

Selected Owner Policy Application Form

+Office Use:

Application No:

Owner No:

Assessment No:

Parcel No:

Register No:

Invoiced:

Application fee paid:

APPLICATION FEE: \$54.00

APPLICANT: (Full name/please print clearly):

HOME PHONE: CELL PHONE: WORK PHONE:

EMAIL ADDRESS:

ADDRESS:

DESCRIPTION OF DOG/S:

NAME	BREED	AGE	COLOUR	REGISTRATION NO.
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.....
.....
.....
.....

SELF ASSESSMENT REPORT

Please read the following questions and circle accordingly

- | | | | |
|----|---|-----|----|
| 1 | Is the dog registered and microchipped? | Yes | No |
| 2 | Does the applicant have a good knowledge of the Council Dog Control Bylaw and the Dog Control Act? (complete Questionnaire attached) | Yes | No |
| 3 | Is the dog confined to the house property by self-closing and/or padlocked gates and a permanent fence of a height and construction adequate for the dog? (see definition below) | Yes | No |
| 4 | Does the fencing allow dog free access for a visitor to reach a house door? | Yes | No |
| 5 | Is the fenced area of sufficient size to allow the dog(s) adequate exercise? | Yes | No |
| 6 | Is there adequate warm and dry housing for the dog and is this kept clean? | Yes | No |
| 7 | Does the dog have access to clean water at all times? | Yes | No |
| 8 | Does the condition of the dog indicate that it is provided with ample food to maintain optimum body weight and health? | Yes | No |
| 9 | Does the dog cause a nuisance to the neighbourhood (barking, wandering)? | Yes | No |
| 10 | Has the dog/owner been warned/prosecuted for any contravention of a Bylaw or legislative requirement relating to dog control? Has the dog been impounded? | Yes | No |

* Definition: 'Self Closing Gate' - A device, which will close the gate after it has been open and left. Usually a spring, balanced weights, gravity, with sufficient force to secure the latch.

APPLICANTS MUST COMPLY WITH ALL THE ABOVE CONDITIONS BEFORE THE APPLICATION WILL BE CONSIDERED. IF YOUR PROPERTY DOES NOT MEET THE ABOVE CONDITIONS AT THE TIME OF INSPECTION YOU CAN RE-APPLY FOR A SECOND INSPECTION AT A COST OF \$43.00.

Notes for the applicant:

- 1 For the registration discount to take effect in your next invoice, **you must submit this form and pay by 30 April of that year**, (If payment is not received your application will be cancelled). Applications and payment received after 30 April will be processed from August onwards, and any discount earned will be applied to the following year's registration period. ***Inspections will be carried out randomly*** –not by appointment, you will receive notification in the post advising if your application was successful.
- 2 Records will be checked to ensure that the owner has not been subject to prosecution or issued with a warning for contravention of dog control or registration matters. Impounding records will also be checked.
- 3 This application, and any approval granted, relates only to the dog or dogs described on this form and is only applicable to the above address. It is the owner's responsibility to notify the council of any changes within 14 days. This includes dogs being added or removed to this status. A new application will need to be completed for change of address, with the applicable fee.
- 4 In applying for SOP status the applicant should understand that failure to observe any of the above requirements will result in automatic loss of SOP status for a period of one to five years depending on the circumstances of the contravention. Time period of loss of SOP as below

• Failure to register dog prior to 31 July of current registration year	1 Year
• Failure to comply with any requirements listed on this form	2 years
• Notice of written warning issued not resulting in legal action	2 years
• Impounding of dog (this will result in loss of SOP for the property and all dogs residing there)	3 years
• Infringement notice issued for any offence	3 years
• Prosecution in the district court not including a contested infringement notice	5 years

NOTE: The above time periods will be applied retrospectively to any person applying for Selected Dog Owner Status.

Owners of dogs classified as menacing (by deed) or dangerous under the Dog Control Act 1996 are not generally eligible to apply for Selected Dog owner status. If they cease to be the owner of such a dog, they may then be considered.

If an abatement has been issued this will also result in the loss of Selected Dog Owner Status.

The one off application fee of \$54.00 must be paid before inspection will be carried out.

** Application is for the property, if re-applying for a new property a new application fee will apply.*

I have read and understand the requirements of this application

SIGNATURE OF APPLICANT:

DATE:

Introduction

The Timaru District Council invites you to apply for Selected Dog Owner Status. This questionnaire must be completed accurately before this status can be granted. The answers to the questions can be found in the K9 Newsletter available at your local Council Services Centre and online at www.timaru.govt.nz. You will need to be aware of the conditions relating to this status as listed on the application form.

**** Please note that all of the following questions must be answered and the form signed before this application will be considered****

- 1 If I obtain a new puppy, what age should it be when I register it?**
 - ☐ a) 6 months of age;
 - ☐ b) 3 months of age;
 - ☐ c) Whatever the dog's age is at the next dog registration time.
- 2 Who is legally responsible for the actions of the dog?**
 - ☐ a) Any person **over** the age of 16 who is in charge of the dog;
 - ☐ b) Only the registered owner;
 - ☐ c) Any person **under** the age of 16 who is in charge of the dog.
- 3 Whose responsibility is it to contact the Council to update the dog and owner records?**
 - ☐ a) No-ones, if you do not pay registration fees, you do not have to worry about it;
 - ☐ b) The registered dog owner must notify the Council in writing within 14 days of any changes;
 - ☐ c) The dog owner, during the next registration period.
- 4 Must my property be fully fenced and have dog free access to visitors to qualify for SOP?**
 - ☐ a) No, not if my dog is kept for security;
 - ☐ b) Not if the dog is small and lives inside;
 - ☐ c) Yes, the dog must be contained securely on my property, and visitors must have dog-free access to one door on my property.
- 5 Do I need to obtain a permit to keep more than two dogs on my property?**
 - ☐ a) No, one of my dogs is old and will die soon;
 - ☐ b) Yes, properties that have more than two dogs for longer than two weeks in any one year must obtain a permit;
 - ☐ c) No, not if the dog is visiting for less than four weeks.
- 6 If my dog fouls in a public place, am I required to pick up the mess and dispose of it?**
 - ☐ a) No, not if I do not have a plastic bag with me;
 - ☐ b) If I kick it into the gutter the Council's road sweeper will come along and clean it up;
 - ☐ c) Yes, I must pick it up immediately and dispose of it in a suitable waste bin.
- 7 Must I have my dog on a leash when walking along the street?**
 - ☐ a) No, because I trust my dog;
 - ☐ b) Yes, failure to keep a dog under control is an offence;
 - ☐ c) Only when I feel like it.
- 8 What is the *advisable distance* to be away from children's playground equipment?**
 - ☐ a) Not within 10 metres of play equipment;
 - ☐ b) Not within 1 metre of play equipment;
 - ☐ c) Not within 5 metres of play equipment.
- 9 Where would I find the list of Prohibited Areas for dogs in Timaru District?**
 - ☐ a) District Council website;
 - ☐ b) K9 Newsletter;
 - ☐ c) Customer Services;
 - ☐ d) All of the above.
- 10 Am I required by law to provide adequate shelter, food and water for my dog during the day?**
 - ☐ a) No, my dog is fine during the day until I get home;
 - ☐ b) Yes, my dog must have shelter and access to food and water at all times.
- 11 If an Animal Control Officer visits my property, am I required to give her/him my personal details and those of my dog eg date of birth, full name etc?**
 - ☐ a) No, under the Privacy Act I do not have to give out that information;
 - ☐ b) Yes, failure to do so will result in a \$750.00 fine.
- 12 If the Council informs me that my dog is causing a nuisance to my neighbours, I should:**
 - ☐ a) Complain to the Council about my neighbours;
 - ☐ b) Ignore it, if I do not think that it is my dog causing a nuisance;
 - ☐ c) Try and implement any suggestions and options given to me by the Animal Control Officer.