. It was agreed to increase the Targeted Rate by \$1 per ratable unit.

Council officers to provide the Community Board with current reserves of the targeted rate for their community.

Discussion was had around engagement for the consultation period and different engagement opportunities being sought as it has been determined there is a need to go to where the community are through events and meetings scheduled during 12 April to 12 May 2024.

The Chief Executive gave a technical overview of the Council's current financial position, and key consultation items which included: finding the right balance between fees and charges, and significant rate increases as well as the balance of capital expenditure over the next 3 years.

The Chief Executive gave a brief summary of the proposed capital expenditure allocations. The majority is being allocated to core infrastructure (water and roading), with 10% going towards community projects. Community projects have been a focal point in discussions regarding the rates increase, but realistically only makes up a very small portion of the proposed rates increase. The risks of not investing in core infrastructure to avoid a rates increase was discussed and it was determined this will significantly affect all communities.

The Community Board were encouraged to also look for what's not in the proposed Long Term Plan and to consider also making a submission on that. Council Officers have offered to assist the Community Board with the preparation of their submission.

Resolution 2024/145

Moved: Raewyn Hessel

Seconded: Michael Thomas

That the Pleasant Point Community Board receives and notes the update on the Long-Term Plan 2024-34 project and projected community consultation timeline.

Carried

Resolution 2024/146

Moved: Cllr Scott Shannon

Seconded: Kathleen Wilkins

The Pleasant Point Community Board approves to go out to consultation with an increase to the Pleasant Point Targeted Rate by \$1.

Carried

9.2 Pleasant Point Shared Path Fence Options

The Land Transport Manager spoke to the report to confirm barrier options for the railway turntable area.

Discussion included the projected increase in cycle tourism in the town, the potential to change the design around the barrier options of the railway turntable area to reduce costs and the different bollards already in the township highlighting the need for consistency. The community board are of the view that it needs to be done once and done right.

Resolution 2024/147

Moved: Raewyn Hessel

Seconded: Anna Lyon

That the Pleasant Point Community Board:

1. Confirms barrier option 1 for the Pleasant Point Railway Society turntable area.
2. Delegates final placement design to the Chairperson and Deputy Chairperson of the Pleasant Point Community Board.

Carried

9.3 Strategic Framework Community Project Updates

The Development Manager spoke to the report to provide a progress update on the community projects approved in accordance with the Strategic Framework.

It was outlined that the cave playground would be a nature based playground. Parks and recreation are working on concept and costings and will provide a report to the Pleasant Point Community Board once this work was complete.

The Development Manager gave a summary on the cost of the equipment for the Hallstead Road Playground project to date, research is underway to provide options to the Pleasant Point Community Board for the remainder of the equipment. Discussion was had regarding fencing around the stream, the Development Manager will communicate the appetite regarding fencing not necessary to key Council Officers. Parking surrounding the park was discussed, it was outlined by the Development Manager that the budget doesn't allow for painted lines or alternative parking facilities.

Discussion was had regarding signage for the proposed cycle track through the Domain, it was determined that documented consultation was needed from specific high user groups (sports, neighbours etc) and that it was agreed the Community Board members would lead this face-to-face consultation with Michael Thomas to be the point of contact. Council officers were to prepare consultation packs for Michael with a stakeholder list to refer to and a response template. The Infrastructure Development Manager is to circulate draft consultation pages to Michael. Once consultation was complete and there is clarity on user needs, Council officers will present the Community Board with options.

An update on the Waste Dump Station was given and it was communicated that the feasibility study was on hold. An overview of sewer lines and legal implications was given. Discussion was had regarding the possibility of Meadowlinks Lane residents gifting Council a sewer line, with the

intention that Council will absorb the risk and liability. It was outlined all Residents would need to agree collectively.

Acknowledgements were given to Jenny and Heather from Pleasant Point District Schools Archives regarding the Mural on the Pleasant Point Pool Wall. Consideration was given towards forward thinking for the town, resulting in discussions of alternative sites, and the possibility to have the mural painted on a removable material in order to allow flexibility to move the mural in the future if the need arises. It was agreed to approve the preferred option of the Pleasant Point Pool Wall.

The Development Manager will return to the Pleasant Point Community Board in June with options regarding strategic continuity between funding years.

Resolution 2024/148

Moved: Raewyn Hessel

Seconded: Michael Thomas

That the Pleasant Point Community Board receive and note the Strategic Framework Community Project Updates.

Carried

9.3 Pleasant Point School Archives Board Mural

Resolution 2024/149

Moved: Raewyn Hessel

Seconded: Kathleen Wilkins

The Pleasant Point Community Board approves the Pleasant Point School Archives Board mural to be placed on the Pleasant Point Pool Wall.

Carried

10 Consideration of Urgent Business Items

No items of urgent business were received.

11 Consideration of Minor Nature Matters

- Pleasant Point Schools Board - This item was resolved under Report 9.3 Strategic Framework Community Project Update.
- Pleasant Point Promotions – It was determined that no governing body or committee were overseeing the operations of Pleasant Point Promotions, there was also no incorporated society or entity. Discussion was had around problems that arise regarding this in terms of employment, signing of accounts, no terms of reference etc. It was agreed a proper entity needed to be set up by the community with a constitution, rules and accountability. Ross Munro to take point on resolving this matter.

- Advertising for the next Pleasant Point Community Board Meeting in Cave – Advertising options were discussed. It was agreed to set up a Long Term Plan Consultation drop in session for the Cave community prior to the meeting at the Cave Tavern.
- Proposed rock climbing wall in the gymnasium. – Discussion was had regarding a verbal request for funding for the \$100K rock wall and how this should be formalised. It was noted the submission to the targeted rate fund needed to include community access and how this will benefit the Pleasant Point Community. Council Officers to provide the chairperson with an example submission to circulate.
- Letter regarding a toy library. – This group have applied elsewhere for funding. Discussion was had regarding this matter and as a result Michelle Pye is going to suggest reaching out to Plunket first, and then returning to Council.

12 Public Forum Issues Requiring Consideration

Pleasant Point Pool – Group Manager of Community Services to action communication surrounding the seasonal pool closures. It was suggested that the Community Board members speak with and encourage the community to use the asset. Communication to the community that no decision has been made or will be made about the future of the facility without community consultation is critical to dispel misinformation circulating.

The Meeting closed at 9:19pm.

.....
Chairperson

9 Reports

9.1 Venture Timaru Economic Update

Author: Jessica Kavanaugh, Team Leader Governance

Authoriser: Mark Abbot, Acting Strategy and Corporate Planning Manager

Recommendation

That the Pleasant Point Community Board receive and note the report from Venture Timaru.

Purpose of Report

- 1 The purpose of this report is for Venture Timaru to provide a verbal update to the Pleasant Point Community Board as the Economic Development and Regional Tourism Organisation (RTO) for Timaru District.

Assessment of Significance

- 2 This matter is assessed to be of low significance under the Council's Significance and Engagement Policy.

Discussion

- 3 The Chief Executive of Venture Timaru will provide a verbal update to the Pleasant Point Community Board.
- 4 The presentation will include the following topics.
 - 4.1 Current economic environment – Local/national
 - Enablers – People, Energy, Water, Infrastructure and Housing
 - 4.2 Visitor/Events update
 - 4.3 Special Projects
 - Towards 2050 – an aspirational look at our district
 - Inner/near city and town living
 - Sustainable is Attainable
- 5 General discussion

Attachments

Nil

9.2 Representation Review update

Author: Brendan Madley, Policy Advisor

Authoriser: Mark Abbot, Acting Strategy and Corporate Planning Manager

Recommendation

That the Pleasant Point Community Board:

1. Receives the report “Representation Review update” and;
2. Provides feedback about the current representation arrangements to inform the review.

Purpose of Report

- 1 To provide an update about the ongoing Timaru District Council (Council) Representation Review; to provide an opportunity for discussion and feedback, and; to inform members about other opportunities to contribute to the review.

Assessment of Significance

- 2 This report is assessed as having low significance when considered against Council’s Significance and Engagement Policy because it provides an informational update and no decisions are being made.

Discussion

- 3 Territorial authorities are required to undertake a Representation Review at least once every six years (s19H of the Local Electoral Act 2001 (LEA)). Council last undertook a Representation Review in 2018.
- 4 The purpose of the Representation Review is to allow Council to consider its representative arrangements and how it can best provide for, “effective representation of communities of interest” (s19U LEA) and “fair representation of electors” (s19V LEA). Districts are assumed to potentially comprise of distinct and identifiable communities of interest which may require specific representation at Council. Whilst the LEA does not define communities of interest, they are considered to, in practice, have perceptual, functional, and political characteristics.
- 5 The key decisions that Council must resolve (for the governing Council body and any community boards) are:
 - 5.1 The basis of election – whether by a ward system, at large, or a combination
 - 5.2 The total number of elected members, and the number elected per ward if applicable
 - 5.3 The names and boundaries of each ward
- 6 Council has held three Representation Review workshops to date.
- 7 The first workshop, in August 2023, outlined the legislative context and highlighted that the shifting demographics within the District since the 2018 review presents challenges to retaining the status quo arrangements; namely that, based on the 2023 population estimates, the Geraldine Ward is under-represented by elected members per capita relative to the Timaru Ward and the Temuka-Pleasant Point Ward.

- 8 The number of elected members per capita per ward must be within +/- 10% of the district wide average to facilitate fair representation, unless meeting this would disadvantage an island or isolated community or limit effective representation by splitting a community of interest or artificially uniting different communities of interest (s19V LEA). The Temuka-Pleasant Point Ward remains within the +/- 10% scope.
- 9 The second workshop, in November 2023, presented potential options to address this matter, primarily by relocating the electoral ward boundary at Orari. Councillors requested additional information be presented to them at a third workshop. A workshop was also held for Community Boards at this time.
- 10 The third workshop, in March 2024 (Powerpoint slides attached for reference), presented Council with four boundary change options for discussion and considered altering the total number of elected members. The four boundary options were:
- 10.1 Retaining the status quo boundaries and seeking a Local Government Commission (LGC) determination as the Geraldine Ward would be outside the +/- 10% scope
- 10.2 Moving the boundary at Orari, so that either (2a) the entire township moved from the Geraldine Ward into the Temuka-Pleasant Point Ward or (2b) that the boundary was as closely aligned to the state highway as possible; either would address the under-representation issue
- 10.3 Adding a fourth ward by splitting the Temuka-Pleasant Point Ward along the Community Board boundaries
- 10.4 Creating an Urban Ward and a Rural Ward, noting that further information would be required to progress this option
- 11 Councillors requested that Options 1, 2a, and a new option (replacing the current three wards with a “North of the Opihi Ward” and a “South of the Opihi Ward”) be prepared in a Council report for consideration at the May Council meeting.
- 12 The tentative timeframe is:
- | | |
|-------------------------|--|
| 7 May 2024 | Council decision on Initial Proposal |
| May – June 2024 | Public consultation on Initial Proposal |
| July 2024 | Hearing (if applicable) and Deliberations |
| 13 August 2024 | Council decision on Final Proposal |
| August – September 2024 | Public Notice of Final Proposal and Appeal/ Objection Period |
- 13 The LGC will make a final determination if any appeals or objections are received, or if any ward in the Final Proposal is outside the +/- 10% scope. Their determination can only be appealed on a point of law, to the High Court.
- 14 Officers seek to facilitate a free-format discussion with members to, first, receive feedback that can be factored into the review and, second, answer questions.
- 15 Community Boards can provide additional feedback by communicating directly with Councillors and by making a submission on the Initial Proposal.

Attachments

1. **Representation Review workshop - 12 March 2024** [↓](#) 

Representation Review workshop

12 March 2024

Mark Abbot, Brendan Madley & Tash Port



Contents

- Recap
- Communities of interest exercise
- Four boundary options
- Number of Elected Members exercise
- Guidance and next steps



Part One: Recap

- s19H of the Local Electoral Act 2001 requires a Representation Review to be undertaken at least once every six years – critical legislative requirement
- Last review undertaken in 2018
- To facilitate fair and effective representation for individuals and communities



Focusing questions (from LGC)

- Is the current electoral system appropriate for the local authority?
- Does the present number of councillors provide effective representation for communities of interest?
- Have there been significant changes in population in some areas which impact on fair representation, that is, approximate equality between councillors in the numbers represented?
- Is the current basis of election (that is, a ward system, an at-large system or a mixed system) appropriate for the local authority?
- Are current community boards appropriate? If not, is there a need for the establishment of new boards, or the de-establishment or merger of current boards?



Parameters

- Required to adhere to mesh block boundaries
- Population data provided by StatsNZ (2023 estimated rounded population, and meshblocks)
- Required to adhere to legislative timeframes (e.g. initial proposal resolution and public notice by 8 September 2024)
- Council is the decision maker (will update Community Boards at their April meetings)



Key decisions

- (not for today)
- For Council and each of the Community Boards (if retained):
 - Basis of election: wards, at large, or a combination
 - Total number of elected members, and number elected by each ward if applicable
 - Names and boundaries of each ward



Timeline

To date

- August 2023 – First Council workshop
- September 2023 – Council decision on electoral system
- November 2023 – Second Council workshop, and Community Board workshop
- March 2024 – Third Council workshop

Tentative future dates (no earlier than)

- 7 May 2024 – Council decision on Initial Proposal
- May to June 2024 – Public consultation on Initial Proposal (at least one month)
- July 2024 – Hearing (if applicable)
- 13 August 2024 – Council decision on Final Proposal
- August to September 2024 – Public notice and Appeal/ Objection period (if applicable)
- TBC – LGC determination process (if applicable)



The workshops to date

What we've heard

- Rangitata Huts community more closely aligned to Temuka than Geraldine
- Orari community more closely aligned to Geraldine than Temuka
- Retaining the wards and community boards ensures that Timaru township does not disproportionately dominate
- Appetite to review # of EMs (in total, and membership of community boards); potential Pareora Community Board
- Correspondence from Geraldine Community Board

What we were asked to do

- Model a number of scenarios
 - Urban v rural
 - Consider a fourth ward
- Model amending the number of EMs
- Consider addition of Community Board
- Check access to Census data



Part Two: Communities of interest exercise

- LGC guidance provides three characteristics:

perceptual: a sense of identity and belonging to a defined area or locality as a result of factors such as distinctive geographical features, local history, demographics, economic and social activities

functional: ability of the area to meet the needs of communities for services such as local schools, shopping areas, community and recreational facilities, employment, transport and communication links

political: ability to represent the interests of local communities which includes non-council structures such as for local iwi and hapū, residents and ratepayer associations and the range of special interest groups.

- Communities of interest may change over time so identifying current communities of interest during a representation review is necessary



LGC guidance

We note that in many cases councils, communities and individuals tend to focus on the 'perceptual' dimension of communities of interest. That is, they focus on what intuitively they 'feel' are existing communities of interest. While this is a legitimate view, more evidence may be required to back this up. It needs to be appreciated that the other dimensions, particularly the 'functional' one, are important and that they can also reinforce the 'sense' of identity with an area. In other words, all three dimensions are important but should not be seen as independent of each other.

In addition to demonstrating existing communities of interest, evidence also needs to be provided of *differences* between neighbouring communities, i.e. that they may have "few commonalities". This could include the demographic characteristics of an area (e.g. age, ethnicity, deprivation profiles) and how these differ between areas, and evidence of how different communities rely on different services and facilities.



Take Ten – are the existing communities of interest fit-for-purpose?

- Where is population growth and decline occurring?
- How do people move around the district?
- Where do people work, shop, go to school, and use facilities?
- Who visits which library branches and service centres?
- How do communities react in an emergency?
- What geographic features impact community identity?
- Are there any relevant socio-economic and ethnic considerations?
- Are there any relevant historical or traditional factors?
- How has any of this changed since 2018?



Part Three: Four boundary options

- The 2018 situation (#s do not include Mayor)

Timaru DC Wards
TDC 2018 Fair Representation Calculation



Ward	Pop	EMs	Pop/EM Ratio	Difference from Quota	% Difference from Quota
Geraldine	5,730	1	5,730	498	9.52
Pleasant Point-Temuka	9,560	2	4,780	- 452	-8.64
Timaru	31,800	6	5,300	68	1.3
Total	47,090	9	5,232		



- The 2023 situation

2023 estimates (2018 Census base)

Ward	Population	EMs	Pop/EMs ratio	Difference from quota	% difference from quota
Geraldine Ward	6,240	1	6,240	799	14.68
Pleasant Point-Temuka Ward	9,930	2	4,965	-476	-8.75
Timaru Ward	32,800	6	5,467	26	0.47
Total	48,970	9	5,441		



Option 1: Status quo boundaries

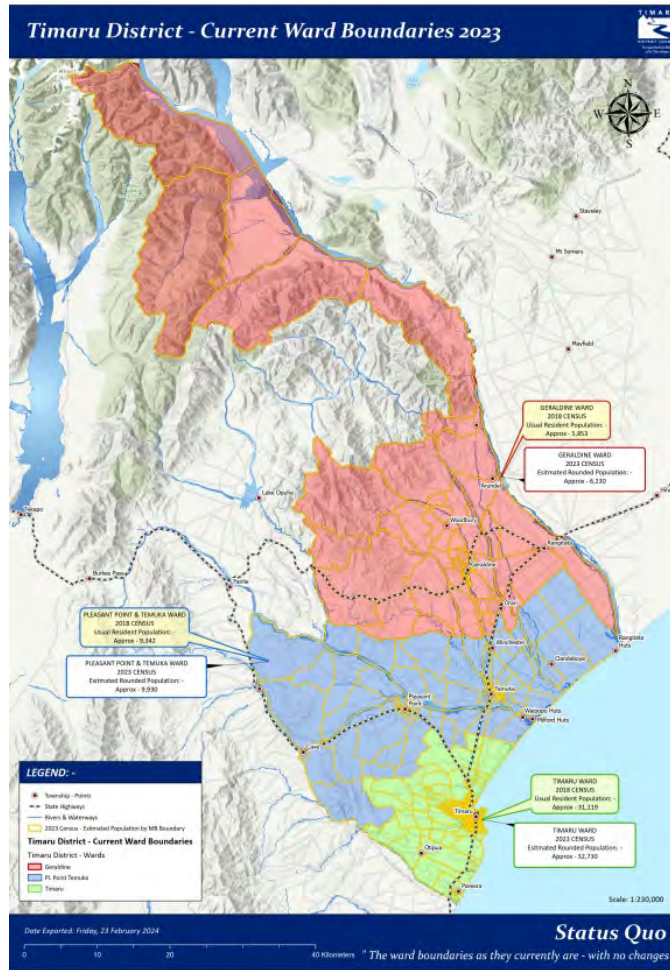
- Options: amend number of elected members to comply with +/- 10%, or appeal to LGC for a determination; the first objective must be to attempt to comply
- The below is illustrative only – how # of EMs could meet +/-10%

2023 estimates (2018 Census base)

Ward	Population	Current	EMs	Pop/EMs ratio	Difference from quota	% difference from quota
Geraldine Ward	6,240	1	2	3,120	-145	-4.43
Pleasant Point-Temuka Ward	9,930	2	3	3,310	45	1.39
Timaru Ward	32,800	6	10	3,280	15	0.47
Total	48,970	9	15	3,265		

numbers do not include the Mayor or any at-large members





Grounds for +/-10% to potentially not apply (s19V LEA 2001)

- (2) For the purposes of giving effect to subsection (1), the territorial authority or regional council and, where appropriate, the Commission must ensure that the population of each ward or constituency or subdivision, divided by the number of members to be elected by that ward or constituency or subdivision, produces a figure no more than 10% greater or smaller than the population of the district or region or local board area or community divided by the total number of elected members (other than members elected by the electors of a territorial authority as a whole, if any, and the mayor, if any).
- (3) Despite subsection (2),—
 - (a) if the territorial authority or the Commission considers that 1 or more of the following apply, wards and subdivisions of a local board area or a community may be defined and membership distributed between them in a way that does not comply with subsection (2):
 - (i) non-compliance with subsection (2) is required for effective representation of communities of interest within island communities or isolated communities situated within the district of the territorial authority; or
 - (ii) compliance with subsection (2) would limit effective representation of communities of interest by dividing a community of interest between wards or subdivisions; or
 - (iii) compliance with subsection (2) would limit effective representation of communities of interest by uniting within a ward or subdivision 2 or more communities of interest with few commonalities of interest;
 - (b) if the regional council or the Commission considers that effective representation of communities of interest so requires, constituencies may be defined and membership distributed between them in a way that does not comply with subsection (2).



The following councils required determinations relating to the +/-10% rule in their last Representation Review = 17/78 = 22% (Source: LGC)

- Far North District
- South Taranaki District
- Ōtorohanga District
- Mackenzie District
- Whakatane District
- Wellington City
- Waikato District
- Manawatū-Whanganui Regional (Horizons)
- Horowhenua District
- Rangitikei District
- Kapiti Coast District
- Marlborough District
- Taranaki Regional
- Taupo District
- Christchurch City
- Hawkes Bay Regional
- Hastings District



Option 2a and 2b: Moving the boundary around Ōrari

- The old option 1 (move the entire community) and option 3 (follow SH1 as closely as possible within the constraints of mesh blocks)
- Did not include the old option 2 – appeared to be a lack of appetite to split the community arbitrarily



2023 estimates (2018 Census base) (meshblocks)

Ward	Population	EMs	Pop/EMs ratio	Difference from quota	% difference from quota	#2a
Geraldine Ward	5,590	1	5,590	158	2.90	
Pleasant Point-Temuka Ward	10,570	2	5,285	-147	-2.71	
Timaru Ward	32,730	6	5,455	23	0.42	
Total	48,890	9	5,432			

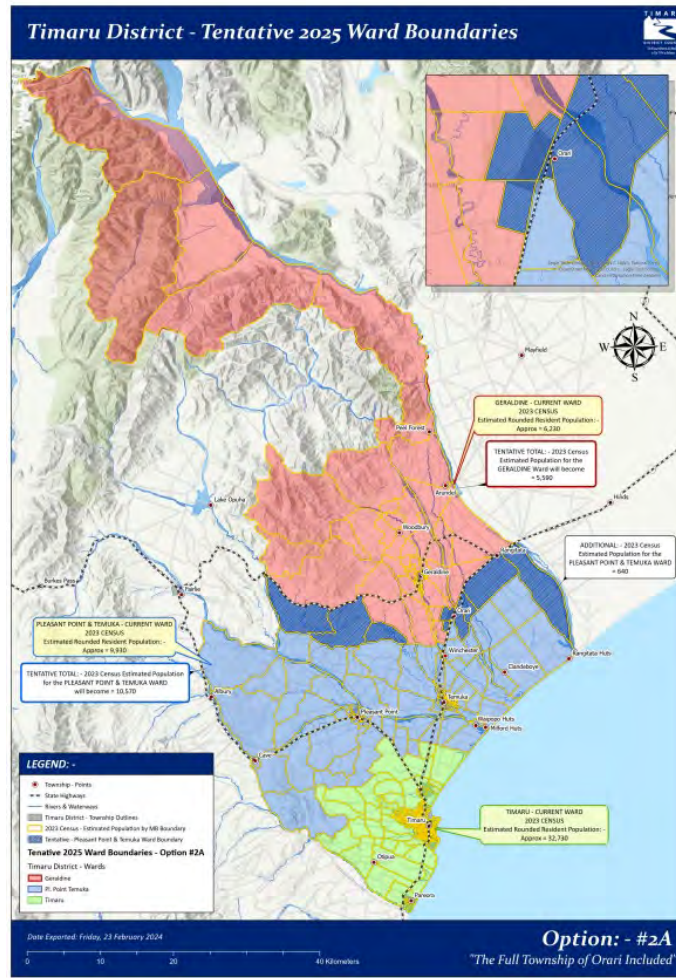
numbers do not include the Mayor or any at-large members

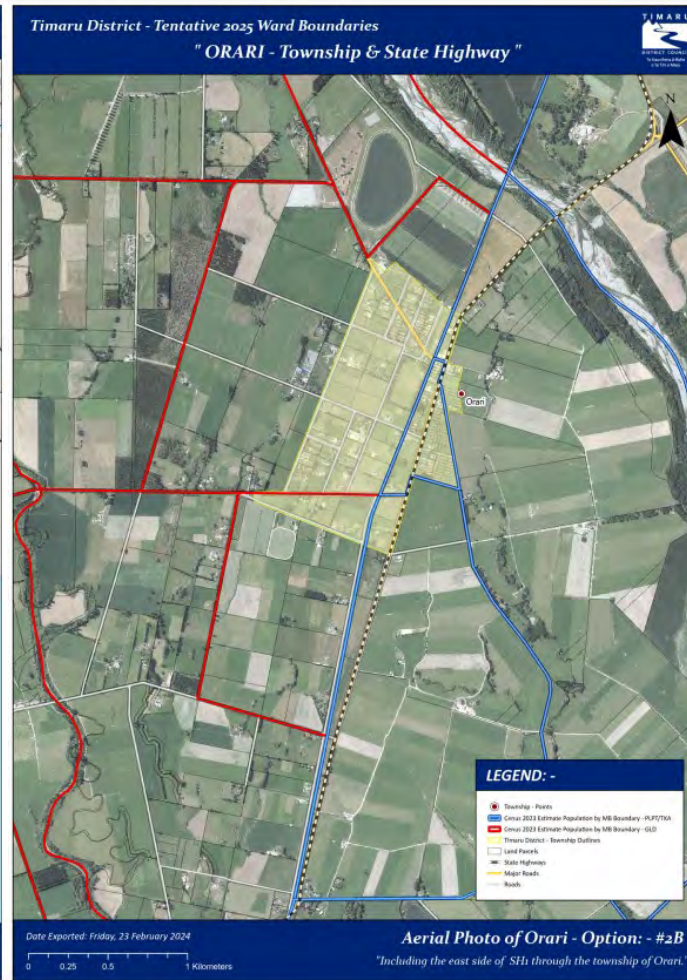
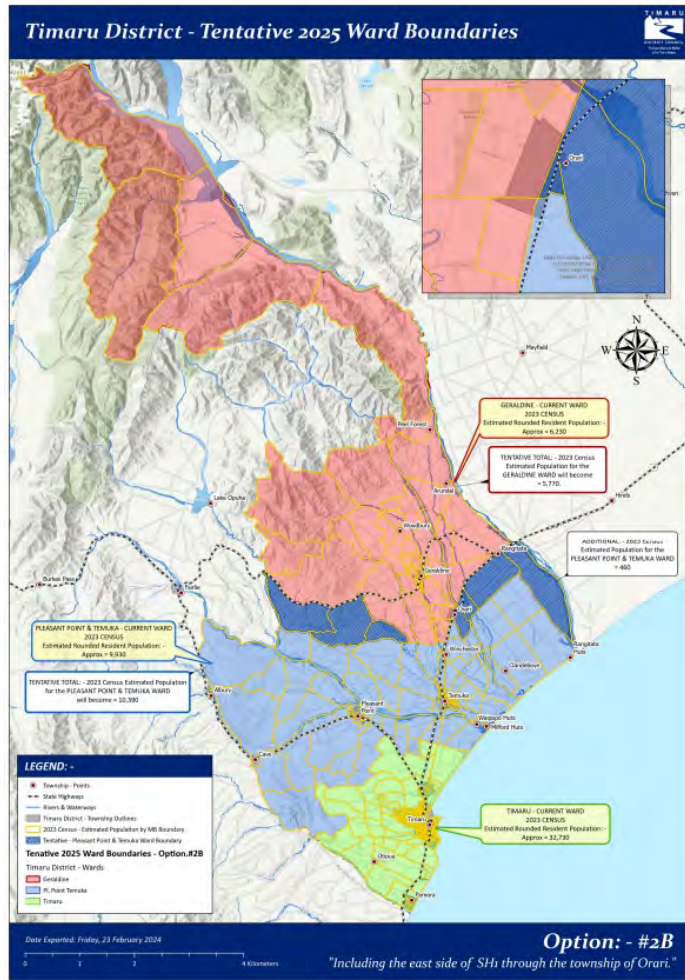
2023 estimates (2018 Census base) (meshblocks)

Ward	Population	EMs	Pop/EMs ratio	Difference from quota	% difference from quota	#2b
Geraldine Ward	5,770	1	5,770	338	6.22	
Pleasant Point-Temuka Ward	10,390	2	5,195	-237	-4.37	
Timaru Ward	32,730	6	5,455	23	0.42	
Total	48,890	9	5,432			

numbers do not include the Mayor or any at-large members





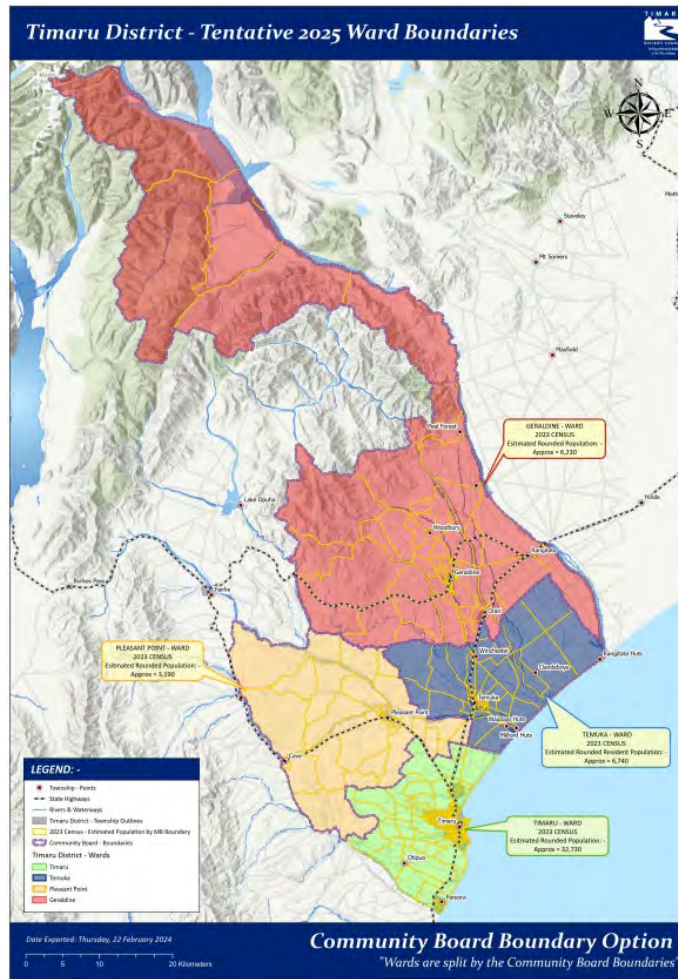


Option 3: Adding a fourth ward

- Informed by the Communities of Interest exercise earlier in the workshop
- To start this discussion, the simplest option was to split Pleasant Point-Temuka into two wards based on their Community Board boundaries

2023 estimates (2018 Census base) (meshblocks)					
Ward	Population	EMs	Pop/EMs ratio	Difference from quota	% difference from quota
Geraldine Ward	6,230	1	6,230	798	14.69
Pleasant Point Ward	3,190	1	3,190	-2,242	-41.28
Temuka Ward	6,740	1	6,740	1,308	24.07
Timaru Ward	32,730	6	5,455	23	0.42
Total	48,890	9	5,432		
numbers do not include the Mayor or any at-large members					





Option 4: Urban-rural wards

- This example is illustrative only – we require additional guidance if Council is interested in exploring this option further
- Define “urban” and “rural” (refer to the communities of interest exercise)
- Based on legal town zones (urban sprawl extends beyond and doesn’t match mesh blocks), rating zones, or Operative/ Proposed District Plan zones (including/ excluding which zones?)

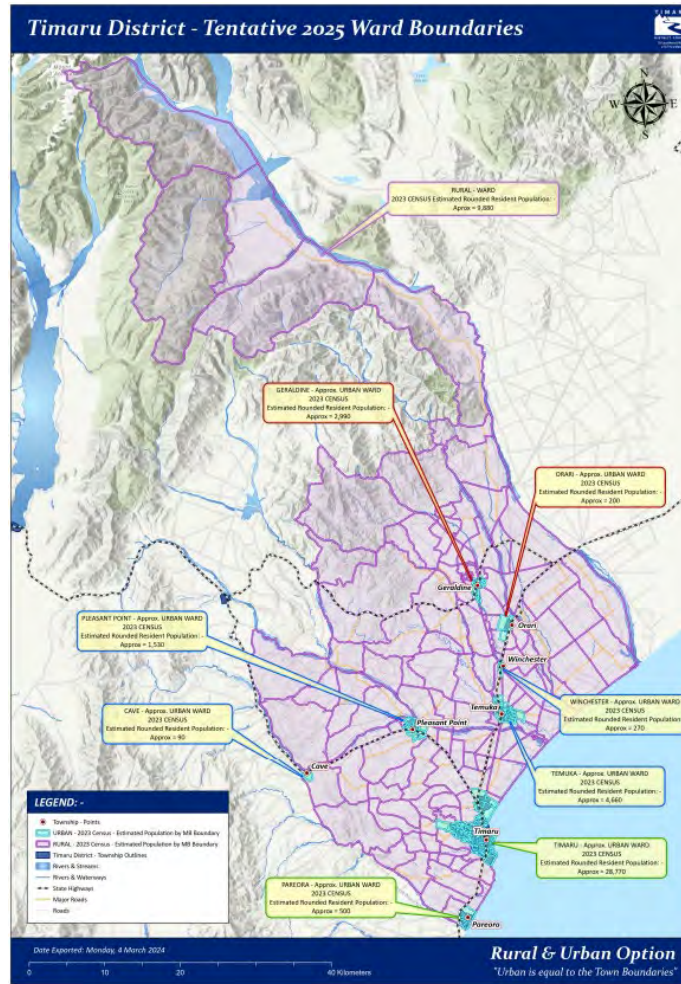


2023 estimates (2018 Census base) (meshblocks)

Ward	Population	EMs	Pop/EMs ratio	Difference from quota	% difference from quota
Urban Ward	39,010	8	4,876	-13	-0.26
Timaru	28,770				
Temuka	4,660				
Geraldine	2,990				
Pleasant Point	1,530				
Pareora	500				
Winchester	270				
Orari	200				
Cave	90				
Rural Ward	9,880	2	4,940	51	1.04
Total	48,890	10	4,889		

numbers do not include the Mayor or any at-large members





Other matters

- Pareora Community Board
- Consideration of “at-large” members
- Anything else?

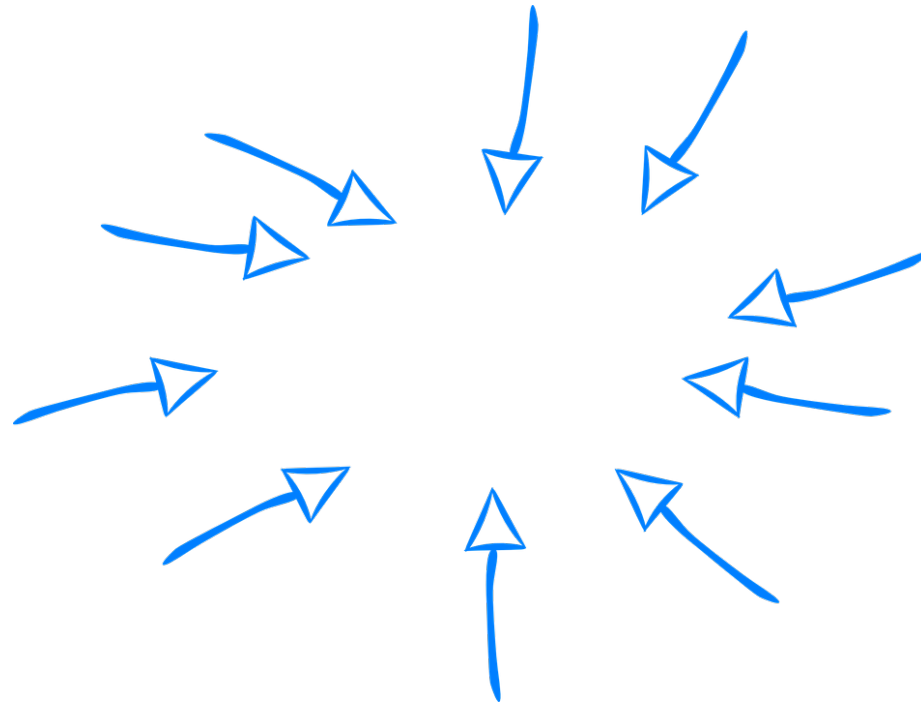


Part Four: Number of Elected Members

- Opportunity for you to consider number of total Elected Members and their ward split (if applicable) within the options proposed
- Refer to the link that you have been emailed



Part Five: Guidance and Next Steps



9.3 Fees and Charges 2024/25 Update

Author: Diana Somerville, Senior Finance Business Partner

Authoriser: Andrea Rankin, Chief Financial Officer

Recommendation

That the Pleasant Point Community Board

1. Receives and notes the information for consultation contained in this report which provides a basis for the Draft Fees and Charges 2024/25.

Purpose of Report

- 1 The purpose of this report is to introduce the proposed Draft Fees and Charges 2024/25 schedule relating to Pleasant Point Community Services.

Assessment of Significance

- 2 The schedule of fees and charges for 2024/25 includes mostly modest increases for all activities to reflect the costs associated with providing these services and facilities. The revised schedule of fees and charges apply from 1 July 2024

Discussion

- 3 The total impact of the changes made to the 2024/25 Fees and Charges is modest. As per Council's request, all fees and charges were increased by 15%, with exception to the Art Gallery, Library, Planning, Swimming pools and Parking which reflect the services provided to the community.
- 4 Several Activities have removed fees, and other activities have introduced new fees to replicate the current economic environment as follows:

(i). Removed Fees:

- **Cemeteries**

All Cemeteries – Single Concrete Beam (\$400, page 11)

All Cemeteries – Other Concrete Beam (\$205, page 11)

- **Planning**

Certificates for LMVD (\$640, page 45)

- **Sewer**

Additional charge for high solids content (\$190, page 48)

(ii) New Fees:

- **Building Control**

Minor Variation and Amendment (Invoice, page 8)

Dangerous, Affected and Insanitary Building (Invoice, page 9)

Application/Consent being refused, withdrawn or cancelled (Invoice, page 11)

- **Cemeteries**

Natural Burial – Single Interment (\$2,000, page 11)

Natural Burial Infant Interment (\$920, page 11)

Natural Burial – Single Plot Purchase (\$2,300, page 11)

Natural Burial – Infant Plot Purchase (\$1,000, page 11)

- **Facilities (page 14 – 28)**

Cancellation fee – Forfeit of Deposit

Public Liability Insurance Cover (if required) - \$16 per hire

Deposit for All Facilities including pleasant Point Town Hall - \$100

- **Land Transport**

Working in Road Reserve without an approved Corridor Access Request (\$1,000, page 32)

Working in Road Reserve without an approved Temporary Traffic Management Plan (\$1,000, page 32)

CAR and/to Temporary Traffic Management time extension fee (\$250, page 32)

Road Closures Community Events – Advertising and Traffic Management Costs (No charge, page 33)

Road Closures Commercial/Industrial – Advertising and Traffic Management Costs (Actual Cost, page 33)

- **Licence Fees**

MPI Titiro Database (\$13.50 per premises, page 37)

- **Research and Information Services**

Staff Time – Managers and Team Leaders (\$125 per hour, page 47)

Staff Time – Professional and Technical (\$110 per hour, page 47)

Staff Time – Administrative (\$95 per hour, page 47)

- **Sewer**

Permitted connection – annual charge (\$1,000, page 48)

- **Stormwater**

Flood Risk Certificate - Standard (\$200, page 52)

Flood Risk Certificate - Detailed (Actual processing cost, page 52)

- 5 Building Control has changed Exempt Building Work from \$277 to invoice and Technical Process Fees from \$100 to invoice, as the set fees in 2023/24 did not reflect the time spend for completing the work.

- 6 Licence Fees has changed the Travel charges applied to their fees from \$10 fixed charge per visit to invoice.
- 7 The schedule of draft Fees and Charges is attached as Appendix 1.

Relevant Legislation, Council Policy and Plans

- 8 Long Term Plan 2024-34
- 9 Local Government Act 2002, Section 82, 95, 95A, Schedule 10

Other Considerations

- 10 There are no further considerations.

Attachments

1. **Fees and Charges 2024/25 Schedule** [↓](#) 



Fees and Charges

For period 1 July 2024 to 30 June 2025

Adopted by Council 27 June 2024

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Airport

Description	Weight Category (kgs)	2024/25 (GST incl.)	2023/24 (GST incl.)
a) Terminal users			
MTOW	20,001 – 30,000	\$549.50	\$447.50
MTOW	10,001 – 20,000	\$362.50	\$315.00
MTOW	5,001 – 10,000	\$103.00	\$89.50
MTOW	3,501 – 5,000	\$79.00	\$68.50
MTOW	2,001 – 3,500	\$60.50	\$52.50
MTOW	< 2,000	\$24.50	\$21.00
b) Non-terminal users			
MTOW	> 30,000	\$315.00	\$273.50
MTOW	20,001 – 30,000	\$140.00	\$121.00
Business Jet		\$182.00	\$158.00
MTOW	10,001 – 20,000	\$73.00	\$63.00
MTOW	5,001 – 10,000	\$55.00	\$47.50
MTOW	3,501 – 5,000	\$42.00	\$36.50
MTOW	2,001 – 3,500	\$36.50	\$31.50
*MTOW	701 – 2,000	\$12.00	\$10.50
*MTOW	< 700	\$12.00	\$10.50
Helicopters		\$12.00	\$10.50
Glider Tow Planes		\$12.00	\$10.50
Airport parking			
Daily charge		\$13.00	\$11.00
Lost Ticket		\$65.00	\$55.00



Note:

- Touch and Go Practice Landings Treated as One Landing.
- Tow Plane and Glider Charged for Tow Plane Only.
- Scheduled service providers subject to separate agreement.
- Unpaid landing fees will incur an administration fee of \$25.00.

Animal Control – Dog Registration

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
First Registration Fee for a New Puppy (3 months to 12 months)	\$46.00	\$40.00
Registration Fees for Working Dogs, Rural Pet Dogs, and Selected Dog Owner	\$50.00	\$42.00
Registration Fees for Neutered Dogs (12 months and above)	\$80.00	\$69.00
Registration Fees for Entire Dogs (not desexed) (12 months and above)	\$150.00	\$121.00
Registration Fees for Disability Assist Dog (Certified In Training / Trained)	No charge	No charge

Late Registration: Plus 50% of the appropriate fee (as provided by Statute) in the event of a dog not being re-registered by 1 September.

Dangerous Dog: Plus 50% of the appropriate fee (as provided by Statute) for Dog classified as Dangerous.

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Dangerous Dogs – Entire	\$225.00	\$181.00
Dangerous Dogs – Neutered	\$120.00	\$103.00
Dangerous Dogs – Rural/Working	\$75.00	\$63.00
Selected Owners Policy (SOP) Application Fee (New Fee)	\$52.00	\$46.00
3 Plus Licence	\$52.00	\$46.00
SOP/3 Plus Dual Application Fee (New Fee)	\$77.00	\$67.00
SOP/3 Plus Re Inspection Fee	\$42.00	\$37.00
Replacement registration tag	\$6.00	\$5.00



Dog Registration / Refunds for Deceased Dogs and Registration / Refunds Pro Rata of Current Fees

Month	Pets (> 1 year)	Pets (> 1 year)	Neutered	Neutered	Working	Working	Rural Pets	Rural Pets	Selected Owner Policy	Selected Owner Policy	Puppy Refunds Only (Deceased)	Puppy Refunds Only (Deceased)
	2024/25 (GST incl.)		2023/24 (GST incl.)		2024/25 (GST incl.)		2023/24 (GST incl.)		2024/25 (GST incl.)		2023/24 (GST incl.)	
July	\$150.00	\$121.00	\$80.00	\$69.00	\$50.00	\$42.00	\$50.00	\$42.00	\$50.00	\$42.00	\$46.00	\$40.00
August	\$138.00	\$110.00	\$74.00	\$62.00	\$46.00	\$38.00	\$46.00	\$38.00	\$46.00	\$38.00	\$42.00	\$38.00
September	\$126.00	\$100.00	\$68.00	\$56.00	\$42.00	\$35.00	\$42.00	\$35.00	\$42.00	\$35.00	\$38.00	\$35.00
October	\$114.00	\$90.00	\$62.00	\$50.00	\$38.00	\$31.00	\$38.00	\$31.00	\$38.00	\$31.00	\$34.00	\$31.00
November	\$102.00	\$80.00	\$56.00	\$45.00	\$34.00	\$28.00	\$34.00	\$28.00	\$34.00	\$28.00	\$30.00	\$28.00
December	\$90.00	\$70.00	\$50.00	\$39.00	\$30.00	\$24.00	\$30.00	\$24.00	\$30.00	\$24.00	\$26.00	\$24.00
January	\$78.00	\$60.00	\$44.00	\$34.00	\$26.00	\$21.00	\$26.00	\$21.00	\$26.00	\$21.00	\$22.00	\$21.00
February	\$66.00	\$50.00	\$38.00	\$28.00	\$22.00	\$17.00	\$22.00	\$17.00	\$22.00	\$17.00	\$18.00	\$17.00
March	\$54.00	\$40.00	\$32.00	\$22.00	\$18.00	\$14.00	\$18.00	\$14.00	\$18.00	\$14.00	\$14.00	\$14.00
April	\$42.00	\$30.00	\$26.00	\$16.00	\$14.00	\$10.00	\$14.00	\$10.00	\$14.00	\$10.00	\$10.00	\$10.00
May	\$30.00	\$20.00	\$20.00	\$11.00	\$8.00	\$7.00	\$8.00	\$7.00	\$8.00	\$7.00	\$6.00	\$7.00
June	\$18.00	\$10.00	\$14.00	\$5.00	\$4.00	\$3.00	\$4.00	\$3.00	\$4.00	\$3.00	\$2.00	\$3.00

Note: The Registration of a new puppy is always \$46.00. There is no pro-rata for Registration.



Animal Control – Dog Impounding Fees

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
First impoundment in a 12 month period – Dog microchipped	\$98.00	\$86.00
First impoundment in a 12 month period – Dog not wearing tag/not microchipped	\$138.00	\$121.00
Second impoundment in a 12 month period	\$115.00	\$100.00
Second impoundment in a 12 month period – Dog not wearing tag (¹ plus micro-chipping charge)	Delete as simplifying fees	\$131.00
Third impoundment in a 12 month period – Dog wearing tag (² plus \$200 infringement may apply)	\$126.00	\$109.00
Third impoundment in a 12 month period – Dog not wearing tag (² plus \$200 infringement may apply)	Delete as simplifying fees	\$141.00
Daily sustenance	\$18.00	\$16.00
Micro-chipping fee – Pound	\$60.00	\$52.00
Micro-chipping fee – community	\$60.00	\$52.00
Surrender	\$50.00	\$40.00
Seizure	\$60.00	\$60.00
Barking collar hire (Hire \$30 & Bond \$30.00)	\$60.00	\$55.00
Adoption from Pound	\$125.00	\$110.00
After hours fee	\$30.00	\$25.00

1. Second impoundment also results in a micro-chipping charge of \$60.00 per dog.
2. Third impoundment may result in a \$200.00 infringement for failing to control a dog.

Appropriate impounding fee applies to dogs returned home by an Animal Control Officer.
Unregistered dog – above fees plus appropriate registration and micro-chipping charge.

Animal Control – Impounding Fees (Dogs and other animals)

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Rangers charge out rate	\$90 per hr	\$84.00 per hour
Travel charge per km	\$0.95	\$0.90

To be charged at the actual charge out rate per hour or part thereof plus any other costs including travel and impounding fees and a 25% administration fee.



Art Gallery

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Exhibition Hire (subject to contractual approval and management of the exhibition)		
Main Gallery	\$50.00	\$44.00 per day
Main Gallery – Community Groups	\$39.00	\$39.00 per day
Main Gallery – Corporate Groups	\$100.00	\$88.00 per day
Octagon Foyer	\$30.00	\$27.00 per day
After Hours	\$85 per hour plus \$36 per hour staff charge	\$84 per hour plus \$32 per hour staff charge
Hourly staff rate for after hour events	\$36.00	\$32.00
Research Fee (first 15 minutes free)	\$30.00 per half hour	\$27.00 per half hour
Student Research fee	Free	Free
Reproduction Fee (per image outside Copyright)		
Laser print A4	\$8.50	\$8.50
Laser print A3	\$12.50	\$12.50
Digital image (300 dpi jpeg via online link)	\$21.00	\$21.00
A4 Poster	\$63.00	\$63.00
A3 poster	\$84.00	\$84.00
A2 Poster	\$105.00	\$105.00
A1 Poster	\$126.00	\$126.00
Custom size poster	\$POA	\$POA



For images under copyright the applicant is required to produce written authorization from the copyright holder before the Gallery can reproduce the image/s. Any fees payable to a copyright holder is an additional to fees due to the gallery. If the applicant requires the gallery to seek copyright authorisation from the copyright holder this will be charged at research fee rate		
Photography Fees		
Staff hourly rate for photography of artworks (when a new image needs to be created from an original artwork. This fee covers the staff time involved in retrieval of collection items, installation, and photography setup and production)	\$144.90	\$126.00
Publication Fee (per image and per print run)		
Books, Periodicals, Internet	\$84.52	\$73.50
Calendars, Book Covers	\$345	\$300.00
Advertising / Publicity (labels, packaging, posters)	\$300.00	\$300.00
TV Programmes and Commercial Films (New Zealand)	\$300.00	\$300.00
TV Programmes and Commercial Films (International)	\$630.00	\$630.00
TV Commercials	\$630.00	\$630.00
Commercial Still Photography and Filming in the Gallery	\$300.00	\$300.00
Postage within NZ	\$10.50	\$10.50
Postage International	\$31.50	\$31.50

Exhibitions initiated by Gallery: No rental, but 30% commission if works are for sale.

Exhibitions not initiated by Gallery (subject to approval of Gallery Manager)

Community i.e. "non-profit" Groups	No commission but rental (also refer note below)
Single Artist / Artist Groups	30% commission plus daily rental
Young South Canterbury Solo Artist	25% commission within minimum daily rental
Corporate / Commercial (selling) Exhibition	25% commission and double daily rental

Note:

- No commission or rental charge for Friends of Aigantighe.
- Exhibitions falling outside categories to be charged at Gallery Manager's discretion.



Assignment of Other Leases (Residential / Commercial / Rural)

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Lease details		
Deed of Assignment of Lease requested by Counter Party – Administration Fee	\$240.00	\$210.00
		+ actual and reasonable legal costs and LINZ registration fees (if applicable)

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Building Control Services

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Lodgement / Administration / Code Compliance fee		
Work with a value of less than \$20,000	\$348.00	\$227.00
Work with a value of between \$20,001 and \$100,000	\$435.00	\$303.00
Works with a value of between \$100,001 and \$500,000	\$522.00	\$454.00
Work with a value of more than \$500,000	\$783.00	\$681.00
Amendments	\$261.00	\$227.00
Certificate of Acceptance	\$261.00	\$227.00
Minor Applications (set fee)		
Solid and Liquid Fuel Heating Appliances	\$547.00	\$460.00
Solid Fuel Heater (insert/inbuilt 2 inspections required)	\$777.00	\$652.00
Marquees	\$547.00	\$460.00
Demolition (Residential Only)	\$547.00	\$460.00
Solar Hot Water Systems	\$547.00	\$460.00
Project Information Memorandum (PIM)		
PIM Application	\$547.00	\$452.00
Existing PIM Assessment (if applicable to new building consent application)	\$202.00	\$170.00
Building Consents / Amendments / Minor Variations		
Advice Notes (Minor)	\$202.00	\$176.00
Advice Notes (All other work)	\$547.00	\$452.00
Technical Processing (per half hour or part thereof)	\$115.00	\$100.00
Full Inspection	\$230.00	\$201.00
Waivers & Modifications (technical processing hourly rate or part thereof – min charge ½ hr)	Invoice	Invoice
Minor Variation (technical processing hourly rate or part thereof – min charge ½ hr)	Invoice	
Amendment (technical processing hourly rate or part thereof – min charge ½ hr)	Invoice	
Exempt Building Work (schedule one)		
Exempt Building Work Notification	\$174.00	\$151.00

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Exempt Building Work (Discretionary - technical processing ½ hr rate or part thereof – min charge ½ hr)	Invoice	\$277.00
Compliance Schedules and BWOFS		
Compliance Schedules (Issue & Register)	\$432.00	\$364.00
Amended and Provision of Existing Compliance Schedules	\$174.00	\$146.00
Compliance Schedule (one specified system only)	\$174.00	\$146.00
Receiving Building Warrant of Fitness	\$174.00	\$146.00
Audit of Building Warrant of Fitness	\$432.00	\$340.00
Re-Inspection following non-compliance	\$230.00	\$201.00
Certificates of Acceptance		
Technical Process (technical processing ½ hr rate or part thereof – min charge ½ hr)	Invoice	\$100.00
Inspection	\$230.00	\$202.00
Other Building Regulatory Charges		
Notice to Fix – Technical Check and Administration (plus relevant inspections at full inspection rate)	\$777.00	\$553.00
Dangerous, Affected and Insanitary Building (technical processing ½ hr rate or part thereof+ Inspections + Consultant + 10%)	Invoice	
Certificate under Sale and Supply of Liquor Act 2012 (plus all inspections and other action necessary to confirm compliance)	\$115.00	\$90.00
Extension of Time (Building Consent EOT new start or completion date)	\$202.00	\$176.00
Non-consent Inspections	\$230.00	\$201.00
Section 73 Notice (Building on land subject to natural hazards)	\$777.00	\$654.00
Section 77 Notice (Building on two or more allotments)	\$777.00	\$654.00
Section 83 (removal of section 77 notice)	\$202.00	\$277.00
Building Record Update (Non-Technical Check and Administration)	\$317.00	\$277.00
Change of Use/Extension of Life/Subdivision of Building (assessment and record) (per ½ hr or part thereof)	\$174.00	\$101.00
Certificate for Public Use (technical check, administration, plus relevant inspections at full inspection rate) Note: Cost of any subsequent CPU application = previous charge x 2.	\$434.00	\$378.00
Amusement Device (charges set by legislation) (for 1 device, for the first 7 days of proposed operation or part thereof)	\$11.50	\$11.50



Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Amusement Device (charges set by legislation) (for each additional device operated by the same owner, for the first 7 days or part thereof)	\$2.30	\$2.30
Amusement Device (charges set by legislation) (for each device for each further period of 7 days or part thereof)	\$1.15	\$1.15
Building File Request (fee \$ x number of parcels)	\$87.00	\$50.00
Administration fee (per half hour or part thereof)	\$87.00	\$76.00
Fencing of Residential Swimming Pools		
Exemptions (Schedule One)	\$174.00	\$151.00
Registration of Swimming Pool (new)	\$317.00	\$227.00
Administration (per half hour or part thereof)	\$87.00	\$76.00
Pool Safety Audit (3 yearly inspection)	\$202.00	\$201.00
Re-inspection follow-up (resulting from pool safety audit)	\$230.00	\$201.00
South Island IQP Processing		
Application	\$322.00	\$280.00
Per feature / specified system	\$23.00	\$20.00
Annual Renewals	\$138.00	\$120.00
Earthquake Prone Buildings		
Registration and maintenance of Earthquake Prone Building Register (per building)	\$404.00	\$441.00
If technical assessments or reviews are required in addition to the above registration fee, time will be charged at a technical rate per half hour or part thereof	\$115.00	\$76.00
Contractors and Consultants		
Due to the nature of some applications or the incorporation of specialist services the Council may, at its discretion, refer these applications to consultants for checking. The fees and charges incurred will be additional to the fees identified on this schedule	At Cost	At Cost

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Printing /photocopying of a full Building Consent or additional copies (other than minor consents)	Invoice	By Invoice
USB Drive	\$30.00	\$21.00
Building Consent Statistics monthly report (fee per month)	\$87.00	\$48.00
BCA Accreditation levy (minor building consent applications)	\$10.00	



Description	2024/25 (GST incl.)	2023/24 (GST incl.)
BCA Accreditation levy (all other building consent applications)	\$50.00	
Certain charges remain applicable if an application/consent is refused, withdrawn or cancelled.	Invoice	
The Building Control Manager has delegated authority to use discretion as required for any of the fees within this list or any other fee or charge relating to Building Control Services.		

Cemeteries

Description	Type	Plot Purchase	Plot Purchase	Interment	Interment	Concrete Beam	Concrete Beam
		2024/25 (GST incl.)	2023/24 (GST incl.)	2024/25 (GST incl.)	2023/24 (GST incl.)	2024/25 (GST incl.)	2023/24 (GST incl.)
All Cemeteries	Single	\$2000.00	\$1340.00	\$1700.00	\$1450.00	0	\$400.00
	Infant (Four years and under)	\$500.00	\$450.00	\$800.00	\$680.00	0	\$205.00
	Stillborn	\$350.00	\$300.00	\$0.00	\$0.00	0	\$205.00
	Ashes	\$600.00	\$300.00	\$360.00	\$310.00	0	\$205.00
Natural Burial	Single	\$2300.00		\$2000.00	\$0.00	\$400.00	\$0.00
	Infant	\$1000.00		\$920.00	\$0.00	\$400.00	\$0.00
RSA Sections (Timaru, Temuka, Geraldine)	Single		-	\$1700.00	\$1450.00		-
	Ashes		-	\$360.00	\$310.00		-

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Additional Charges		
Record search more than ONE request per day	\$25.00	\$20.00 per enquiry



Description	2024/25 (GST incl.)	2023/24 (GST incl.)
*Funeral – Saturday (completed 12.00pm to 4.00pm)	\$770.00	\$670.00
*Funeral – Saturday (completed after 4.00pm)	\$1840.00	\$1600.00
*Funeral - Statutory Holiday/Sunday (completed 10.00am to 4.00pm)	\$1400.00	\$1225.00
*Funeral – Statutory Holiday/Sunday (completed after 4.00pm)	\$2200.00	\$1900.00
Funeral – Monday to Friday (completed after 4.00pm)	\$770.00	\$670.00
Dig Grave – Statutory Holiday/Saturday/ Sunday (where requested)	\$770.00	\$670.00
Concrete Removal	\$770.00	\$670.00
Extra Depth (3 Burials in One Plot)	\$770.00	\$670.00
Lowering Device Placement (where supplied by Funeral Director)	\$150.00	\$132.00
Arundel Burial Surcharge	\$1100.00	\$0.00
Memorial Application Approval	\$43.00	\$37.00

- Burial Warrants (interment) - Must be received by the Customer Services staff at least eight working hours before a burial.
For funerals to take place before 2.00pm on Monday or the day following a Statutory Holiday, burial warrants must be received by Customer Services staff prior to 4.00pm on the previous Council work day.
* Funerals on weekends or statutory holiday are subject to availability.
- RSA - Pleasant Point, Pareora West and Arundel do not have an RSA section and Arundel does not have concrete burial berms.
- Memorial Application Approval – All headstones, plaques and other memorials erected in cemeteries must be approved by Council for compliance with the appropriate New Zealand Standard and be applied for and erected by a Monumental Mason.

Council and Standing Committee Agendas

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Organisations and individuals who request copies of the Council and Standing Committee agendas on a regular basis may be charged a fee of \$30.00 per copy.	\$30.00	\$25.00 per copy

Note: This shall not apply to the media.

- Agendas are available from Timaru District Council Website at no cost.

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Facility Hire – Alpine Energy Community Centre, Temuka

Preparation time (must be arranged at the time of booking the facilities. This will be charged at the normal hire charge)

Hire (minimum hire charge of two hours per hire including preparation / pack out time).

Public Liability Insurance The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$16.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Deposit	\$100.00	
Bond (function involving alcohol)	\$800.00	\$750.00
Cancellation Fee (for cancellations made within 48 days of the hire date)	Forfeit of Deposit	
AD Hally Lounge (upstairs)		
Meetings only	\$25.00 per hour	\$22.00 per hour
Others:		
morning to 6.00pm	\$32.00 per hour	\$28.00 per hour
6.00pm to 2.00am	\$36.00 per hour	\$32.00 per hour
Preparation/pack-in night before event and pack-out/clean up morning after event, charged at normal hourly rate		
Maximum Daily Rate (day/night events, multi-day events)	\$295.00	\$265.00
Kitchenette	\$11.50 per hire	\$10.00 per hire
Stadium		
Sporting Activity	\$18.00 per hire	\$16.00 per hire
Others:		
morning to 6.00pm	\$35.00 per hire	\$31.00 per hire
6.00pm - 2.00am	\$41.00 per hour	\$36.00 per hour
Preparation/pack-in night before event and pack-out/clean up morning after event, charged at normal hourly rate		
Maximum Daily Rate (day/night events, multi-day events)	\$395.00	\$345.00
Main Kitchen (Tea/Coffee only)	\$14.00 per hour	\$12.00 per hour
Changing Rooms and Showers	\$31.00 per room plus cleaner with Club's agreement	\$27.00 per room plus cleaner with Club's agreement
Heater – Downstairs Stadium	\$2.00	\$2.00 coin operated



Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Public Liability Insurance Cover (if required)	\$16.00 per hire	\$14.00 per hire
Regular Users Rates Per Annum		
Temuka Fitness Centre	\$1,950.00	\$1,750.00
Temuka Small Bore Rifle Club	\$1,650.00	\$1,450.00
Temuka Cricket Club	\$160.00	\$145.00

Facility Hire – Aorangi Pavilion, Timaru

The Aorangi Pavilion, Lounge, Aorangi Park may be used for sporting events, wedding receptions, exhibitions and public meetings as approved by Council. Other uses are considered on an individual basis. The facilities available are the Lounge which is licensed for 80.

Preparation time (must be arranged at the time of booking the facilities. This will be charged at the normal hire charge)

Hire (minimum hire charge of two hours per hire including preparation / pack out time).

Public Liability Insurance The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$16.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Deposit	\$50.00	
Bond (function involving alcohol)	\$800.00	\$750.00
Cancellation Fee (for cancellations made within 48 days of the hire date)	Forfeit of Deposit	
Hire		
Hourly Rate (includes kitchen)	\$25.00 per hour	\$22.00 per hour
Public Liability Insurance Cover (if required)	\$16.00 per hire	

Facility Hire – Caroline Bay Entertainment Centre

**This facility is now leased to the Caroline Bay Association and is no longer available for hire.*

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Facility Hire – Caroline Bay Lounge

The Caroline Bay Lounge may be used for meetings, seminars, receptions and smaller functions for up to 100 people.

Hire Minimum hire charge of two hours per hire. Hirer will be charged from start of booking (including pack in and pack out) until end of booking including hirer's clean up.

Public Liability Insurance The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$16.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Deposit	\$50.00	
Bond (function involving alcohol)	\$800.00	\$750.00
Cancellation Fee (for cancellations made within 48 days of the hire date)	Forfeit of Deposit	
Hire		
Hourly Rate (includes kitchen)		
- Up to 11pm	\$20.00 per hour	\$17.00 per hour
- After 11pm	\$23.00 per hour	\$20.00 per hour
- Preparation/pack-in night before event (after 5pm) and pack-out/clean up, morning after event (before 12pm) charged at normal hourly rate		
Maximum Daily Charge (day/night events, multi-day events)	\$250.00	\$220.00
Electrical facilities (Heating, Lighting etc.)	\$0.60 per unit	\$0.53 per unit
Public Liability Insurance Cover (if required)	\$16.00 per hire	\$14.00 per hire
* Security Check	\$48.00 per check	\$42.00 per check

* **Security:** Please note an additional charge of securing the lounge will apply to any hire closing **from 11.00pm onwards** as per the security company's scale of charges. Should this fee change, any hirer who requires this service is notified by letter. District Plan rules and bylaws apply limiting hours of use (e.g. noise control).

Facility Hire – Caroline Bay Hall

The Caroline Bay Hall may be used for dances, socials, cabarets, wedding receptions, exhibitions and public meetings.

Hire Minimum hire charge of two hours per hire, including pack in and pack out) until end of booking including clean up.

Public Liability Insurance The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$16.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Deposit (required one month prior to your reservation)	\$60.00	\$50.00
Bond (function involving alcohol)	\$800.00	\$750.00
Cancellation Fee (for cancellations made within 48 days of the hire date)	Forfeit of Deposit	
Hire		
Hourly Rate		
- Up to 6pm	\$35.00 per hour	\$31.00 per hour
- 6pm-11pm	\$78.00 per hour	\$68.00 per hour
- After 11pm	\$110.00 per hour	\$98.00 per hour
- Preparation/pack-in night before event and pack-out/clean up, morning after event charged at normal hourly rate		
Maximum Daily Rate (day/night events, multi-day events)	\$710.00	\$640.00
Electrical facilities (Heating, Lighting etc.)	\$0.60 per unit	\$0.53 per unit
Kitchen facilities if not hiring any other part of the Hall	\$35.00 per hour	\$31.00 per hour
Public Liability Insurance Cover (if required)	\$16.00 per hire	\$14.00 per hire
Security Check*	\$48.00 per check	\$42.00 per check
Miscellaneous Charges		
Conference chairs for use <u>within</u> the hall (if alcohol or food is served)	\$1.80 each per day	\$1.60 each per day
Use of baby grand piano	\$100.00	\$50.00

* **Security:** Please note an additional charge of securing the hall will apply to any hire closing **from 11.00pm onwards** as per the security company's scale of charges. Should this fee change, any hirer who requires this service is notified by letter. District Plan rules and bylaws apply limiting hours of use (e.g. noise control).

Facility Hire – Caroline Bay Soundshell

The Caroline Bay Soundshell is an outdoor venue with seating for 1,780.

Deposit - A deposit is required on signing the Agreement to cover the Statutory Advertising. This will only be refundable if cancellation notice is given one week prior to concert.

Public Liability Insurance The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$16.00 per hire. This provides cover to a maximum of \$2,000,000.

Screen Fencing - Council can provide screen fencing for the Bay Hill frontage from the Piazza to about opposite the restaurant. This would be erected on the afternoon of the concert if it is required. The cost of fencing will vary accordingly to the requirements of each concert, typically at a cost of \$2,500 - \$3,000.

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Hire - Show Charging Admission		
Deposit (refundable)	\$345.00	\$300.00
Soundshell hire, electricity supply, clean up/labour, two public notices re Liquor ban / exclusive use and admission charge	\$700.00	\$650.00
Fencing / labour	At cost	At cost
Hire – Show with No Admission Charge or Community Event		
A Community Events is when admission is by donation (gold coin or similar) and/or the net proceeds are being donated to an approved charity or community cause		
Deposit (refundable)	\$230.00	\$200.00
Hire	\$140.00	\$125.00
Covers limited electricity supply: Any additional electricity supply must be arranged for and paid by the hirer.		
Clean up: Any additional clean up / rubbish removal etc. must be paid by the hirer.		
Public Liability Insurance Cover (if required)	\$16.00 per hire	\$14.00 per hire
Cancellation Fee (for cancellations made within 48 days of the hire date)	Forfeit of Deposit	

Council does **NOT** offer the following Services: Security, Ticket Sales/Booking Agent, Ushers, Sound, Electrician, Additional Electrical Supply, Additional Spot Lighting, and Additional Stage Lighting. Please make your own arrangements for these services. A list of service providers can be supplied if required.

The Hirer's attention is drawn to the following legal requirements of the Electrical Regulations covering outdoor venues:

- Should the Hirer's 'Electrical Load' requirements exceed the capacity of the 'Residual Current Device Protected 3 Phase 5 Pin Sockets' then a power supply of '3 Phase 150 Amp' may be drawn from a fuse/switch provided.
- The Hirer's electrician when taking a power connection from the fuse/switch is responsible for arranging his own Electrical Permit and assumes full legal responsibility at all times for the temporary electrical installation whilst it is connected to a power supply.

- The Council shall **NOT** accept any responsibility or claims for compensation of loss due to power failure at the venue for whatever reason. The Hirer and the hirer's electrician are totally responsible for all electrical safety of performers, staff and the public.

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Facility Hire – Geraldine Pavilion

Preparation time (must be arranged at the time of booking the facilities. This will be charged at the normal hire charge)

Hire (minimum hire charge of two hours per hire including preparation / pack out time).

Public Liability Insurance The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$16.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Deposit	\$50.00	
Bond (function involving alcohol)	\$800.00	\$750.00
Cancellation Fee (for cancellations made within 48 days of the hire date)	Forfeit of Deposit	
Lounge (upstairs)		
Hourly Rate (includes kitchen)		
- Up to 11pm	\$25.00 per hour	\$22.00 per hour
- After 11pm	\$25.00 per hour	\$22.00 per hour
- Preparation/pack-in night before event (after 5pm) and pack-out/clean up, morning after event (before 12pm) charged at normal hourly rate		
Public Liability Insurance Cover (if required)	\$16.00 per hire	\$14.00 per hire
Changing Rooms (downstairs)		
Hire	\$30.00 per hire	\$26.00 per hire
Storage Rooms	By arrangement	By arrangement

Facility Hire – Pleasant Point Town Hall

Hire Minimum hire charge of two hours per hire. Hirer will be charged from start of booking (including pack in and pack out) until end of booking including clean up. Preparation time to be arranged at time of booking (charged at normal rates).

Public Liability Insurance The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$16.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Bond – Dances, Socials, Cabarets including alcohol	\$800.00	\$750.00
Deposit – Dances, Socials, Cabarets	\$115.00	\$100.00
Cancellation Fee (for cancellations made within 48 days of the hire date)	Forfeit of Deposit	
Hire		
Hourly Rate – Meetings only	\$17.00 per hour	\$15.00 per hour
Hourly Rate – Sports only	\$12.50 per hour	\$11.00 per hour
Others – morning to 6pm	\$20.00 per hour	\$17.00 per hour
Others – 6pm - midnight	\$26.00 per hour	\$23.00 per hour
Others – midnight to 2am	\$28.00 per hour	\$25.00 per hour
Preparation/pack-in night before event (after 5pm) and pack-out/clean up, morning after event (before 12pm) charged at normal hourly rate		
Maximum Daily Rate (day/night events, multi-day events)	\$240.00	\$210.00
Miscellaneous		
Heating	\$2.30 per hour of use	\$2.00 per hour of use
Kitchen facilities	\$12.00 per hour	\$11.00 per hour
Memorial Lounge only	\$14.00 per hour	\$12.00 per hour
Supper Room only	\$14.00 per hour	\$12.00 per hour
Public Liability Insurance Cover (if required)	\$16.00 per hire	\$14.00

Facility Hire – Pleasant Point Gymnasium

The gymnasium is now leased to the Pleasant Point Community Health & Fitness Club Incorporated. Fees and charges are set by the lessee.

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Facility Hire – The Southern Trust Events Centre

The Southern Trust Events Centre features a large multi-purpose Stadium, a Lounge including Kitchen and Bar, and a Meeting Room.

Commercial and special events rates are available on request. Quoted prices will vary depending on the type of event, spaces required, door charges, services requested etc.

A bond of up to \$1,000 may be charged depending on the usage/function. **Stadium** (up to 2,400 people).

Public Liability Insurance The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$16.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	Adult / Senior Competition	Adult / Senior Competition	School Usage Junior Competition	School Usage Junior Competition
	2024/25 (GST incl.)	2023/24 (GST incl.)	2024/25 (GST incl.)	2023/24 (GST incl.)
Full Stadium Floor (three sections)				
Hourly	\$129.00	\$112.00	\$104.00	\$90.00
Full Day (8.00am-5.00pm)	\$850.00	\$756.00	\$698.00	\$607.00
Full Day and Evening (8.00am-11.00pm)	\$1,450.00	\$1,260.00	\$1,164.00	\$1,012.00
Lighting per hour (electricity)	\$52.00	\$45.00	\$52.00	\$45.00
Heating per hour (gas)	\$70.00	\$61.00	\$70.00	\$61.00
Air vents / Circulation per hour (electricity)	\$52.00	\$45.00	\$52.00	\$45.00
Two Thirds Stadium Floor (two sections)				
Hourly	\$85.00	\$74.00	\$69.00	\$60.00
Full Day (8.00am-5.00pm)	\$575.00	\$499.00	\$465.00	\$405.00
Full Day and Evening (8.00am-11.00pm)	\$955.00	\$832.00	\$765.00	\$675.00
Lighting per hour (electricity)	\$35.00	\$30.00	\$35.00	\$30.00
Heating per hour (gas)	\$45.00	\$41.00	\$45.00	\$41.00
Air vents / Circulation per hour (electricity)	\$35.00	\$30.00	\$35.00	\$30.00
One Third Stadium Floor (one section)				
Hourly	\$43.00	\$37.00	\$35.00	\$30.00
Full Day (8.00am-5.00pm)	\$340.00	\$296.00	\$280.00	\$245.00
Full Day and Evening (8.00am-11.00pm)	\$575.00	\$499.00	\$465.00	\$405.00
Lighting per hour (electricity)	\$17.00	\$15.00	\$17.00	\$15.00



Description	Adult / Senior Competition	Adult / Senior Competition	School Usage Junior Competition	School Usage Junior Competition
Heating per hour (gas)	\$23.50	\$20.50	\$23.50	\$20.50
Air vents / Circulation per hour (electricity)	\$17.00	\$15.00	\$17.00	\$15.00

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Upstairs Meeting Room (up to 40 people)		
Hourly	\$40.00	\$35.00
Morning, Afternoon or Evening	\$90.00	\$80.00
Upstairs Lounge, Kitchen and Bar (up to 300 people)		
Morning or Afternoon	\$144.00	\$125.00
Full Day (8.00am-5.00pm)	\$288.00	\$250.00
Full Day and Evening (8.00am-11.00pm)	\$360.00	\$315.00
Evening only	\$190.00	\$165.00
Weddings	\$678.00	\$590.00
Other Social Functions	\$430.00	375.00
Exercise class with own instructor per hour	\$48.00	\$42.00
Other Charges		
Cancellation of Booking - at Manager's discretion	\$36.00 minimum	\$31.50 minimum
Set up/pack down equipment (per hour) - at Manager's discretion	\$48.00	\$42.00
External Changing Rooms (per room per half day)	\$120.00	\$104.00
Downstairs commercial kitchen (large functions and events)	\$380.00	\$330.00
Electricity per kwh	\$0.32	\$0.28
Additional clean up (per hour) – at Manager's discretion	\$48.00	\$42.00
Security Unlock / Lock up	\$84.50	\$73.50
Public Liability Insurance Cover (if required)	\$16.00 per hire	

Note: The Centre reserves the right to adjust the final account based on the actual level of use, additional services provided and any damage incurred.

Note: The lounge is not available for hire should the activity involved dancing, jumping and dance music as this creates dynamic floor movements.



Facility Hire – Temuka Domain Pavilion

Preparation time (must be arranged at the time of booking the facilities. This will be charged at the normal hire charge)

Hire (minimum hire charge of two hours per hire including preparation / pack out time).

Public Liability Insurance The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$16.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Deposit	\$100.00	
Bond (function involving alcohol)	\$800.00	\$750.00
Cancellation Fee (for cancellations made within 48 days of the hire date)	Forfeit of Deposit	
Hire		
Hourly Rate	\$18.00 per hour	\$16.00 per hour
Public Liability Insurance Cover (if required)	\$16.00 per hire	

Facility Hire – Theatre Royal Timaru – currently closed for The Theatre Royal Upgrade/Heritage Facility Project



Facility Hire – Washdyke Community and Sports Centre

The Washdyke Community and Sports Centre may be used for meetings, seminars, receptions and functions for up to 200 people.

Hire of the Lounge and Bar: Contact Soccer South Canterbury, telephone 03 693 8594 or 027 637 4775.

Hire of the Squash Courts: Contact Don McLean, telephone 03 688 6330.

Council administers the hire of the **Gymnasium and the Squash Lounge as follows:**

- **Hire** Minimum hire charge of two hours per hire. Hirer will be charged from start of booking (including pack in and pack out) until end of booking including clean up.
- **Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$16.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Bond – Functions including alcohol	\$800.00	\$750.00
Deposit – Required one month prior to reservation	\$60.00	\$50.00
Cancellation Fee (for cancellations made within 48 days of the hire date)	Forfeit of Deposit	
Hire	\$20.00 per hour	\$18.00 per hour
- Minimum Charge 2 hours \$36.00		
Electrical facilities (heating / lighting)	\$0.60 per unit	\$0.53 per unit
Public Liability Insurance Cover (if required)	\$16.00 per hire	\$14.00 per hire
*Security check	\$48.00 per check	\$42.00 per check

* Please note: An additional charge for a **security** check of the Centre will apply to all functions at which alcohol is served and to any reservation closing from 11.00pm onwards as per the security company's scale of charges. Should this fee change, any hirer who requires this service is notified by letter.

Facility Hire – West End Hall

The West End Hall may be used for meetings, seminars, receptions and functions for up to 200 people.

Hire Minimum hire charge of two hours per hire. Hirer will be charged from start of booking (including pack in and pack out) until end of booking including hirer's clean up.

Public Liability Insurance The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$16.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Deposit	\$100.00	
Bond – Functions including alcohol	\$800.00	\$750.00
Cancellation Fee (for cancellations made within 48 days of the hire date)	Forfeit of Deposit	
Hire		
Meeting Room (can be hired separately)	\$24.00 per hour	\$21.00 per hour
Hall Hireage		
Hourly Rate		
- Morning to 6pm	\$35.00 per hour	\$31.00 per hour
- 6pm to midnight	\$47.00 per hour	\$41.00 per hour
- Midnight to 2am	\$55.00 per hour	\$48.00 per hour
Preparation/pack-in night before event (after 5pm) and pack-out/clean up, morning after event (before 12pm) charged at normal hourly rate		
Maximum Daily Charge – day/night events, multi-day events	\$505.00	\$440.00
Kitchen Facilities (can be hired separately)	\$28.00 per hour	\$25.00 per hour
West End Bowls	\$25.00 per hour	\$20.00 per hour
Committee Room (Masonic Lodge)	\$21.00 per hour	\$19.00 per hour
Ante Room (available only when Committee Room and Lodge Room not in use)	\$15.00 per hour	\$13.00 per hour
Public Liability Insurance Cover (if required)	\$16.00 per hire	\$14.00 per hire

Cleaning Costs: Should the Hall require additional cleaning following hire, the hirer will be charged at an hourly rate.

Fishing Huts

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Lease Transfer	\$240.00	\$200.00
Rangitata Hut Lease	\$760.00	\$745.00
Rangitata Hut Lease – Permanent Resident	\$1,110.00	\$1,095.00
Stratheona Hut Lease	\$760.00	\$745.00

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Infrastructure Group Administration Fees

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Services Consents (Connection/Disconnections to Public Infrastructure)		
Application Fee	\$650.00	\$550.00
Amendment Fee	\$325.00	\$275.00
Retrospective Approval Fee (additional to application fee)	\$325.00	\$275.00
Inspection / Re-inspection Fee for non-compliant works or missing information (per inspection)	\$350.00	\$275.00
Charge for works that are non-remedied after non-complaint inspection	Monthly Fee per site \$250.00	Monthly Fee per site - \$100.00
Bond Application Fee	\$800.00	\$550.00
Request for Time Extension (for other than minor changes)	\$200.00	\$150.00
Acceptance of Engineering Design (for new assets to be vested to Council)	Actual Cost	Actual Cost
Occupation of Road Reserve (Installation of Private Services)		
Application Fee	\$350.00	\$300.00
Amendment Fee	\$175.00	\$150.00
Charge Rates (staff time rate)		
Group Manager	\$350.00 per hour	\$300.00 per hour
Unit Manager	\$250.00 per hour	\$210.00 per hour
Senior Engineer	\$200.00 per hour	\$175.00 per hour
Engineer/Technician	\$180.00 per hour	\$140.00 per hour
Infrastructure Planner	\$200.00 per hour	\$175.00 per hour
Administration Staff	\$100.00 pr hour	\$95.00 per hour

Land Information Memorandum

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Residential Single Unit Properties (based on rating differential)	\$450.00	\$336.00
All Other Properties	\$650.00	\$472.50

Latter Street Car Park

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Clamping release fee for unauthorised vehicles	\$90.00	\$84.00

Land Transport

Note refer to Infrastructure Group Administration Fees for Staff hourly rates. Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Services Consents (Connection/Disconnections to Public Infrastructure)		
Application fee	\$650.00	\$550.00
Vehicle crossing – application fee	Refer CAR fees below	Refer to CAR Fees below
Occupation of Road Reserve (Installation of Private Services)		
Application fee	\$350.00	\$300.00
Amendment fee	\$175.00	\$150.00
Road Occupation Inspection Fee	\$175.00	\$125.00
Private Bridge / Stock Underpass Structural Inspection Fee	\$800.00	\$640.00
Corridor Access Request (CAR) – Application Fees		
Works within footpaths/berms:		
<ul style="list-style-type: none"> Type FB1 (Minor) Up to 6 square metres and/or 20 lineal metres 	\$100.00	\$100.00
<ul style="list-style-type: none"> Type FB2 (Major) Greater than 6 square metres and/or 20 lineal metres, but less than 10 square metres and/or 100 lineal metres 	\$700.00	\$550.00
Works within road carriageway (formed road):		
<ul style="list-style-type: none"> Type C1 (Minor) Up to 2 square metres and/or 5 lineal metres 	\$700.00	\$500.00
<ul style="list-style-type: none"> Type C2 (Major) Greater than 2 square metres and/or 5 lineal metres, but less than 10 square metres and/or 15 lineal metres 	\$2000.00	\$1,500.00
Project Work Areas greater than the above category types	At Cost	At Cost
All Infrastructure Consents / CAR's		
Working in Road Reserve without an approved Corridor Access Request	\$1000.00	(new fee)
Working in Road Reserve without an approved Temporary Traffic Management Plan	\$1000.00	(new fee)
CAR and/or Temporary Traffic Management time extension fee	\$250.00	(new fee)
Reinspection Fees for non-compliant works or missing information	\$350.00	\$275.00
Charge for works that are not remedied after non-compliant inspection – monthly fee per site (CAR)	\$250.00	\$150.00
Temporary Traffic Management Audit fees	Actual cost + 15%	At cost on charge



Overweight and Overdimension Permit Fees		
Permit Fees are in accordance with Waka Kotahi - Vehicle dimensional and mass permitting manual (volume 1).	As per NZTA (Waka Kotahi) fees	As per Waka Kotahi Permit Fees
Additional costs can be charged for applications with less than 3 days' notice	Actual Cost	Actual Cost
Additional costs for investigation into feasibility of crossing bridges within proposed route	Actual Cost	Actual Cost
Any work to facilitate the movement of an overweight or overdimension vehicle (ie signs / bridge engineering supervision)	Actual Cost	Actual Cost
Road Closures		
Community Events - Advertising and Traffic Management Costs	No Charge	Previously not listed in F&C
Commercial / Industrial – Advertising and Traffic Management Cost	Actual Cost	Previously not listed in F&C

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Library

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Out of District Membership – per adult member	Free	Free
Temporary Membership – residing in Timaru District – 1 week – 6 months	Free	Free
Fines - Adult	Free	Free
Fines - Children	Free	Free
Adult Reserves	Free	Free
Interloans	From \$7.00	From \$6.00
Lost Borrower Card	Free	Free
Photocopying		
A4	\$0.10 per page \$0.20 double sided	\$0.10 per page \$0.20 double sided
A4 Colour	\$1.00 per page \$2.00 double sided	\$1.00 per page \$2.00 double sided
A3	\$0.20 per page \$0.40 double sided	\$0.20 per page \$0.40 double sided
A3 Colour	\$1.50 per page \$3.00 per page	\$1.50 per page \$3.00 per page
Other		
Temuka Meeting Room	\$21.00 per hour Free to Community Groups	\$18.50 per hour Free to Community Groups
Geraldine Meeting Room	\$21.00 per hour Free to Community Groups	\$18.50 per hour Free to Community Groups
Lost/Damaged Item - Administration fee – per invoice	\$10.00	\$10.00
Lost Book	Replacement cost	Replacement cost



Licence Fees

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Bylaws Licences		
Taxi Stands – Cab Fee This fee is now obsolete	\$0.00	\$107.00 per year
Annual Mobile shop or stall permit / public trader	\$185.00	\$157.00
Annual Multiple mobile shop outlets for same produce/same trader (New Fee)	\$185.00 for first unit plus 25% for each additional unit	\$157.00 for first unit plus 25% for each additional unit
Monthly Mobile Shop or stall permit / public trader	\$125.00	\$105.00
One Day Mobile Shop / Stall or Hawkers permit / public trader	\$50.00	\$42.00
Street Dining Areas (Permit to Occupy) Timaru, Geraldine, Temuka and Pleasant Point:		
Seat up to 17 persons	\$340.00	\$285.00
Seat 17 + persons	\$665.00	\$555.00
Health Licences		
Application for / Renewal of: -		
Camping Grounds	\$375.00	\$315.00
Food Premises:		
Charge-out rate – to apply to any activities that requires recovery of costs	\$180.00	\$163.00 per hour
Administration fees (Food/Health)	\$80.00	\$78.75 per hour
Application for / Renewal of:		
Hairdressers	\$230.00	\$193.00
Public Health – Low Risk (i.e. Beauty Therapists [makeup only] - Non-Transferable	\$200.00	\$130.00
Public Health–High Risk (i.e. Skin piercing, Tattooing, etc) - Non-Transferable	\$300.00	\$225.00
Offensive Trades	\$300.00	\$225.00



Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Funeral Directors	\$300.00	\$225.00
Public Health Pool Registration/Renewal (Bylaw) includes inspection	\$300.00	\$220.00
Pre-Opening, etc – Cost of licence plus charge out rate per hour or part thereof.	Cost of relevant license plus \$180.00/hr and travel costs	\$220.00 - \$415.00+\$168.00 per hour
New Registration		
Food Control Plan - single site	\$180.00 fixed fee plus \$90/half hr after 1 st hour	\$150.00 fixed fee plus \$77.50 per half hour after 1st hour
Food Control Plan – multi site	\$270.00 fixed fee plus \$90.00 per half hour after 1 st hour	\$225.00 fixed fee plus \$77.50 per half hour after 1 st hour
National Programme	\$180.00 fixed fee plus \$90/half hr after 1 st hour	\$150.00 fixed fee plus \$77.50 per hour after 1 st hour
Consultancy (optional) – new business set up assistance/preopening visit	\$180.00/hr	\$155.00 per hour
Food Control Plan Mentoring (optional)	\$360.00 fixed fee	\$310.00 fixed fee
Registration Renewal		
12 month renewal Food Control Plan - single site	\$180.00 fixed fee	\$150.00 fixed fee
12 month renewal Food Control Plan - multi site	\$270.00 fixed fee	\$225.00 fixed fee
24 month renewal National Programme	\$270.00 fixed fee plus \$90 per half hour after 1 st hour	\$150.00 fixed fee plus \$77.50 per half hour after 1 st hour
Food Control Plan Mentoring (optional)	\$360.00 fixed fee	\$300.00 fixed fee
Compliance and Monitoring		
Food Control Plan – annual allocation	\$90.00	\$75.00 fixed fee
National Plan – 24 month	\$180.00	\$150.00 fixed fee
Verification (Audit)		



Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Food Control Plan – single site audit	\$360.00 fixed fee plus \$90 per half hr after first 2 hrs	\$300.00 fixed fee plus \$77.50 per half hour after the first 2 hours
Food Control Plan – multi site audit	\$360.00 fixed fee plus \$90 per half hr after first 2 hrs	\$300.00 fixed fee plus \$77.50 per half hour after the first 2 hours
Food Control Plan Audit close-out over 15 minutes	\$180.00 per hour	\$155.00 per hour
National Plan 1 Check (one off)	\$180.00 per hour	\$155.00 per hour
National Plan 2 Audit – 3 yearly	\$180.00 per hour	\$155.00 per hour
National Plan 3 Audit – 2 yearly	\$180.00 per hour	\$155.00 per hour
Complaint Driven Investigation		
Complaint resulting in issue of improvement notice	\$180.00 per hour plus actual travel costs and disbursement	\$155.00 per hour plus actual travel costs and disbursement
Exemption		
Application and Assessment	\$180.00 per hour	\$155.00 per hour
Travel Charges (applied to the fees above as appropriate)		
Timaru District Obsolete fee – change in fee structure – charging out actual costs	Actual	\$10.00 fixed charge per visit
Actual Travel Costs	\$0.95 per km plus travel time @ \$180.00 per hour	Where applicable, charges at 0.85c per km plus staff travel time at \$155.00 per hour
Miscellaneous Licences / Fees		
Re-inspection for Non Compliance - All licences	\$180.00 per hour	\$168.00 per hour
Environmental Health Regulatory Functions and Enforcement	\$180.00 per hour	\$168.00 per hour
Transfer Fee	\$135.00	\$110.00
MPI Titiro Database license charge	\$13.50 per premises charged at time of verification	NEW FEE
Gambling Act Consent Fee – Deposit (Includes processing of application up to a maximum of 2 hours: Charge out fee per hour or part thereof applies thereafter)	\$400.00 plus \$180.00 charge out fee of \$180.00 per hour or part thereof	\$330.00



Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Public Swimming and Spa Pools – Investigation and Tests	\$180.00 per hr plus lab costs	\$168.00 per hour plus lab costs
Liquor		
Application fees (On, Off, Club)		
Very low	\$386.00	\$386.00
Low	\$640.00	\$640.00
Medium	\$857.00	\$857.00
High	\$1,075.00	\$1,075.00
Very high	\$1,268.00	\$1,268.00
Annual fees (On, Off, Club)		
Very low	\$169.00	\$169.00
Low	\$410.00	\$410.00
Medium	\$664.00	\$664.00
High	\$1,087.00	\$1,087.00
Very high	\$1,509.00	\$1,509.00
Special licence		
Class 3: one or two small events	\$66.50	\$66.50
Class 2: three to twelve small events or one to three medium events	\$217.00	\$217.00
Class 1: one large event, more than three medium events, more than twelve small events	\$604.00	\$604.00
Other application fees		
Public Notice of Application Fee	\$52.50	\$52.50
Managers certificate application and renewal	\$332.00	\$332.00
Temporary authority	\$311.50	\$311.50
Temporary licence	\$311.50	\$311.50



Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Appeal to Alcohol Regulatory Licensing Authority (paid to ARLA)	\$543.00	\$543.00
Extract of register	\$60.00	\$60.00
Permanent club charter	\$664.00	\$664.00
Bylaws Regulatory function and Enforcement ³		
Removal of advertising signs	\$135.00	\$110.00
Removal of abandoned vehicles	\$125.00 per hour staff time plus actual cost of towage	\$105.00 per hour staff time plus actual cost of towage
Litter		
a) As permitted under the Litter Act 1979	\$420.00	\$420.00
b) Clean – up relating to litter and illegal dumping	Actual cost of contractor plus \$60 administration fee	Actual cost of contractor + \$52.50 administration fee
Animals Seized under Local Government Act 2002		
Sustenance Fee per animal (New Fee)	\$18 per day per animal	\$16 per day
Bylaws Regulatory functions and enforcement		
Breach of Bylaw	\$525.00	\$525.00

- 1 Applies to applications for new licences, renewals of licences and variations to licences.
- 2 Event Definitions:
 - Small Event (0 – 100 people)
 - Medium Event (100 – 400 people)
 - Large Event (more than 400 people)
- 3 Bylaw fees and fines are charged under the LGA 2002. When the cost of bylaw monitoring and or enforcement related processes exceeds the stated fee, (min. charge), Council may recover all additional costs on a time and cost bases

Note: All Liquor Licence Fees are set by Government Statute and are subject to change.



Museum

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Room rental		
Open Hours	\$35.00 per hour	\$30.00 per hour
After Hours	\$45.00 per hour plus \$35.00 staff charge	\$40.00 per hour plus \$30.00 staff charge

Note: Use of Digital Theatre equipment will attract further charge to South Canterbury Museum Development Trust. Rental fees may be reduced for organisations linked to the South Canterbury Museum at the Museum Director’s discretion.

Description	Public	Public	SC Historical Society /Friends of the Museum	SC Historical Society /Friends of the Museum
	2024/25 (GST incl.)	2023/24 (GST incl.)	2024/25 (GST incl.)	2023/24 (GST incl.)
Photocopying –B/W	\$1.00	\$0.50	\$0.50	\$0.30
Photocopying – Colour	\$1.50	\$1.00	\$1.00	\$0.50
Microfilm scans / digital images / colour copies – A4	\$1.50	\$1.00	\$1.00	\$0.50
Microfilm scans / digital images / colour copies – A3	\$2.00	\$1.50	\$1.50	\$1.00
Database printouts – per page	\$1.50	\$1.00	\$1.00	\$0.50
Research				
SC Genealogy Society fee ¹	\$2.00	\$2.00	\$2.00	\$2.00
Research by staff	\$35.00 per ½ hour	\$31.50 per ½ hour	\$31.50 per ½ hour	\$31.50 per ½ hour

1 Fee applies to use of South Canterbury Genealogy Society resources by person who is not a member of the Society.

Description	Public	Public	SC Historical Society/ Friends of the Museum	SC Historical Society/ Friends of the Museum
	2024/25 (GST incl.)	2023/24 (GST incl.)	2024/25 (GST incl.)	2023/24 (GST incl.)
Digital reprints²				
Catalogue print	\$2.00	\$1.00	\$1.00	\$0.50
Laser print – A5 / A4	\$0.00	\$8.00	\$0.00	\$7.00
Laser print – A3	\$0.00	\$12.00	\$0.00	\$10.00
Digital images (300dpi JPG on CD)	\$25.00	\$20.00	\$20.00	\$20.00
Commercial use of single image	\$70.00	\$50.00 per image	\$50.00	\$50.00 per image
Television or commercial filming in museum ³	\$300.00	\$280.00	\$250.00	\$280.00
Delivery timeframe (indicative)		5-10 working days Postal charges apply		5-10 working days Postal charges apply

2 Prices given are for personal, private and non-commercial purposes. Commercial use of the museum’s images will incur further charges.

3 Fee may be reduced or waived with agreement from Museum Director. Filming for advertisements will be charged double the fee.



Motor Camps

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Pleasant Point		
Cabins	\$36.00 adult / \$15.00 child	\$32.00 adult / \$13.00 child
Caravan power sites	\$25.00 adult / \$9.00 child	\$22.00 adult / \$8.00 child
Unpowered sites	\$19.00 adult / \$8.00 child	\$17.00 adult / \$7.00 child

These motor camps are leased on term contracts.

- Geraldine Holiday Park
- Rangitata South Reserve
- Temuka Motor Camp
- Winchester Motor Camp

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Parking

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
On Street Meters	\$1.40 per hour	\$1.40 per hour
Sophia Street Carpark		\$1.20 per hour
Sophia Street Farmers	\$0.90 per half hour	\$0.80 per half hour
Library	NA	\$1.00 per hour
Barnard Street	NA	\$0.80 per hour
The Landing Services	\$1.60	\$1.40 per hour
Cains Terrace	\$1.60	\$1.00 per hour
Bay Hill On Street	\$1.60	\$1.40 per hour
Cone Hire	\$20.00	\$15.00 per day
Infringement Fees Any parking offence involving parking on a road in breach of a bylaw, in excess of a period fixed by a meter or otherwise, where the excess time is:	(Legislation set)	
Not more than 30 minutes	\$12.00 discounted \$2.00 for prompt payment	\$12.00 discounted \$2.00
More than 30 minutes but not more than 1 hour	\$15.00 discounted \$2.00 for prompt payment	\$15.00 discounted \$2.00
More than 1 hour but not more than 2 hours	\$21.00 discounted \$2.00 for prompt payment	\$21.00 discounted \$2.00
More than 2 hours but not more than 4 hours	\$30.00 discounted \$2.00 for prompt payment	\$30.00 discounted \$2.00
More than 4 hours	\$42.00 discounted \$2.00 for prompt payment	\$42.00 discounted \$2.00
More than 6 hours	\$57.00 discounted \$2.00 for prompt payment	\$57.00 discounted \$2.00
Failing to display 'Pay & Display' Receipt or pay 'Pay & Park' fee	\$40.00	\$40.00

Note: Discounts apply if paid within 14 days. Infringement fees are set by Statute.



Planning

Resource Management Fees

Section 36 of the Resource Management Act 1991 enables Council to charge additional fees to recover actual and reasonable costs where the Lodgement Fee is inadequate.

When the total cost to process an application exceeds the Lodgement Fee in Table One, the additional fees are charged at the rates specified in Table Two of this fee schedule.

The Council also reserves its discretion to refund part of the fixed fee if the work required to process the application is less than usual.

The Lodgement Fee will be required to accompany the application. An invoice will be sent for any additional fees. The Lodgement Fee is a deposit only and may not be the complete charge. There may be additional fees or a part refund as explained above.

Discounts shall be paid on administrative charges for applications for resource consent and applications to change or cancel conditions that are not processed within the statutory timeframes. The discounts shall be in accordance with the Regulations to the Resource Management Act 1991.

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Table 1:		
Lodgement Fees (Deposit)		
Notified Consent	\$7,500.00	\$7,500.00
Limited Notified (service only) Consent	\$5,000.00	\$5,000.00
Non-notified Subdivision Consent	\$2,000.00	\$2,000.00
Non-notified Land Use Consent	\$1,800.00	\$1,800.00
Monitoring deposit for all land use consent (2hours * monitoring officer)	\$310.00	\$270.00
Non-notified Subdivision Consent - Change to Flats Plan or Unit Title	\$900.00	\$780.00
Right of Way Approval (not included in Subdivision Consent)	\$900.00	\$780.00
Revocation of Easements and Consent Notices (not included in Subdivision Consent)	\$900.00	\$780.00
Existing Allotments Section 226 Certificate (new titles created)	\$900.00	\$780.00
Section 223 Certificate (survey plan approval)	\$725.00	\$630.00
Section 224(c) Certificate	\$725.00	\$630.00
Section 224(c) Certificate including Section 223 Certificate	\$725.00	\$630.00
Removal of Building Line Restriction	\$900.00	\$780.00
Certificates of Compliance	\$900.00	\$780.00

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Change or Cancellation of Conditions	\$900.00	\$780.00
Existing Use Rights and Existing Use Certificate	\$900.00	\$780.00
Extension of Time	\$900.00	\$780.00
Outline Plan	\$900.00	\$780.00
Waiver of Outline Plan	Actual Cost	Actual cost
Alteration to a Designation	\$1,200.00	\$1,200.00
Extension of Time to a Designation	\$1,200.00	\$1,200.00
Plan Change	\$20,000.00	\$20,000.00
Notice of Requirements for Designations or Heritage Order	\$6,000.00	\$6,000.00
Certificates for LMVD	\$0.00	\$640.00
Overseas Investment Office Certificate	Actual cost	Actual cost
Pre-Lodgement Work – Staff time conducting assessments, attending meeting(s) and writing correspondence prior to the lodgement of specific resource consent application(s) and private plan change(s).	Actual cost after first half hour free	Actual cost after first half hour free
Permitted Boundary Activity Notice	\$750.00	\$640.00
Permitted Activity Notice	\$750.00	\$640.00
Monitoring of Permitted Activity under the National Environmental Standards	\$160.00	\$135.00 per hour
Monitoring of resource consents and monitoring of non-compliance with the Timaru District Plan or the Resource Management Act 1991	\$160.00	\$135.00 per hour
Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Table 2:		
Charge Rates (staff time rate)		
District Planning Manager	\$265.00	\$230.00 per hour
Team Leader	\$225.00	\$195.00 per hour
Senior Planner	\$190.00	\$165.00 per hour
Planner	\$160.00	\$135.00 per hour
Subdivision and Compliance Officer	\$160.00	\$135.00 per hour
Monitoring Officer / Biodiversity Officer	\$160.00	\$135.00 per hour
Administration Staff	\$105.00	\$90.00 per hour



Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Council Staff from other Units	hourly rate as specified for their role	hourly rate as specified for their role
Public Notices	At cost	At cost
Disbursements	At cost	At cost
Consultants/Legal Advice (incl Aoraki Environmental Consultancy)	At cost	At cost
Commissioning Special Reports	At cost	At cost
Hearing costs		
Hearings Committee	\$116.00 per hour for the chairperson \$93.00 per hour per member who is not the chairperson	\$116.00 per hour for the chairperson \$93.00 per hour per member who is not the chairperson
Commissioner	At Cost	At cost
Other Charges		
Hard copy of Timaru District Plan (Operative)	250.00 + postage	\$250.00 + postage
Update to the hard copy of District Plan	At cost	At cost
Allocation of new Rapid Number (includes Plate)	\$70	\$60.00
Replacement Rapid Number Plate	\$35.00	\$30.00
Bond Application	\$650.00	\$550.00
Bond Refund	Variable	Variable
Road name request	\$900.00	\$750.00



Research and Information Services Charges

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Staff time	\$0.00	\$55.00 per half hour
Official Information Enquiries		
Staff time – first half & hour is free - then		
Staff time – per half hour, or part thereof	\$0.00	\$40.00
Executive Staff (per hour)	\$160.00	
Managers and Team Leaders (per hour)	\$125.00	
Professional and Technical Staff (per hour)	\$110.00	
Administrative Staff (per hour)	\$95.00	

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Sewer

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Services Consents (Connection/Disconnections to Public Infrastructure)		
Application Fee	\$650.00	\$550.00
Inspection/Re-inspection fee for non-compliant works or missing information (per inspection)	\$350.00	\$275.00
Charge for works that are not remedied after non-compliant inspection	Monthly Fee per site - \$250.00	Monthly Fee per site - \$100.00
Connection/Disconnection (Physical Works)		
All pipe sizes and manholes – all locations	Actual Cost	Actual Cost
Trade Waste Charges		
Fixed costs – per cubic metre of consented median discharge volume per day	\$0.98	\$0.78
Variable costs – per cubic metre of discharge	\$0.17	\$0.14
(Invoiced after 1 July irrespective of time period covered)		
Non-routine unscheduled Inspection or Investigation (per visit)	\$350.00 + actual costs (e.g. lab fees) + 10% admin fee	\$275.00
Special Liquid Waste Charges		
Disposal charge (per cubic metre)	\$15.70	\$10.50
Additional charge for high solids content (per cubic metre) – dependant on solids content – Minimum charge 1 cubic metre	\$0.00	\$190.00
Solid waste requiring landfill disposal	\$450.00 minimum charge + \$107.00 / t for each subsequent tonne	\$350.00
Permitted connection* annual charge <i>*Permitted connection being a trade waste permit holder that is not metered or subject to an Individual Agreement</i>	\$1,000.00	



Social Housing

In accordance with amendments to the Residential Tenancies Act, rent may only be increased every 12 months.

	Single (weekly) [If full cost recovery required]	Single (weekly) [If full cost recovery required]	Double (weekly) [If full cost recovery required]	Double (weekly) [If full cost recovery required]
	2024/25 (GST incl.)	2023/24 (GST incl.)	2024/25 (GST incl.)	2023/24 (GST incl.)
Timaru				
Clyde Street / Le Cren Street – One bedroom	\$161.00	\$151.00	\$195.00	\$181.00
Clyde Carr Crescent – One bedroom	\$151.00	\$141.00	\$175.00	\$161.00
Clyde Carr Crescent – Bedsits	\$125.00	\$115.00	\$150.00	\$135.00
Craigie Avenue – One bedroom	\$156.00	\$146.00	\$180.00	\$166.00
Edinburgh Street – One bedroom	\$176.00	\$166.00	\$195.00	\$181.00
Flemington Street – One bedroom	\$176.00	\$166.00	\$195.00	\$181.00
Hanan Place – One bedroom	\$151.00	\$141.00	\$175.00	\$161.00
7A – 9A Harper Street – One bedroom	\$151.00	\$141.00	\$175.00	\$161.00
9 Harper Street – One bedroom	\$161.00	\$151.00	\$190.00	\$176.00
James Street / Keith Street – One bedroom	\$151.00	\$141.00	\$180.00	\$166.00
Jonas Street – One bedroom	\$166.00	\$156.00	\$195.00	\$181.00
Maltby Avenue – One bedroom	\$176.00	\$166.00	\$195.00	\$181.00
Princes Street – One bedroom	\$156.00	\$146.00	\$180.00	\$166.00
Rhodes Street – One bedroom	\$151.00	\$141.00	\$175.00	\$161.00
Taylor Street – One bedroom	\$136.00	\$126.00	\$160.00	\$146.00
Taylor Street – Bedsits	\$125.00	\$115.00	\$150.00	\$135.00
Victoria Street – One bedroom	\$181.00	\$171.00	\$200.00	\$186.00
Wilson Street – One bedroom	\$151.00	\$141.00	\$175.00	\$161.00
Woodlands Road – One bedroom	\$151.00	\$141.00	\$175.00	\$161.00

In accordance with amendments to the Residential Tenancies Act, rent may only be increased every 12 months.

	Single (weekly) [If full cost recovery required)	Single (weekly) [If full cost recovery required)	Double (weekly) [If full cost recovery required)	Double (weekly) [If full cost recovery required)
	2024/25 (GST incl.)	2023/24 (GST incl.)	2024/25 (GST incl.)	2023/24 (GST incl.)
Temuka				
Hamilton Street – One bedroom	\$151.00	\$141.00	\$175.00	\$161.00
Hewlings Place – One bedroom	\$156.00	\$146.00	\$190.00	\$176.00
King Street – One bedroom	\$156.00	\$146.00	\$175.00	\$161.00
Levens Lane – One bedroom	\$156.00	\$146.00	\$190.00	\$176.00
Whitcombe Street – Bedsits	\$125.00	\$115.00	\$150.00	\$135.00
Wilkin Street – One bedroom	\$151.00	\$141.00	\$175.00	\$161.00
Wilmshurst Road – One bedroom	\$151.00	\$141.00	\$180.00	\$166.00
Wilmshurst Road – Bedsits	\$125.00	\$115.00	\$150.00	\$135.00
Wilmshurst Road / King Street – One bedroom	\$176.00	\$166.00	\$195.00	\$181.00
Geraldine				
Huffey Street – One bedroom	\$156.00	\$146.00	\$175.00	\$161.00
89 Talbot Street – One bedroom	\$143.00	\$133.00	\$168.00	\$153.00
113-115 Talbot Street – One bedroom	\$176.00	\$166.00	\$195.00	\$181.00
Pareora				
King Street – One bedroom	\$156.00	\$146.00	\$180.00	\$166.00
Pleasant Point				
Horton Street – One bedroom	\$151.00	\$141.00	\$175.00	\$161.00
Horton Street – Bedsits	\$120.00	\$110.00	\$145.00	\$130.00



Sports Grounds

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Private hire per ground	\$60.00	\$50.00
Site Fees - Clubs with facilities on Council land will pay site fees of:		
Up to 200m ²	\$40.00	\$35.00 per annum
200m ² – 5,000m ²	\$125.00	\$110.00 per annum
5,000m ² – 10,000m ²	\$255.00	\$220.00 per annum
10,000m ² – 50,000m ²	\$400.00	\$340.00 per annum
50,000m ² – 100,000m ²	\$530.00	\$460.00 per annum
100,000m ² – 200,000m ²	\$700.00	\$600.00 per annum
Greater than 200,000m ²	\$1400.00	\$1200.00 per annum

Sports fields - Charges for sports fields will be based on the extra cost of maintaining the area at sports field standard, compared with just maintaining it as a passive green area. These are additional to any Site Fees and reflect the actual marginal cost.

Hardcourts - Charges for publicly available Hardcourts and sealed areas will be based on:

- A 25% user capital contribution when the courts are constructed or resealed.
- 20% of the balance being recovered through user charges spread over the life of the improvements
- 20% of the annual maintenance cost recovered from user charges.

Stormwater

Note refer to Infrastructure Group Administration Fees for Staff hourly rates	Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Services Consents (Connection/Disconnections to Public Infrastructure)			
	Application Fee	\$650.00	\$550.00
	Inspection/Re-inspection Fee for non-compliant works or missing information (per inspection)	\$350.00	\$275.00
	Charge for works that are non-remedied after non-compliant inspection	Monthly fee per site - \$250.00	Monthly fee per site - \$100.00
	All pipe sizes and manholes – all schemes	Actual Cost	Actual Cost
	Pipe to water table – rural schemes	Actual Cost	Actual Cost
Application for Stormwater Discharge			
	Application Fee – using Council acceptable solution	No Charge	No Charge
	Application Fee – Specific Design	Actual Processing Cost	Actual Processing Cost
Flood Risk Certificate			
	Standard	\$200.00	New
	Detailed	Actual Processing Cost	New

Swimming Pools: Geraldine, Pleasant Point and Temuka

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Admission		
One Preschool (under 5 years) with a paying Adult	No Charge	No Charge
Junior (5 - 17 years)	\$4.00	\$3.00
Adult	\$6.00	\$5.00
i Adult 65 years and over	\$5.00	\$4.00
ii Adult 80 years and over (upon application)	Free Entry	Free entry
Family Group Admission		
Adult with 2 Preschoolers (under 5 years)	\$8.00	\$6.00
i Adult 65 years and over with 2 Preschoolers (under 5 years)	\$7.00	\$5.00
Adult with Child under 8 (5 to 7 years)	\$7.00	\$6.00
i Adult 65 years and over with Child under 8 (5 to 7 years)	\$7.00	\$6.00
Entry Only Discounts		
Buy 10 receive 11	\$40.00 junior / \$60.00 adult / \$50.00 for 65+	\$30.00 junior / \$50.00 adult / \$40.00 for 65+
Buy 20 receive 23	\$80.00 junior / \$120.00 adult / \$100.00 for 65+	\$60.00 junior / \$100.00 adult / \$80.00 for 65+
Buy 50 receive 60	\$200.00 junior / \$300 adult / \$250.00 for 65+	\$150.00 junior / \$250.00 adult / \$200.00 for 65+
Seasonal swim membership	\$150.00 junior / \$250.00 adult / \$200.00 65+	\$126.00 junior / \$200.00 adult / \$160.00 65+
Aqua classes (plus admission)	\$2.00	\$2.00

Notes:

- The Recreation Facilities Manager has delegated authority to negotiate the hire of a portion of the facilities.
- One Pre-school child will be admitted to the pool with one paying Adult and the child must remain within arms length.
- ⁱ Adult 65 years and over - please supply proof of age
- ⁱⁱ Adult 80 years and over – application must be made and approved. Application Forms are available on request.



Swimming Pools: Caroline Bay Trust Aoraki Centre (CBay)

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Admission		
One Preschool (under 5 years) with a paying Adult	No Charge	No charge
Junior (5 - 17 years)	\$4.00	\$4.00
Adult	\$6.50	\$6.50
i Adult 65 years and over	\$5.50	\$5.50
ii Adult 80 years and over (upon application)	Free Entry	Free entry
Family Group Admission		
Adult with 2 Preschoolers (under 5 years)	\$8.50	\$8.50
i Adult 65 years and over with 2 Preschoolers (under 5 years)	\$7.50	\$7.50
Adult with Child under 8 (5 to 7 years)	\$8.50	\$8.50
i Adult 65 years and over with Child under 8 (5 to 7 years)	\$7.50	\$7.50
Hydro slide per session (plus admission)	\$4.00	\$4.00
Sauna / steam / spa per session (plus admission)	\$3.50	\$3.00
Entry Only Discounts		
Buy 10 receive 11	\$40.00 junior / \$65.00 adult / \$55.00 over 65 years	\$40.00 junior / \$65.00 adult / \$55.00 over 65 years
Buy 20 receive 23	\$80.00 junior / \$130.00 adult / \$110.00 over 65 years	\$80.00 junior / \$130.00 adult / \$110.00 over 65 years
Buy 50 receive 60	\$200.00 junior / \$325.00 adult / \$275.00 over 65 years	\$200.00 junior / \$325.00 adult / \$275.00 over 65 years
Buy 100 receive 125	\$400.00 junior / \$650.00 adult / \$550.00 over 65 years	\$400.00 junior / \$650.00 adult / \$550.00 over 65 years
Annual swim membership	\$500.00 junior / \$750.00 adult / \$625.00 over 65 years	\$500.00 junior / \$750.00 adult / \$625.00 over 65 years
Learn to Swim classes		
Explore and Learn - Pipi-frog (was Pipi-swordfish)	\$10.50	\$10.50
Explore and Learn - Turtle-swordfish	\$12.00	\$12.00
400Gold – per class – Seal-silver (CBay Learn to Swim After School Programme)	\$13.00	\$13.00



Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Aqua classes (plus admission)		
Aqua gentle - morning	\$3.00	\$3.00
Aqua fit – evenings	\$5.00	\$5.00
Fitness Pricing (prices to increase from 6 August – when pool reopens)		
Casual Gym Visit (Includes Group Fitness classes including GRIT & RPM booking in may be required)	\$20.00	\$16.00
CBay Fitness Locker (3 hours use)	Free	Free
Premium Full Membership	\$24.50 per week or \$1,050.00 one year membership upfront payment	\$24.50 per week or \$1,050.00 one year membership upfront payment
Premium Off-Peak Membership	\$17.50 per week or \$840.00 one year membership upfront payment	\$17.50 per week or \$840.00 one year membership upfront payment
Standard Full Membership	\$18.50 per week or \$895.00 one year membership upfront payment	\$18.50 per week or \$895.00 one year membership upfront payment
Standard Off-Peak Membership	\$14.50 per week or \$685.00 one year membership upfront payment	\$14.50 per week or \$685.00 one year membership upfront payment

Notes:

- The Recreation Facilities Manager has delegated authority to negotiate the hire of a portion of the facilities.
- One Pre-school child will be admitted to the pool with one paying Adult and the child must remain within arms length.
- ⁱ Adult 65 years and over - please supply proof of age.
- ⁱⁱ Adult 80 years and over – application must be made and approved. Application Forms are available on request.
- Premium Fitness memberships include all facilities - The Pools, Gym, all Les Mills Group Fitness Classes inc. GRIT, RPM, all Aqua Fitness Classes and the Chillax Area (Steam, Sauna & Spa). Standard Fitness memberships include gym facilities only - The Gym, all Les Mills Group Fitness Classes inc. GRIT & RPM Classes.



Water

Note refer to Infrastructure Group Administration Fees for Staff hourly rates.

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Services Consents (Connection/Disconnections to Public Infrastructure)		
Application Fee - Connection/Disconnection/Flow Alteration – all schemes	\$650.00	\$550.00
Application Fee – Request to deviate from Downlands Policy	\$920.00	\$820.00
Inspection / Re-inspection fee for non-compliant works or missing information (per inspection)	\$350.00	\$275.00
Charge for works that are non-remedied after non-compliant inspection	Monthly fee per site - \$250.00	Monthly fee per site - \$100.00
Connections/Disconnections/Flow Alterations (Physical Works)		
Connections - All pipe sizes – all schemes	Actual Cost	Actual Cost
Disconnections - Permanent/ Temporary/Reconnections	Actual Cost	Actual Cost
Flow Alterations – Jet Alterations – all schemes	Actual Cost	Actual Cost
Backflow Preventor and Water Meter		
Backflow Testing – By Owner	Actual Cost	Actual Cost
Backflow Testing – By Council	\$500.00	\$300.00
Installation	Actual Cost	Actual Cost
Sale Price of Water (per cubic metre) (Invoiced after 1 July irrespective of time period covered)		
Geraldine	\$0.95	\$0.83
Pleasant Point	\$0.95	\$0.83
Seadown	\$1.24	\$1.08
Temuka	\$0.95	\$0.83
Timaru	\$0.95	\$0.83
Winchester	\$0.95	\$0.83
Rural Schemes – Connection Fee		
Downlands – per new connection (ie each additional tank)	\$7,500.00	\$6,500.00
Downlands – per Unit	\$9,200.00	\$8,000.00
Orari	\$800.00	\$700.00
Seadown	\$2,050.00	\$1,750.00
Te Moana Downs – per new connection (ie each additional tank)	\$7,500.00	\$6,500.00



Description	2024/25 (GST incl.)	2023/24 (GST incl.)
Te Moana Downs – per Unit	\$9,200.00	\$8,000.00
Other Fees		
Bond to cover remedial work	\$800.00 minimum to 10% of estimated value of work	\$600.00 minimum to 10% of estimated value of work
Damage to network infrastructure by third party	Actual cost + 10% admin fee	Actual cost
Unauthorised water tampering or take from all water supplies (including illegal use of standpipes)	\$2,500.00 plus actual cost	\$2,000.00 plus actual cost
Upper Pareora Water Supply (annual charges) - per Tank Connection	\$692.00	\$692.00
Upper Pareora Water Supply (annual charges) - per Unit	\$277.00	\$277.00

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Waste Minimisation

The small and large options are available upon application.

Extra Bins - It is likely that there will be situations where people will require extra bins (limits will apply – contact Council if required – up to two sets per property). For example, an extra recycle or rubbish bin for businesses, an extra compost bin for properties with a large garden. This option is available on application and will be invoiced pro-rata in the first year, after which costs will be charged on rates.

Extra Bin Fee	Compost		Recycle		Rubbish		Glass (New)	
	2024/25 (GST incl.)	2023/24 (GST incl.)	2024/25 (GST incl.)	2023/24 (GST incl.)	2024/25 (GST incl.)	2023/24 (GST incl.)	2024/25 (GST incl.)	2023/24 (GST incl.)
Standard 140L	\$300.00	\$257.00	\$200.00	\$168.00	\$550.00	\$356.00	\$200.00	\$168.00
Large 240L	\$360.00	\$306.00	\$250.00	\$197.00	\$750.00	\$494.00	\$250.00	\$197.00

Replacement Bin Fee	2024/25 (GST incl.)	2023/24 (GST incl.)
	Standard 140L	\$200.00
Large 240L	\$250.00	\$200.00

Bin Reinstatement Fee	2024/25 (GST incl.)	2023/24 (GST incl.)
	Return of bins after removal for non-compliance	\$140.00

Geraldine, Pleasant Point, Temuka and Timaru Transfer Station charges (for non-permitted users)

A Waste Levy of \$69.00 per tonne is recovered by Council on behalf of Central Government. This is incorporated into the fees.

Key: t = Tonne

Description (all vehicles charged by weight)	Charge by Tonne	Charge by Tonne	Minimum Charge	Minimum Charge
	2024/25 (GST incl.)	2023/24 (GST incl.)	2024/25 (GST incl.)	2023/24 (GST incl.)
Rubbish	\$365.00	\$323.00 /t	\$20.00	\$17.00
Sand, Soil, Clay*	\$13.50	\$12.00 /t	\$15.00	\$12.00
Bricks, Blocks, Concrete	\$120.00	\$98.00 /t	\$15.00	\$12.00
Organic	\$110.00	\$93.00 /t	\$15.00	\$12.00
Recyclable °	\$85.00	\$71.00 /t	\$15.00	\$12.00

Description	Minimum Charge	Minimum Charge
	2024/25 (GST incl.)	2023/24 (GST incl.)
Public weigh	\$15.00	\$13.00

* Sand, Soil, Clay not currently accepted at Pleasant Point Transfer Station

° Applies to recycling delivered to the Materials Recovery Facility only

Free drop-off facilities for recyclable materials are provided at all transfer stations.



Special Waste Streams

A **Waste Levy** of \$69.00 per tonne is recovered by Council on behalf of Central Government. This is incorporated into the fees.

Key: t = Tonne

Waste Materials Requiring Permits

Criteria apply for the delivery of the following goods. Customers may apply to Enviro NZ for the following permits:

Permit Type	Description of Materials	Cost of Permit	Cost of Permit	Cost of Materials (GST incl.)	Cost of Materials (GST incl.)
Organics Permit	Delivery of organic materials to the Compost Facility	Set by EnviroNZ	\$55.00	\$107.00 / t Minimum fee: \$15.00	\$93.00 / t Minimum fee: \$12.00
Polystyrene Permit	Delivery of clean packaging polystyrene to the Materials Recovery Facility		\$0.00		\$5.00/woolsack \$ 10.00 / m3
Landfill Access Permit (LAP) Waste Category	Delivery of waste to Redruth Landfill	Set by EnviroNZ	\$55.00	Waste \$325.00 / t Minimum fee: \$50.00	Waste \$290.00 / t Minimum fee: \$45.00
Landfill Access Permit (LAP) Clean fill Category	Delivery of clean fill to Redruth Landfill	Set by EnviroNZ	\$55.00	Sand, soil, clay \$13.50 / t Minimum fee \$15.00 Slurry \$100.00 / t Minimum fee \$15.00 Hardfill: bricks, blocks, concrete \$112.00 / t Minimum fee \$15.00 Other clean fill as notified	Sand, soil, clay \$12.00 / t Minimum fee \$12.00 Slurry \$40.00 / t Minimum fee \$12.00 Hardfill: bricks, blocks, concrete \$98.00 / t Other clean fill as notified
Waste Manifest	Required for Special or Hazardous Waste			\$365.00 / t Minimum fee \$20.00	\$323.00 / t Minimum fee \$12.00



Cover – Recreational Guidelines – testing and approval required, along with Waste Manifest approval		\$65.00 / t	\$54.00 / t

Recycling Services

Description	2024/25 (GST incl.)	2023/24 (GST incl.)
ESCRAP		
Computer Screen	\$18.00	\$15.00
Televisions and Microwaves	\$20.00	\$18.00
Photocopier/Printer - small - medium (0.1 – 0.5m3)	\$35.00	\$30.00
Photocopier/Printer - large (>0.5m3)	\$60.00	\$52.00
All other miscellaneous electronic items accepted at no charge for households only. Commercial deliveries (schools, organisations, businesses) please contact Council.		
Mice, cellphones, GPS units and digital cameras free for deliveries.		
Child car seat	\$8.00	\$5.00
Whiteware and any other item that requires de-gassing	\$35.00	
Tyres – Subject to Legislative Requirements		
Car / 4x4 / Light Truck	\$10.00	\$8.00
Heavy Truck	\$30.00	\$23.00
Tractor	\$100.00	\$85.00
Per tonne (must be de-rimmed or per tyre charge applies)	\$885.00	\$770.00



Transfer Station Administration Fees	2024/25 (GST incl.)	2023/24 (GST incl.)
Monday to Friday after hours opening. Actual cost charged if exceeds minimum	\$150.00 Minimum fee	\$120.00 Minimum fee
Saturday, Sunday and Public Holidays after hours opening. Actual cost charged if it exceeds minimum	\$200.00 Minimum fee	\$175.00 Minimum fee
Drive off Administration Fee	\$50.00	\$35.00
Delivery of non-compliant materials	\$150.00 Minimum fee or charged at cost	\$125.00 Minimum fee or charged at cost

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9.4 Cave Nature Playground Project Update

Author: Annette Houston, Parks Project Coordinator
Troy Titheridge, Development Liaison Officer

Authoriser: Andrew Dixon, Group Manager Infrastructure

Recommendation

That the Pleasant Point Community Board receive and note the Cave Nature Playground project update.

Purpose of Report

1. To update the Pleasant Point Community Board on the Cave Nature Playground project.

Assessment of Significance

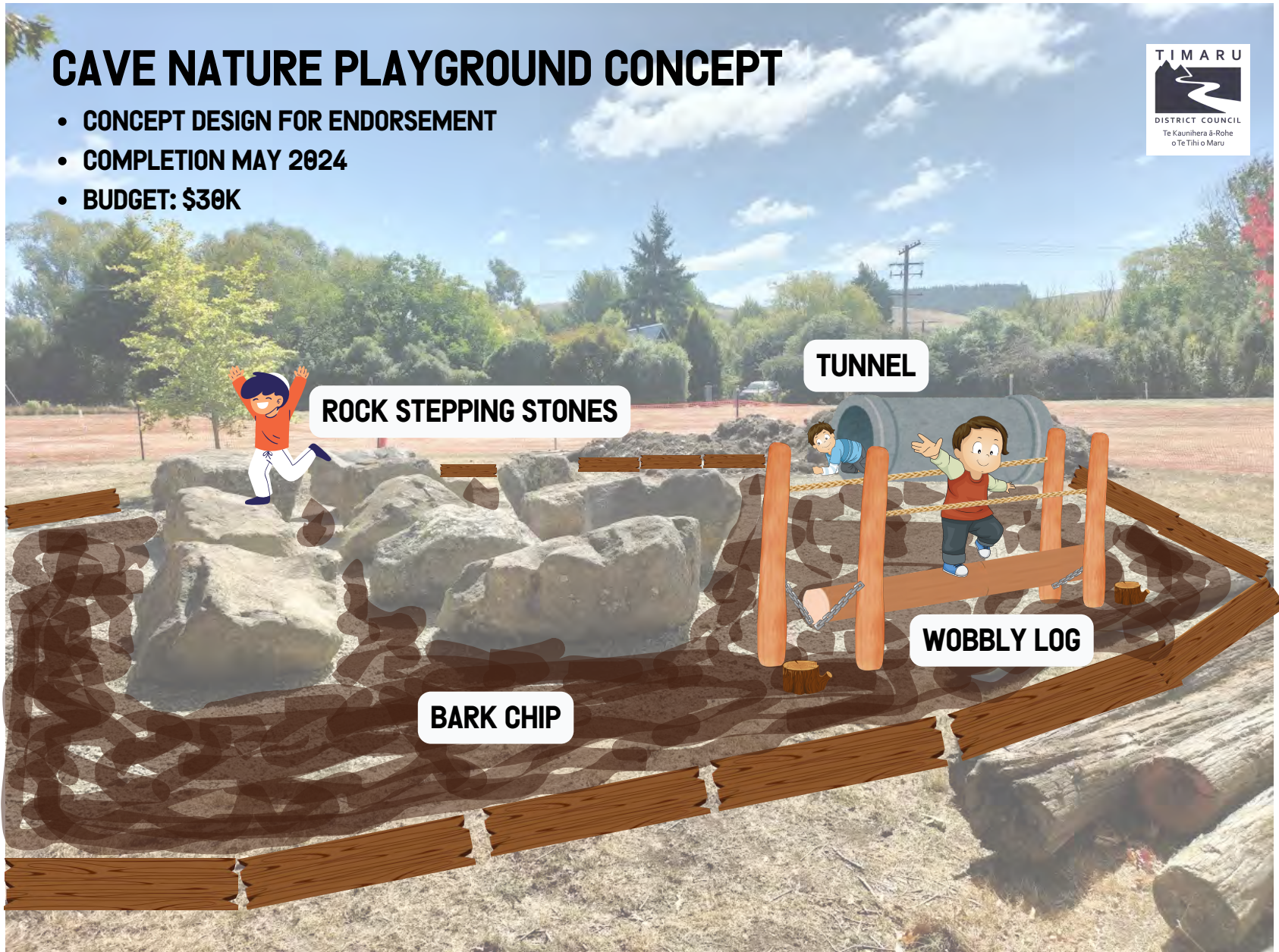
2. This matter is considered to be of low significance in relation to the Timaru District Council significance and engagement policy as it impacts a small number of people and will have a low impact on levels of service, consistent with Council Plans and financing as the project is available in current approved budgets.

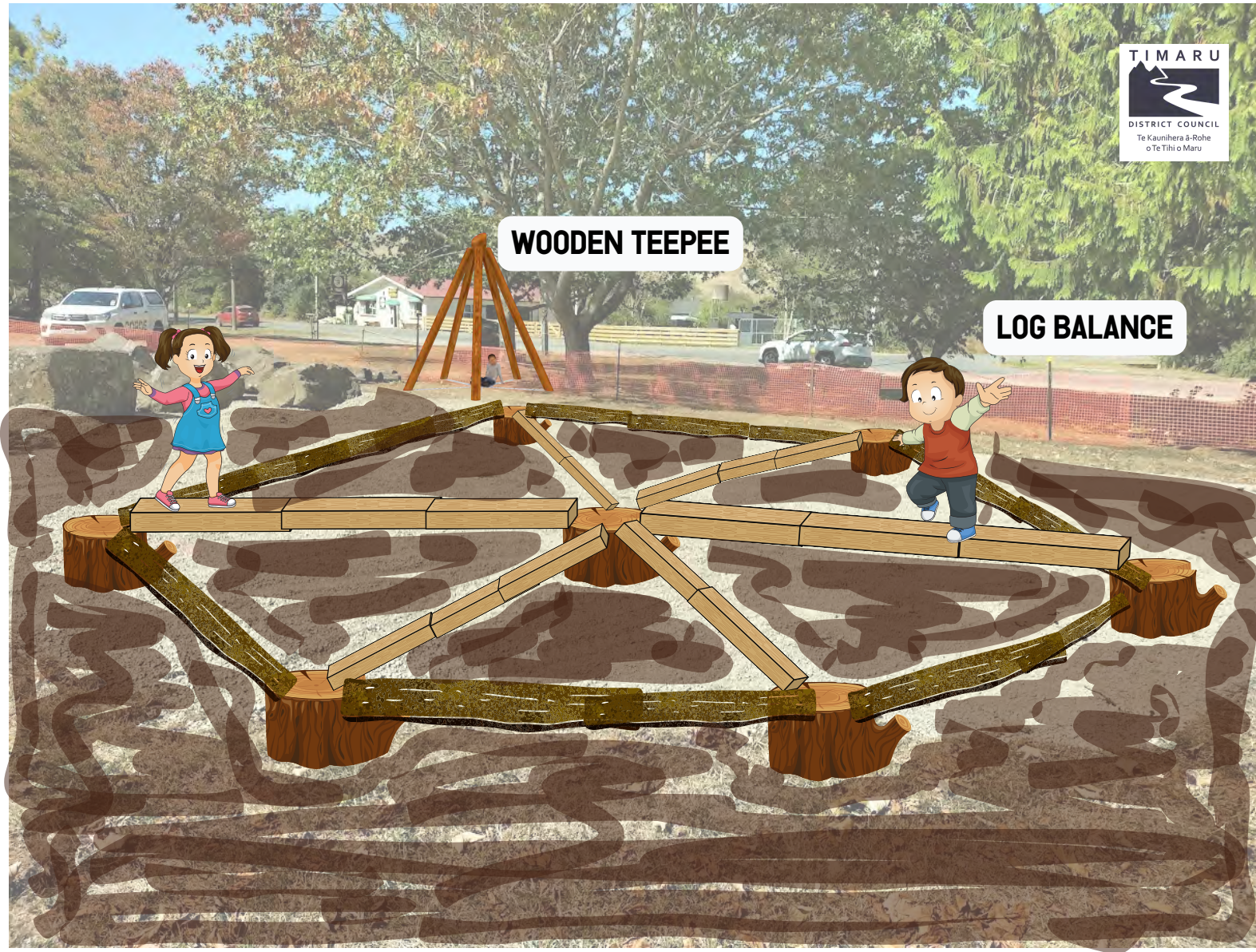
Discussion

3. At the meeting on 7 November 2023, the Pleasant Point Community Board adopted a suite of community projects to fulfil in alignment with the Pleasant Point, Cave and Surrounding Areas Strategic Framework and Year 1-3 of the Community Action Plan.
4. The funding allocated to the Pleasant Point Community projects was \$200,000 in the 2023/24 Annual Plan year for which the Cave Playground project was allocated \$30,000.
5. A “next step” item which arose from the 5 March 2024 meeting, was for the Pleasant Point Community Board to be presented a concept of the Cave Nature Playground. This concept is attached. (Attachment 1).
6. The concept attached has a Nature Play focus which seeks to utilise natural elements that are in keeping with the surrounding environment as well as offering a cost effective, low maintenance, environmentally friendly and engaging playground for children to enjoy.
7. The group this playground is to cater for is ages 5 and up.
8. The Cave Village Green has been the site chosen for construction of the playground with preparatory site works having commenced in March 2024.
9. Consultation was undertaken with some members of the community regarding the design and location.
10. At the time of writing this report, the Cave Nature Playground is near completion with a majority of the elements in the attached concept being brought to fruition.

Attachments

1. Cave Nature Playground Concept  





NATURE PLAY PLAYGROUND ELEMENTS - WOOD, BARK, ROCKS



A low cost alternative to traditional playgrounds by utilising existing natural elements to create an interactive play experience. A playground which encourages children to feed curiosity and imagination, foster connections to nature, build self confidence and safety awareness, eco-friendly for the environment - non toxic and no plastics, blends in with the surrounding Cave environment.

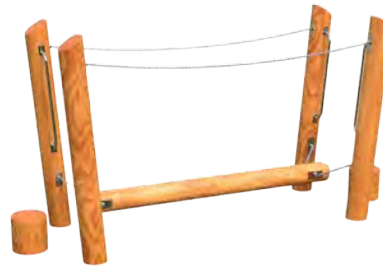
CLIMB:



ECO:



BALANCE:



HIDE:



9.5 Halstead Road Playground Design and Update

Author: Annette Houston, Parks Project Coordinator
Troy Titheridge, Development Liaison Officer

Authoriser: Andrew Dixon, Group Manager Infrastructure

Recommendation

That the Pleasant Point Community Board receive and note the Halstead Road Adventure Playground concept to enable the project to be implemented within the current financial year.

Purpose of Report

- 1 To present to the Pleasant Point Community Board the Halstead Road Adventure Playground concept.

Assessment of Significance

- 2 This matter is considered to be low significance in relation to the Timaru District Council Significance and Engagement Policy as the number of people affected, impact on levels of service, and the work is consistent with the approved Council Annual Plan.

Discussion

- 3 At the meeting on 7 November 2023, the Pleasant Point Community Board adopted a suite of community projects to fulfil in alignment with the Pleasant Point, Cave and Surrounding Areas Strategic Framework and Year 1-3 Community Action Plan.
- 4 The funding allocated to the Pleasant Point Community projects was \$200,000 in the 2023/24 Annual Plan year. The Board supported and approved an allocation of \$100,000 for the Halstead Road Playground (Jaycees Adventure Playground) project.
- 5 The impetus for the allocation of \$100,000 to the Halstead Road Playground project was due to community concerns of the possible closure of the playground and the impact it would have on community wellbeing.
- 6 In response, a consultation with Year 7 & 8 students from Pleasant Point Primary School ascertained views on the types of new structures they would like to see in a revitalised Halstead Road Playground due to the removal of the previous Fort and Tunnel structures.
- 7 The feedback obtained from the students is that they wanted to see a “best bang for buck” adventure style playground, with competitive/ninja elements which cater for an older age group with particular focus on a double flying fox installation. Additionally, the provision of sealed pathways to cater for different mobilities was also considered.
- 8 A “next step” item which arose from the 5 March Pleasant Point Community Board meeting was for the Community Board to be shown a concept of the revitalised Halstead Road Adventure Playground.

- 9 The concept attached seeks to address the feedback that was raised by the Primary School students and their desire for an adventure themed playground with a double flying fox accompanied by a range of competitive and challenging play equipment. This offering is supplemented by a nature-play themed focus utilising natural materials such as wood and bark chip.
- 10 To align with the current natural surroundings and achieve the play space the children requested within budget, it was decided to use playground bark as the under-surfacing material in the lower wear areas. Playground bark is considered adequate to address potential 'fall height' from equipment in these areas. The initial outlay is considerably cheaper and will later be able to be repurposed as mulch. Where there is expected to be higher traffic volumes i.e. the flying fox it was decided 'mulch set' pour and play under surfacing was more adequate. Not only from a fall perspective but from a maintenance cost view as well (as a high traffic area this space would need attention at a minimum; weekly). To indicate cost comparison; for 180 square metres (approx. area of the flying fox), it has been estimated to cost \$73,000 for pour and play, and \$13,000 for Playground bark (capital cost only).
- 11 In addition, there will be inclusive elements to cater for those who are wheelchair bound and neurodiverse, enhanced accessibility with a sealed pathway, and a wooden train and carriage equipment piece to reflect the local history of the area. Council officers are also investigating the possibility of engaging a local artist to paint artistic motifs on the sealed pathway.
- 12 The age group this playground caters for is primary school aged children.
- 13 The cost of the proposed playground is estimated to be \$330,000 excluding GST. Funding for this project is \$100,000 allocated from the Pleasant Point Community projects budget and \$230,000 from Parks playground renewals budget. It should be noted that there is limited opportunity for scope or design change to meet the delivery target of 30 June 2024.
- 14 It should also be noted that the on-going maintenance cost of the playground will be dependent on the type of playground equipment. Low cost items are passive equipment and generally low maintenance costs, whereas active equipment particularly flying foxes have a higher on-going cost (\$6,000 per annum) due to the extent of assessments and the structural nature of the equipment.
- 15 A key consideration which may constrain the delivery of all the elements in the concept design is where contractor quotes for materials and labour absorb a majority of the project budget, thus leaving little for the purchase of playground equipment. As a result, Council Officers have determined that a non-negotiable for this project is the installation of a double flying fox and ninja style equipment which, at the very least, will address the feedback that was shared by the Primary School pupils during the consultation.
- 16 Naming of the park - Currently the park is known by several different names, the sign in the reserve currently states "Jaycees". We understand this name was historically given, in conjunction with the (now abolished) Jaycees group donating equipment. It was discussed that now would be the appropriate time; prior to the entrance way and signage being constructed that the name be revisited. This is subject to consultation with the Community Board and Iwi, a future report to follow.

- 17 It is recommended that considering the above, the Halstead Road Adventure Playground concept is received and noted by the Pleasant Point Community Board so key elements of the concept can be brought to fruition.

Attachments

1. **Halstead Road Adventure Playground Concept** [↓](#) 

















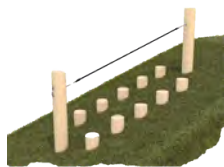


PLEASANT POINT ADVENTURE PLAYGROUND



Catering primarily for Primary school and older age groups, this playground has been designed in response to feedback from local Pleasant Point Primary School pupils who desired an adventure style/ninja playground as well as addressing accessibility and use issues raised by the community. The elements that comprise this playground is a “Nature Play” theme that is low cost and low maintenance through using natural products such as wood and bark chip. Additionally, the introduction of new ninja style equipment where children can challenge one another through a series of obstacles ensures children of all abilities can enjoy the playground. Furthermore, the introduction of a new double flying fox, wheelchair carousel, and a wooden steam train model rounds out the Pleasant Point Adventure Playground concept design.

PRODUCTS USED



Log Steps Up Embankment



Concrete Tunnel



Nature Play



Wooden Train



Log Stilts



Stepping Logs



Balance Beams



Rockwall



Scaling Wall



Monkey Bars



Cliff Hanger



Gym Rings



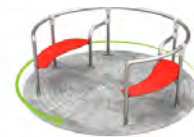
Chin Up Bar



Parallel Bars



Commando Net



Wheelchair Carousel

- 10 Consideration of Urgent Business Items**
- 11 Consideration of Minor Nature Matters**
- 12 Public Forum Issues Requiring Consideration**