



# **Geraldine Community Board Meeting**

**Commencing at 7.30pm**

**on**

**23 January 2019**

**Geraldine Library/Service Centre**

**78 Talbot Street**

**Geraldine**

## **Timaru District Council**

**Notice is hereby given that a meeting of the Geraldine Community Board will be held in the meeting room, Geraldine Library/Service Centre, Talbot Street, Geraldine, on Wednesday 23 January 2019, at 7.30pm.**

### **Local Authorities (Members' Interests) Act 1968**

Community Board members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Bede Carran  
**Chief Executive**

# Geraldine Community Board

23 January 2019

## Agenda

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**Geraldine Community Board  
for the Meeting of 23 January 2019**

**Report for Agenda Item No 7**

**Prepared by Joanne Brownie  
Council Secretary**

**Confirmation of Minutes**

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Minutes of the October 2018 Geraldine Community Board meeting.

**Recommendation**

**That the minutes of the Geraldine Community Board meeting held on 14 November 2018, excluding the public excluded item, be confirmed as a true and correct record.**

## Timaru District Council

**Minutes of the Meeting of the Geraldine Community Board, held in the Meeting Room, Geraldine Library / Service Centre on Wednesday 14 November 2018 at 7.30pm**

**Present** Wayne O'Donnell (Chairperson), Clr Kerry Stevens, Janene Adams, Jan Finlayson, Jarrod Marsden, Gavin Oliver, Jennine Maguire

**In Attendance** Clr Nigel Bowen, Customer Services Manager (Grant Hamel) and Secretary (Kate Walkinshaw)

Michael Barker – Public Forum

### 1. **Public Forum - Tree Removal and Waihi River Arts and Plants Walkway**

Michael Barker spoke to the board to seek their support to remove one street tree, on the footpath, outside the vicarage which is blocking the road sign. He has applied to Council to remove the tree and they have referred him back to the board. Mr Barker is happy to plant a replacement tree elsewhere or contribute to the proposed Waihi River Arts and Plants walkway.

Mr Barker also sought support from the Board to develop and promote the proposed Waihi River Arts and Plants walkway. Mr Barker views this as a much needed tourism product that would make Geraldine an appealing destination to New Zealand and international visitors and a key strategic community asset. There is a need for a budget for maintenance, seating, art installations, sculptures, story boards and clearance of scrub on both sides of the river to create a tranquil setting. ECan has been informed and is supportive as long as more trees are planted. The Go Geraldine group is also supportive and has undertaken some initial public consultation. Mr Barker supplied a draft brochure and a presentation to the board to consider, he advised that this was a rough guide and is subject to ideas for any changes.

Mr Barker made it clear that if the tree removal outside the vicarage is confirmed, he would prefer to contribute to the new walkway as opposed to a replacement tree.

### 2. **Identification of Items of Urgent Business – Parking in the CBD**

The Board agreed to discuss parking in the CBD as a matter of urgent business.

### 3. **Declaration of Conflicts of Interest**

The Board declared several conflicts of interest, due to the Thomas Hobson Trust applications. It was discussed and agreed that members of the Board are able to discuss each topic but were not present for and excluded from the vote.

- Clr Kerry Stevens – Geraldine Community Resource Centre
- Janene Adams – Go Geraldine
- Jarrod Marsden – Geraldine Primary School, Go Geraldine
- Wayne O’Donnell – Community Vehicle Trust, Vintage Car Machinery Club, Go Geraldine.

4. **Chairperson’s Report**

The Chairperson reported on meetings he had attended and duties he had carried out on behalf of the Board since the last meeting, including Geraldine Combined Sports, PLG group re facilities review on domain, TDC group regarding the potential sale of Alpine Energy shares, Go Geraldine meeting re tourism, discussions with TDC re Kowhai Stream residents meeting and discussions with Mr Barker re tree removal and walkway.

5. **Confirmation of Minutes**

Proposed Clr Kerry Stevens  
 Seconded Jarrod Marsden

“That the minutes of the Geraldine Community Board meeting held on 3 October 2018, be confirmed as a true and correct record.”

Motion Carried

6. **Thomas Hobson Trust Fund Accounts**

The Board considered a report by the Customer Services Manager presenting the financial accounts for year ending 30 June 2018 and Public Trust Investment Service Diversified Funds Disclosure Statement.

Proposed Janene Adams  
 Seconded Jennine Maguire

“That the information be received and noted.”

Motion Carried

7. **Consideration of Urgent Business – Parking in the CBD**

The Chair provided an overview on the need for more parking, for all vehicles, in the CBD due to Google Maps changing the route into Geraldine which has resulted in an influx of visitors. There is a need for more parking identified in Cox Street. Janene Adams has spoken with the Transportation Team Leader from Council about tar-sealing the Cox Street carpark and installing new plantings around the edge, widening the entrance way, creating parking for all vehicles, moving and installing signage. The Toy Library is potentially moving into the Cox Street carpark and discussions have taken place about a potential relocation to another site. The Council Property Manager is liaising with the Toy Library and will come back to Janene Adams soon with a resolution.

Discussions also took place about possibly marking out Hislop Street with additional carparks and increased signage to make campers aware that parking is available.

Jarrold Marsden advised that Go Geraldine had also discussed an alternative option of making Wilson Street, between Talbot Street and Hislop Street, one way with angled parking down one side. Informal discussions have taken place with stakeholder businesses in the area and the general consensus was positive and open to change. This is just an idea at this stage and would need further investigation. The idea fits in well with the Transportation Strategy and would increase parking close to CBD.

Proposed Janene Adams  
Seconded Clr Kerry Stevens

“The Geraldine Community Board recommends Council includes Cox Street carpark, Wilson Street (from Talbot to Hislop Street), Kennedy Park and to identify other potential parking areas in Geraldine, in the Transportation Strategy due to the higher influx of tourists creating the need for additional campervan parking and car parking.”

Motion Carried

8. **Consideration of Public Forum Issue – Tree Removal and Waihi River Arts and Plants Walkway**

The Board discussed the potential tree removal outside the vicarage and agreed to advise Council of its support to remove the tree on the basis that Mr Barker replaces the tree with another in the CBD as part of the CBD refresh and that Mr Barker himself, arranges this replacement with TDC. Jan Finlayson made it clear she would like it to be a mature tree.

The Board also discussed the proposed Waihi River Arts and Plants walkway. The idea was well received by the Board, however parts of the proposed track runs over land that TDC does not control or own; it is owned by DOC, ECan and LINZ. The Board supports the concept of the development of the walkway but need to get a lease or MoU with LINZ for the area of the track that is by the riverbed so Council has some form of control and can responsibly carry out maintenance duties required.

Proposed Clr Kerry Stevens  
Seconded Gavin Oliver

- a “That the Geraldine Community Board, only after due diligence is done, support the proposed Waihi River Arts and Plants walkway.”
- b “That the Geraldine Community Board requests Council negotiates with LINZ, and report back to the Board, in regards to a lease or MoU of the LINZ

land where the Waihi River Arts and Plants walkway is proposed, before any further conceptual work takes place.”

Motion Carried

9. **Board Members’ Reports**

The Board members reported on meetings they had attended and activities they had completed on behalf of the Board including Go Geraldine meeting, Geraldine Combined Sports meeting, Bike Geraldine meeting, Scout Den Committee meeting, Barkers presentation, two members were gunged at Kennedy Park, meeting for new proposal for sports stadium, opening for Plunket playground, Talbot Forest working group, Art Council Meeting, DOC MBIE draft National Tourism Strategy, High Country Advisory Group, Standing Committee and Council meeting, Trust Power Community awards, CBD presentation, liaised with TDC staff, local groups and residents in regards to rugby ground lights and various other issues.

10. **Public Excluded**

Proposed Janene Adams  
Seconded Gavin Oliver

“That the Board resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

Thomas Hobson Trust Fund  
Applications

Section 7(2)(f)(i)

Section 7(2)(f)(i)

The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty.”

Motion Carried

11. **Readmittance of the public**

Proposed Janene Adams  
Seconded Clr Kerry Stevens

“That the public be readmitted to the meeting.”

Motion carried



12. **Confirmation of Thomas Hobson Trust Fund Recommendations**

The following recommendations to the Public Trust on applications considered through the Thomas Hobson Trust Fund, made with the public excluded, were confirmed:

**Geraldine Community Resource Centre**

\$1,203.00 to purchase shredder  
\$2,685.00 to purchase office chairs

**The Parenting Place Charitable Trust – Attitude Youth Division**

\$758.00 towards costs to deliver Lifeskills presentations to Opihi College students and Hardwired handbooks to their Year 10 students, during May 2019.

**Geraldine Cycling Without Age Trust**

\$4,000 to purchase electric rickshaw, accessories and vests

**Geraldine Vintage Car & Machinery Club**

\$950.00 to purchase heat pump

**Geraldine District Promotions & Development Association**

\$3,000 towards Geraldine Activities Guide

**Geraldine Primary School Board of Trustees**

\$5,000 towards new building

**Geraldine Community Vehicle Trust**

\$8,000 top purchase Caddy Maxi Life mobility vehicle

**Hospice South Canterbury**

Application Declined

**Royal NZ Plunket Mid-South Canterbury**

Application Declined.

The meeting concluded at 10.00pm.

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Chairperson

**Geraldine Community Board**  
**for the Meeting of 23 January 2019**

**Report for Agenda Item No 8**

**Prepared by Matt Ambler**  
**Property Manager**

**Peel Forest Proposed Reserve Land Exchange**

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**Purpose of Report**

- 1 The purpose of this report is to seek the Community Board's approval in principle to the proposal put forward by Fire and Emergency New Zealand (FENZ) to relocate their activities to the reserve land adjoining their existing site on Peel Forest Road. This is seen as a requisite step to the public notification process as set out in the Reserves Act 1977.

**Background**

- 2 FENZ currently has a lease of the Council owned land parcel at 1166 Peel Forest Road, a site it had occupied during its days as South Canterbury Rural Fire, previously administered by Council. The FENZ lease commenced coincidental with its amalgamation into the Fire Service, to form FENZ. Its current leased area is shown edged blue on the attached aerial plan. The land is held by Council in a fee simple title. The lease, which also includes other ex rural fire service sites incorporated into FENZ, has run from 1 July 2017, for a 20 year term.
- 3 FENZ wishes to construct an expanded facility in a number of locations, including Peel Forest. Its present site is too small for expansion, so it has approached both Council, as the party vested with the recreation reserve adjoining their leased area, and subsequently the incumbent tenant of the reserve, the Peel Forest Hall Society, with its proposal. The tenant has agreed to relinquish its interest in the parcel of land, subject to the processes of the Reserves Act 1977 being met in full.
- 4 The land area sought for the proposed construction is highlighted edged red on the attached aerial. The area is approximately 2425m<sup>2</sup>. The final area will be determined by a survey, which the applicant will arrange and pay for.
- 5 The land that FENZ wishes to relocate its activities onto, with the construction of new buildings, is a recreation reserve. It is proposed that the land parcel be re-classified as a local purpose reserve, for the fire station. The reserve will remain vested with Council.
- 6 To change the purpose of the parcel of land sought by FENZ, Council will need to initiate the process set out in section 24A of the Reserves Act 1977. This involves

public notification of the proposed change of purpose, specifying the reason for the change.

- 7 Following a 1 month period after the public notice, and if no objections are provided to Council, the applicant shall be required to prepare an S.O. plan, to define the area for the Gazette Notice, which will describe the new purpose of the area. The new lease area will be included in the existing lease with FENZ.
- 8 The existing area leased to FENZ (shown blue on the aerial) will be ceded back to Council.
- 9 Should the proposed new lease area become surplus to FENZ requirements, there is an existing ability in the lease to give Council not less than six months notice to surrender the site back to Council. Should this occur and Council wishes to revert to the original reserve classification, a further notification period is required under the present legislation.

### **Options**

- 10 There are 3 identified options;
  - Option 1 is the process outlined above (the preferred option)
  - Option 2 is to do nothing
  - Option 3 is for FENZ to seek a site elsewhere.
- 11 Options 2 and 3 are feasible, but do nothing to enhance the existing relationship between Council and FENZ, who took over the responsibility of the rural fire service from Council. They also could incur significant delays to enhancing the outcome for the community.

### **Identification of Relevant Legislation, Council Policy and Plans**

- 12 The land sought is part of a reserve, so the processes of the Reserves Act 1977 will apply as outlined.
- 13 The construction of the proposed new station will be subject to District Plan rules as well as the requirements of the Building Code. FENZ is aware of this process.

### **Assessment of Significance**

- 14 This matter is not deemed significant under the Council's Significance and Engagement Policy.

### **Consultation**

- 15 Consultation has been undertaken with the Department of Conservation, as land governance for the Crown. There have been meetings with FENZ officers, who have also met with the incumbent tenant of the land. The tenant has responded in support of the ceding of land for the outcome.
- 16 FENZ has sought survey advice, which is to be at FENZ cost.

### **Other Considerations**

- 17 The outcome of the public notification process has still to be realised. While currently there is no indication of any objection from any identified party, should that eventuality occur, FENZ may have to consider another site.

### **Funding Implications**

- 18 All reasonable costs related to the exercise will be met by FENZ.

### **Conclusion**

- 19 The existing facility has become too small and inefficient for the continuation of identified FENZ activities to service the rural areas around Peel Forest.
- 20 There is land adjacent to the current site, which if the proposal is supported, and the Reserves Act process completed successfully, will enable FENZ to provide an enhanced facility, with the assistance of Council.

### **Recommendation**

**That the Geraldine Community Board supports the process in principle, and recommends to the Policy and Development Committee that the statutory process be commenced, as set out in section 24A of the Reserves Act 1977 in order to change the designation of the parcel of land on Peel Forest Road to enable the site to be leased to FENZ.**



**Peel Forest - Proposed FENZ Station Site**

Dennistoun Road

Existing Fire Station

Proposed Site

Peel Forest Road

**Geraldine Community Board**  
**for the Meeting of 23 January 2019**

**Report for Agenda Item No 13**

**Prepared by**      **Wayne O'Donnell**  
                                 **Chairperson**

**Exclusion of the Public**

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**Recommendations**

**That the Board resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:**

<b>Confirmation of Minutes</b>	<b>Section 7(2)(f)(i)</b>	<b>Plain English</b>
Thomas Hobson Trust Fund Applications Section 7(2)(f)(i)	The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty.	To allow free and frank expression of opinions