

# Application for a discretionary exemption from building consent



## Section 1, Part 1.2, Building Act 2004

Version: 6  
Date: June 2023  
Code: BA Form 103A

Send your completed application to:  
Email: [building@timdc.govt.nz](mailto:building@timdc.govt.nz)

Web: [www.timaru.govt.nz](http://www.timaru.govt.nz)  
Phone: (03) 687 7236

### A. THE BUILDING (project location)

Street or road address:

Legal description:  
*(state legal description as at the date of application and, if the land it proposed to be subdivided, include details of relevant lot numbers and consent no)*

Valuation number:

Zone:

Lot:

DP:

Section:

Building name: *(if applicable)*

Current, lawfully established use:

### B. OWNER

Name of owner: *(include title)*

Contact person: *(if different from owner)*

Mailing address:

Street address / registered office:

Contact details:

Mobile phone number:

Daytime phone number:

Email address:

### C. AGENT

Name of agent: *(include title)*

Contact person: *(if different from agent)*

Mailing address:

Street address / registered office:

Contact details:

Mobile phone number:

Daytime phone number:

Email address:

### D. FIRST POINT OF CONTACT

Name:

Address:

Phone number:

#### E. INVOICE SHOULD BE SENT TO

Agent

Owner

#### F. THE KEY PERSONNEL (person(s) who will do the work:

Include registration number or Licensed Practitioner Number

Designer:	Name:	Reg or LBP no:
Builder:	Name:	Reg or LPB no:
Plumber:	Name:	Reg no:
Drainlayer:	Name:	Reg no:
Structural engineer:	Name:	Reg CPENG no:
Electrician:	Name:	Reg no:
Gasfitter:	Name:	Reg no:
Other:	Name:	Reg or LPN no:
Other:	Name:	Reg or LPN no:

#### G. PROPOSED EXEMPT BUILDING WORK

I request an exemption under Schedule 1 of the Building Act 2004 for the following reasons:

Full description of the proposed building work:

The following information is attached:

Plans and specifications.

Timaru District Council services consents Stormwater

device registration details

Proof of ownership-Certificate of Title or rates demand

Producer statements-less than 12 months old

Other (please identify below):

Other (please identify below):

**I confirm that ALL building work will comply with the New Zealand Building Code, the Resource Management Act and the Timaru District Council District Plan. If the building work does not comply with the Building Code, it is unlikely to endanger people or any building, whether on the same land or on other property. I also understand that Council will have no liability as the building work is exempt and will not be checked for compliance or inspected by Council.**

**Declaration statement:**

Date:

I (*full name*):

Confirm that I have authority to submit this application electronically as the “owner” or on behalf of the owner as the “agent”.

Signature:

### **For use of Timaru District Council:**

The Territorial Authority’s decision is:

The completed building work is likely to comply with the Building Code; or

If the completed building work does not comply with the Building Code, it is unlikely to endanger people or any building, whether on the same land or on other property.

Refused as a discretionary exemption (a building consent is required)

Reason for refusal:

Signature:

Position:

Fee (payable on application):

Receipt no:

Date paid:

Date applicant advised: