



# AGENDA

## Temuka Community Board Meeting Monday, 6 July 2020

**Date** Monday, 6 July 2020

**Time** 5pm

**Location** Temuka Library/Service Centre  
King Street  
Temuka

**File Reference** 1350144

## **Temuka Community Board**

**Notice is hereby given that a meeting of the Temuka Community Board will be held in the Temuka Library/Service Centre, King Street, Temuka, on Monday 6 July 2020, at 5pm.**

### **Temuka Community Board Members**

Clrs Paddy O'Reilly (Chairperson), Alison Talbot (Deputy Chairperson), Richard Lyon, Stephanie McCullough, Lloyd McMillan, Charles Scarsbrook and Gaye Broker

### **Local Authorities (Members' Interests) Act 1968**

Community Board members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table

Bede Carran  
**Chief Executive**

**Order Of Business**

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**2 Public Forum ..... 5**  
 Sergeant Mike van der Heyden from Temuka Police

**3 Identification of Items of Urgent Business..... 5**

**4 Identification of Matters of a Minor Nature ..... 5**

**5 Declaration of Conflicts of Interest ..... 5**

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**1 Apologies**

**2 Public Forum**

**Sergeant Mike van der Heyden from Temuka Police**

**3 Identification of Items of Urgent Business**

**4 Identification of Matters of a Minor Nature**

**5 Declaration of Conflicts of Interest**

**6 Chairperson's Report**

## **7 Confirmation of Minutes**

### **7.1 Minutes of the Temuka Community Board Meeting held on 25 May 2020**

**Author:** Jo Doyle, Governance Advisor

#### **Recommendation**

That the Minutes of the Temuka Community Board Meeting held on 25 May 2020 be confirmed as a true and correct record of that meeting.

#### **Attachments**

- 1. Minutes of the Temuka Community Board Meeting held on 25 May 2020**



# MINUTES

## Temuka Community Board Meeting Monday, 25 May 2020

Ref: 1350144

**Minutes of Timaru District Council  
Temuka Community Board Meeting  
Held in the Temuka Library/Service Centre, King Street, Temuka  
on Monday, 25 May 2020 at 5pm**

**Present:** Cr Paddy O'Reilly (Chairperson), Mrs Alison Talbot (Deputy Chairperson), Cr Richard Lyon, Mrs Stephanie McCullough, Mr Lloyd McMillan, Mr Charles Scarsbrook, Mrs Gaye Broker

**In Attendance:** Mayor Nigel Bowen, Cr Sally Parker, Chief Executive (Bede Carran), Land Transport Manager (Andrew Dixon), Governance Support Officer (Joanne Brownie)

### **1 Apologies**

There were no apologies.

### **2 Public Forum**

There was no public forum.

### **3 Identification of Items of Urgent Business**

The Board agreed to discuss a request for a footpath improvement at the north end of Temuka, as urgent business.

### **4 Identification of Matters of a Minor Nature**

The Board agreed to discuss the following minor nature matters -

- Judder bars on Wallingford Road
- Roster for Board members to be in attendance for public appointments at the Temuka library
- Community Board members photos for display
- Newsletter
- Walking track guide for Temuka.

### **5 Declaration of Conflicts of Interest**

Charles Scarsbrook alerted the Board to an interest he has relating to item 8.2 as he is the Club Captain of the Temuka Golf Club and the author of the letter from the club regarding concerns around safety and public access.

### **6 Chairperson's Report**

The Chairperson reported on duties he had carried out and meetings he had attended since the last meeting including zoom meetings, meeting with a group interested in establishing a community garden, discussion in regard to the possibility of having a dog park in Temuka, discussion regarding a suggestion to establish disc golf in Temuka, attending a neighbourhood support group meeting, and manning a booth at the Winchester show to raise the Community Board's profile.



Moved: Clr Paddy O'Reilly  
Seconded: Stephanie McCullough

That the Chairperson's report be adopted.

**Carried**

## **7 Confirmation of Minutes**

### **7.1 Minutes of the Temuka Community Board Meeting held on 2 March 2020**

#### **Resolution 2020/23**

Moved: Gaye Broker  
Seconded: Alison Talbot

That the Minutes of the Temuka Community Board Meeting held on 2 March 2020 be confirmed as a true and correct record of that meeting.

**Carried**

### **7.2 Minutes of the Extraordinary Temuka Community Board Meeting held on 16 March 2020**

#### **Resolution 2020/24**

Moved: Lloyd McMillan  
Seconded: Charles Scarsbrook

That the Minutes of the Extraordinary Temuka Community Board Meeting held on 16 March 2020 be confirmed as a true and correct record of that meeting.

**Carried**

## **8 Reports**

### **8.1 Temuka Central Business District Refresh Update and Next Steps**

The Community Board considered an update from the Land Transport Manager on the Temuka Central Business District (CBD) projects. The Board discussed the options for the town square and raised platform, with some debate around the proposed plantings versus coloured pavers. It was accepted that some form of traffic calming is necessary.

The government has announced an Innovating Streets Pilot fund, designed for CBD areas, with a subsidy available of 90%. With the Board's approval, the Temuka CBD project will be submitted for funding from this fund.

The work is likely to be undertaken later in the year, but in the meantime any hazardous pavers will be rectified to make safe.

**Resolution 2020/25**

Moved: Alison Talbot

Seconded: Lloyd McMillan

That the Temuka Community Board:

1. Endorses the proposed upgrade of the Temuka town centre raised platform described as Option 3.
2. Supports an application being submitted to NZ Transport Agency Innovating Streets Pilot fund for financial assistance of this project.

**Carried**

**8.2 Temuka Golf Course**

The Community Board discussed the correspondence received from the Temuka Golf Club, advising of two concerns – one in regard to vehicle movements affecting safety and the other regarding walkers venturing onto the links. The Chairperson advised that he has discussed the concerns with the Parks and Recreation Manager who suggests erecting larger signs at each end of the road, to be a more prominent warning to traffic, and to repair and improve the old track so that walkers use this track rather than walking on the golf course in the area of the stop bank near the no.13 hole.

Charles Scarsbrook will relay these plans to the golf club.

Following on from this discussion, a request was made for an update on the signage improvements that were part of the Temuka Domain development. Further, it was suggested that a guide to the walking tracks in and around Temuka could be produced.

**8.3 Annual Plan Discussion**

The Chief Executive updated the Community Board on the Annual Plan. Tabled at the meeting was a draft consultation document. The Board commented that there was insufficient time to carefully consider the tabled document 'Taking Us Forward' and provide feedback at the meeting.

The Chief Executive outlined the background to this year's Annual Plan and Budget, which has also had to factor in the challenge of the Covid-19 pandemic and an associated expected loss of \$1.2m in fees and charges. Council is working on the premise of no change to its level of service, and has therefore identified savings across a number of areas, while maintaining the capital expenditure programme, which has required the use of \$2m of reserves funds.

Council has decided to go out to the community through its public consultation on a proposed rate increase of 2%, a significant capital expenditure programme and a \$2m post Covid stimulus fund.

The Mayor provided a brief update on the Reignition Panel, advising of the make-up of the panel and the four wellbeings that will guide the work of the panel, with a strong focus on economic and social wellbeing. The Community Board is welcome to feed in any ideas to the panel.

Given the lateness of the circulation of the consultation document, Board members will look at the document in their own time and feedback any comments via an informal meeting or making a submission back to council

## **9 Consideration of Urgent Business Item – Request for Footpath Improvement North End Temuka**

The Board considered a letter, that had been circulated after the agenda was distributed, requesting a formed footpath at the Springfield Road/King Street intersection. The letter also included a petition signed by 91 signatories.

The Land Transport Manager advised that the section of road of concern is on a rural state highway and therefore under the jurisdiction of the NZ Transport Agency (NZTA). Also, Council does not provide footpaths in a rural area. However NZTA is endeavouring to support active transport and the Land Transport Manager can talk to NZTA representatives to see what can be done.

### **Resolution 2020/26**

Moved: Charles Scarsbrook

Seconded: Richard Lyon

That the Land Transport Manager be asked to investigate with the NZ Transport Agency, possible footpath improvements at the north end of King Street to improve the safety of pedestrians, and report back to the Board.

**Carried**

## **10 Consideration of Minor Nature Matters**

The Board considered the following minor nature matters -

**10.1 Judder Bars Wallingford Road** – a query had been received from a resident regarding the number of new judder bars installed on Wallingford Road. The Land Transport Manager informed the meeting that the judder bars have been installed as a traffic slowing measure and are part of the upgrade of Wallingford Road, which also includes a new footpath and kerbing.

**10.2 Community Board Public Session at Temuka Library** – a roster is to be prepared for Board members to take turns to be in attendance at the Temuka library on Mondays between 10am and 12noon, when Board members can make themselves available to meet with any interested members of the public.

**10.3 Representatives of Local Organisations to Present to Community Board Meetings** - the Board agreed to invite representatives of local organisations to speak to the Board from time to time to foster increased communication with the community.

**10.4 Property Repairs** - The meeting was advised that the leak at Alpine Energy stadium has been fixed and the walls at the smallbore rifle club have been repaired, with steps being taken to prevent the club walls from further damage.

**10.5 Combined Community Board Information Sessions** – The Board acknowledged that the remote link information and communication sessions for Community Board members were a

welcome, effective means of keeping Board members informed during the pandemic. The Chief Executive advised that the sessions may continue on an ongoing basis.

**10.6 Community Board Members Photos** – Photos of Community Board members are to be updated where necessary for the purposes of public display.

**10.7 Newsfeed for local Temuka Community Newspaper**–Board members are to take turns to prepare information/updates for input into the Temuka Telegraph, subject to checking the content with Council’s Communications Manager.

**10.8 Walking Track Guide for Temuka** – while the Taumatakahu stream and Temuka Domain walkways are on the TDC website, the Board suggested a Temuka walkways guide would be useful. The Chairperson will follow up on this.

**10.9 Farmers Market in Town Square** – an enquiry has been received for a farmers market to be held in the town square. The Chairperson has provided information on the regulations associated with holding a market.

**10.10 Demand Responsive Public Transport Trial** – Clr Parker gave a brief update on the MyWay public demand responsive transport trial in Timaru.

## 11 Public Forum Issues Requiring Consideration

There were no public forum issues.

## 12 Exclusion of the Public

### Resolution 2020/27

Moved: Alison Talbot

Seconded: Stephanie McCullough

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
<b>13.1 - Public Excluded Minutes of the Temuka Community Board Meeting held on 2 March 2020</b>	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person’s privacy

**Carried**

**Resolution 2020/28**

Moved: Stephanie McCullough

Seconded: Gaye Broker

That the meeting moves out of Closed Meeting into Open Meeting.

**Carried**

**13 Public Excluded Reports**

**13.1 Public Excluded Minutes of the Temuka Community Board Meeting held on 2 March 2020**

**14 Readmittance of the Public**

**The Meeting closed at 6.30pm.**

.....  
**Chairperson**

unconfirmed

## 8 Reports

### 8.1 Additional Christmas Decorations

**Author:** Andrew Dixon, Land Transport Manager

**Authoriser:** Erik Barnes, Acting Group Manager Infrastructure

#### Recommendation

That the Community Board recommends the purchase of additional Christmas Decorations for the Temuka CBD within the 2020/21 Annual Plan allocation of \$4,000 plus GST.

#### Purpose of Report

1 To discuss the purchase of additional Christmas decorations for the Temuka Town centre.

#### Assessment of Significance

2 This matter is not deemed significant under the Council's Significance Policy.

#### Background

3 New Christmas lights decorations were installed in the Temuka town centre (CBD) last year. This was considered the first stage and further decorative lights are planned. Funding was allocated in the 2020/21 Annual Plan for addition decorative lights.

4 The Temuka District Lions Club are also promoting to improve the Christmas lighting for the Temuka CBD and has indicated that they may provide additional funding for these.

#### Discussion

5 It is proposed that these new decorative lights are similar to the ones purchased previously. This will ensure consistency of the theme and have efficiencies with installation.

6 Costings for purchase and installation are being prepared and will be tabled at the Community Board meeting. It should be noted that the minimum order for these decorative lights is ten units.

#### Options and Preferred Option

7 The options are:

7.1 Purchase new decorative lighting based on the current theme within the current budget allocation.

7.2 Seek additional external funding to increase the funding for the purchase new decorative lighting based on the current theme.

7.3 Defer the 2020/21 expenditure and carry forward this funding to the 2021/22 financial year that would provide \$8,000 funding.

#### Consultation

8 Given that the Temuka Lions Club are proposing to contribute to the funding of the proposed decorative lights consultation with the club should be undertaken.

**Relevant Legislation, Council Policy and Plans**

- 9 Timaru District Council Annual Plan 2020-21
- 10 Timaru District Council Long Term Plan 2018-28

**Financial and Funding Implications**

- 11 There is funding of \$4,000 (exclusive of GST) capital expenditure allocated to Temuka decorative lighting in the current 2020/21 Annual Plan. Further funding is indicated in the Long Term Plan with indicative budget allocations of \$4,000 for the 2021/22 and 2022/23 years.
- 12 It should be noted that additional decorative lighting will increase operational expenditure for the annual installation and taking down of these decorations each Christmas season. This increased cost will be included in future Council budgets.

**Other Considerations**

- 13 There are no other considerations.

**Attachments**

Nil

- 9**      **Consideration of Urgent Business Items**
- 10**     **Consideration of Minor Nature Matters**
- 11**     **Public Forum Issues Requiring Consideration**