



MINUTES

Commercial and Strategy Committee Meeting Tuesday, 1 September 2020

Ref: 1367577

**Minutes of Timaru District Council
Commercial and Strategy Committee Meeting
Held in the Council Chamber, Timaru District Council, King George Place, Timaru
on Tuesday, 1 September 2020 at 10.49am**

Present: Cr Peter Burt (Chairperson), Cr Allan Booth (Deputy Chairperson), Cr Richard Lyon, Cr Gavin Oliver, Cr Paddy O'Reilly, Cr Barbara Gilchrist, Cr Sally Parker, Cr Stu Piddington, Cr Steve Wills, Mayor Nigel Bowen

In Attendance: **Community Board Representatives**
Temuka Community Board – Stephanie McCullough
Geraldine Community Board – McGregor Simpson

Council Officers

Group Manager Commercial and Strategy (Donna Cross), Chief Executive (Bede Carran), Senior Programme Delivery Manager (Ashley Harper), Programme Delivery Manager (Lili Delwaide), Museum Director (Philip Howe), Manager of Property Services and Client Representative (Nicole Timney), Property Administration Officer (Phillipa Steans), Governance Advisor (Jo Doyle)

The Chairperson welcomed the Community Board members.

1 Apologies

Resolution 2020/29

Moved: Mayor Nigel Bowen

Seconded: Cr Paddy O'Reilly

That the apology received from Ross Munro of Pleasant Point Community Board be accepted.

Carried

2 Identification of Items of Urgent Business

There were no urgent business items.

3 Identification of Matters of a Minor Nature

There were no minor nature items.

4 Declaration of Conflicts of Interest

Cr Piddington advised a conflict of interest for item 11.1 – Property Matter in the Public Excluded Agenda.

5 Chairperson's Report

The Chairperson has attended Council and Citizenship meetings and attended a Licensing hearing held under Level 3 conditions.

Meetings with the Group Manager of Commercial and Strategy and the Chief Executive.

Resolution 2020/30

Moved: Cr Peter Burt

Seconded: Cr Steve Wills

That the Chairpersons report be accepted.

Carried

6 Confirmation of Minutes

6.1 Minutes of the Commercial and Strategy Committee Meeting held on 21 July 2020

Resolution 2020/31

Moved: Cr Sally Parker

Seconded: Cr Paddy O'Reilly

That the Minutes of the Commercial and Strategy Committee Meeting held on 21 July 2020 be confirmed as a true and correct record of that meeting.

Carried

7 Reports

7.1 Overview of 2020/2021 Capital Work Programme - Dashboard

The Committee considered an overview of the 2020/2021 capital work programme and its current status presented by the Senior Programme Delivery Manager and the Programme Delivery Manager.

This dashboard will be presented to each meeting of this Committee to provide an overview of all capital projects, and show the feasibility, delivery and financials. Exception reporting will be included to report any significant issues relating to performance or projected performance against agreed project timelines.

Resolution 2020/32

Moved: Cr Barbara Gilchrist

Seconded: Mayor Nigel Bowen

That this report be received and noted.

Carried

7.2 Progress Report: Theatre Royal and Heritage Facility Development and Social Housing Ventilation Compliance projects

The Committee considered the progress of the two key property projects: the Theatre Royal and Heritage Facility Development project and the Social Housing Ventilation Compliance project.

Theatre Royal and Heritage Facility Development

The Senior Programme Delivery Manager, Programme Delivery Manager, Museum Director and Manager of Property Services/Client Representative were in attendance for this report.

The architects "Architectus" have now been appointed to the project which is a big milestone achieved. Acoustics and theatre specialists Marshall Day and heritage specialists Dave Pearson Architects will also form part of the Architectus led team.

The shovel ready application with Central Government is also awaiting an outcome, and other fundraising options are now being considered.

The newly appointed Manager of Property Services and Client Representative Nicole Timney will be the internal project lead for the project working closely with Museum Director Philip Howe as museum lead, and the external project team.

Social Housing Ventilation Compliance

The Property Administration Officer joined the meeting for this report. This project is valued at \$750,000 and involves over 200 housing units in the community.

This is considered a significant and important project for Council and the wider community and involves the installation of rangehoods and bathroom fans in all social housing units. A panel of 5 local contractors have been appointed for this project.

There is currently high demand for these products, but local contractors are on track for a mid-September commencement, and it's still expected that the total project will be delivered within this financial year.

Resolution 2020/33

Moved: Cr Barbara Gilchrist

Seconded: Mayor Nigel Bowen

That this report be received and noted.

Carried

7.3 Timaru District Holdings Limited – Final Statement of Intent for 2020/2021

The Committee considered the final statement of intent (SOI) for Timaru District Holdings Limited (TDHL) presented by the Chief Executive.

The SOI has been through a number of iterations, and was prepared taking into consideration the letter of expectations that was presented earlier in the year.

The financial forecast does reduce from \$11.6m to \$3.5m in 3 years' time which is a reflection of the loss of the Alpine Energy dividend. Directors will need to address enabling a commercial return to Shareholders.

Resolution 2020/34

Moved: Mayor Nigel Bowen

Seconded: Cr Gavin Oliver

That the Committee note and receive the report.

Carried

8 Consideration of Urgent Business Items

There were no urgent business items.

9 Consideration of Minor Nature Matters

There were no minor nature items.

10 Exclusion of the Public**Resolution 2020/35**

Moved: Cr Sally Parker

Seconded: Cr Paddy O'Reilly

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
11.1 - Property Matter	<p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - The withholding of the information is necessary to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	<p>Commercial sensitivity</p> <p>To enable commercial activities</p>

Carried

Resolution 2020/36

Moved: Cr Sally Parker

Seconded: Cr Gavin Oliver

That the meeting moves out of Closed Meeting into Open Meeting.

Carried

11 Public Excluded Reports

11.1 Property Matter

12 Readmittance of the Public

The Meeting closed at 11.44am.

Minutes confirmed 13 October 2020.

**Chairperson
Cr Peter Burt**